



## APPLICATION FOR RIGHT-OF-WAY UTILIZATION

\_\_\_\_\_  
Applicant (Individual or firm to be named in the Agreement Document)

\_\_\_\_\_  
Applicant's Telephone

\_\_\_\_\_  
Applicant's Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Applicant's Representative (if applicable)

\_\_\_\_\_  
Telephone

Detailed Description of Proposed Use:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Location of Proposed Use:

Section \_\_\_\_ Township \_\_\_\_ Range \_\_\_\_ Address: \_\_\_\_\_

### **ATTACHMENTS (Must be Included)**

- General Location Map
- 11 x 17 or 8 ½ x 14 scaled drawing
- Application Fee made payable to City of Groveland (See attached for detailed instructions)

**Applicant declares that prior to filing this application it has ascertained the location of all existing utilities, both aerial and underground and has illustrated said locations on the attached drawing.**

**Applicant further certifies that proper zoning approval and/or permits from the appropriate regulatory agencies having jurisdiction over the proposed utilization have been obtained. If it is subsequently discovered that said approval has not been obtained, this application and approval by the City of Groveland may be subject to termination.**

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

## UTILIZATION PERMIT - APPLICATION INSTRUCTIONS

Complete all required sections of the application form.

Attach two (2) drawings, which include the following:

- A general location map
- A detailed description of the proposed activity
- An 11 x 17 or 8 ½ x 14 size scaled drawing including:
  1. All existing structures and/or utilities (underground and overhead),
    - Clearly labeled and dimensioned from the right-of-way
    - Including pipelines, conduits, cable, manholes, valves, fire hydrants, poles, guys
  2. Existing right-of-way limits
  3. The location of proposed installations inside the right-of-way
    - Clearly labeled and dimensioned from the right-of-way
    - Plan View and Typical Cross Section(s)
  4. Total length of overhead or underground installations,
  5. Method of installation of underground lines,
  6. Jack and Bores or Directional Bores, indicating
    - Casing size, type, and depth
    - Cross section of bore
  7. Pavement and/or driveway width if applicable, showing
    - Existing and proposed elevations, contours
    - Pavement grades
    - Pavement material
    - Typical pavement cross-section
    - Base and Sub-base material and depth
  8. Landscaping - location, size, and type of vegetation
  9. Storm water facilities - size, type, material, top and invert elevations
  10. Location and description of area to be used for other activities
  11. Boundaries of ingress/egress easements
  12. Sod all disturbed right of way
  13. Copy of approval and/or permit required by other regulatory agencies
  14. Any other data to assist the processing of the application

Forward the completed application and drawings to the address shown below:

City of Groveland  
Permitting Department  
156 S. Lake Avenue  
Groveland, FL 34736

If technical assistance is needed prior to the submittal of the application, please contact the Permitting Department at (352) 429-2141, ext. 229.

**UTILIZATION PERMIT - FEE SCHEDULE**

Utility Crossings and Extensions

Short Term Uses (those uses not exceeding 7 days)

\$350 Application Processing Fee

Long Term Uses (those uses not exceeding 1 year)

\$420 Application Processing Fee

Renewal Application Fee for Long Term Uses (those uses exceeding long term permit-1 year)

\$190 Reapplication Processing Fee

Ingress/Egress

Residential: \$75 Application Processing Fee

dirt or limerock residential driveway or access road

Residential: \$75 Application Processing Fee

paved, landscaped and/or irrigated residential driveway or access road

Commercial: \$350 Application Processing Fee

access road or driveway for commercial development  
(must be paved in right of way- asphalt or concrete)