City of Groveland

EVELYN WILSON
MAYOR

MIKE RADZIK
VICE MAYOR

MIKE SMITH
COUNCIL MEMBER

DINA SWEATT
COUNCIL MEMBER

RANDOLPH WAITE
COUNCIL MEMBER

CITY COUNCIL BUDGET WORKSHOP
JULY 10, 2020
2:00 P.M.

ANITA GERACI-CARVER
CITY ATTORNEY

MIKE HEIN
CITY MANAGER

VIRGINIA WRIGHT
CITY CLERK

GENERAL INFORMATION AND INSTRUCTIONS

The Mayor will ask for comments from the public, requesting that anyone desiring to speak on an item. When recognized by the Mayor, please approach the podium and speak into the microphone, stating your name, address, if you are a citizen that lives in the Groveland City limits, and then present the information you desire. Each person has a maximum of five (5) minutes to speak.

Items listed in the "Consent Agenda" will be approved by Council in their entirety by a single motion, unless otherwise indicated by Council. These are routine items not anticipated to be controversial and are placed on the Consent Agenda to expedite the meeting. If a Council Member, staff member or member of the public wishes to discuss any item on the Consent Agenda, they can request the item be removed from the Consent Agenda for discussion. The remaining items on the Consent Agenda will be voted on with one motion being made for all items on the Consent Agenda. Then the item removed from the Consent Agenda will be separately considered and voted on.

Items identified with a double asterisk (**) are quasi-judicial functions of the City Council other than land use; the Council Members disclose any ex parté communications.

Groveland Code of Ordinances Sec. 2-58 (f). Any person desiring to address the Council shall first secure the permission of the presiding officer and shall give his name and address for the record. All remarks shall be addressed to the Council as a body and not to any member thereof unless permission to do so is first granted by the presiding officer. Unless further time is granted by the presiding officer or the council, member of the public shall limit their discussion or address to no more than five minutes. No question shall be asked a council member or city official except through the presiding officer.

If your address is exempt from public record you are not required to state it. In addition, do not give out your Social Security Number, phone number, email address or any other information you do not want others to have access to as the meetings are recorded and those recordings are considered public record.

Pursuant to the provisions of Chap. 286, F.S., Sec. 286.0105, if a person decides to appeal any decision made by this body with respect to any matter considered at this meeting, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based and is advised to make such arrangements at his or her own expense.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statute, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office no later than 5:00 p.m. the day of the meeting.

PUBLIC NOTICE AND AGENDA OF THE GROVELAND CITY COUNCIL BUDGET WORKSHOP SCHEDULED TO CONVENE AT 2:00 P.M. FRIDAY, JULY 10, 2020

Please note: In order to reduce public gatherings and the spread of COVID-19, the July 10, 2020 City Council Budget Workshop will be held using telephonic video conferencing as authorized by Governor DeSantis in Executive Order 20-69. The public can attend the virtual meeting. Instructions to participate have been posted to the city's website under "public notices" at www.groveland-fl.gov

MAYOR	EVELYN WILSON	evelyn.wilson@groveland-fl.gov
VICE MAYOR	MIKE RADZIK	mike.radzik@groveland-fl.gov
COUNCIL MEMBER	MIKE SMITH	mike.smith@groveland-fl.gov
COUNCIL MEMBER	DINA SWEATT	dina.sweatt@groveland-fl.gov
COUNCIL MEMBER	RANDOLPH WAITE	randolph.waite@groveland-fl.gov
CITY MANAGER	MICHAEL HEIN	michael.hein@groveland-fl.gov
SERGEANT-AT-ARMS	CHIEF SHAWN RAMSEY	shawn.ramsey@groveland-fl.gov
CITY CLERK	VIRGINIA WRIGHT	virginia.wright@groveland-fl.gov
CITY ATTORNEY	ANITA GERACI-CARVER, ESQ	

Please note: Most written communication to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

PLEDGE OF CONDUCT

- **We may disagree, but we will be respectful of one another.**
- **We will direct all comments to issues.**
- **We will avoid personal attacks.**
- **Audience members wishing to speak must be recognized by the Mayor.**
- **Speaking without being recognized will be considered "Out of Order."**

AGENDA

Call to Order

Roll Call

New Business

1. FY 2020-2021 – Utility Funds, Special Revenue Funds, Internal Service Funds & Capital Improvement Plan

2. Council Discussion

3. Direction to Staff

Adjournment

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****In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statute,*** *persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office no later than 3 days in advance of the meeting at (352) 429-2141, ext. 2014; (352) 232-9057 or via email at virginia.wright@groveland-fl.gov*

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July 2020 Budget Workshop Summary

The included budget document for the July 2020 Budget Workshops has the various departmental budgets which make up the entire funds.

Current Assumptions and Changes

- The attached budget has no carryforward expectations for any projects which are currently or expected to be underway prior to the start of the new Fiscal Year. As the budget is finalized these numbers will be moved into the budget with the up to date forecasts.
- Ad Valorem Revenues are based on a 5.2 Millage rate.
- Current revenues which are estimated by the Florida Office of Economic & Demographic Research are unavailable and as a result are conservatively budgeted at a 10% reduction from this year's estimates.
- 3% increase in Salaries & $1,000 bonus is currently budgeted for each existing position.
- Overall General Fund Expenses decreased by $117 thousand to a total of $16.5 million.
- General reoccurring revenues have increased by $1.3 million to $12.1 million.
- The Grant Fund which is handling the CDBG grant is not projected to have any new grants at this time.

Position Requests and Changes from Prior Year

Public Safety Requests

- Fire Department reorganization is in for the full year which included the additional of Battalion Chiefs and a Deputy Chief of Operations.
- 3 School Resource Officers – These are backfilled positions as related to the adding of South Lake High School and Grey Middle School into the Groveland SRO program. The school board pays offsets the cost of the SRO officers by $236 thousand.
- Part Time Dispatcher

General Requests

- 1 Technology Visionary

Building Department

The Building Department is reflecting a change in the revenues due to a proposed change in the building permit fee structure which will reduce the overall fees, make them simpler to calculate and keep them in line with costs.

Capital Revenues

- Discretionary Taxes are estimated by the Florida Office of Economic & Demographic Research.
- Impact Fees are currently being estimated utilizing an estimate of 400 homes for both the current year and 500 homes for subsequent years.
- Impact Fees are assumed to be the same for the next 5 years for the purpose of calculating the rolling balances by fee type.
- Discretionary Sales Surtax is estimated to increase over time as the City grows.

Capital Improvement Plan

Plan was consolidated from department heads who provided the information. Funding Sources were attached to each item to insure that the revenues are utilized by our estimates and didn't exceed their balance. These costs are estimated and depending on a variety of factors items exceeding the first year could be moved to reflect actual needs or demands as the City continues to grow.

There are 3 projects which assume that the City will be making a debt issuance in order to continue, start and complete those projects which include the Public Safety Complex, permanent Fire Station 3, and the South Lake Regional Park.

Enterprise Fund Assumptions

The attached budget has the following assumptions to the associated with the document.

- Water, Sewer and Reclaimed rates are have no rate adjustment reflected in them. The rates will be adjusted by CPI once the July CPI numbers are available.
- Sanitation Service Charges are based on same expected rates and increases are expected due to increased number of homes served and commercial solid waste.
- Impact fee receipts are based on 400 new homes.

Utility Department

The Utility Department is entering its second year of contracted operations for plant operations, distribution lines and collections lines for the plants. The City maintains some expenses related to fund oversight, utility billing, audits and insurance requirements. This year's Capital Improvement Plan (CIP) is based on an initial assessment from the Master Planning process of the needs of the utility in the next 3-4 years. As the planning process continues the CIP will be refined and intensified for the complete 5 year process.

One item to reference in the document is a comparison of operating revenues to operating expenses. This chart is showing the main reoccurring operating revenues compared to the operating expenses and respective capital items which were not eligible for payment through impact fees. It shows that the Utility is making progress in closing the operational gap.

Sanitation Department

The Sanitation Department is projected to increases in revenues based on the starting up of a formalized City run commercial exclusive franchise solid waste hauling. The estimated costs and revenues are calculated based on our current receipts from our non-exclusive contracts and would expect to be at least similar if not higher as run by the city.

Internal Service Fund Assumptions

Last Budget Year the City created 3 Internal Service Funds which presented areas which multiple City department and funds use services from. The 3 areas are the Information Technology (IT) Department, Facilities Management, and Fleet Management. Each of these

respective areas are being budgeted for the costs of providing the services to the City. During the Budget process, there is be a formal establishment of the reimbursement rates in which each Fund will need to contribute.

- IT Charges will be based on number of computer terminals and hardware allocated to each respective fund.
- Facilities Charges will be based on the space utilization of City Facilities for each respective fund.
- Fleet Charges will be based on the costs utilized by each fund directly with indirect costs being allocated based on the Fleet sizes.

Summary

This year's budget is another step towards getting capital expenditures out of the operational budgets and budgeting them in their own capital budgets. With this budget, it is much closer to getting to an apples to apples comparison of operating and capital costs being separated. The overall General Fund expense budget has seen a reduction of $117 thousand for the year. The budget calls for the use of $2.3 million in total reserves to supplement the reoccurring General Fund Revenues of $12.1 million. This budget is seeing strides in reducing the use of reserves for operations and each successive budget it will become clearer the difference in capital and non-capital expenditures.

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General Fund

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General Fund Revenues

General Reoccurring

Type	2021 Budget	2020 Budget	Difference
Revenues	12,107,713	10,769,331	1,338,382
Expenses	15,899,560	16,016,938	(117,378)
Net Total	(3,791,847)	(5,247,607)	1,455,760

Non Reoccurring

	Type	2021 Budget	2020 Budget	Difference
	Carryforward Reserves	4,617,888	7,607,414	(2,989,526)
	Revenues	2,108,906	952,466	1,156,440
(1)	Expenses	654,537	654,754	(217)
	Net Total	6,072,257	7,905,126	(2,989,309)

Type	2021 Budget	2020 Budget	Difference
Required Reserves (15%)	2,119,126	1,982,233	136,894
Additional Reserves	161,284	675,286	(514,002)
Total Reserves Expected	2,280,410	2,657,519	(377,109)
Total Reserves %	16%	20%	

	Type	2021 Budget	2020 Budget	Difference
	Total Revenues	14,216,619	11,721,797	2,494,822
	Total Expenses	16,554,097	16,671,692	(117,595)
	Change in Reserves	(2,337,478)	(4,949,895)	2,612,417
(2)	Net Total	-	(0)	0

(1) Debt is included as non-reoccuring as it has a term it goes to and expires. Current General Fund dept will be paid off in full by April 1, 2027. This is the Bank Loan for Public Safety Building Construction.

(2) This is Total Revenues subtracting Total Expenses and Change in Reserves resulting in a balanced budget.

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General Fund Revenues

General Reoccurring

Revenue Streams	2021 Budget	2020 Budget	Difference
Taxes	7,330,241	6,463,473	866,768
Franchise Fees	844,089	845,142	(1,053)
Fines & Forfeitures	56,618	74,584	(17,966)
Charges for Services	785,596	677,265	108,331
Intergovernmental Revenues	1,572,564	1,744,607	(172,043)
Miscellaneous Revenues	299,206	333,872	(34,666)
Transfers into General Fund	1,219,399	630,388	589,011
Total	12,107,713	10,769,331	1,338,382

Non-reoccurring

Revenue Streams	2021 Budget	2020 Budget	Difference
Other Sources			
SAFER Grant	418,656	418,656	-
Transfers into General Fund	1,690,250	533,810	1,156,440
Total Non-reoccuring Revenues	2,108,906	952,466	1,156,440
Grand Total of Revenues	**14,216,619**	**11,721,797**	**2,494,822**

Change in Reserves	2021 Budget	2020 Budget	Difference
Total Expected Reserves	2,280,410	2,657,519	(289,364)
Carryforward of Previous Year Reserves	2,657,519	2,072,216	585,303
Carryforward of under expensed revenues	1,960,369	5,535,198	(3,574,829)
Total Carryforward of Reserves	4,617,888	7,607,414	(2,989,526)
			-
Difference between Carryforward and Expected Reserves	**(2,337,478)**	**(4,949,895)**	**2,612,417**

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General Fund Expenditures

	Department	2021 Budget	2020 Budget	Difference
(1)	Mayor and Council	186,517	198,517	(12,000)
(2)	City Manager	629,148	1,102,156	(473,007)
(3)	City Clerk	297,121	324,884	(27,763)
(4)	Finance Department	654,080	536,973	117,107
	Human Resources	196,118	203,148	(7,030)
	Legal Council	200,000	200,000	-
(5)	Community Development	703,388	920,944	(217,557)
(6)	Police Department	4,199,777	3,859,451	340,326
(7)	Fire Department	3,794,857	3,457,874	336,983
(8)	Dispatching	598,553	521,103	77,450
(9)	Code Enforcement	158,556	192,789	(34,233)
(10)	Streets	1,156,693	1,776,341	(619,648)
	Economic Development	433,172	430,514	2,658
(11)	Parks & Recreation	1,044,529	966,948	77,581
(12)	Internal Service Funds	1,647,052	1,325,295	321,757
	Debt	654,537	654,754	(217)
	Total	**16,554,097**	**16,671,692**	**(117,595)**

(1) Mayor and Council change reflects centralizing Insurance Liability costs to Finance.
(2) City Manager decrease is related to the completion of the Palisades purchase.
(3) City Clerk change reflects finishing the 1st phase of the records study and expected election costs.
(4) Finance Department change reflects centralizing Insurance Liability costs to Finance.
(5) Community Development Department change reflects the completion of the Future Land Use.
(6) Police Department will be offset by $236 thousand for providing SRO Officers to the School Board and those costs for the officers is reflected in this budget. This budget also reflects the increases to salaries approved last year due to market rate adjustments.
(7) Fire Department will be offset by $418 thousand as a result of the SAFER grant and reflects the full year cost of the reorganization of the department to included Battalion Chiefs.
(8) Dispatch changes reflects a recent market adjustment and part time Dispatcher for the full year.
(9) Code Enforcement change reflects the transfer of part time staff to the Building Department.
(10) Streets reflects a current reevaluation of the Storm water issues of the City and utilization of other funding options than General Revenues.
(11) Parks & Recreation changes reflects an increase in the number and quality of events that the City intends to put forth including the 99th annual Founder's Day.
(12) Internal Service Funds Include IT, Fleet and Facilities. This is the General Fund portion of expenses. Changes include hiring of a Technology Visionary, network improvements for aging infrastructure and contingency funds for unexpected building repairs and maintenance.

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Budget Summary
City of Groveland Fiscal Year 2020-2021

Millage Per $1,000	
General Fund	5.2000

Estimated Revenues	General Fund	Special Revenue Funds	Debt Service Fund	Capital Project Funds	Enterprise Funds	Internal Service Funds	Total
Taxes							-
Ad Valorem Taxes	5,534,382	-	-	-	-	-	5,534,382
Sales and Use Taxes	1,795,859	-	-	1,526,196	-	-	3,322,055
Incremental Taxes	-	624,126	-	-	-	-	624,126
Franchise Fees	844,089	-	-	-	-	-	844,089
Fines & Forfeitures	56,618	-	-	-	-	-	56,618
Charges for Services	785,596	-	-	-	9,217,738	-	10,003,334
Intergovernmental Revenues	1,572,564	-	-	-	-	-	1,572,564
Other Sources		-	-	12,250,000	-	-	12,250,000
Impact Fees	-	-	-	3,323,600	-	-	3,323,600
Miscellaneous Revenues	299,206	72,257	-	100,000	44,000	-	515,463
Building Department	-	1,699,056	-	-	-	-	1,699,056
Internal Service Charges	-	-	-	-	-	2,143,155	2,143,155
Total Sources	**10,888,314**	**2,395,439**	**-**	**17,199,796**	**9,261,738**	**2,143,155**	**41,888,442**
Transfers In	2,909,649	-	654,537	-	-	-	3,564,186
Fund Balances/Reserves/Net Assets	5,036,544	1,701,216	-	8,663,392	21,373,758	-	36,774,910
Total Revenues, Transfers & Balances	**18,834,507**	**4,096,655**	**654,537**	**25,863,188**	**30,635,496**	**2,143,155**	**82,227,538**

Expenditures	General Fund	Special Revenue Funds	Debt Service Fund	Capital Project Funds	Enterprise Funds	Internal Service Funds	Total
General Government	2,866,371	3,245,406	-	28,000	-	-	6,139,777
Public Safety	8,751,743	-	-	4,686,349	-	-	13,438,092
Physical Environment	-	-	-	8,881,693	26,098,281	-	34,979,974
Transportation	1,156,693	-	-	577,514	-	-	1,734,207
Economic Environment	433,172	661,496	-	-	-	-	1,094,668
Debt Services	-	-	654,537	-	-	-	654,537
Culture & Recreation	1,044,529	-	-	8,732,000	-	-	9,776,529
Internal Services	-	-	-	-	-	1,842,652	1,842,652
Total Expenditures	**14,252,508**	**3,906,902**	**654,537**	**22,905,556**	**26,098,281**	**1,842,652**	**69,660,436**
Transfers Out	2,301,589	38,188	-	-	3,367,564		5,707,341
Fund Balances/Reserves/Net Assets	2,280,410	151,565	-	2,957,632	1,169,652	300,502	6,859,761
Total Appopriated Expenditures, Transfers, Reserves & Balances	**18,834,507**	**4,096,655**	**654,537**	**25,863,188**	**30,635,496**	**2,143,155**	**82,227,538**

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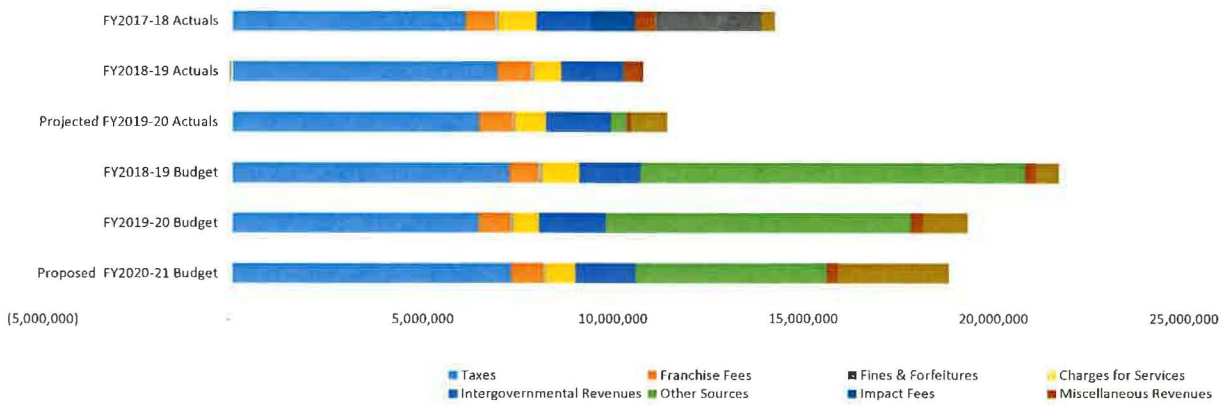
General Fund Summary

Revenues



Revenues		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Taxes	(1)	7,330,241	6,463,473	7,278,886	6,468,613	6,959,779	6,117,969
Franchise Fees		844,089	845,142	767,200	894,385	892,355	783,367
Fines & Forfeitures		56,618	74,584	94,605	55,796	66,729	82,966
Charges for Services		785,596	677,265	980,334	819,245	714,202	997,267
Intergovernmental Revenues		1,572,564	1,744,607	1,607,433	1,707,767	1,628,668	1,443,755
Other Sources		5,036,544	8,026,070	10,098,315	418,656	10,350	5,800
Impact Fees	(2)	-	-	-	-	-	1,144,026
Miscellaneous Revenues		299,206	333,872	292,456	102,679	522,081	541,448
Building Department	(3)	-		-	-	(281)	2,765,131
Transfers		2,909,649	1,164,198	600,000	955,626	(46,619)	375,000
Total Revenues		18,834,507	19,329,211	21,719,229	11,422,767	10,747,264	14,256,729

(1) *Discretionary Sales Surtax moved into a Capital Projects Fund in Current Budget due to restricted uses.
(2) *Impact Fees were moved into a Capital Projects Fund in the Prior Year Budget due to restricted uses.
(3) *Building Fund revenues and expenses were moved into a Special Revenue Fund in the Prior Year Budget due to restricted uses.

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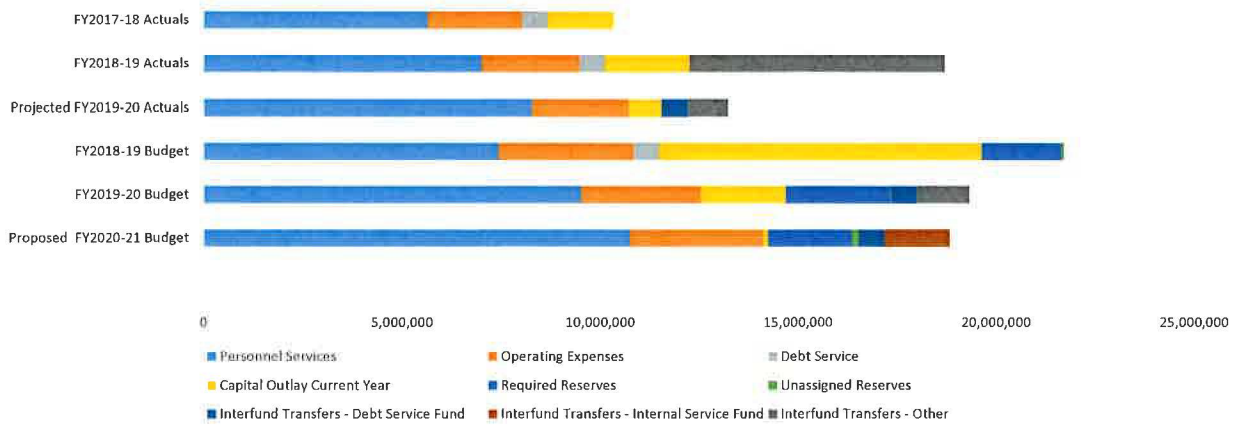
Expenses



Expenses		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Personnel Services		10,746,518	9,524,774	7,438,031	8,280,695	7,012,210	5,654,675
Operating Expenses		3,380,990	3,035,355	3,416,417	2,445,473	2,479,524	2,386,801
Debt Service	(4)	-	-	634,740	-	633,846	642,351
Capital Outlay Current Year		125,000	2,131,514	8,157,825	844,946	2,133,170	1,669,614
Required Reserves		2,119,126	2,642,977	2,007,813	-	-	-
Unassigned Reserves		161,284	14,542	64,403	-	-	-
Interfund Transfers - Debt Service Fund		654,537	654,754	-	654,754	-	-
Interfund Transfers - Internal Service Fund		1,647,052	-	-	-	-	-
Interfund Transfers - Other		-	1,325,295	-	1,012,251	6,455,312	-
Total Expenses		18,834,507	19,329,211	21,719,229	13,238,119	18,714,063	10,353,441

(4) *Debt Service was moved to it's own fund for Budgeting purposes. Amount to be transferred is broken out separately.

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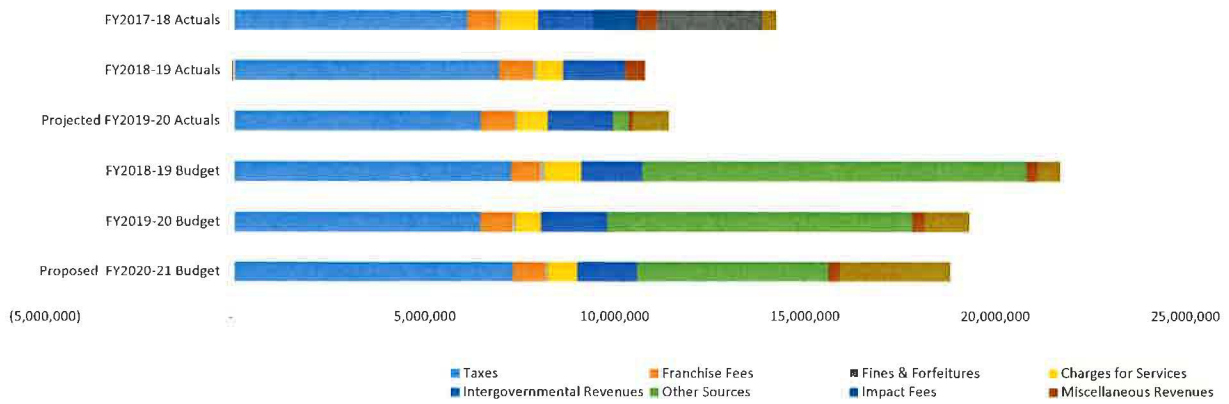
General Fund Revenues Budget



		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Taxes	(1)	7,330,241	6,463,473	7,278,886	6,468,613	6,959,779	6,117,969
Franchise Fees		844,089	845,142	767,200	894,385	892,355	783,367
Fines & Forfeitures		56,618	74,584	94,605	55,796	66,729	82,966
Charges for Services		785,596	677,265	980,334	819,245	714,202	997,267
Intergovernmental Revenues		1,572,564	1,744,607	1,607,433	1,707,767	1,628,668	1,443,755
Other Sources		5,036,544	8,026,070	10,098,315	418,656	10,350	5,800
Impact Fees	(2)	-	-	-	-	-	1,144,026
Miscellaneous Revenues		299,206	333,872	292,456	102,679	522,081	541,448
Building Department	(3)	-	-	-	-	(281)	2,765,131
Transfers		2,909,649	1,164,198	600,000	955,626	(46,619)	375,000
Total Revenues		18,834,507	19,329,211	21,719,229	11,422,767	10,747,264	14,256,729

(1) *Discretionary Sales Surtax moved into a Capital Projects Fund in Current Budget due to restricted uses.
(2) *Impact Fees were moved into a Capital Projects Fund in the Prior Year Budget due to restricted uses.
(3) *Building Fund revenues and expenses were moved into a Special Revenue Fund in the Prior Year Budget due to restricted uses.

Taxes		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Ad Valorem Taxes	311000	5,534,382	4,755,558	4,066,299	4,626,068	3,789,385	3,159,064
Delinquent Property Taxes (1)	311200	130,000	131,454	175,000	131,454	79,686	178,464
Local Option Gas Tax	312400	240,068	266,742	242,437	257,662	249,573	228,189
Discretionary Tax	312600	-	-	1,597,816	-	1,468,201	1,322,696
Utility Tax - Electric	314100	998,520	902,744	815,897	998,521	980,212	839,443
Utility Tax - Gas	314400	47,723	47,723	48,226	53,168	40,276	43,125
Utility Tax - Propane Gas	314800	17,573	19,525	9,850	14,722	17,402	10,848
Communication Services Tax	315000	361,975	309,536	311,978	361,976	303,121	305,094
Local Business Tax	316000	-	30,191	11,383	25,042	31,923	31,046
Total Tax Revenues		7,330,241	6,463,473	7,278,886	6,468,613	6,959,779	6,117,969

(1) *Discretionary Sales Surtax moved into a Capital Projects Fund in Current Budget due to restricted uses.

Groveland
FLORIDA
City with Natural Charm

Franchise Fees		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Franchise Fee - Electricity	323100	805,321	760,785	690,028	805,322	819,594	711,754
Franchise Fee - Gas	323400	38,768	38,768	35,000	38,915	33,284	31,105
Franchise Fee - Solid Waste	323700	-	45,589	42,172	50,148	39,476	40,508
Total Franchise Fee Revenues		844,089	845,142	767,200	894,385	892,355	783,367

Fines & Forfeitures		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Law Enforcement Trust Fund	300300	-	-	-	-	-	-
Fines And Forfeitures	351100	44,000	58,650	78,057	44,237	53,683	67,996
Restitution	351500	-	-	-	968	0	237
Violation Of Local Ordinances (Red Light)	354000	-	-	-	-	-	-
Violations Local Ordinances	354001	6,618	6,576	14,028	7,043	6,618	12,333
Code Enforcement Fines	354100	6,000	9,358	2,520	-	6,428	2,400
Total Fines & Forfeiture Revenues		56,618	74,584	94,605	55,796	66,729	82,966

Charges for Services		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Right of Way Utilization Permits	341290	1,000	-	-	1,575	-	-
Rental Dwelling Related Fees	341105	12,920	15,951	14,984	9,244	17,140	13,693
Contractor Registration Fee	341205	-	-	-	-	-	-
Zoning Change Fee -	341210	2,500	-	-	4,350	2,575	8,021
Zoning Clearance -	341211	33,912	31,640	41,706	42,398	40,410	40,975
Lot Split -	341212	2,000	3,810	2,000	2,250	2,179	1,500
Architectural Plan Review -	341213	4,000	2,100	4,000	6,261	3,279	7,561
Variance Requests -	341215	1,000	1,800	-	-	1,500	4,925
Street Vacations -	341216	500	2,400	2,000	-	800	800
Annexation Requests -	341220	3,000	2,700	-	6,450	(400)	8,950
Site Plan -	341221	6,000	1,550	2,000	10,422	6,500	3,475
Comprehensive Plan -	341222	-	3,400	2,400	-	-	700
Preliminary Plat -	341223	-	2,400	4,000	-	-	2,400
Final Plat -	341224	3,600	3,600	5,000	5,400	5,400	11,665
Utility Plan Review -	341225	-	-	-	-	-	-
Tree Removal Permit -	341226	1,000	1,150	-	225	2,050	550
Utilization Permit Fees	341227	-	-	-	-	-	-
Concurrency Review -	341228	-	-	-	-	-	700
Planned Unit Development -	341230	-	-	3,500	1,013	24,175	10,243
Conditional Use Permit -	341240	-	-	1,600	-	-	-
Construction Plan Review -	341251	4,000	-	5,000	5,880	6,600	3,200
County Impact/Admin Fees	341275	49,135	49,135	60,760	57,750	56,600	61,000
Bldg. Dept. Admin Fees	341285	195,635	230,159	396,603	281,175	302,006	395,366
Virtual Administration Fees	341286	195,635	230,159	400,996	280,657	207,046	392,636
Lien/Search Fees	341301	15,415	15,415	11,633	15,525	15,750	12,675
Election Qualifying Fees	341900	1,000	2,500	2,500	1,264	676	2,515
Police Services	342100	237,087	54,721	2,328	77,455	2,909	2,405
Fingerprinting	342110	757	757	624	165	635	553
Foreclosure Registry	342150	1,000	918	1,200	1,800	1,300	1,300
Summer Recreation Program	347400	1,000	7,500	5,000	-	-	-
Community Building Rental	347520	13,500	13,500	10,500	7,988	15,072	9,460
Total Charges for Service Revenues		785,596	677,265	980,334	819,245	714,202	997,267

Groveland
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Intergovernmental Revenues		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
CDBG	331500	-	-	-	-	-	-
State Gas Tax - Shared Revenue	335122	109,654	121,838	113,490	114,439	120,789	103,576
State Sales Tax - Shared Revenue	335125	374,684	416,316	379,945	367,680	386,727	331,617
Mobile Home License	335140	9,135	7,929	8,919	14,601	7,311	7,199
Alcoholic Beverage Tax	335150	3,792	4,213	4,213	6,062	8,813	4,262
1/2 Cent Sales Tax	335180	917,717	1,019,686	943,095	1,000,077	942,421	842,856
Firefighters Supplemental Comp.	335200	4,200	4,200	4,200	6,300	8,400	8,400
Agency Sharing - Als (1/10 Of 1 Mill)	338100	123,583	137,315	123,367	161,298	118,231	115,726
County One Cent Gas Tax - Sr	338300	29,799	33,110	30,204	37,311	33,394	30,119
Total Intergovernmental Revenues		1,572,564	1,744,607	1,607,433	1,707,767	1,628,668	1,443,755

Other Sources		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Debt Proceeds	384200	-	-	4,500,000	-	-	-
Proceeds From Sale Of Assets	388100	-	-	-	-	946	4,600
Federal Grant Funding	389200	418,656	418,656	-	418,656	4,404	-
State Grant Funding	389300	-	-	-	-	5,000	1,200
Funds Carried Over	389900	4,617,888	7,607,414	5,598,315	-	-	-
Total Other Sources		5,036,544	8,026,070	10,098,315	418,656	10,350	5,800

Impact Fees (2)		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Administrative Facilities Impact Fees	370100	-	-	-	-	-	69,654
Fire Impact Fees	370200	-	-	-	-	-	255,000
Recreation Impact Fees	370300	-	-	-	-	-	503,100
Police Impact Fees	370400	-	-	-	-	-	316,272
Total Impact Fees		-	-	-	-	-	1,144,026

(2) *Impact Fees were moved into a Capital Projects Fund in the Prior Year Budget due to restricted uses.

Miscellaneous Revenues		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Interest Earned	361000	-	-	-	-	-	30
Interest Earned	361100	199,841	223,074	237,413	40,733	222,046	203,628
Rent - Communications Tower	362010	23,009	23,009	23,009	18,149	25,627	23,073
Rents	362100	58,356	64,389	12,033	6,050	-	9,025
Sale of Fixed Assets	364000	-	-	-	-	150,895	595
Viet Nam Memorial	366910	-	-	-	24	-	-
Contributions 4Th Of July	366911	15,000	20,400	20,000	-	16,470	23,950
Senior Center, Gvtf, Vet Garden	366912	-	-	-	-	-	-
Developer's Contribution	366915	-	-	-	-	-	-
Contributions - Holiday Events	366916	3,000	3,000	-	1,275	3,155	3,593
Contributions	366918	-	-	-	-	-	-
Return Check Fees	369200	-	-	-	-	95	30
Reimbursements	369400	-	-	-	-	-	815
Misc. Revenue	369900	-	-	-	36,448	103,792	276,708
Total Miscellaneous Revenues		299,206	333,872	292,456	102,679	522,081	541,448

Groveland
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City with Natural Charm

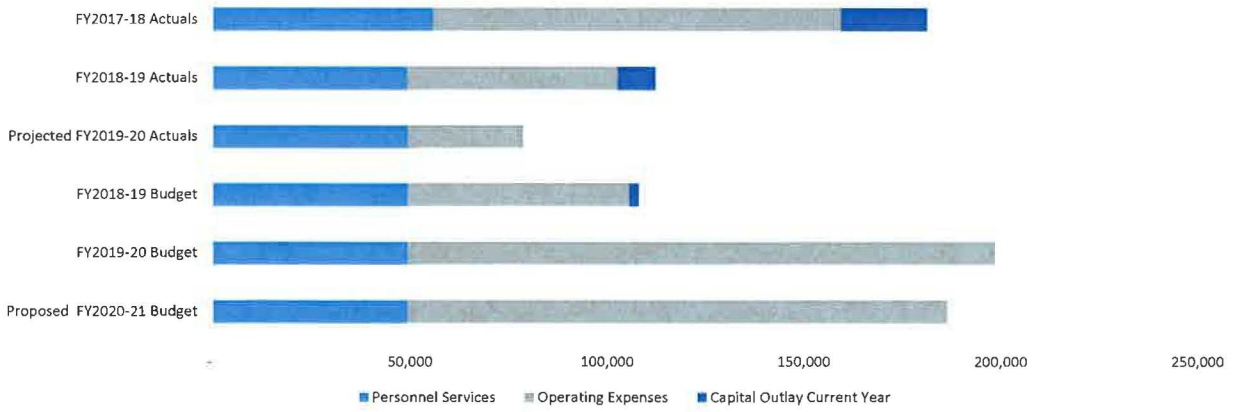
Building Department (3)		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Building Permits	390010	-	-	-	-	(161)	1,903,167
Building Plan Review	390020	-	-	-	-	(56)	754,479
Building Fire Review/Inspection Fees	390030	-	-	-	-	-	13,315
Building Reinspection Fee	390040	-	-	-	-	(65)	94,170
Total Building Department Revenues		-	-	-	-	(281)	2,765,131

(3) *Building Fund revenues and expenses were moved into a Special Revenue Fund in the Prior Year Budget due to restricted uses.

Transfers		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Transfer-In General Fund	381000	-	-	600,000	-	(46,619)	375,000
Interfund Transfer - CRA	381110	-	-	-	-	-	-
Interfund Transfer - Building	381111	-	52,356	600,000	78,534	-	-
Interfund Transfer - Debt Service	381120	-	-	-	-	-	-
Transfer from Impact Fee Fund	381130	-	-	-	-	-	-
Transfer from Discretionary	381131	-	-	-	-	-	-
Transfer from Construction Fund	381132	-	172,842	-	172,842	-	-
Interfund Transfer - Water & Sewer Fund	381140	678,598	-	-	-	-	-
Interfund Transfer - Sanitation Fund	381141	2,231,051	939,000	-	704,250	-	-
Interfund Transfer - IT Fund	381150	-	-	-	-	-	-
Interfund Transfer - Facilities & Fleet	381151	-	-	-	-	-	-
Total Transfers		2,909,649	1,164,198	1,200,000	955,626	(46,619)	375,000

Groveland
FLORIDA
City with Natural Charm

Mayor and Council Budget



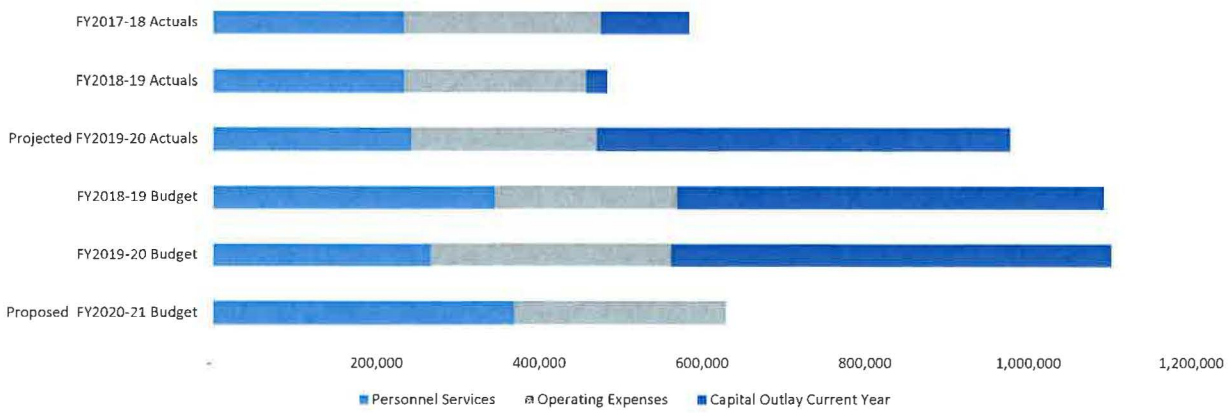
New FTE Positions	-
Allocated Positions by FTE	5.00

	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Personnel Services	49,517	49,517	49,517	49,519	49,415	55,908
Operating Expenses	137,000	149,000	56,150	29,210	53,346	103,599
Capital Outlay Current Year	-	-	2,452	-	9,664	21,916
Total Expenses	186,517	198,517	108,119	78,730	112,426	181,423

Operating Expenses		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Professional Services	340	2,500	-	-	3,019	1,394	1,950
Travel/Per Diem	400	7,000	7,000	7,000	2,615	3,367	4,497
Communication	410	-	-	1,500	-	1,590	1,363
Insurance Liability	450	-	12,000	11,900	19,047	11,876	10,340
Outside Printing And Binding	470	1,500	1,500	1,500	250	1,943	22
Events	481	-	-	-	-	300	41,047
Discretionary	491	12,500	15,000	15,000	561	3,545	21,333
Elections	493	-	-	-	-	6,366	14,068
Contingency	499	100,000	100,000	5,000	-	-	23
Operating Supplies	523	2,500	4,500	5,500	33	8,612	5,807
Uniforms	524	1,500	500	750	1,131	971	247
Subscriptions/Memberships	540	6,000	6,000	6,000	2,140	7,821	1,268
Education/Training	541	2,500	1,000	500	415	4,330	1,560
Meetings	542	1,000	1,500	1,500	-	962	74
Total Operating Expenses		137,000	149,000	56,150	29,210	53,346	103,599

Groveland
FLORIDA
City with Natural Charm

City Manager Department Budget



New FTE Positions	0.00
Allocated Positions by FTE	2.45

	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Personnel Services	369,948	266,956	345,611	243,480	234,368	234,135
Operating Expenses	259,200	295,200	224,062	226,985	223,082	241,404
Capital Outlay Current Year	-	540,000	523,200	507,057	25,964	108,534
Total Expenses	629,148	1,102,156	1,092,873	977,522	483,414	584,074

Operating Expenses		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Professional Services	340	90,000	90,000	68,000	96,846	63,817	77,390
Exterminating	342	-	-	250	-	200	-
Travel/Per Diem	400	4,500	4,500	4,500	4,446	1,761	3,030
Communication	410	-	-	7,000	-	13,938	6,240
Shipping/Postage	420	1,000	1,000	1,100	750	1,081	276
Utility Services	430	-	-	1,000	-	7,791	1,243
Rental-Leases	440	3,000	2,500	2,500	9,685	3,608	6,110
Rent	442	-	-	12,000	-	12,000	-
Insurance Liability	450	-	5,000	4,850	7,099	4,822	4,192
R&M Building	462	-	-	6,000	-	11,239	1,464
R&M Equipment	463	-	1,000	1,000	-	612	450
R&M Vehicles	465	-	-	1,000	-	393	50
Maintenance Contracts	466	1,000	1,000	1,000	-	12,353	527
Outside Printing And Binding	470	4,500	2,500	7,000	5,767	9,250	437
Events	481	-	-	5,200	-	5,430	-
Miscellaneous Expense	490	10,000	10,000	10,000	25,909	11,958	112,365
Discretionary	491	15,000	15,000	11,362	-	729	9,230
Advertising	492	500	-	-	167	35	-
Elections	493	-	-	15,000	-	185	-
Recording Fees	495	-	-	1,500	-	1,186	44
Contingency	499	100,000	100,000	-	43,238	367	200

Groveland
FLORIDA
City with Natural Charm

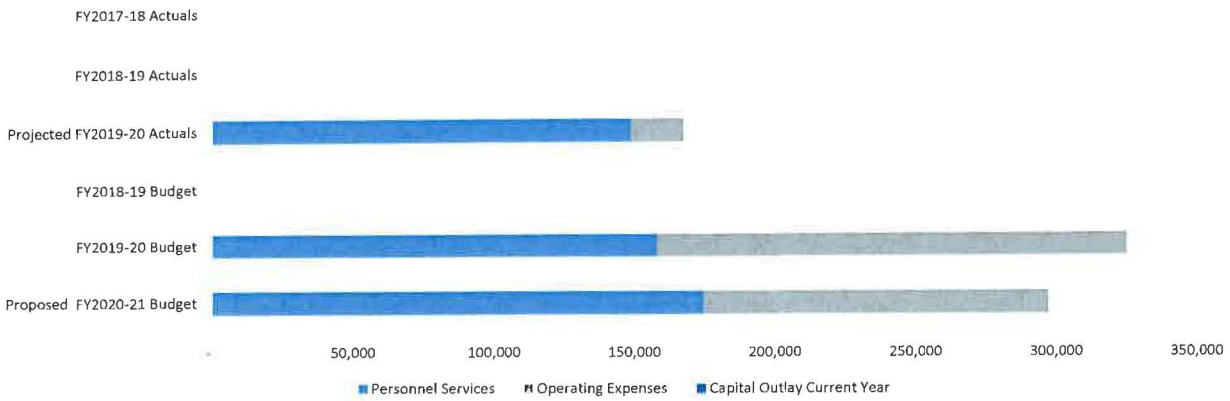
Office Supplies	510	3,500	3,500	3,500	1,900	7,569	3,821
Janitorial Supplies	520	-	-	350	18	548	103
Gasoline	521	1,000	1,000	1,000	1,178	1,014	389
Small Tools & Equipment	522	1,000	1,000	1,000	-	3,375	64
Operating Supplies	523	7,000	7,000	7,000	2,674	9,763	4,440
Uniforms	524	500	500	250	58	2,137	231
Subscriptions/Memberships	540	4,000	4,000	4,000	18,678	7,609	3,963
Education/Training	541	5,000	5,000	5,000	-	2,180	619
Meetings	542	6,500	4,500	4,500	8,032	5,237	3,248
Licenses And Renewals	543	1,200	1,200	1,200	-	-	1,279
Total Operating Expenses		259,200	295,200	224,062	226,985	223,082	241,404

Position Detail

Title	Details
City Manager	*Position is allocated to multiple funds
Executive Assistant to City Manager	*Position is allocated to multiple funds
Communications Specialist	*Job Shared for 1 FTE for Communications
Public Safety Building Project Manager	*Position is set to conclude with PSB completion

Groveland
FLORIDA
City with Natural Charm

City Clerk Department Budget



New FTE Positions	-
Allocated Positions by FTE	2.20

	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Personnel Services	174,621	158,084	-	148,779	-	-
Operating Expenses	122,500	166,800	-	18,802	-	-
Capital Outlay Current Year	-	-	-	-	-	-
Total Expenses	297,121	324,884	-	167,580	-	-

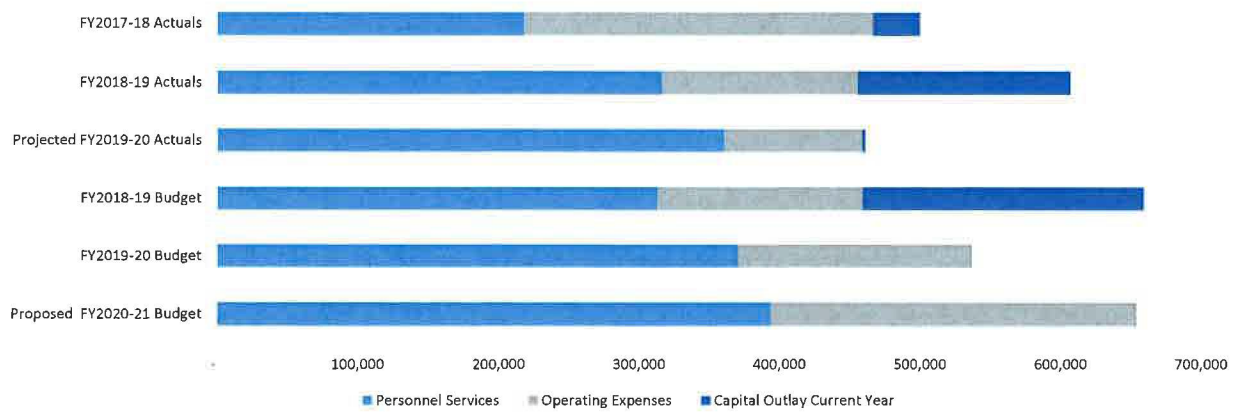
Operating Expenses		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Professional Services	340	40,000	120,000	-	1,615	-	-
Travel/Per Diem	400	4,000	3,000	-	1,488	-	-
Shipping/Postage	420	1,000	300	-	46	-	-
Rent	442	-	12,000	-	7,500	-	-
Outside Printing And Binding	470	1,000	-	-	2,120	-	-
Advertising	492	5,000	5,000	-	316	-	-
Elections	493	50,000	5,000	-	-	-	-
Recording Fees	495	10,000	10,000	-	1,605	-	-
Office Supplies	510	2,500	2,500	-	3,302	-	-
Subscriptions/Memberships	540	3,000	3,000	-	357	-	-
Education/Training	541	5,000	5,000	-	454	-	-
Meetings	542	1,000	1,000	-	-	-	-
Total Operating Expenses		122,500	166,800	-	18,802	-	-

Position Detail

Title	Details
City Clerk	*Position is allocated to multiple funds
Assistant to City Clerk	
Assistant to City Clerk	*Position is part-time.

Groveland
FLORIDA
City with Natural Charm

Finance Department Budget



New FTE Positions	0.00
Allocated Positions by FTE	4.17

	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Personnel Services	393,730	370,693	313,454	360,990	316,342	218,401
Operating Expenses	260,350	166,280	145,676	98,033	139,542	248,503
Capital Outlay Current Year	-	-	200,110	2,133	151,239	33,327
Total Expenses	654,080	536,973	659,240	461,155	607,124	500,230

Operating Expenses		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Auditing	320	45,000	27,000	6,600	46,875	-	4,313
Professional Services	340	20,000	45,000	10,000	9,144	10,886	126,013
Exterminating	342	-	200	200	-	-	250
Contract Services	346	8,500	7,500	7,500	11,813	7,500	-
Water Bill	348	-	2,100	1,600	228	2,163	3,448
Travel/Per Diem	400	4,500	2,500	1,500	462	3,731	843
Communication	410	-	-	10,600	-	21,499	22,666
Shipping/Postage	420	2,000	3,500	2,750	881	4,046	4,906
Utility Services	430	-	-	6,200	-	6,290	9,985
Rental-Leases	440	2,000	27,280	27,280	1,500	15,837	23,791
Rent	442	28,000	12,000	12,000	7,500	12,000	-
Insurance Liability	450	123,400	9,000	8,600	5,984	11,062	10,728
R&M Building	462	-	-	1,896	-	531	3,087
R&M Equipment	463	-	-	1,000	-	386	2,268
R&M Vehicles	465	-	-	1,000	-	480	-
Maintenance Contracts	466	-	-	10,000	-	11,253	1,841
Outside Printing And Binding	470	2,500	1,500	850	932	2,483	483
Miscellaneous Expense	490	-	-	100	907	-	191
Advertising	492	2,500	5,000	1,000	2,830	351	5,484
Recording Fees	495	-	-	-	-	37	-
Contingency	499	-	1,500	1,500	-	-	3,553

Groveland
FLORIDA
City with Natural Charm

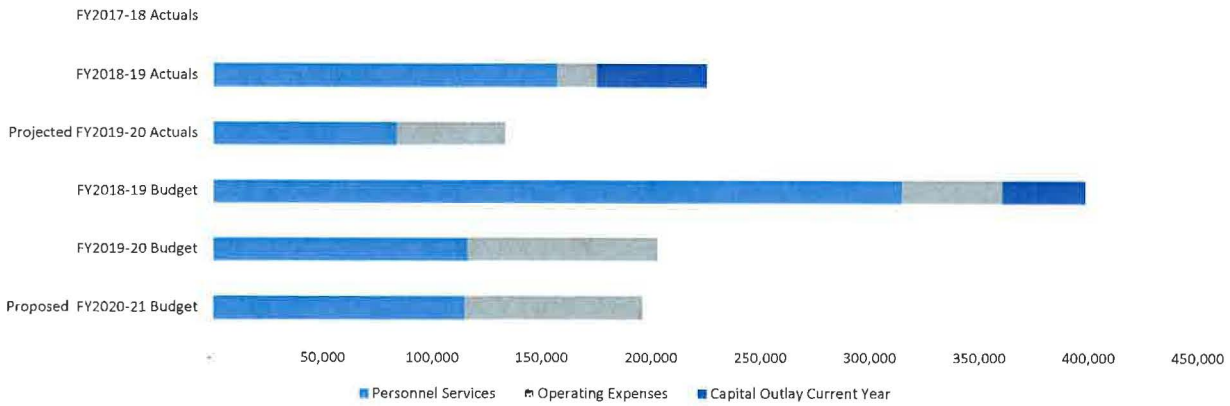
Office Supplies	510	3,000	2,000	1,750	3,630	3,006	2,849
Janitorial Supplies	520	-	-	150	-	71	74
Gasoline	521	750	500	700	490	445	388
Small Tools & Equipment	522	1,000	2,000	3,000	1,350	2,264	1,397
Operating Supplies	523	2,000	2,000	15,500	774	16,595	17,703
Uniforms	524	1,200	1,200	1,200	203	779	260
Subscriptions/Memberships	540	3,000	2,000	2,000	1,188	2,218	904
Education/Training	541	9,000	11,000	7,700	1,254	3,370	1,078
Meetings	542	1,000	1,500	1,500	-	260	-
Licenses And Renewals	543	1,000	-	-	89	-	-
Total Operating Expenses		260,350	166,280	145,676	98,033	139,542	248,503

Position Detail

Title	Details
Finance Director	*Position is allocated to multiple funds
Assistant Finance Director	*Position is allocated to multiple funds
Payroll Specialist	*Position is allocated to multiple funds
Accounts Payable Specialist	*Position is allocated to multiple funds
Accountant	*Position is allocated to multiple funds
Procurement Manager	*Position is allocated to multiple funds

Groveland
FLORIDA
City with Natural Charm

Human Resources Department Budget



New FTE Positions	0.00
Allocated Positions by FTE	1.15

	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Personnel Services	114,868	116,248	314,765	83,934	157,053	-
Operating Expenses	81,250	86,900	45,950	49,248	18,260	-
Capital Outlay Current Year	-	-	38,000	-	50,298	-
Total Expenses	196,118	203,148	398,715	133,182	225,611	-

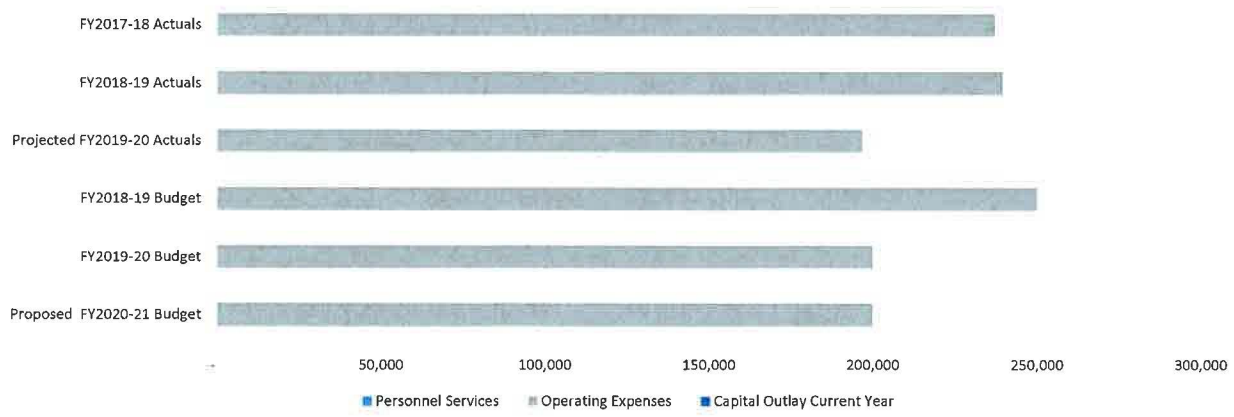
Operating Expenses		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Professional Services	340	7,500	5,000	3,000	11,477	2,168	-
Travel/Per Diem	400	2,000	4,000	2,000	81	20	-
Communication	410	-	-	2,400	-	2,092	-
Shipping/Postage	420	500	1,000	1,000	-	-	-
Rental-Leases	440	-	2,500	2,500	-	2,733	-
Insurance Liability	450	-	3,250	3,250	1,151	3,207	-
Maintenance Contracts	466	-	-	2,000	-	1,986	-
Outside Printing And Binding	470	500	500	500	12	-	-
Events	481	-	-	-	-	84	-
Advertising	492	1,000	1,000	-	-	624	-
Contingency	499	7,000	7,000	1,000	-	-	-
Office Supplies	510	2,000	1,500	1,500	2,663	692	-
Janitorial Supplies	520	-	-	150	-	-	-
Operating Supplies	523	1,500	1,500	1,500	543	2,191	-
Uniforms	524	250	150	150	42	-	-
Subscriptions/Memberships	540	1,500	2,000	2,000	-	639	-
Education/Training	541	25,000	25,000	20,500	25,595	48	-
Meetings	542	32,500	32,500	2,500	7,683	1,776	-
Total Operating Expenses		81,250	86,900	45,950	49,248	18,260	-

Position Detail

Title	Details
Human Resources Director	*Position is allocated to multiple funds
HR Specialist	*Part Time Position

Groveland
FLORIDA
City with Natural Charm

Legal Council Department Budget



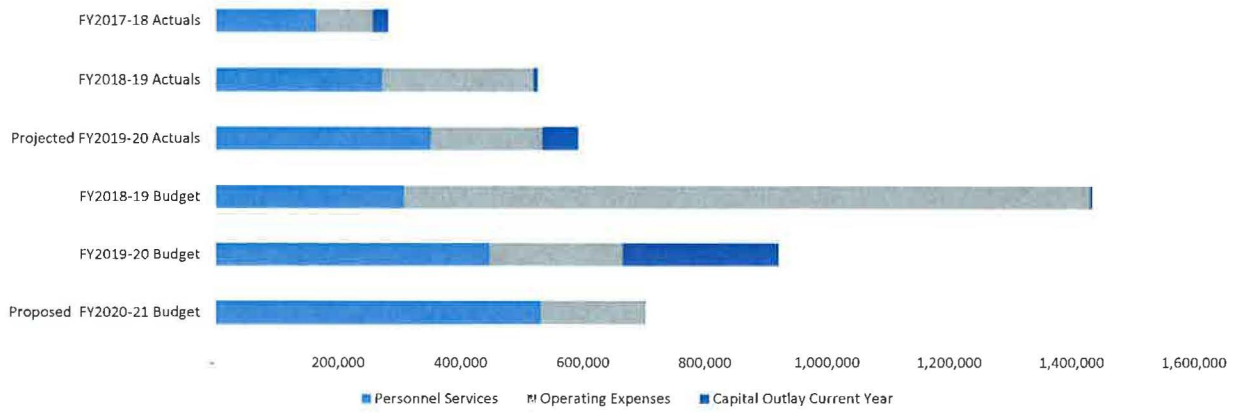
New FTE Positions	-
Allocated Positions by FTE	-

	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Personnel Services	-	-	-	-	-	-
Operating Expenses	200,000	200,000	250,000	196,880	239,601	237,116
Capital Outlay Current Year	-	-	-	-	-	-
Total Expenses	200,000	200,000	250,000	196,880	239,601	237,116

Operating Expenses		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Legal	311	200,000	200,000	250,000	196,880	239,601	237,116
Total Operating Expenses		200,000	200,000	250,000	196,880	239,601	237,116

Groveland
FLORIDA
City with Natural Charm

Community Development Department Budget



New FTE Positions	0.00
Allocated Positions by FTE	5.30

	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Personnel Services	532,388	448,044	307,950	351,338	272,475	164,559
Operating Expenses	171,000	217,900	1,123,050	183,098	248,030	93,099
Capital Outlay Current Year	-	255,000	2,750	58,117	6,141	24,148
Total Expenses	703,388	920,944	1,433,750	592,552	526,646	281,806

Operating Expenses		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Auditing	320	-	-	500	-	-	1,632
Professional Services	340	120,000	120,000	120,000	126,088	179,509	53,214
Travel/Per Diem	400	2,000	2,000	2,000	73	1,748	60
Communication	410	-	-	2,500	-	10,459	3,393
Shipping/Postage	420	2,000	2,000	2,000	157	576	-
Utility Services	430	-	-	-	-	34	-
Rental-Leases	440	-	2,400	2,400	-	1,614	2,301
Insurance Liability	450	-	3,900	3,750	7,065	3,742	2,981
R&M Building	462	-	-	1,000	-	1,076	275
R&M Equipment	463	-	-	500	-	49	-
Maintenance Contracts	466	1,000	1,000	1,000	525	989	1,022
Outside Printing And Binding	470	4,000	4,000	4,000	1,582	739	3,123
Economic Incentives	485	-	-	931,000	-	-	-
Miscellaneous Expense	490	-	40,000	10,000	8,321	-	3,000
Advertising	492	18,000	18,000	18,000	24,515	13,691	11,979
Recording Fees	495	7,000	7,000	7,000	4,392	10,709	4,362
Contingency	499	-	500	500	-	-	100
Office Supplies	510	3,000	3,000	3,000	2,428	5,593	2,183
Janitorial Supplies	520	-	-	-	-	101	-
Gasoline	521	1,000	200	-	562	55	-
Small Tools & Equipment	522	-	900	900	-	41	547

Groveland
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City with Natural Charm

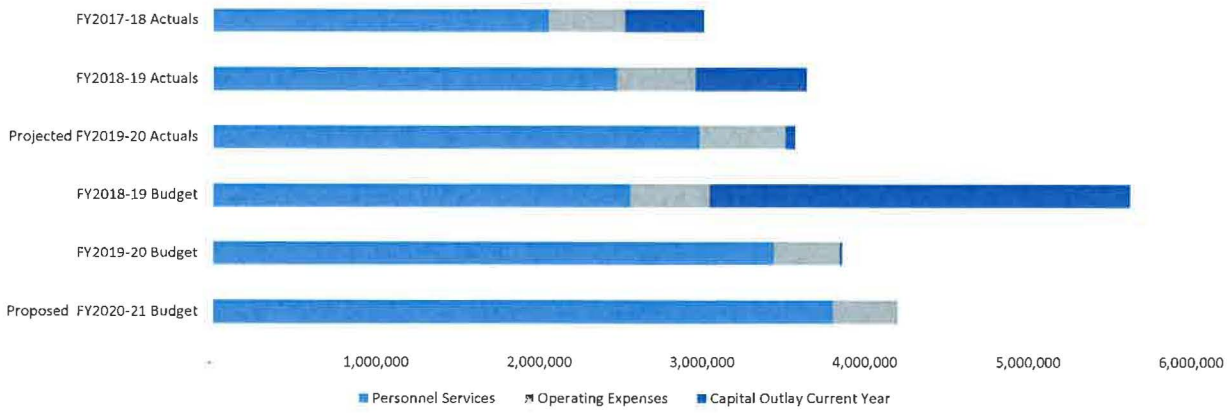
Operating Supplies	523	4,000	4,000	4,000	3,900	13,071	2,084
Uniforms	524	1,000	1,000	1,000	-	203	-
Subscriptions/Memberships	540	4,000	4,000	4,000	1,341	1,981	552
Education/Training	541	3,000	3,000	3,000	1,590	1,354	-
Meetings	542	1,000	1,000	1,000	559	697	293
Total Operating Expenses		171,000	217,900	1,123,050	183,098	248,030	93,099

Position Detail

Title	Details
Community Development Director	*Position is allocated to multiple funds
Senior Planner	
Senior Planner	
Planner I	
GIS Analyst	*Position is allocated to multiple funds
Administrative Assistant	*Position is allocated to multiple funds

Groveland
FLORIDA
City with Natural Charm

Police Department Budget



New FTE Positions	-
Allocated Positions by FTE	48.98

	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Personnel Services	3,804,027	3,441,601	2,562,663	2,985,015	2,478,180	2,059,247
Operating Expenses	395,750	405,850	485,133	527,298	481,596	467,761
Capital Outlay Current Year	-	12,000	2,576,302	59,453	682,338	483,253
Total Expenses	4,199,777	3,859,451	5,624,098	3,571,765	3,642,114	3,010,261

Operating Expenses		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Auditing	320	-	2,000	2,000	-	-	1,865
Professional Services	340	10,500	5,000	5,000	3,402	9,307	3,980
Janitorial Services	341	-	-	-	-	990	-
Exterminating	342	-	700	700	83	300	465
Contract Services	346	8,000	8,000	8,000	14,170	10,551	6,088
Water Bill	348	-	2,500	2,500	1,046	2,133	2,523
Ammunition	355	12,500	12,500	12,500	17,180	14,005	11,780
Travel/Per Diem	400	5,000	5,000	5,000	5,540	4,868	2,765
Communication	410	-	-	40,000	-	66,502	46,645
Shipping/Postage	420	2,000	2,000	2,000	1,630	1,355	1,089
Utility Services	430	-	-	20,000	-	17,289	16,861
Rental-Leases	440	-	8,000	8,000	-	9,139	6,965
Insurance Liability	450	78,500	66,900	66,900	172,140	66,889	58,365
R&M Building	462	-	-	10,000	-	466	24,472
R&M Equipment	463	20,000	20,000	20,000	47,447	4,661	16,749
R&M Vehicles	465	-	-	25,000	-	31,617	32,959
Maintenance Contracts	466	20,000	20,000	20,000	65,055	9,813	8,736
Outside Printing And Binding	470	1,700	1,700	1,700	1,309	1,985	1,488
Miscellaneous Expense	490	-	-	-	-	-	83
Discretionary	491	2,000	2,000	2,000	-	975	-
Advertising	492	500	500	500	-	-	496

Groveland
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City with Natural Charm

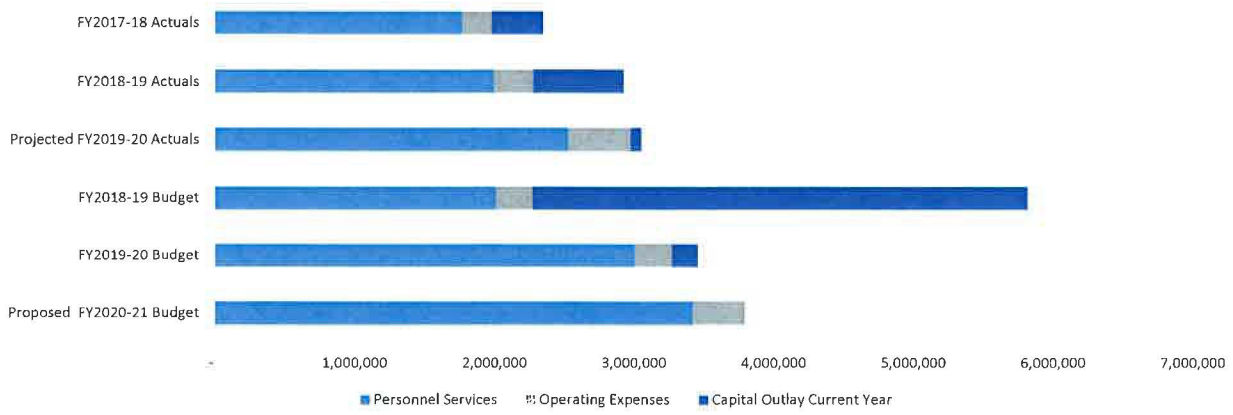
Contingency	499	8,000	8,000	8,000	4,322	7,279	1,392
Office Supplies	510	7,300	7,300	7,300	5,902	9,898	8,604
Janitorial Supplies	520	-	-	1,500	43	1,374	142
Gasoline	521	115,000	130,000	110,000	101,322	107,046	98,179
Small Tools & Equipment	522	39,500	39,500	39,500	17,385	35,521	41,413
Operating Supplies	523	17,000	17,000	17,000	22,440	19,277	28,781
Uniforms	524	20,000	20,000	20,000	22,203	22,867	26,140
Subscriptions/Memberships	540	1,500	1,500	1,500	1,065	2,900	1,175
Education/Training	541	25,250	25,250	25,250	23,526	22,409	16,993
Meetings	542	1,000	-	-	-	20	-
Licenses And Renewals	543	500	500	500	88	159	569
Total Operating Expenses		395,750	405,850	482,350	527,298	481,596	467,761

Position Detail

Title	Details
Police Chief	
Deputy Police Chief	
Administrative Commander	
Operations Commander	*Position not funded
Administrative Assistant for Police Administration	
Public Safety Information Officer	
Police Officers, Corporals and Sergeants	Various (37) Positions
Crossing Guards	*2 Part Time Positions
Evidence Techniciations	* 2 Full Time Positions
Records Management Management	* 2 Full Time Positions
Staff Inspector	*Part Time Position

Groveland
FLORIDA
City with Natural Charm

Fire Department Budget



New FTE Positions	-
Allocated Positions by FTE	39.90

	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Personnel Services	3,425,217	3,007,774	2,010,539	2,531,328	1,994,813	1,770,304
Operating Expenses	369,640	268,100	264,166	443,980	287,198	212,801
Capital Outlay Current Year	-	182,000	3,542,552	79,958	643,509	367,481
Total Expenses	3,794,857	3,457,874	5,817,257	3,055,266	2,925,520	2,350,587

Operating Expenses		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Auditing	320	-	1,000	1,000	-	-	1,865
Professional Services	340	14,800	16,000	12,800	1,680	11,050	9,442
Exterminating	342	-	1,500	1,200	-	864	1,556
Water Bill	348	-	4,000	4,000	1,183	3,036	3,430
Travel/Per Diem	400	3,000	500	500	-	10	-
Communication	410	-	-	14,000	-	20,232	13,124
Shipping/Postage	420	500	500	500	33	43	130
Utility Services	430	-	-	10,000	-	10,655	11,287
Rental-Leases	440	-	7,500	5,784	-	7,490	5,879
Rent	442	-	-	-	41,836	-	-
Insurance Liability	450	8,100	33,500	32,800	85,279	21,399	18,308
R&M Building	462	-	-	5,000	-	3,924	48,793
R&M Equipment	463	32,740	13,000	10,000	12,032	12,866	2,876
R&M Vehicles	465	70,000	-	20,000	624	28,513	15,490
Maintenance Contracts	466	-	9,000	9,000	18,026	12,451	6,196
Outside Printing And Binding	470	500	-	-	-	371	-
Events	481	15,000	400	-	114	-	193
Miscellaneous Expense	490	-	-	-	-	-	9
Advertising	492	-	500	700	90	-	2,157
Recording Fees	495	-	-	-	-	-	46
Contingency	499	-	-	-	2,565	-	-

Groveland
FLORIDA
City with Natural Charm

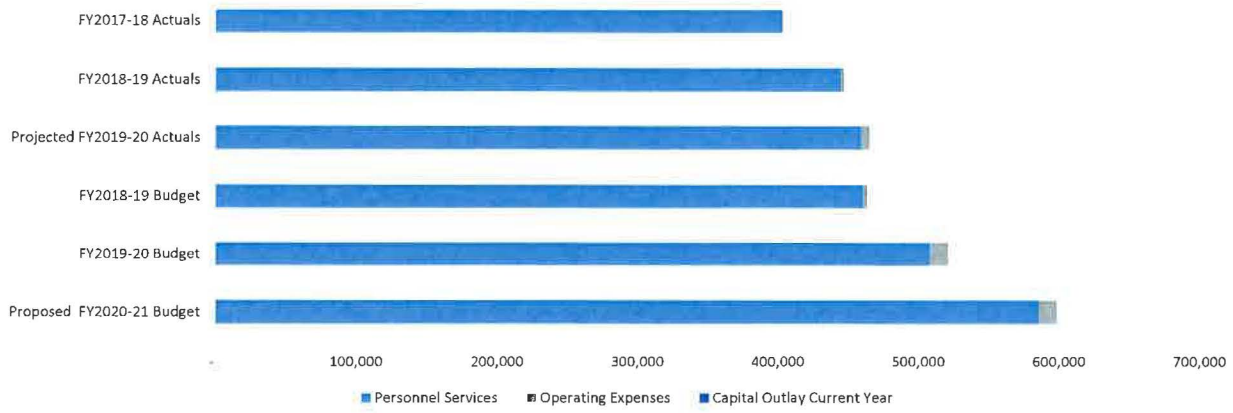
Office Supplies	510	2,500	500	500	3,447	825	481
Janitorial Supplies	520	-	-	2,000	-	1,880	1,795
Gasoline	521	40,000	30,000	16,000	19,589	24,139	17,440
Small Tools & Equipment	522	99,500	83,000	60,000	170,721	71,537	25,641
Operating Supplies	523	17,500	15,000	15,000	18,392	36,205	8,902
Uniforms	524	26,000	17,000	15,400	51,723	8,222	8,355
Subscriptions/Memberships	540	3,500	5,000	5,000	3,110	6,051	5,066
Education/Training	541	33,000	30,000	20,000	13,128	5,020	4,292
Meetings	542	500	200	200	408	416	46
Licenses And Renewals	543	2,500	-	-	-	-	-
Total Operating Expenses		369,640	268,100	261,384	443,980	287,198	212,801

Position Detail

Title	Details
Fire Chief	
Deputy Fire Chief, Operations	
Division Fire Chief, Life Safety & Community Outreach	
Division Fire Chief, Training and EMS	
Battalion Chiefs	* 3 Positions
Firefighters & Fire Lieutenants	*30 Positions
Fire Inspector	
Administrative Assistant	
Community Outreach Coordinator	

Groveland
FLORIDA
City with Natural Charm

Dispatching Department Budget



New FTE Positions	0.50
Allocated Positions by FTE	10.50

	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Personnel Services	585,753	508,303	460,727	459,204	445,008	403,410
Operating Expenses	12,800	12,800	2,300	5,636	1,677	-
Capital Outlay Current Year	-	-	-	-	-	-
Total Expenses	598,553	521,103	463,027	464,840	446,684	403,410

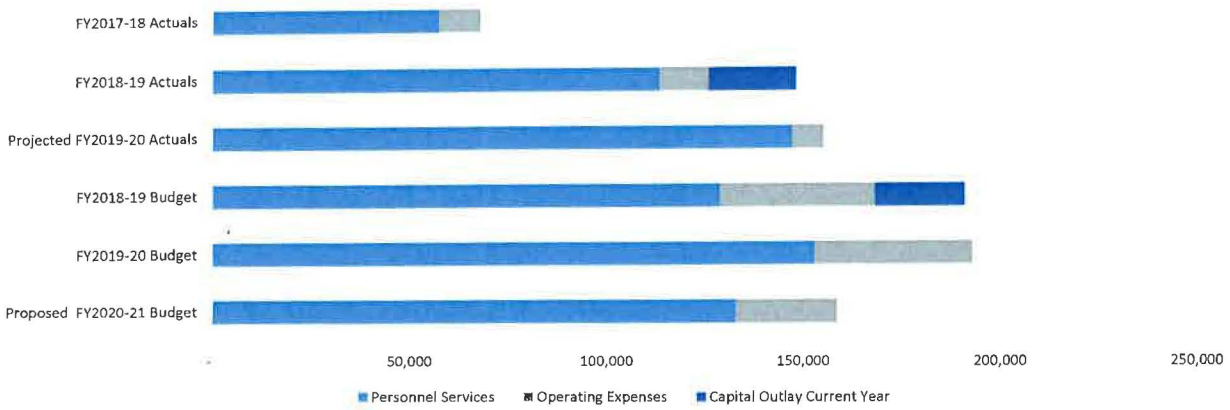
Operating Expenses		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Rental-Leases	440	-	300	300	-	-	-
R&M Equipment	463	-	-	-	-	87	-
Operating Supplies	523	300	-	-	-	42	-
Uniforms	524	2,500	2,500	2,000	1,965	1,548	-
Education/Training	541	10,000	10,000	-	3,671	-	-
Total Operating Expenses		12,800	12,800	2,300	5,636	1,677	-

Position Detail

Title	Details
Communications Supervisers	*1 Position
Communications Officers	*9 Posistions
Communications Officers	* 1 Part Time Position

Groveland
FLORIDA
City with Natural Charm

Code Enforcement Department Budget



New FTE Positions	-
Allocated Positions by FTE	1.90

	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Personnel Services	132,856	152,889	128,801	147,169	113,521	57,459
Operating Expenses	25,700	39,900	39,390	7,848	12,423	10,385
Capital Outlay Current Year	-	-	22,750	-	22,194	-
Total Expenses	158,556	192,789	190,941	155,017	148,138	67,844

Operating Expenses		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Legal	311	10,000	15,000	15,000	789	413	1,314
Auditing	320	-	-	1,000	-	-	1,166
Professional Services	340	1,500	1,500	1,500	-	-	-
Travel/Per Diem	400	500	500	-	-	-	-
Communication	410	-	-	2,000	-	2,246	1,313
Shipping/Postage	420	300	300	300	-	-	21
Insurance Liability	450	-	4,000	3,750	3,069	3,742	2,888
R&M Equipment	463	-	-	1,000	-	-	-
R&M Vehicles	465	-	-	2,000	-	530	7
Outside Printing And Binding	470	1,500	1,500	1,500	653	146	690
Recording Fees	495	500	700	700	-	-	-
Office Supplies	510	600	600	600	258	202	-
Gasoline	521	5,000	8,000	4,000	2,597	3,172	1,872
Small Tools & Equipment	522	500	2,000	2,000	-	65	1,080
Operating Supplies	523	1,000	1,500	1,500	-	1,057	-
Uniforms	524	500	500	240	165	429	-
Subscriptions/Memberships	540	300	300	300	318	-	35
Education/Training	541	3,500	3,500	2,000	-	420	-
Total Operating Expenses		25,700	39,900	39,390	7,848	12,423	10,385

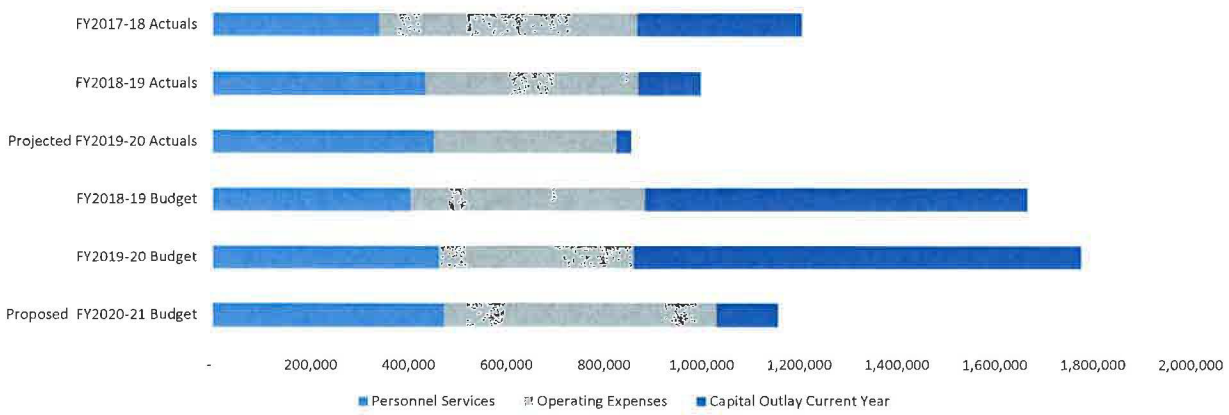
Groveland
FLORIDA
City with Natural Charm

Position Detail

Title	Details
Code Enforcement Supervisor	
Code Enforcement Officer	
Water Convservation Coordinator	

Groveland
FLORIDA
City with Natural Charm

Streets Department Budget



New FTE Positions	-
Allocated Positions by FTE	6.75

	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Personnel Services	472,943	462,252	404,812	451,577	433,890	340,023
Operating Expenses	558,750	399,075	479,675	374,070	436,483	528,425
Capital Outlay Current Year	125,000	915,014	781,409	29,717	128,003	337,232
Total Expenses	1,156,693	1,776,341	1,665,896	855,364	998,376	1,205,680

Operating Expenses		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Auditing	320	-	-	-	-	-	1,632
Professional Services	340	5,000	500	500	3,398	1,068	233
Janitorial Services	341	-	-	300	-	-	-
Exterminating	342	-	-	300	-	-	-
Contract Services	346	67,000	31,000	106,000	-	62,920	189,505
Water Bill	348	-	125	125	-	-	95
Travel/Per Diem	400	2,000	150	150	300	108	-
Communication	410	-	-	3,000	-	4,217	2,726
Shipping/Postage	420	-	-	-	-	-	10
Utility Services	430	235,000	235,000	235,000	222,295	236,788	228,662
Rental-Leases	440	4,000	1,600	1,600	3,580	10,371	4,226
Insurance Liability	450	15,500	4,400	4,300	19,157	4,276	3,260
R&M Streets/Sidewalks	460	60,000	30,000	30,000	76,011	24,513	19,504
R&M Building	462	-	-	2,000	-	9,550	1,932
R&M Equipment	463	15,000	25,000	25,000	10,325	649	22,372
R&M Vehicles	465	-	-	12,000	-	13,000	7,111
Maintenance Contracts	466	83,000	-	-	-	2,093	-
Outside Printing And Binding	470	250	-	200	-	938	70
Advertising	492	-	-	-	-	-	171
Office Supplies	510	1,000	-	100	-	332	36
Janitorial Supplies	520	-	-	2,000	-	3,871	1,970

Groveland
FLORIDA
City with Natural Charm

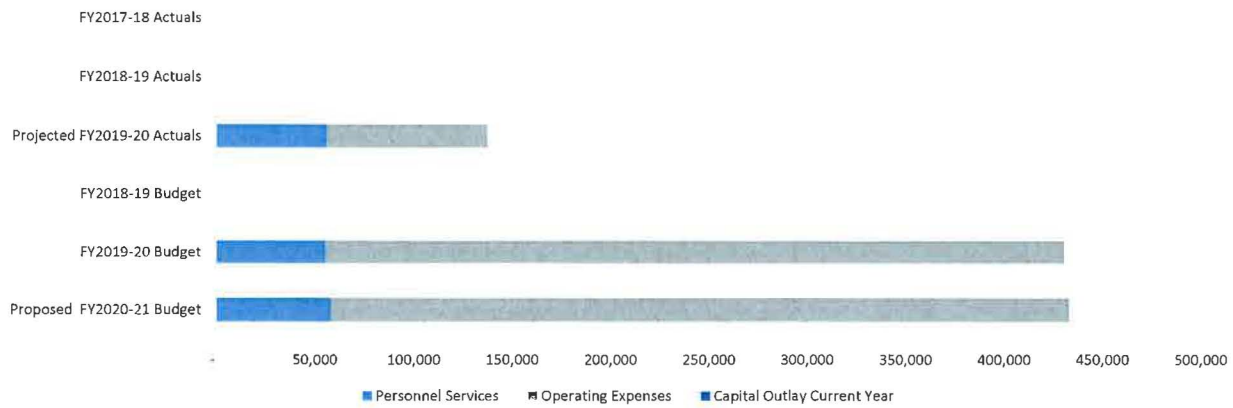
Gasoline	521	10,000	8,000	6,000	15,993	9,342	6,550
Small Tools & Equipment	522	6,000	6,000	6,000	3,975	15,920	6,860
Operating Supplies	523	8,500	7,500	7,000	9,152	18,686	11,722
Uniforms	524	8,500	8,500	7,000	7,066	5,863	6,015
Chemicals	526	-	-	-	-	30	-
Road Materials/Supplies	530	25,000	25,000	20,000	178	10,559	11,934
Subscriptions/Memberships	540	1,500	300	300	1,031	-	1,115
Education/Training	541	10,000	15,000	10,800	1,612	648	716
Meetings	542	500	-	-	-	91	-
Licenses And Renewals	543	1,000	1,000	-	-	650	-
Total Operating Expenses		558,750	399,075	479,675	374,070	436,483	528,425

Position Detail

Title	Details
Director of Transportation & Public Works	*Position is allocated to multiple funds
Administrative Assistant	
Maintenance Technications	* 5 Positions

Groveland
FLORIDA
City with Natural Charm

Economic Department Budget



New FTE Positions	-
Allocated Positions by FTE	0.58

	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Personnel Services	58,172	55,514	-	56,105	-	-
Operating Expenses	375,000	375,000	-	81,300	-	-
Capital Outlay Current Year	-	-	-	-	-	-
Total Expenses	433,172	430,514	-	137,405	-	-

Operating Expenses		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Surveying/Appraisals	316	3,000	3,000	-	-	-	-
Professional Services	340	50,000	50,000	-	6,300	-	-
Contract Services	346	7,000	7,000	-	-	-	-
Travel/Per Diem	400	2,500	2,500	-	-	-	-
Outside Printing And Binding	470	2,500	2,500	-	-	-	-
Economic Incentives	485	200,000	200,000	-	-	-	-
Business Assistance Programming	488	100,000	100,000	-	75,000	-	-
Office Supplies	510	1,500	1,500	-	-	-	-
Operating Supplies	523	2,000	2,000	-	-	-	-
Subscriptions/Memberships	540	1,500	1,500	-	-	-	-
Education/Training	541	1,000	1,000	-	-	-	-
Meetings	542	4,000	4,000	-	-	-	-
Total Operating Expenses		375,000	375,000	-	81,300	-	-

Position Detail

Title	Details
Economic Development/CRA Manager	*Position is allocated to multiple funds

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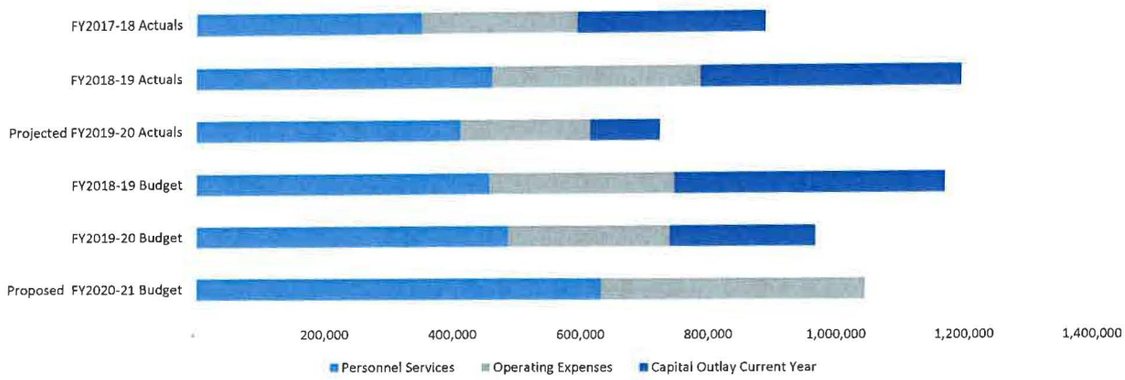
City with Natural Charm

Parks & Recreation Department Budget



New FTE Positions	-
Allocated Positions by FTE	10.00

	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Personnel Services	632,479	486,898	457,761	412,258	462,238	351,230
Operating Expenses	412,050	252,550	289,150	203,086	325,817	243,707
Capital Outlay Current Year	-	227,500	422,300	108,511	407,061	293,723
Total Expenses	1,044,529	966,948	1,169,211	723,855	1,195,116	888,660

Operating Expenses		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Auditing	320	-	-	1,000	-	-	1,632
Professional Services	340	10,000	10,000	7,500	390	21,410	1,943
Janitorial Services	341	5,000	2,000	500	8,140	4,404	-
Exterminating	342	1,000	2,000	1,000	75	750	605
Contract Services	346	15,000	10,000	3,000	13,979	173	5,813
Water Bill	348	15,000	16,000	15,000	9,444	13,987	12,803
Travel/Per Diem	400	3,000	1,500	-	98	672	-
Communication	410	8,000	-	8,200	-	9,206	8,588
Shipping/Postage	420	100	100	200	-	7	22
Utility Services	430	17,000	15,000	27,000	16,132	30,586	28,713
Rental-Leases	440	5,000	2,000	2,500	2,227	4,933	1,350
Insurance Liability	450	28,700	4,500	4,100	21,160	4,068	3,260
R&M Streets/Sidewalks	460	-	-	-	-	-	12
R&M Building	462	25,000	20,000	32,000	10,619	35,919	62,543
R&M Equipment	463	15,000	25,000	35,000	10,405	26,686	56,904
R&M Vehicles	465	2,500	-	6,000	437	6,718	2,233
Outside Printing And Binding	470	4,000	2,000	1,500	2,180	2,395	15
Events	481	183,000	85,000	76,000	52,195	79,815	-
Miscellaneous Expense	490	-	-	-	-	(15)	-
Advertising	492	9,500	-	-	1,110	571	-
Office Supplies	510	1,500	500	700	1,975	1,708	477

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Janitorial Supplies	520	14,500	16,000	12,000	9,656	19,638	10,058
Gasoline	521	12,500	12,000	12,000	8,722	12,006	13,808
Small Tools & Equipment	522	3,500	3,500	9,500	7,103	9,443	4,899
Operating Supplies	523	19,500	16,000	17,000	18,566	31,029	16,039
Uniforms	524	5,000	3,000	4,000	5,605	5,306	3,130
Chemicals	526	3,000	2,500	1,000	1,670	1,852	965
Subscriptions/Memberships	540	2,000	1,200	6,000	1,200	1,392	6,239
Education/Training	541	3,000	2,000	6,450	-	565	1,654
Licenses And Renewals	543	750	750	-	-	596	-
Total Operating Expenses		412,050	252,550	289,150	203,086	325,817	243,707

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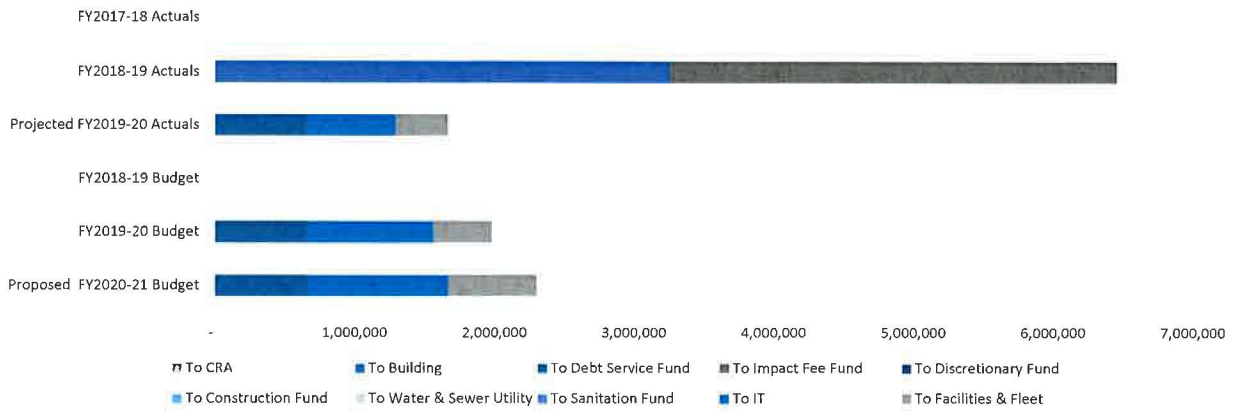
City with Natural Charm

Transfers to/from Funds Budget



Transfers:		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
To CRA	910	-	-	-	-	-	-
To Building	911	-	-	-	-	3,259,316	-
To Debt Service Fund	920	654,537	654,754	-	654,754	-	-
To Impact Fee Fund	930	-	-	-	-	3,195,996	-
To Discretionary Fund	931	-	-	-	-	-	-
To Construction Fund	932	-	-	-	-	-	-
To Water & Sewer Utility	940	-	-	-	-	-	-
To Sanitation Fund	941	-	-	-	-	-	-
To IT	950	1,014,315	907,872	-	638,932	-	-
To Facilities & Fleet	951	632,736	417,423	-	373,319	-	-
Total Transfers out of General Fund		2,301,589	1,980,049	-	1,667,005	6,455,312	-

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CRA Fund

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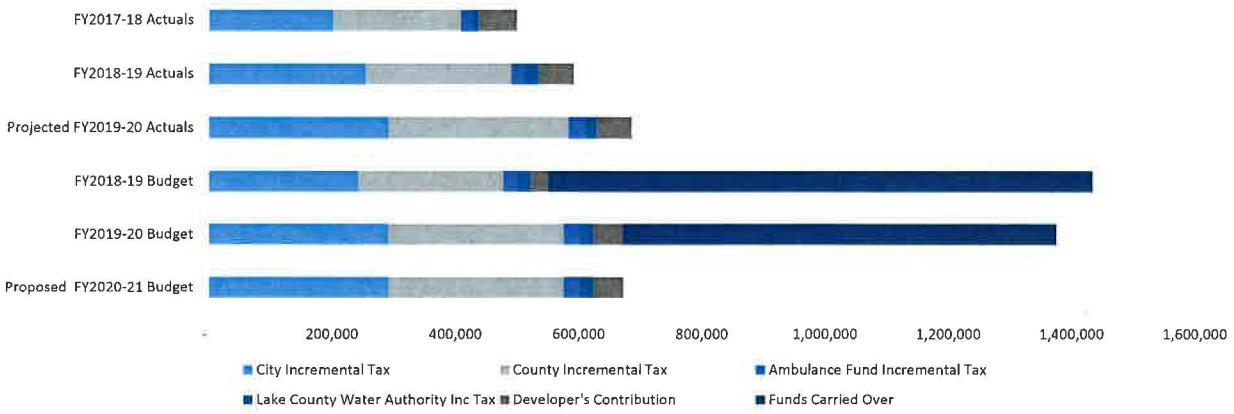
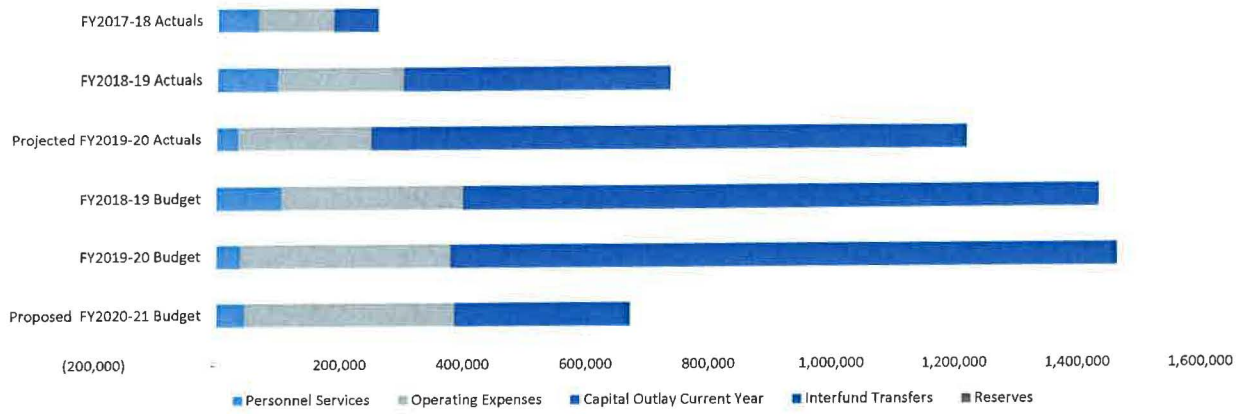
CRA Revenues



	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
City Incremental Tax	292,191	292,191	242,550	292,191	255,316	202,051
County Incremental Tax	284,010	284,010	235,877	291,693	235,814	206,405
Ambulance Fund Incremental Tax	26,011	26,011	21,592	26,011	21,328	18,668
Lake County Water Authority Inc Tax	21,914	21,914	22,856	18,977	22,873	10,421
Developer's Contribution	48,086	48,086	28,500	56,850	55,900	61,375
Interfund Transfer		88,521		88,521		
Funds Carried Over	-	703,565	882,613	-	-	-
Total Revenues	672,212	1,464,298	1,433,988	774,242	591,231	498,920

CRA Expenses



New FTE Positions	0.00
Allocated Positions by FTE	0.42

	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Personnel Services	45,993	40,200	106,558	35,638	99,935	67,055
Operating Expenses	341,560	340,910	294,680	215,828	203,439	122,508
Capital Outlay Current Year	273,943	1,074,573	1,032,750	958,865	432,816	70,509
Interfund Transfers	10,716	8,615	-	8,762	-	-
Reserves	0	(0)	-	-	-	-
Total Expenses	672,212	1,464,298	1,433,988	1,219,093	736,190	260,071

Operating Expenses		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Legal	311	4,500	4,500	4,500	2,363	3,225	4,080
Surveying/Appraisals	316	1,000	1,000	1,000	-	-	-
Auditing	320	2,250	2,250	2,000	-	-	3,381
Professional Services	340	150,000	150,000	85,000	159,249	159,777	81,992
Contract Services	346	7,000	7,000	7,000	1,577	7,340	7,201
Water Bill	348	2,500	2,500	1,500	464	2,604	1,039
Landscape Maintenance	349	-	-	23,640	-	-	11,951
Travel/Per Diem	400	3,000	3,000	2,500	848	357	46
Communication	410	-	-	2,500	-	4,858	2,461
Shipping/Postage	420	500	500	300	-	32	-
Utility Services	430	-	-	1,200	-	2,219	1,322
Rental-Leases	440	2,500	2,500	2,250	1,530	3,898	2,459
Rent	442	2,760	2,760	2,760	1,380	1,610	-
Insurance Liability	450	1,850	1,400	1,400	537	1,395	1,211
R&M Building	462	-	-	-	-	52	-
R&M Equipment	463	-	-	-	-	63	-
Maintenance Contracts	466	-	-	-	-	426	205
Outside Printing And Binding	470	500	500	-	73	683	598
Promotions	480	-	-	4,000	-	850	2,456
Economic Incentives	485	100,000	100,000	50,000	-	-	-
Business Assistance Programming	488	50,000	50,000	94,930	14,682	-	-
Advertising	492	-	-	2,000	99	1,456	27
Façade/Neighborhood Grant	496	-	-	-	30,672	6,875	-
Office Supplies	510	1,500	1,500	1,500	147	769	516
Operating Supplies	523	2,000	2,000	2,000	921	2,265	1,163
Uniforms	524	200	-	200	-	-	-
Subscriptions/Memberships	540	5,000	5,000	1,500	417	2,076	275

Education/Training	541	1,000	1,000	1,000	870	520	125
Meetings	542	3,500	3,500	-	-	91	-
Total Operating Expenses		341,560	340,910	294,680	215,828	203,439	122,508

City with Natural Charm

Capital Improvement Plan	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
CRA	**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	
Streetscape Enhancements	273,943					273,943
						-
						-
						-
						-
						-
						-
Total CRA Department Captial Expenses	273,943	-	-	-	-	273,943

*All Projects are paid directly with CRA Revenues in this schedule.

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Building Fund

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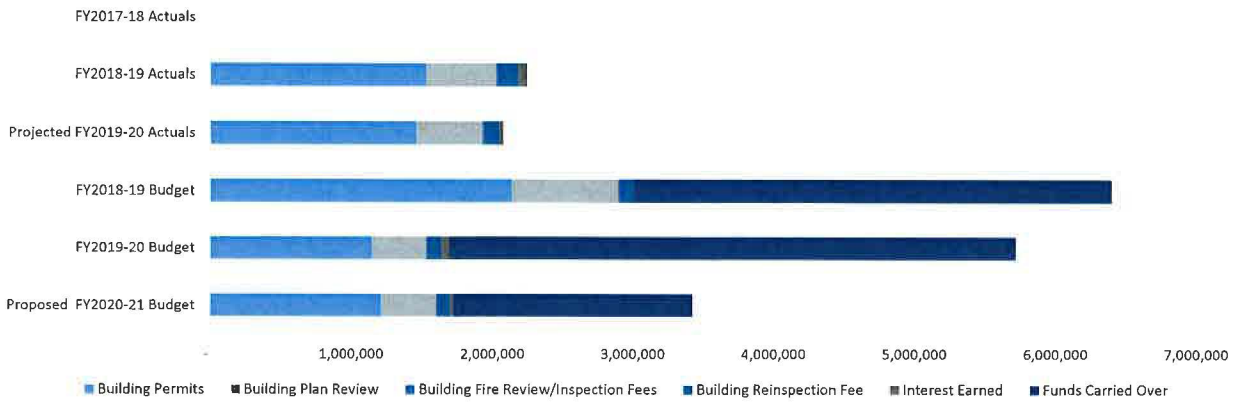
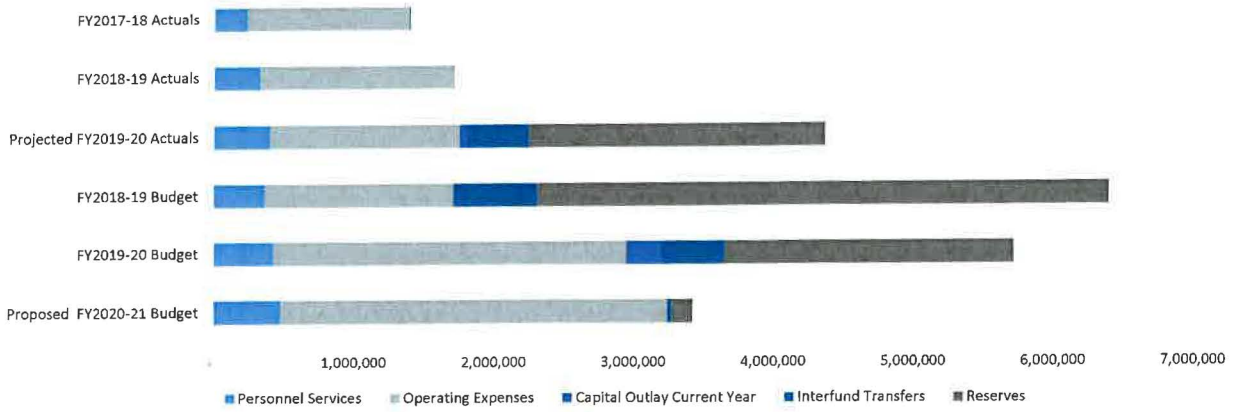
Building Department Revenues



	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Building Permits	1,213,386	1,147,262	2,139,324	1,461,911	1,531,101	-
Building Plan Review	392,855	387,128	758,745	473,320	499,549	-
Building Fire Review/Inspection Fees	6,120	6,120	17,381	11,633	6,950	-
Building Reinspection Fee	86,695	98,575	93,457	104,453	147,050	-
Interest Earned	24,171	57,823	-	24,171	58,643	-
Funds Carried Over	1,701,216	4,019,216	3,388,118	-	-	-
Total Revenues	3,424,443	5,716,124	6,397,025	2,075,487	2,243,293	-

Building Department Expenses



New FTE Positions	0.05
Allocated Positions by FTE	6.16

		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Personnel Services		480,756	430,878	366,526	407,491	332,200	238,312
Operating Expenses		2,764,650	2,522,351	1,345,594	1,348,475	1,382,142	1,158,961
Capital Outlay Current Year	(1)	-	250,000	3,750	53,687	-	3,950
Interfund Transfers	(2)	27,472	448,881	600,000	442,239	-	-
Reserves		151,565	2,064,014	4,081,270	2,115,616	-	-
Total Expenses		3,424,443	5,716,124	6,397,140	4,367,509	1,714,341	1,401,223

(1) Capital Outlay Expenses are for the Implementation costs of a new ERP system

(2) Includes a transfer for payment of costs related to space solely designated to building department in the Public Safety Complex.

Reserves	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Refund of Overpayments		636,000		636,000		
Refund of Surplus Program		1,400,000		1,479,616		
Unassigned Reserves	151,565	28,014	4,081,270			
Total Reserves	151,565	2,064,014	4,081,270	2,115,616	-	-

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City with Natural Charm

Operating Expenses		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Auditing	320	2,250	2,250	2,500	-	2,100	2,914
Professional Services	340	1,140,000	891,425	1,213,750	1,281,778	1,292,471	1,128,195
Travel/Per Diem	400	4,000	4,000	200	762	22	-
Communication	410	-	-	3,000	-	6,604	3,780
Shipping/Postage	420	500	500	500	4,275	22	99
Utility Services	430	-	-	500	-	-	10
Rental-Leases	440	-	5,500	1,500	-	1,176	3,409
Insurance Liability	450	7,400	5,785	5,700	7,384	5,671	4,658
R&M Building	462	-	-	750	-	511	470
R&M Equipment	463	-	1,000	500	-	49	1,898
R&M Vehicles	465	-	-	60	-	60	-
Maintenance Contracts	466	97,000	97,000	105,000	47,207	64,972	3,291
Outside Printing And Binding	470	4,000	1,000	1,000	6,375	302	-
Economic Incentives*	485	1,500,000	1,500,000	-	-	-	-
Advertising	492	500	750	300	-	385	-
Contingency	499	-	-	-	2,115,616	-	100
Office Supplies	510	2,500	3,000	3,000	575	1,876	4,793
Janitorial Supplies	520	-	-	500	-	43	-
Small Tools & Equipment	522	-	-	-	-	-	3,156
Operating Supplies	523	1,000	3,641	4,000	-	5,704	2,189
Uniforms	524	1,000	1,000	500	-	92	-
Subscriptions/Memberships	540	1,000	2,000	500	-	-	-
Education/Training	541	2,500	2,500	1,634	-	-	-
Meetings	542	1,000	1,000	200	118	79	-
Total Operating Expenses		2,764,650	2,522,351	1,345,594	3,464,091	1,382,142	1,158,961

Economic Incentives*	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Economic Develepment Incentives	750,000	750,000	-	-	-	-
Workforce Housing Incentives	750,000	750,000	-	-	-	-
Total	1,500,000	1,500,000	-	-	-	-

Groveland

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Grant Fund

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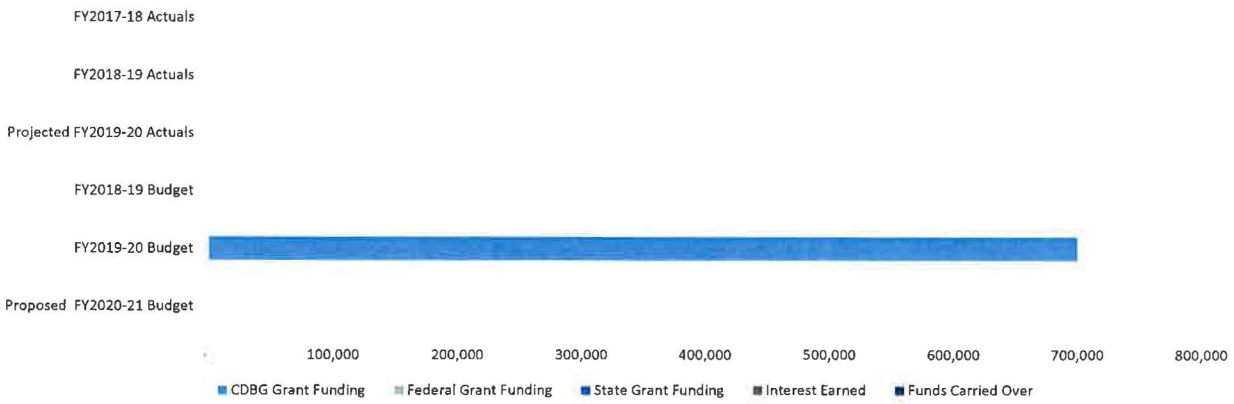
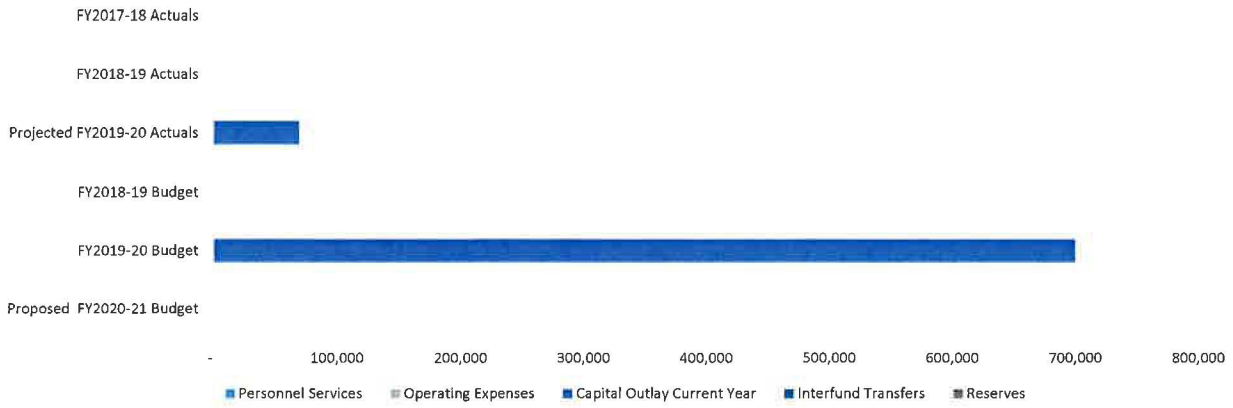
City with Natural Charm

Grant Fund Revenues



	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
CDBG Grant Funding	-	700,000	-	-	-	-
Federal Grant Funding	-	-	-	-	-	-
State Grant Funding	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	-
Funds Carried Over	-	-	-	-	-	-
Total Revenues	-	700,000	-	-	-	-

Grant Fund Expenses



New FTE Positions	-
Allocated Positions by FTE	-

	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Personnel Services	-	-	-	-	-	-
Operating Expenses	-	-	-	-	-	-
Capital Outlay Current Year	-	700,000	-	69,458	-	-
Interfund Transfers	-	-	-	-	-	-
Reserves	-	-	-	-	-	-
Total Expenses	-	700,000	-	69,458	-	-

Groveland

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City with Natural Charm™

Debt Service Fund

Debt Service Fund

Public Safety	Funding Sources	Proposed FY2020-21 Budget Year 1	Proposed FY2021-22 Budget Year 2	Proposed FY2022-23 Budget Year 3	Proposed FY2023-24 Budget Year 4	Proposed FY2024-25 Budget Year 5	Total
10 Year Hancock Note for Public Safety Construction Matures 4/1/2027	General Revenues	654,537	654,411	654,027	654,385	654,463	3,271,821
10 Year Hancock Note for Public Safety Construction Matures 4/1/2027	Impact Fees						-
							-
PSC Finishing Estimated Note Costs for 10 year Note $2.5 Million (1)	Impact Fees		137,500	137,500	137,500	137,500	550,000
PSC Finishing Estimated Note Costs for 10 year Note $2.5 Million (1)	Discretionary Tax		175,700	175,700	175,700	175,700	702,800
Station 3 Estimated Note Costs for 10 year Note $4.25 Million	Discretionary Tax		449,288	449,288	449,288	449,288	1,797,152
							-
South Lake Regional Park Note for 15 years	County Proceeds	1,679,500	1,679,160	1,679,860	1,679,540	1,679,200	8,397,260
							-
							-
							-
							-
Total Public Safety Debt Service		2,334,037	3,096,059	3,096,375	3,096,413	3,096,151	14,719,033

(1) One Potential Option for finalizing the Public Safety Complex.

Groveland

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Capital Fund

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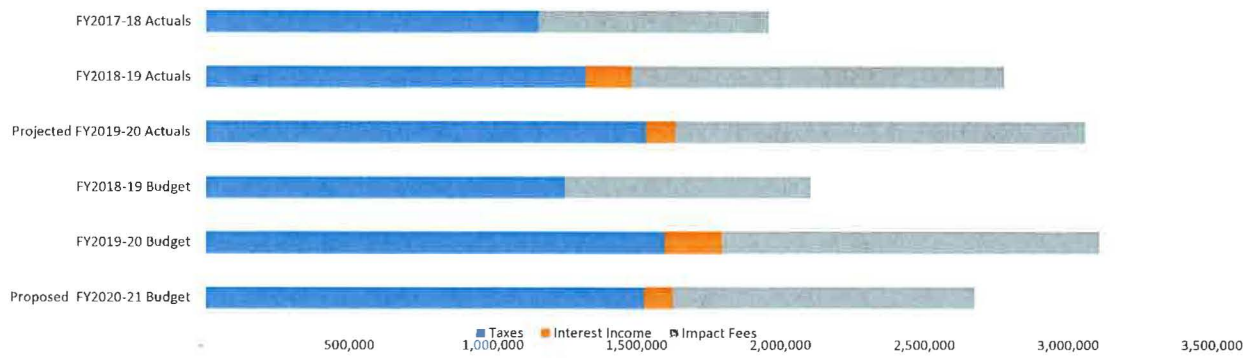
Capital Revenues Budget



Taxes		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Discretionary Sales Surtax	312600	1,526,196	1,597,816	1,249,097	1,532,109	1,322,696	1,157,970
Total Tax Revenues		1,526,196	1,597,816	1,249,097	1,532,109	1,322,696	1,157,970

Impact Fees		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Administrative Facilities Impact Fees	370100	45,600	57,000	45,600	71,044	69,654	51,639
Fire Impact Fees	370200	193,600	242,000	170,000	285,219	255,000	184,768
Recreation Impact Fees	370300	590,400	738,000	430,000	720,832	654,436	331,100
Police Impact Fees	370400	220,400	275,500	211,200	348,378	316,272	232,947
Total Impact Fees		1,050,000	1,312,500	856,800	1,425,474	1,295,362	800,454

Miscellaneous		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Interest Earned	361100	100,000	198,381	-	101,090	158,405	-
Total Miscellaneous Revenues		100,000	198,381	-	101,090	158,405	-

5 Year Revenue to Expense Balance Forecast

Discretionary Sales Surtax	Proposed FY2020-21 Budget	Proposed FY2021-22 Budget	Proposed FY2022-23 Budget	Proposed FY2023-24 Budget	Proposed FY2024-25 Budget
Beginning of Year Balance	-	113,333	111,812	7,591	29,040
Expected Revenues	1,526,196	1,678,816	1,846,697	2,031,367	2,234,504
CIP Expenses	(1,412,863)	(1,055,349)	(1,325,930)	(1,384,930)	(1,623,930)
Debt Expenses	-	(624,988)	(624,988)	(624,988)	(624,988)
End of Year Balance	113,333	111,812	7,591	29,040	14,625

Groveland
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City with Natural Charm

Administrative Impact Fee	Proposed FY2020-21 Budget	Proposed FY2021-22 Budget	Proposed FY2022-23 Budget	Proposed FY2023-24 Budget	Proposed FY2024-25 Budget
Beginning of Year Balance	52,000	97,600	154,600	211,600	268,600
Expected Revenues	45,600	57,000	57,000	57,000	57,000
CIP Expenses	-	-	-	-	-
Debt Expenses	-	-	-	-	-
End of Year Balance	97,600	154,600	211,600	268,600	325,600

Fire Impact Fee	Proposed FY2020-21 Budget	Proposed FY2021-22 Budget	Proposed FY2022-23 Budget	Proposed FY2023-24 Budget	Proposed FY2024-25 Budget
Beginning of Year Balance	73,000	201,600	403,600	645,600	887,600
Expected Revenues	193,600	242,000	242,000	242,000	242,000
CIP Expenses	(65,000)	(40,000)	-	-	(1,065,000)
Debt Expenses	-	-	-	-	-
End of Year Balance	201,600	403,600	645,600	887,600	64,600

Police Impact Fee	Proposed FY2020-21 Budget	Proposed FY2021-22 Budget	Proposed FY2022-23 Budget	Proposed FY2023-24 Budget	Proposed FY2024-25 Budget
Beginning of Year Balance	113,000	175,400	163,400	151,400	139,400
Expected Revenues	220,400	275,500	275,500	275,500	275,500
CIP Expenses	(158,000)	(150,000)	(150,000)	(150,000)	(150,000)
Debt Expenses	-	(137,500)	(137,500)	(137,500)	(137,500)
End of Year Balance	175,400	163,400	151,400	139,400	127,400

Parks & Recreation Impact Fee	Proposed FY2020-21 Budget	Proposed FY2021-22 Budget	Proposed FY2022-23 Budget	Proposed FY2023-24 Budget	Proposed FY2024-25 Budget
Beginning of Year Balance	1,817,299	2,269,699	32,699	370,699	108,699
Expected Revenues	590,400	738,000	738,000	738,000	738,000
CIP Expenses	(138,000)	(2,975,000)	(400,000)	(1,000,000)	-
Debt Expenses	-	-	-	-	-
End of Year Balance	2,269,699	32,699	370,699	108,699	846,699

Capital Improvement Plan - General & Special Revenue Funds

Public Safety Complex	Funding Sources	Proposed FY2020-21 Budget Year 1	Proposed FY2021-22 Budget Year 2	Proposed FY2022-23 Budget Year 3	Proposed FY2023-24 Budget Year 4	Proposed FY2024-25 Budget Year 5	Total
Public Safety Complex Finishing Phase 1 & Phase 2	Debt Proceeds	2,500,000					2,500,000
							-
Total Public Safety Complex Captial Expenses		2,500,000	-	-	-	-	2,500,000

Police Department	Funding Sources	Proposed FY2020-21 Budget Year 1	Proposed FY2021-22 Budget Year 2	Proposed FY2022-23 Budget Year 3	Proposed FY2023-24 Budget Year 4	Proposed FY2024-25 Budget Year 5	Total
Police New Officer Vehicles	Impact Fees	138,000	138,000	138,000	138,000	138,000	690,000
New Officer Radios	Impact Fees	20,000	12,000	12,000	12,000	12,000	68,000
Motorcycle Units	Discretionary Tax	3,000	7,000	7,000	8,000	8,000	33,000
Previous Leases started in FY19 and prior	Discretionary Tax	65,344	65,344				130,688
Replacement Purchases	Discretionary Tax	138,000	184,000	276,000	276,000	322,000	1,196,000
Replacement Leases Started in FY20	Discretionary Tax	153,750	153,750	153,750	153,750	71,750	686,750
Emergency Management Truck	Impact Fees						-
Drones	Discretionary Tax	3,500	3,500	3,500	3,500	3,500	17,500
Traffic Speedbox	Discretionary Tax			8,000			8,000
Tazer Lease (Yr 4 of 5)	Discretionary Tax	8,800	8,800				17,600
Body Camera (Yr 4 of 5)	Discretionary Tax	17,275	20,275				37,550
Radio Replacements (Yr 3 of 10)	Discretionary Tax	33,015	33,015	33,015	33,015	33,015	165,075
Total Police Department Captial Expenses		580,684	625,684	631,265	624,265	588,265	3,050,163

Fire Department	Funding Sources	Proposed FY2020-21 Budget Year 1	Proposed FY2021-22 Budget Year 2	Proposed FY2022-23 Budget Year 3	Proposed FY2023-24 Budget Year 4	Proposed FY2024-25 Budget Year 5	Total
Engine 94 Lease Payments (Yr 4 of 5)	Discretionary Tax	105,000	105,000				210,000
Training Facility	Grant Revenues	500,000					500,000
Sim Man for Training	Impact Fees	65,000					65,000
IV Pumps	Discretionary Tax		15,000				15,000
Ladder Truck	Discretionary Tax			625,000	725,000		1,350,000
Station 3 Design & Land	Debt Proceeds	750,000					750,000
Station 3 Construction	Debt Proceeds		3,500,000				3,500,000
Station 4 (Villa City) - Design and Construction	Development Agreement					1,000,000	1,000,000
Station 4 (Villa City) - Design and Construction	Debt Proceeds					2,100,000	2,100,000
Station 4 (Villa City) - Design and Construction	Discretionary Tax					1,000,000	1,000,000
Station 4 (Villa City) - Design and Construction	Impact Fees					900,000	900,000
Station 4 Brush Truck	Impact Fees					165,000	165,000
Station 4 Engine	Development Agreement					1,000,000	1,000,000
Rescue Boat/Dive Gear Upgrade	Discretionary Tax		70,000				70,000
Edraulics for E94	Discretionary Tax		38,000				38,000
Side by Side UTV with EMS Equipment	Impact Fees		40,000				40,000
Engine 95 Replacement	Discretionary Tax	135,000	135,000	135,000	135,000	135,000	675,000
Brush Truck 94 Replacement	Discretionary Tax	35,000	35,000	35,000	35,000	35,000	175,000
Radio Replacements (Yr 3 of 10)	Discretionary Tax	15,665	15,665	15,665	15,665	15,665	78,325
							-
Total Fire Department Captial Expenses		1,605,665	3,953,665	810,665	910,665	6,350,665	13,631,325

(1) Estimated Financing for $1,000,000 purchase

Parks & Recreation Department	Funding Sources	Proposed FY2020-21 Budget Year 1	Proposed FY2021-22 Budget Year 2	Proposed FY2022-23 Budget Year 3	Proposed FY2023-24 Budget Year 4	Proposed FY2024-25 Budget Year 5	Total
Tomlin Center Storage Shed	Impact Fees	10,000					10,000
Repave Senior Center Parking Lot	Discretionary Tax	75,000					75,000
South Lake Regional Park Construction	Debt Proceeds	8,500,000	5,000,000	5,000,000	1,000,000		19,500,000
Park Camera Systems	Impact Fees	20,000					20,000
Bike Repair Stations	Impact Fees	8,000					8,000
Lake David Visual Enhancements - Stone Facades and Shades	Impact Fees	25,000					25,000
Current Leases	Discretionary Tax	19,000	19,000	19,000			57,000
Jimmy Thomas Memorial Park - Restroom Renovation	Discretionary Tax		100,000				100,000
Jimmy Thomas Memorial Park - LED Park Lighting	Impact Fees		225,000				225,000
Parks Replacement Signage (8)	Discretionary Tax		32,000				32,000
David Blanks Park - Restroom	Impact Fees	75,000					75,000
Cherry Lake Park Additional Phased Construction	Impact Fees		2,500,000		1,000,000		3,500,000
Park/Turf Mowing Maintenance Equipment - Cherry Lake Park	Impact Fees		250,000				250,000
Park/Turf Mowing Maintenance Equipment - South Lake Regional	Impact Fees			400,000			400,000
Total Parks & Recreation Department Captial Expenses		8,732,000	8,126,000	5,419,000	2,000,000	-	24,277,000

Streets Department	Funding Sources	Proposed FY2020-21 Budget Year 1	Proposed FY2021-22 Budget Year 2	Proposed FY2022-23 Budget Year 3	Proposed FY2023-24 Budget Year 4	Proposed FY2024-25 Budget Year 5	Total
Current Leases	Discretionary Tax	15,000	15,000	15,000			45,000
Street Resurfacing	General Revenues	125,000	125,000	125,000	125,000	125,000	625,000
Parkwood & Gadson Stormwater Projects	Discretionary Tax	532,514					532,514
Total Streets Department Captial Expenses		672,514	140,000	140,000	125,000	125,000	1,202,514

CRA	Funding Sources	Proposed FY2020-21 Budget Year 1	Proposed FY2021-22 Budget Year 2	Proposed FY2022-23 Budget Year 3	Proposed FY2023-24 Budget Year 4	Proposed FY2024-25 Budget Year 5	Total
Streetscape Enhancements	CRA Revenues	274,518					274,518
Total CRA Department Captial Expenses		274,518	-	-	-	-	274,518

Other	Funding Sources	Proposed FY2020-21 Budget Year 1	Proposed FY2021-22 Budget Year 2	Proposed FY2022-23 Budget Year 3	Proposed FY2023-24 Budget Year 4	Proposed FY2024-25 Budget Year 5	Total
Server Upgrades & Firewall Upgrades	General Revenues	75,000					75,000
Public Safety Building EOC Workstations	General Revenues	37,000					37,000
Software Upgrades - Laserfiche Workflow, Office 365	General Revenues	57,500					57,500
Desktop Computer Leases	General Revenues	55,641	55,641				111,282
Computer Upgrades	General Revenues		31,000	60,000	60,000	60,000	211,000
Painting Puryear Building	General Revenues	20,000					20,000
HVAC Evaluation & Replacement	General Revenues	50,000					50,000
Facility Access Control System for City Hall	General Revenues	20,000					20,000
Renovations of old PD & FD Buildings	General Revenues	25,000					25,000
Replacement Fleet Vehicle	Discretionary Tax	30,000					30,000
IT Replacement Vehicle	Discretionary Tax	28,000					28,000
Total Other Captial Expenses		398,141	86,641	60,000	60,000	60,000	664,782
		14,763,522	12,931,990	7,060,930	3,719,930	7,123,930	

	Proposed FY2020-21 Budget	Proposed FY2021-22 Budget	Proposed FY2022-23 Budget	Proposed FY2023-24 Budget	Proposed FY2024-25 Budget	Total
General Revenues	465,141	211,641	185,000	185,000	185,000	1,231,782
Development Agreement	-	-	-	-	2,000,000	2,000,000
Debt Proceeds	11,750,000	8,500,000	5,000,000	1,000,000	2,100,000	28,350,000
Building Revenues	-	-	-	-	-	-
Discretionary Tax	1,412,863	1,055,349	1,325,930	1,384,930	1,623,930	6,803,002
Grant Revenues	500,000	-	-	-	-	500,000
CRA Revenues	274,518	-	-	-	-	274,518
Impact Fees	361,000	3,165,000	550,000	1,150,000	1,215,000	6,441,000
Total	14,763,522	12,931,990	7,060,930	3,719,930	7,123,930	45,600,302
	-	-	-	-	-	

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Utility Fund

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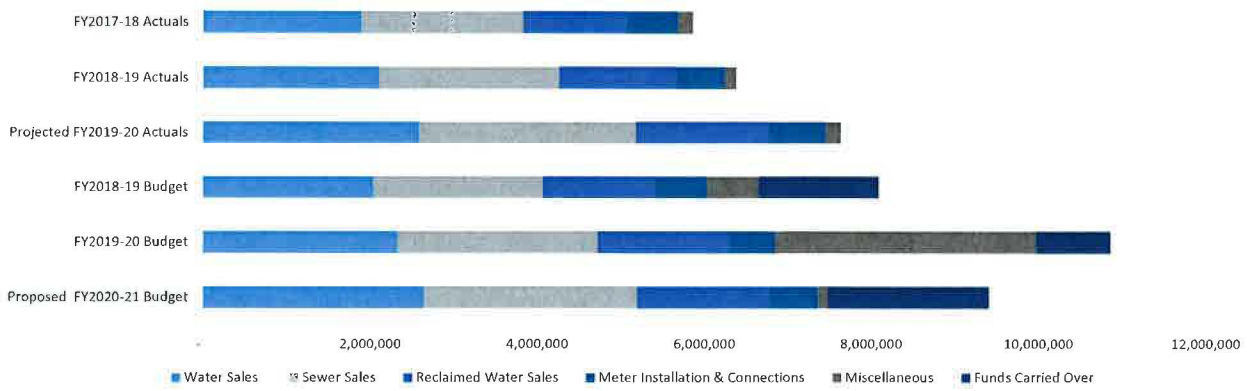
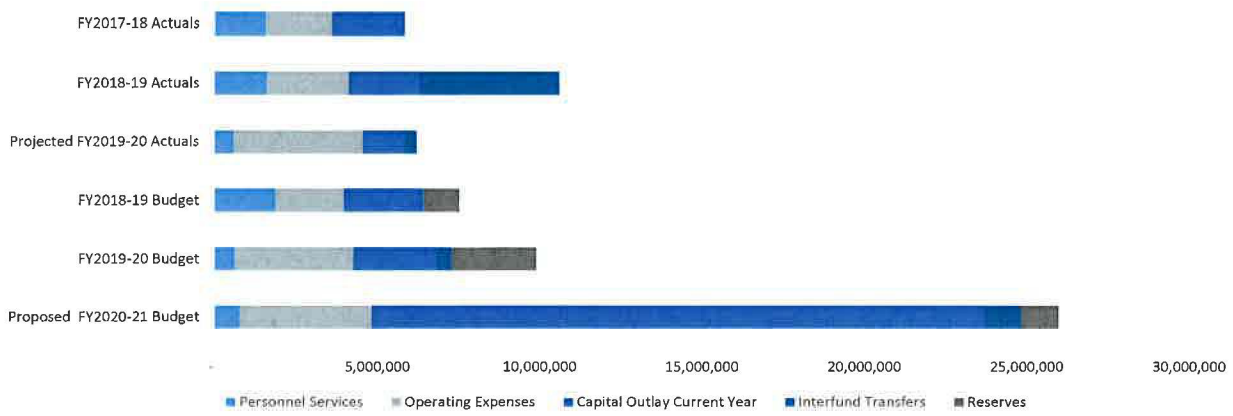
Water/Sewer Utility Department Revenues



	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Water Sales	2,646,760	2,330,021	2,046,684	2,589,023	2,112,462	1,895,249
Sewer Sales	2,549,724	2,396,356	2,023,308	2,598,644	2,156,756	1,942,424
Reclaimed Water Sales	1,590,700	1,573,714	1,343,042	1,588,210	1,406,252	1,240,477
Meter Installation & Connections	577,828	551,269	627,181	681,647	572,210	611,880
Miscellaneous	120,925	3,123,874	618,201	176,960	137,115	173,842
Impact Fees	-	-	-	-	-	1,746,780
Transfers	-	-	1,814,492	-	46,619	125,000
Debt Proceeds	17,585,000	-	-	-	-	-
Funds Carried Over	1,924,758	887,143	1,433,669	-	-	-
Total Revenues	26,995,695	10,862,377	9,906,577	7,634,484	6,431,414	7,735,653

	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Water Line Extension Fees	-	-	-	-	-	-
Water Conservation Permit Fee	18,500	17,974	12,955	22,056	18,044	15,281
Water Conservation Plan Rev Fee	9,000	8,988	6,479	11,030	9,024	7,642
Water Sales	2,646,760	2,330,021	2,046,684	2,589,023	2,112,462	1,895,249
Reclaimed Water Sales	1,590,700	1,573,714	1,343,042	1,588,210	1,406,252	1,240,477
Connections	80,000	83,990	87,457	88,477	89,534	81,969
Meter Installation	307,263	282,478	304,427	365,814	295,186	304,500
Overpayments	-	-	1,967	589	(37)	1,378
Reclaimed Meter Installations	190,565	184,801	235,297	227,356	187,491	225,411
Sewer Sales	2,548,524	2,395,119	2,022,174	2,597,318	2,155,499	1,941,301
Mascotte Ww Usage	1,200	1,237	1,134	1,326	1,257	1,123
Late Charges	55,000	56,751	57,074	55,508	63,926	57,099
Cash Over/Short Account	-	-	-	(263)	41	(99)
Backflow Prevention Charges	4,425	4,550	4,661	4,424	4,681	4,449
Interest Earned	32,000	33,559	36,971	51,996	32,320	81,525
Sale of Fixed Assets	-	-	-	-	50	50
Return Check Fees	2,000	2,052	3,094	2,552	2,830	2,847
Misc. Revenue	-	3,000,000	-	29,069	6,237	3,671
Impact Fees - Water	-	-	-	-	-	586,661
Impact Fees - Sewer	-	-	-	-	-	1,160,119
Transfer-In General Fund	-	-	1,000,000	-	-	-
Interfund Transfer Master	-	-	814,492	-	46,619	125,000
State Grant Funding	-	-	495,000	-	-	(0)
Funds Carried Over	1,924,758	887,143	1,433,669	-	-	-
Debt Proceeds	17,585,000	-	-	-	-	-
Total Revenues	26,995,695	10,862,377	9,906,577	7,634,484	6,431,414	7,735,653

Utility Department Expenses - Current



New FTE Positions	1.50
Allocated Positions by FTE	8.55

	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Personnel Services	788,279	643,893	1,884,828	611,180	1,628,696	1,599,304
Operating Expenses	4,052,653	3,639,319	2,098,251	3,965,589	2,500,499	2,015,881
Capital Outlay Current Year	18,843,598	2,537,000	2,444,255	1,255,810	2,157,306	2,234,787
Debt Service	1,005,000	965,500	1,799,300	987,413	1,008,669	1,764,465
Interfund Transfers	1,136,513	456,167	-	387,749	4,324,195	-
Reserves	1,169,652	2,620,498	1,103,688	-	-	-
Total Expenses	26,995,695	10,862,377	9,330,322	7,207,741	11,619,364	7,614,438

Reserves	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Required Reserves	1,169,186	1,048,758	1,103,688			
Unassigned Reserves	466	1,571,740				
Total Reserves	1,169,652	2,620,498	1,103,688	-	-	-

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City with Natural Charm

Operating Expenses		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Auditing	320	14,500	13,500	9,500	-	8,100	13,639
Professional Services	340	-	-	385,200	17,899	362,406	217,149
Exterminating	342	-	600	600	-	360	372
Laboratory Analysis	343	-	-	71,300	-	57,652	61,699
Sludge Removal	344	-	-	130,000	-	429,971	290,134
Regulatory Permits	345	112,500	112,500	72,500	23,448	57,930	60,559
Contract Services	346	3,685,953	3,178,819	11,500	3,404,825	1,639	13,846
Water Bill	348	-	-	72,000	-	111,968	79,051
Travel/Per Diem	400	-	-	3,000	-	1,370	843
Communication	410	-	-	41,000	-	64,804	43,934
Shipping/Postage	420	-	31,400	31,400	14,405	34,953	29,026
Utility Services	430	-	-	410,000	-	499,992	475,474
Rental-Leases	440	-	-	8,500	-	6,745	7,129
Insurance Liability	450	233,700	218,000	264,200	355,819	264,003	221,659
R&M Streets/Sidewalks	460	-	-	-	-	-	356
R&M Building	462	-	-	19,500	-	25,078	5,258
R&M Equipment	463	-	-	118,000	-	151,069	84,522
R&M Vehicles	465	-	-	37,000	-	23,890	19,933
Maintenance Contracts	466	-	-	10,200	-	11,981	833
R&M Water Tanks	467	-	-	23,400	-	31,224	28,292
Outside Printing And Binding	470	-	-	1,400	11,297	2,557	777
Miscellaneous Expense	490	-	80,000	80,000	109,134	92,935	88,625
Advertising	492	-	-	4,500	-	2,221	4,439
Contingency	499	-	-	1,100	-	-	-
Office Supplies	510	4,500	4,500	4,000	4,626	9,209	2,036
Janitorial Supplies	520	-	-	1,800	-	2,861	1,807
Gasoline	521	-	-	62,000	-	53,218	63,888
Small Tools & Equipment	522	-	-	13,550	-	22,452	19,487
Operating Supplies	523	-	-	58,000	523	59,785	51,305
Uniforms	524	1,500	-	16,001	22,745	10,340	9,511
Chemicals	526	-	-	125,000	-	85,322	112,944
Subscriptions/Memberships	540	-	-	1,500	867	2,247	799
Education/Training	541	-	-	8,000	-	4,520	5,724
Meetings	542	-	-	-	-	616	211
Licenses And Renewals	543	-	-	2,600	-	7,080	620
Total Operating Expenses		4,052,653	3,639,319	2,098,251	3,965,589	2,500,499	2,015,881

Groveland
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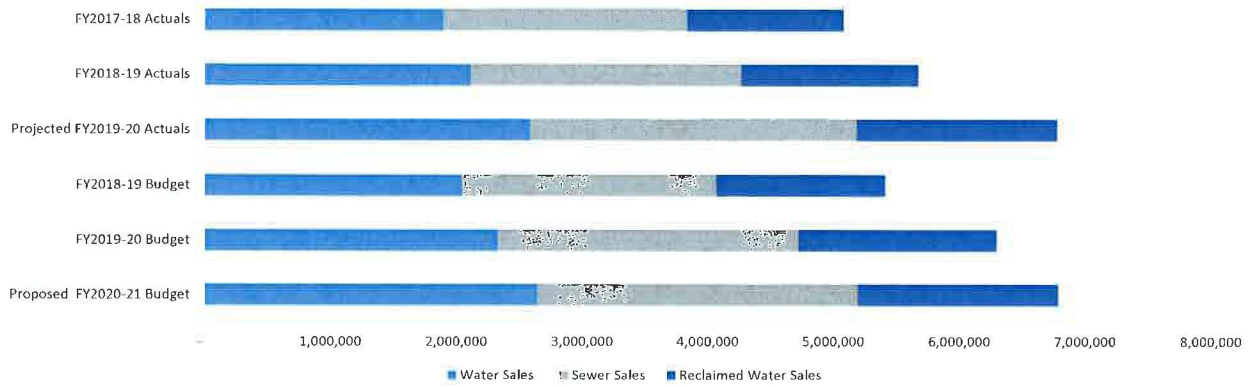
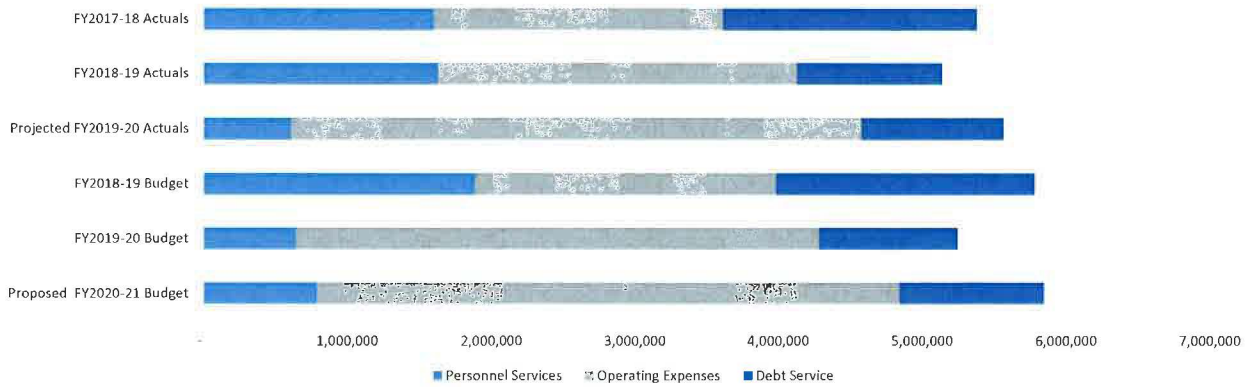
Water/Sewer Utility Department Operating Revenues



	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Water Sales	2,646,760	2,330,021	2,046,684	2,589,023	2,112,462	1,895,249
Sewer Sales	2,548,524	2,395,119	2,022,174	2,597,318	2,155,499	1,941,301
Reclaimed Water Sales	1,590,700	1,573,714	1,343,042	1,588,210	1,406,252	1,240,477
Total Revenues	6,785,984	6,298,854	5,411,900	6,774,552	5,674,213	5,077,028

Water/Sewer Utility Department Expenses paid by Operating Revenues



	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Personnel Services	788,279	643,893	1,884,828	611,180	1,628,696	1,599,304
Operating Expenses	4,052,653	3,639,319	2,098,251	3,965,589	2,500,499	2,015,881
Capital Outlay Current Year	1,258,598	2,537,000	2,444,255	1,255,810	2,157,306	2,234,787
Debt Service	1,005,000	965,500	1,799,300	987,413	1,008,669	1,764,465
Total Expenses	7,104,531	7,785,712	8,226,634	6,819,992	7,295,169	7,614,438
Revenues minus Expenses	(318,547)	(1,486,858)	(2,814,734)	(45,440)	(1,620,956)	(2,537,410)

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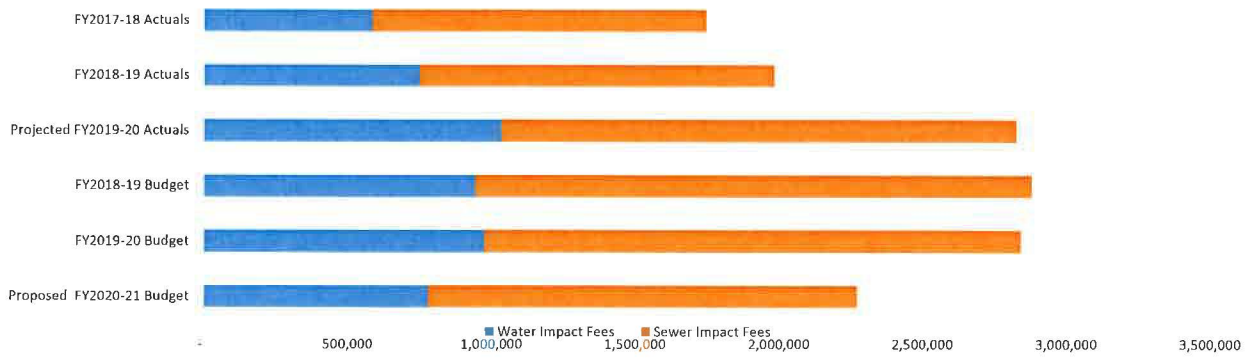
City with Natural Charm

Water/Sewer Utility Department Impact Fee Revenues



Impact Fees		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Water Impact Fees	370500	779,600	974,500	942,500	1,033,555	750,408	586,661
Sewer Impact Fees	370600	1,494,000	1,867,500	1,937,000	1,793,106	1,233,522	1,160,119
Total Impact Fees		2,273,600	2,842,000	2,879,500	2,826,662	1,983,930	1,746,780

5 Year Revenue to Expense Balance Forecast

Water Impact Fees	Proposed FY2020-21 Budget	Proposed FY2021-22 Budget	Proposed FY2022-23 Budget	Proposed FY2023-24 Budget	Proposed FY2024-25 Budget
Beginning of Year Balance	2,243,182	(3,977,218)	(15,152,718)	(14,178,218)	(13,203,718)
Expected Revenues	779,600	974,500	974,500	974,500	974,500
CIP Expenses	-	(150,000)	-	-	-
Debt Expenses	-	-	-	-	-
Reserved Funds for Debt Repayment	(7,000,000)	(12,000,000)	-	-	-
End of Year Balance	(3,977,218)	(15,152,718)	(14,178,218)	(13,203,718)	(12,229,218)

Sewer Impact Fees	Proposed FY2020-21 Budget	Proposed FY2021-22 Budget	Proposed FY2022-23 Budget	Proposed FY2023-24 Budget	Proposed FY2024-25 Budget
Beginning of Year Balance	4,364,911	(1,791,089)	(10,483,589)	(9,266,089)	(7,398,589)
Expected Revenues	1,494,000	1,867,500	1,867,500	1,867,500	1,867,500
CIP Expenses	(650,000)	-	(650,000)	-	-
Debt Expenses	-	-	-	-	-
Reserved Funds for Debt Repayment	(7,000,000)	(10,560,000)			
End of Year Balance	(1,791,089)	(10,483,589)	(9,266,089)	(7,398,589)	(5,531,089)

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Repair & Replacement Fund	Proposed FY2020-21 Budget	Proposed FY2021-22 Budget	Proposed FY2022-23 Budget	Proposed FY2023-24 Budget	Proposed FY2024-25 Budget
Beginning of Year Balance	-	593,598	1,277,555	1,982,480	2,724,003
Expected Revenues	678,598	698,956	719,925	741,523	763,768
CIP Expenses	(85,000)	(15,000)	(15,000)	-	-
Debt Expenses	-	-	-	-	-
Reserved Funds for Debt Repayment					
End of Year Balance	593,598	1,277,555	1,982,480	2,724,003	3,487,771

SRF Debt Proceeds	Proposed FY2020-21 Budget	Proposed FY2021-22 Budget	Proposed FY2022-23 Budget	Proposed FY2023-24 Budget	Proposed FY2024-25 Budget
Beginning of Year Balance	-	17,585,000	44,045,000	54,070,000	54,320,000
Expected Revenues	17,585,000	26,460,000	10,025,000	250,000	-
End of Year Balance	17,585,000	44,045,000	54,070,000	54,320,000	54,320,000
Estimated Debt Repayments	-	-	1,865,767	1,865,767	3,148,481
Projects Impact Fee Eligible	14,000,000	22,560,000	6,750,000	-	-
Projects Eligible for other Fund Repayment	14,000,000	22,560,000	6,750,000	-	-

Capital Improvement Plan - Utility Enterprise Fund

Water Department	Funding Sources	Proposed FY2020-21 Budget Year 1	Proposed FY2021-22 Budget Year 2	Proposed FY2022-23 Budget Year 3	Proposed FY2023-24 Budget Year 4	Proposed FY2024-25 Budget Year 5	Total
Meter Change Out Program	Debt Proceeds	750,000	750,000				1,500,000
Capital Leases	Utility Revenues	15,500	15,500	15,500			46,500
Replacement Vehicle	Utility Revenues	28,000	25,000				53,000
Villa City Well & Treatment Facility (Design-Build)	Debt Proceeds	7,000,000	10,000,000				17,000,000
Upgrade Plant #1	Debt Proceeds	500,000					500,000
Arc Flash Evalutation	Utility Revenues	50,000	100,000	100,000			250,000
AWAI System Evaluation	Debt Proceeds	225,000					225,000
Fire Hydrant Flow Testing	Utility Revenues	150,000					150,000
Cyber Security & SCADA Upgrades Plants 1 &2	Grant Revenues		185,000				185,000
Controller Replacement: Plant 5 & Booster Station	Impact Fees		150,000				150,000
Sampey Operations Center	Debt Proceeds		2,000,000				2,000,000
Booster Station - Commerce Park	Debt Proceeds			1,000,000			1,000,000
Downtown Asbestos Pipe Replacement	Debt Proceeds			1,000,000			1,000,000
Water Plant 1 Generator	Debt Proceeds			75,000			75,000
Security Enhancements	Debt Proceeds	250,000					250,000
Total Water Department Captial Expenses		8,968,500	13,225,500	2,190,500	-	-	24,384,500

Sewer Department	Funding Sources	Proposed FY2020-21 Budget Year 1	Proposed FY2021-22 Budget Year 2	Proposed FY2022-23 Budget Year 3	Proposed FY2023-24 Budget Year 4	Proposed FY2024-25 Budget Year 5	Total
Crane Truck Replacement	Utility Revenues	70,000					70,000
Sampey & Sunshine Headworkds	Impact Fees	650,000					650,000
Sampey & Sunshine Headworkds	Debt Proceeds	650,000					650,000
Sampey WWTP Capcaity Upgrade	Debt Proceeds	7,000,000	7,000,000				14,000,000
Lift Station Rehab Phase 1 13 Stations	Debt Proceeds	910,000					910,000
Aeration Gear Box Replacement	Utility Revenues	70,000					70,000
Aeration Gear Box Rebuild	Utility Revenues	50,000					50,000
Solids Dewatering	Debt Proceeds		450,000				450,000
Arc Flash Evalutation	Utility Revenues	50,000	100,000	100,000			250,000
Sampey Operations Center	Debt Proceeds		2,000,000				2,000,000
Lining of Gravity Pipes on the Hill	Debt Proceeds		500,000				500,000
SCADA to 15 Lift Stations	Debt Proceeds		360,000				360,000
Lift Station Telemetry & SCADA Upgrades systemwide	Debt Proceeds		700,000	700,000			1,400,000
HOA Life Station Program	Debt Proceeds		150,000				150,000
City Life Station Assessment	Debt Proceeds		150,000				150,000
Vac Truck	Impact Fees			650,000			650,000
17 Lift Station Generators	Debt Proceeds			950,000			950,000
Trinity Lakes Sewer Main Extension to Sunshine	Debt Proceeds			2,000,000			2,000,000
Septic Tanks to Sewer Conversions	Debt Proceeds			500,000			500,000
Vac Station Spare Pump	Utility Revenues	30,000					30,000
Capital Leases	Utility Revenues	11,500	11,500	11,500			34,500
Total Sewer Department Captial Expenses		9,491,500	11,421,500	4,911,500	-	-	25,824,500

Reclaimed Department	Funding Sources	Proposed FY2020-21 Budget Year 1	Proposed FY2021-22 Budget Year 2	Proposed FY2022-23 Budget Year 3	Proposed FY2023-24 Budget Year 4	Proposed FY2024-25 Budget Year 5	Total
Meter Change Out Program	Debt Proceeds	250,000	250,000				500,000
Vehicle	Utility Revenues	55,000					55,000
Sunshine Air Release Valves & Flushing Stations	Debt Proceeds	50,000					50,000
Sunshine Reclaimed Water Augmentation	Debt Proceeds		750,000				750,000
Sunshine Reclaimed Water Pump Station Upgrade	Debt Proceeds		900,000				900,000
Waterside Pointe Reclaimed Water Project	Debt Proceeds		500,000				500,000
Sunshine Ground Storage Tank	Debt Proceeds			1,800,000			1,800,000
Trinity Lakes Reclaimed Line Extension to Sunshine	Debt Proceeds			2,000,000			2,000,000
Rapid Infiltration Basion R&R	Debt Proceeds				250,000		250,000
Waterside Pointe Reclaimed Water Project	Utility Revenues		500,000				500,000
Total Reclaimed Department Captial Expenses		355,000	2,900,000	3,800,000	250,000	-	7,305,000

Repairs and Replacement Fund	Funding Sources	Proposed FY2020-21 Budget Year 1	Proposed FY2021-22 Budget Year 2	Proposed FY2022-23 Budget Year 3	Proposed FY2023-24 Budget Year 4	Proposed FY2024-25 Budget Year 5	Total
Sewer System Camera	R&R Fund	25,000					25,000
Vac Station Pump Rehab	R&R Fund	15,000	15,000	15,000			45,000
Life Station #24	R&R Fund	35,000					35,000
Digital Pipe Location	R&R Fund	10,000					10,000
Total Reclaimed Department Captial Expenses		85,000	15,000	15,000	-	-	115,000

	Proposed FY2020-21 Budget	Proposed FY2021-22 Budget	Proposed FY2022-23 Budget	Proposed FY2023-24 Budget	Proposed FY2024-25 Budget	Total
Grant Revenues	-	185,000	-	-	-	185,000
Debt Proceeds	17,585,000	26,460,000	10,025,000	250,000	-	54,320,000
Discretionary Tax	-	-	-	-	-	-
Utility Revenues	580,000	752,000	227,000	-	-	1,559,000
R&R Fund	85,000	15,000	15,000	-	-	115,000
Impact Fees	650,000	150,000	650,000	-	-	1,450,000
Total	18,900,000	27,562,000	10,917,000	250,000	-	57,629,000
	-	-	-	-	-	

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Sanitation Fund

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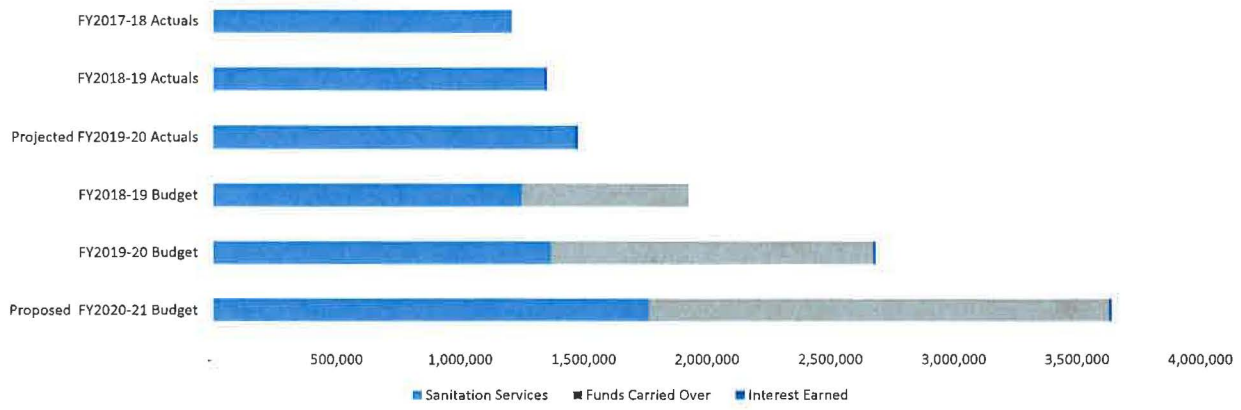
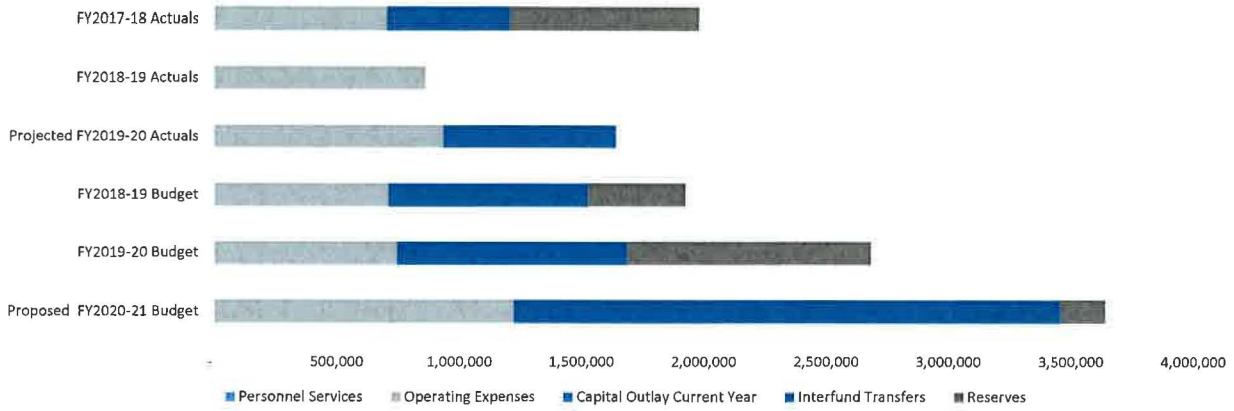
Sanitation Revenues



	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Sanitation Services	1,765,801	1,368,813	1,251,984	1,465,802	1,340,565	1,204,780
Funds Carried Over	1,864,000	1,304,749	674,519	-	-	-
Interest Earned	10,000	9,812	-	11,144	9,908	2,917
Total Revenues	3,639,801	2,683,374	1,926,503	1,476,946	1,350,473	1,207,698

Sanitation Expenses



New FTE Positions -
Allocated Positions by FTE -

	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Personnel Services	-	-	-	-	-	-
Operating Expenses	1,225,000	748,237	713,317	936,357	862,501	706,173
Capital Outlay Current Year	-	-	-	-	-	-
Interfund Transfers	2,231,051	939,000	814,492	704,250	-	500,000
Reserves	183,750	996,137	398,694	-	-	774,908
Total Expenses	3,639,801	2,683,374	1,926,503	1,640,607	862,501	1,981,081

Operating Expenses		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Column10	**Colur**	**Column8**	**Column7**	**Column6**	**Column5**	**Column4**	**Column3**
Contract Services	346	1,215,000	748,237	713,317	936,357	862,237	706,173
Outside Printing And Binding	470	10,000	-	-	-	264	-
Total Operating Expenses		1,225,000	748,237	713,317	936,357	862,501	706,173

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Internal Service Funds

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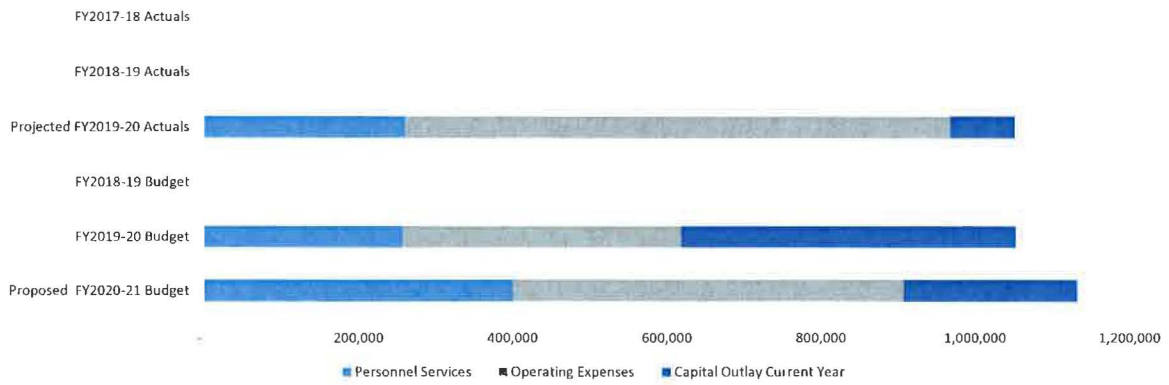
IT Department Budget



New FTE Positions	1.00
Allocated Positions by FTE	4.00

	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Personnel Services	400,875	257,325	-	260,664	-	-
Operating Expenses	506,407	361,456	-	707,243	-	-
Capital Outlay Current Year	225,141	433,463	-	83,529	-	-
Total Expenses	1,132,423	1,052,244	-	1,051,436	-	-

Operating Expenses		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Professional Services	340	50,000	8,049	-	86,849	-	-
Travel/Per Diem	400	1,500	-	-	-	-	-
Communication	410	310,000	150,000	-	312,477	-	-
Rental-Leases	440	25,000	66,500	-	116,613	-	-
Maintenance Contracts	466	59,357	121,357	-	150,383	-	-
Outside Printing And Binding	470	250	250	-	-	-	-
Contingency	499	25,000	-	-	-	-	-
Office Supplies	510	1,000	500	-	928	-	-
Gasoline	521	1,000	1,000	-	-	-	-
Small Tools & Equipment	522	10,000	1,500	-	14,916	-	-
Operating Supplies	523	5,000	5,000	-	2,122	-	-
Uniforms	524	300	300	-	-	-	-
Subscriptions/Memberships	540	12,000	1,000	-	17,813	-	-
Education/Training	541	5,000	5,000	-	-	-	-
Licenses And Renewals	543	1,000	1,000	-	5,143	-	-
Total Operating Expenses		506,407	361,456	-	707,243	-	-

Position Detail

Title	Details
Technology Visionary	
IT Manager	
IT Specialist	* 2 Positions

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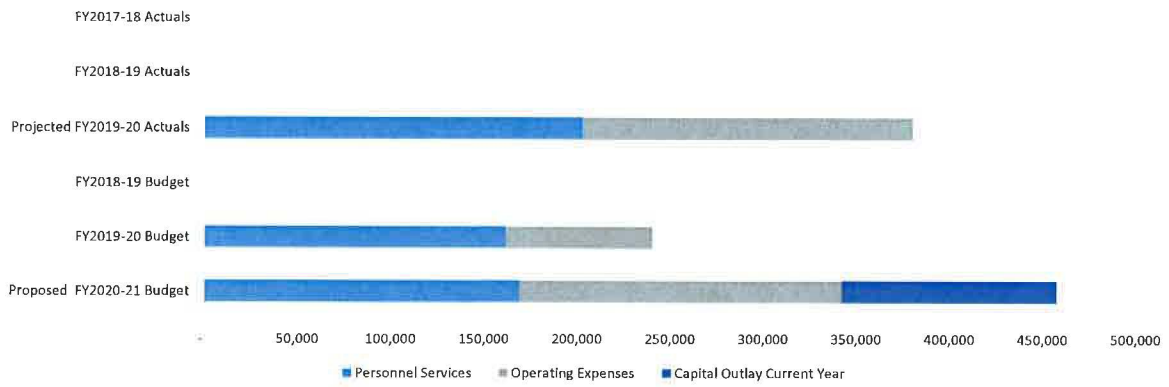
City with Natural Charm

Facilities Management Department Budget



New FTE Positions	-
Allocated Positions by FTE	3.00

	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Personnel Services	169,193	161,822	-	203,051	-	-
Operating Expenses	173,500	78,795	-	177,134	-	-
Capital Outlay Current Year	115,000	-	-	-	-	-
Total Expenses	457,693	240,617	-	380,185	-	-

Operating Expenses		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Professional Services	340	5,000	-	-	-	-	-
Janitorial Services	341	20,000	-	-	-	-	-
Exterminating	342	3,000	-	-	1,853	-	-
Contract Services	346	10,000	-	-	3,104	-	-
Utility Services	430	75,000	41,492	-	45,361	-	-
R&M Building	462	35,000	21,353	-	115,719	-	-
R&M Equipment	463	2,000	-	-	567	-	-
Janitorial Supplies	520	10,000	7,450	-	5,394	-	-
Gasoline	521	1,500	1,500	-	62	-	-
Small Tools & Equipment	522	2,000	3,000	-	765	-	-
Operating Supplies	523	7,500	2,000	-	3,949	-	-
Uniforms	524	2,500	2,000	-	360	-	-
Total Operating Expenses		173,500	78,795	-	177,134	-	-

Position Detail

Title	Details
Maintenance Technician	* 3 Positions

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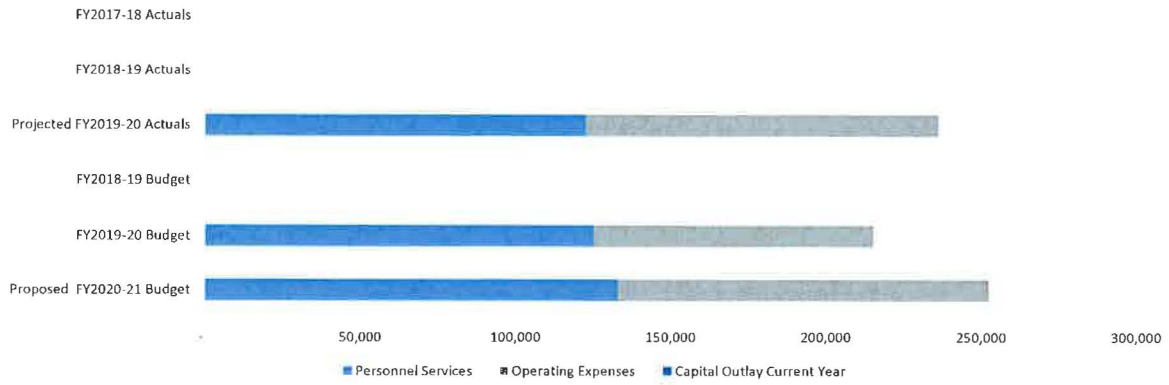
Fleet Management Department Budget



New FTE Positions	-
Allocated Positions by FTE	2.00

	Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Personnel Services	133,036	125,234	-	122,766	-	-
Operating Expenses	119,500	90,050	-	113,417	-	-
Capital Outlay Current Year	-	-	-	-	-	-
Total Expenses	252,536	215,284	-	236,182	-	-

Operating Expenses		Proposed FY2020-21 Budget	FY2019-20 Budget	FY2018-19 Budget	Projected FY2019-20 Actuals	FY2018-19 Actuals	FY2017-18 Actuals
Insurance Liability	450	8,000	-	-	-	-	-
R&M Equipment	463	2,500	-	-	1,762	-	-
R&M Vehicles	465	95,000	78,550	-	99,029	-	-
Gasoline	521	1,000	1,500	-	242	-	-
Small Tools & Equipment	522	10,000	5,000	-	11,850	-	-
Operating Supplies	523	2,000	3,000	-	322	-	-
Uniforms	524	1,000	2,000	-	211	-	-
Total Operating Expenses		119,500	90,050	-	113,417	-	-

Position Detail

Title	Details
Mechanic	* 2 Positions