

****REVISED****

PUBLIC NOTICE OF THE GROVELAND COMMUNITY REDEVELOPMENT AGENCY GOVERNING BOARD REGULAR MEETING SCHEDULED TO CONVENE AT 6:00 PM, JANUARY 27, 2020 AT THE E. L. PURYEAR BUILDING, 243 S. LAKE AVENUE, GROVELAND, FLORIDA 34736

CHAIR	EVELYN WILSON
VICE CHAIR	MIKE RADZIK
BOARD MEMBER	DINA SWEATT
BOARD MEMBER	RANDOLPH WAITE
BOARD MEMBER	MIKE SMITH
BOARD MEMBER	BRIGGETT BRANNON
BOARD MEMBER	
CITY ATTORNEY	ANITA GERACI-CARVER, ESQ.
CRA MANAGER	DAN MURPHY
CRA COORDINATOR	JOHN M. JONES
CITY MANAGER	MICHAEL HEIN
RECORDING SECRETARY	DENISE NOAK
SERGEANT-AT-ARMS	CHIEF SHAWN RAMSEY

Please note: Most written communication to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

Call to Order

PLEDGE OF CONDUCT

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.
- Audience members wishing to speak must be recognized by the Mayor.
- Speaking without being recognized will be considered "Out of Order."

AGENDA

OPENING CEREMONIES

- a. Pledge of Allegiance

ROLL CALL

OLD BUSINESS

Approval of Minutes

- 11-25-19 Groveland CRA Governing Board Meeting
1. CRA Time Extension, Boundary Finding of Necessity (FON) and CRA Plan Update Schedule
 2. Status Reports: CRA Projects
 - Lake David Improvements
 - Historic Train Depot Grant Funding Applications

3. Streetscape Pilot Project Phase II

NEW BUSINESS

4. CRA Downtown Vision. Phase II Parameters and Potential Buildout (PPT)
5. Update and Discussion: Location of Founders Day Event and July 4th Event
6. RFQ for CRA Consultants Continuing Services Agreement
7. CRA Manager's Report
8. City Attorney's Report
9. Upcoming Meeting Schedule*
 - March 23rd 2020
 - May 26th 2020
 - July 27th 2020
 - August 24th, 2020 (CRA Budget Workshop)
 - September 28th 2020
 - November 23rd 2020

* The CRA meetings are held at 6:00 PM prior to City Council meetings on the above listed dates. The CRA Board may schedule additional meetings as needed. Special meetings will be noticed and advertised in accordance with regularly scheduled City Council meeting requirements.

PUBLIC COMMENT

ADJOURNMENT

Groveland Code of Ordinances Sec. 2-58 (f). Any person desiring to address the council shall first secure the permission of the presiding officer and shall give his name and address for the record. All remarks shall be addressed to the council as a body and not to any member thereof unless permission to do so is first granted by the presiding officer. Unless further time is granted by the presiding officer or the council, members of the public shall limit their discussion or address to no more than five minutes. No question shall be asked a councilmember or city official except through the presiding officer.

Pursuant to the provisions of Chap. 286, F.S., Sec. 286.0105, if a person decides to appeal any decision made by this body with respect to any matter considered at this meeting, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based and is advised to make such arrangements at his or her own expense.

"In accordance with the Americans With Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's Office no later than 5:00 pm the date of the meeting."

City of Groveland
Minutes
Community Redevelopment Agency Meeting
Monday, November 25, 2019

The Groveland Community Redevelopment Agency held a regular meeting on Monday, November 25, 2019 in the E.L. Puryear Building located at 243 S. Lake Avenue, Groveland, FL 34736. CRA Chair Evelyn Wilson called the meeting to order at 6:00 p.m. with the following CRA Board Members present: Brigggett Brannon, Mike Smith, Dina Sweatt, and Randolph Waite. City officials present were City Attorney Anita Geraci-Carver, CRA Manager Dan Murphy, City Manager Michael Hein, Sergeant-at-Arms Chief Shawn Ramsey, and Recording Secretary Denise Noak. Others present: John Jones, CRA Projects Coordinator.

Note: Not present were Angel Cruz and Vice Chair Radzik. Vice Chair Radzik absence was excused.

Board Member Mike Smith arrived at 6:19 p.m.

OPENING CEREMONIES

Pledge of Allegiance was led by Board Member Brannon.

AGENDA ITEMS

Consideration of approval:

- **July 22, 2019 CRA Meeting Minutes**
- **August 9, 2019 CRA Special Meeting Minutes**
- **September 23, 2019 CRA Meeting Minutes**

Motion: CRA Board Member Brannon moved for approval of the July 22, 2019; August 9, 2019; and September 23, 2019 CRA Meeting Minutes; seconded by CRA Board Member Sweatt.

Public Comment: None.

The motion passed with all members present voting aye.

OLD BUSINESS

1. Review CRA TIF Revenue/Buildout Scenarios

CRA Manager Murphy provided a general review of TIF Revenues and how they are determined. CRA Coordinator Jones gave a presentation covering the assumptions used to determine potential buildout revenue for the CRA. At 30% buildout, the potential revenue would be \$337,049.00 per year; at 50% buildout, the potential revenue would be \$571,748.00 per year; and at 85% buildout, the potential revenue would be \$954,971.00 per year.

CRA Coordinator Jones stated this was for information only; and no action was necessary.

Board Member Brannon inquired if there were any foreseen obstacles which would prevent the levels of revenue from occurring. CRA Manager Murphy stated the revenue levels would only be affected if the CRA did not extent its existence and the boundaries.

Board Member Sweatt asked when the CRA would have to be extended. CRA Manager Murphy indicated the CRA Board had approved to move forward with the Findings of Necessity and there will be a presentation at the April 2020 CRA Board meeting.

2. Finding of Necessity/Community Redevelopment Plan Update/Schedule

CRA Coordinator Jones reviewed the current and proposed CRA boundaries. The current CRA boundary is 1,032 acres of land that includes 218 acres of wetlands. The prosed CRA boundary will increase the acreage by 566 acres, for a total of 1,598 acres. The impacts of the expansion include capturing more industrial and commercial areas along State Road 50, increase TIF revenue to the CRA, and increase areas which can use TIF revenue for improvements and redevelopment. The estimated additional TIF revenue through 2060 from the CRA boundary expansion is \$6,763,049.00.

The required actions to expand the CRA boundaries are:

- Perform a Finding of Necessity Study
- Adopt a resolution approving the findings
- Revise the CRA Boundary Map
- Update the CRA Plan
- Notify Lake County regarding the intent
- Adopt a resolution approving the legislative findings and the update of the CRA Plan
- Adopt an ordinance providing legislative findings, identifying the expansion of the CRA boundaries, and identifying the new areas participating

3. Contract Renewal – CRA Coordinator

CRA Manager Murphy indicated the contract did not include a fee increase. He recommended approval of the contract renewal.

Motion: Board Member Brannon moved for approval of the contract renewal of CRA Coordinator John Jones; seconded by Board Member Sweatt.

Public Comment: None.

The motion passed with all members present voting aye.

4. Historic Groveland Railroad Depot

CRA Manager Murphy stated City Manager Hein was approached by a member of the Legislature offering to file for funding to repurpose and re-use the Groveland Railroad

Depot. The structure of the building is sound. The owner is willing to give the building to the City of Groveland.

CRA Manager Murphy presented several reuse options:

- A coffee shop with an estimated renovation cost of \$195,095.00
- A farmer's market event hall with an estimated renovation cost of \$243,076.00
- A historic museum with an estimated renovation cost of \$109,313.00

The owner of the building is not interested in selling the land where the building currently sits. The building could be used as a trailhead feature and the cost to move the building is approximately \$150,000.00. The application for funding is pending.

CRA Board Member Smith asked for a consensus of the CRA Board to look into getting property for the building and to continue looking at cost options. CRA Chair Wilson requested a consensus. All Board Members concurred.

5. Upcoming Meeting Schedule

CRA Manager Murphy presented the 2020 CRA Board meeting schedule and indicated the May 25, 2020 meeting is the Memorial Day Holiday and the City is closed. The CRA Board could cancel the meeting or reschedule the meeting.

CRA Chair Wilson suggested rescheduling the CRA Board Meeting to May 26, 2020. The CRA Board was in agreement.

CRA Manager Murphy mentioned the November 23, 2020 meeting was the week of the Thanksgiving holidays and asked if the CRA Board desired to change the date or cancel the meeting. The CRA Board consensus was to keep the CRA meeting date of November 23, 2020.

Motion: CRA Board Member Sweatt moved for approval of the CRA Board meeting dates with the change to the May meeting date; seconded by CRA Board Member Brannon.

Public Comment: None.

The motion passed with all members present voting aye.

The following are the CRA Board Meeting dates for 2020:

- January 27, 2020
- March 23, 2020
- May 26, 2020
- June 22, 2020 (CRA Budget Workshop)
- July 27, 2020
- August 24, 2020 (CRA Budget Workshop)
- September 28, 2020
- November 23, 2020

The CRA Board meetings are held at 6:00 p.m. in the E. L. Puryear Building.

REPORTS

(a) **CRA Board Member Reports**

CRA Board Member Smith inquired if the City is actively working on the Findings of Necessity. CRA Coordinator Jones stated the report will be ready in a few months. CRA Manager Murphy indicated he would provide a timeline to the CRA Board.

CRA Chair Wilson reported on attending the FRA Conference. Ms. Wilson indicated the FRA Conference was very informative.

CRA Board Member Sweatt stated she attended the FRA Conference and found it to be informative.

(b) **CRA Manager Report**

CRA Manager Murphy provided an update of the Downtown Overlay Map progress and distributed a report to the CRA Board.

(c) **City Attorney Report**

City Attorney Geraci-Carver had nothing to report at this time.

PUBLIC COMMENTS

None.

ADJOURNMENT

With no further business or comments, CRA Chair Wilson adjourned the meeting at 7:00 p.m.

Evelyn Wilson, CRA Board Chair



Attest:

Denise Noak, Recording Secretary



REQUEST FOR CRA REVIEW

MEETING DATE: January 27, 2020

ITEM NUMBER:	1
AGENDA ITEM:	Community Redevelopment Plan Operational Timeframe Extension and Boundary Expansion (REVISED EXPANSION AREA)
PREPARED BY:	John Jones, CRA Projects Coordinator
DATE:	January 27, 2020

BACKGROUND:

At the September 23, 2019 the Groveland CRA Governing Board authorized CRA staff to initiate a Finding of Necessity Study to potentially expand the Groveland CRA boundaries, extend the operational timeframe of the Groveland CRA to its maximum term (2062) and to update the Groveland Community Redevelopment Plan to reflect the change in boundaries and operational timeframe, as well as to recognize changing conditions within the CRA and City and identify updated projects and programming to assist the City’s redevelopment efforts. After discussion with the City Manager and the CRA Manager it was determined to expand the proposed CRA expansion boundaries to include additional parcels. These additional parcels were selected due to the suspected presence of “slum and blight” conditions, their redevelopment potential and to make available the Community Redevelopment Agency’s incentive and assistance programs to a greater number of Groveland residents and businesses. This item is to present for discussion a revised proposed study area and potential CRA expansion area of the community redevelopment area and the proposed overall project schedule.

DISCUSSION

Revised Potential Expansion of CRA Boundaries

The area that will be evaluated through the Finding of Necessity study for potential inclusion in the Groveland CRA is shown in Attachment #1. The parcels in this area were selected based on the suspected presence of conditions of slum and blight and redevelopment the redevelopment potential represented by the sites. The size of the proposed expansion area is 1,118 acres. The Groveland CRA is currently 1,033.64 acres. The size of the Groveland CRA , if expanded, would be 2,151.64 acres.

Lake County Parcels in Expansion Area

Several of the parcels identified for inclusion in the FON Study area are not within the City's boundaries and are located within unincorporated Lake County. See Attachment #2 (CRA Expansion Area and County Parcels). The majority of these parcels are located on the south side of SR-50, while one of the parcels is an 'enclave' within the City's boundaries. All of the unincorporated Lake County parcels are within the City of Groveland / Lake County Interlocal Service boundaries. The requisite administrative actions to include the unincorporated Lake County parcels within the expanded Groveland Community Redevelopment Area are two-fold. In the short-term the Groveland City Council and the Lake County Board of County Commissioners shall consider entering into an Interlocal Agreement that addresses the parcels' inclusion in the Groveland Community Redevelopment Area. In the long-term the City of Groveland would endeavor to annex the parcels within the City.

Anticipated Tax Increment Fund Revenue

If the proposed CRA expansion area was included within the Groveland CRA the anticipated Tax Increment Fund revenue over a forty-year period (2020-2060) is estimated to be approximately \$16,693,418¹.

Process and Schedule

To establish or expand a CRA, the City must perform a Finding of Necessity (FON) Study to determine if the proposed CRA expansion area contains instances of "slum" and "blight" as defined by Florida Statutes 163.34 (7) (a-c), (8) (a-o) and qualifies for inclusion in a Community Redevelopment Area. If the Finding of Necessity Study finds the presence of the qualifying conditions, the City may include this area within a new or existing Community Redevelopment Area. The expansion area will have a new base year for the determination of tax increment accumulation and a maximum operational period of forty (40) years. Upon completion of the FON study, the CRA Governing Board and the City would adopt the FON through a Resolution and Ordinance. The CRA would memorialize the expanded area by updating the CRA Boundary Map and legal description by updating the Groveland Community Redevelopment Plan to reflect the new boundary.

To expand the boundaries and extend the operational timeframe of the Groveland CRA, the City would have to do the following tasks:

- **January/February**-Perform a Finding of Necessity Study
- **March**-Adopt a Resolution providing legislative findings and approving the findings of the FON expanding the CRA boundaries (1 Public Hearing-CRA)
- **March**-Revise CRA Boundary Map
- **April/May/June**-Update CRA Plan to reflect new area
- **July**-Notify Lake County taxing authorities regarding intent

¹ Based on 2019 Taxable Value, City and County Millage Rates and a 2.5% appreciation rate, 40 year maximum CRA term.

- **July-Adopt** a Resolution providing legislative findings and approving the update of the Community Redevelopment Plan (1 Public Hearing-CRA)
- **July-Adopt** an Ordinance providing legislative findings and identifying the expansion of the CRA boundaries and the new areas to be participating within Tax Increment Fund (2 Public Hearings-City)

The timeframe to complete the FON expand the Groveland CRA and update the Groveland Community Redevelopment Plan would be approximately **7 months**.

NEXT STEPS

CRA and City staff will coordinate with S&ME to provide requisite data for the FON study and to schedule a Community Workshop and Open House for the Groveland CRA Plan update (March/April 2020). The FON study will be completed within the first two (2) months of the project.

STAFF RECOMMENDATION: Information purposes only. No action is needed.

Attachments: **Attachment #1 Groveland CRA Boundary and Potential Expansion Area Map (Revised)**

REVIEWED BY CITY MANAGER:

COUNCIL ACTION:

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REQUEST FOR CRA REVIEW

MEETING DATE: January 27, 2020

ITEM NUMBER: 2
AGENDA ITEM: Status Reports Groveland CRA Projects
PREPARED BY: John Jones, CRA Projects Coordinator
DATE: January 27, 2020

BACKGROUND:

This Agenda Item is to provide an update and information on the status of several on-going Groveland CRA Projects.

DISCUSSION

Lake David Improvements

Mike Walker will give a status report.

Historic Train Depot Grant Funding Applications

The CRA has prepared and the City has submitted two (2) funding requests to the State of Florida legislature to assist the redevelopment and reuse of the Historic Groveland Train Depot. A “Local Funding Initiative Request” was submitted to the Florida Senate (\$189,313). An “Appropriations Project Request” was submitted to the Florida House (\$189,313). The Legislative Session ends March 13, 2020. **The City will receive periodic updates**

STAFF RECOMMENDATION: Information purposes only. No actions are needed.

Attachments:

REVIEWED BY CITY MANAGER:
COUNCIL ACTION:
MOTION BY: SECOND BY: Click here to enter text.



AGENDA ITEM

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

VIA: MIKE HEIN, CITY MANAGER

FROM: MIKE WALKER, PARKS, FACILITIES AND COMMUNITY SERVICES DIRECTOR

SUBJECT: STATUS REPORT - LAKE DAVID PARK IMPROVEMENTS

DATE: JANUARY 27, 2020

GENERAL SUMMARY/BACKGROUND:

A PowerPoint presentation covering the Lake David Park project will be provided to discuss the construction schedule and cost of the CRA elements of the project.

- Amphitheater
- Boardwalk
- Shade Structures
- Park Amenities- Benches, Tables, Trash Receptacles
- South Lake Ave and Park Walking Path Pavers
- Lighting

BUDGET IMPACT:

None

LEGAL NOTICE:

No Notice

STAFF RECOMMENDATION:

Presentation only

ATTACHMENTS:

PowerPoint Presentation to be provided prior to meeting date



AGENDA ITEM

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

VIA: MIKE HEIN, CITY MANAGER

FROM: DAN MURPHY, CRA MANAGER

SUBJECT: CONSIDERATION OF STREETScape PROGRESS REPORT

DATE: JANUARY 27, 2020

GENERAL SUMMARY/BACKGROUND:

In 2019 the Community Redevelopment Agency engaged an architectural firm to conduct a preliminary streetscape analysis and recommendations for downtown Groveland in the CRA district. To proportion the project scope with available funding, the decision was made to focus on a 1-block area from Main Street to Indiana along Broad Street, acknowledged as the principal downtown district.

In its plan for the 2019-20 fiscal year the CRA focused on three priority elements of the plan to be accomplished first: replacement of dead and unhealthy trees along the roadway, installation of street lights and creation of parking lot and pocket recreational park within the downtown area. Presently the CRA is working with an engineering firm to develop workable proposals for each element and to ascertain precise cost estimates for the recommended work:

- Tree replacement. Replace 18 trees after determining the cause of deterioration of existing trees, coordinate with FDOT landscape and Cherry Lake Tree Farm on diagnosis and soil recommendations.
- Lighting. Place approximately 10 new solar street lights on the 1-block area and coordinating with FDOT, replace existing tall roadway lights, preserving required lighting levels.
- Parking/ pocket park. Landscape and cover existing blighted unoccupied areas in combination with land owners and coordinating with downtown businesses.

BUDGET IMPACT:

Total project cost for preliminary work will be \$12,000 to develop the proposals. Tree, lighting and parking/park elements will be budgeted and submitted for approval separately.

LEGAL NOTICE:

STAFF RECOMMENDATION:

Item is a progress report only. No CRA Board decision is required.

ATTACHMENTS:

- Proposed agreements for tree, lighting and parking design
- Streetscape conceptual proposal to date
- Conceptual drawing of parking/park improvement



REQUEST FOR CRA REVIEW

MEETING DATE: January 27, 2020

ITEM NUMBER: 4

AGENDA ITEM: CRA Downtown Vision-Potential Buildout Scenario Discussion

PREPARED BY: John Jones, CRA Projects Coordinator

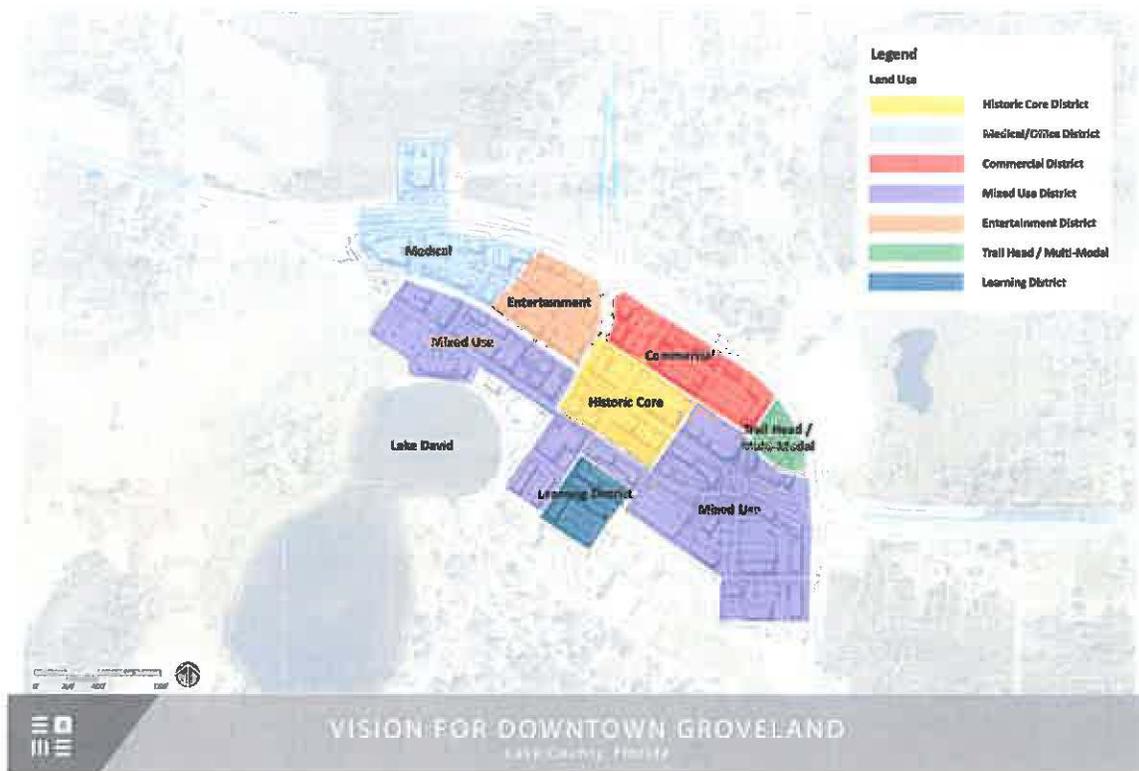
DATE: January 27, 2020

BACKGROUND:

This Agenda Item is to provide a two-part presentation on the potential buildout scenarios for Downtown Groveland. The first presentation will introduce the current local, regional and state conditions that are affecting the City's future growth and development. The second presentation will outline a potential development scenario that seeks to graphically articulate the City's Vision Plan 2012, 2014 CRA Plan update, 2019 Groveland Smart Growth Sector Plan and the Groveland Downtown Zoning Overlay (Not yet adopted). The area depicted is the downtown Groveland area only. The purpose of this exercise to encourage a discussion regarding the type and location of specific development uses. Additionally the discussion will seek to clarify the vision of what future development may be accommodated in the downtown district and how the City and CRA can utilize urban development patterns to ensure the future development of a safe, walkable, pedestrian oriented historic downtown.

DISCUSSION

The proposed Vision for Downtown presents seven primary uses, or districts, in the downtown: the Historic Core district, a Medical/Office district; a Commercial district; a Mixed-Use district; an Entertainment District; a Learning District; a Trail Head; and, a Multi-Modal facility. Each of the proposed districts have been previously identified in City's Vision Plan, Downtown Zoning Overlay or during discussions with the Groveland CRA Board or City staff.



Historic Core district: Represents the roughly 2-block area where the majority of the downtown's historic structures are located. Intent is to keep feel and charm of area through lower building heights, strictly applied urban design standards, pedestrian amenities and streetscape improvements.

Medical/Office district: Seeks to capitalize on the potential hospital or free standing emergency room facility being development on adjacent properties. Proposed primary uses would include medical offices, outpatient facilities, retail and rehabilitation facilities. Taller more intense development would be allowed in this area.

Commercial district: Seeks to leverage the proximity to a realigned SR-50. Proposed primary uses would include highway or corridor commercial uses, retail and hospitality (fast food). Taller more intense development would be allowed in this area.

Mixed-Use district: The Mixed-Use district is intended to enable the development of a variety of multi-family residential products intermixed, vertically and horizontally, with compatible non-residential uses. Within each mixed-use district are areas that are proposed to be primarily residential uses with very limited non-residential uses.

Entertainment district: The Entertainment district is intended to address one of the objectives identified in the Vision Plan of providing for the development of a vibrant arts and cultural scene in Groveland. Potential uses in this district would allow performance venues, and hospitality and restaurant uses. The Entertainment district would be accessible through the historic core (pedestrian, bike, auto) and also accessible from the realignment of SR-50 and SR-19 (auto).

Learning district: The proposed Learning district is located adjacent to Gray Middle School. This area is proposed to leverage the existing educational facilities presence to encourage and allow for the development of public and private educational provider facilities, satellite facilities for local universities, museums and small business incubators. Accessibility to this district will be improved by an enhanced trail and pedestrian network that connects to neighborhoods and regional trails.

Trail Head: The trail head facility is located at the site of the proposed South Lake Connector Trail entering Groveland. This would be an ideal location for a Gateway facility (potentially the refurbished Groveland Train Depot) to be incorporated into the Trail Head facility welcoming riders and walkers to Groveland. The facility would serve visiting cyclists, tourists, and residents and provide a tangible, visible reminder to Groveland's past and an invitation to its present.

Multi-Modal facility: The Multi-Modal facility is proposed as part of FDOT's SR-50 realignment and would serve as a Park and Ride location and stop for Lake County Transit services. The facility would also be connected to the regional and local trail network.

The following table depicts the proposed districts, their general size (acres), proposed residential density and commercial intensity and building heights and proposed development standards. Please note the estimated Commercial square feet is based only on the footprint of the buildings shown (single story). The estimated square feet may be adjusted up to represent additional stories of development as per each districts' height limits.

Proposed Downtown Development Districts

Parcel	Acreage (ac.)	Residential Density	F.A.R.	Commercial S.F.	Building Height	Notes
Historic Core	5.3 ac (229,201 sf)	18/ac	0.8*	116,589 SF	2 – 3 stories (45’-60’ Overlay)	*To maintain historic character
Medical	9.5 ac (412,666 sf)	36/ac	4.8 (1 in Overlay)	94,631.8 SF	2 – 6 stories (35’-75’ Overlay)	Current M-1 zoning, 4.8 FAR in Ordinance
Commercial	6.0 ac (263,118 sf)	36/ac	4.8 (1 in Overlay)	50,197.6 SF	3 – 6 stories (35’-75’ Overlay)	
Mixed Use	27.5 ac (1,196,679 sf)	36/ac	4.8 (1 in Overlay)	351,696 SF	2 – 6 stories (45’-60’ Overlay)	Current mix of R-2, PUD, and Commercial
Entertainment	6.32 ac (275,595 sf)	36/ac	4.8 (1 in Overlay)	67,331.6 SF	3 – 6 stories (35’-75’ Overlay)	Current M-1 and Commercial
Trail Head	2.0 ac (87,054 sf)	36/ac	4.8 (1 in Overlay)	3,892 SF	2 – 6 stories (35’-75’ Overlay)	Current commercial 1, 4.8 FAR in ordinance
Learning District	2.9 (127,891 sf)	N/A	2.4	41,336.5 SF (Education)	...	Current Institutional, ‘Special District’ in ordinance

This discussion is sought to establish a general consensus regarding the desired development pattern within the downtown. This consensus may be used by the City's elected leaders and staff when fine tuning land development regulations and when reviewing and evaluating applications for development within the downtown.

STAFF RECOMMENDATION: Information purposes only. No action is needed.

Attachments: Attachment #1 Existing Conditions Groveland
Attachment #2 Groveland Vision Discussion

REVIEWED BY CITY MANAGER:

COUNCIL ACTION:

MOTION BY:

SECOND BY:



AGENDA ITEM

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

VIA: MIKE HEIN, CITY MANAGER

FROM: MIKE WALKER, PARKS, FACILITIES AND COMMUNITY SERVICES DIRECTOR

SUBJECT: EVENT UPDATES - FOUNDERS DAY CELEBRATION AND JULY 4TH

DATE: JANUARY 27, 2020

GENERAL SUMMARY/BACKGROUND:

A presentation will be given to discuss the upcoming events for Groveland's Founders Day Celebration and July 4th.

BUDGET IMPACT:

None

LEGAL NOTICE:

No Notice

STAFF RECOMMENDATION:

Presentation only



REQUEST FOR CRA REVIEW

MEETING DATE: January 27, 2020

ITEM NUMBER: 6

AGENDA ITEM: RFQ FOR CRA CONTINUING SERVICE CONSULTANTS

PREPARED BY: John Jones, CRA Projects Coordinator

DATE: January 27, 2020

BACKGROUND:

This Agenda Item is to provide notice and seek input from the Groveland CRA Governing Board regarding an upcoming issuance by the CRA of an RFQ for Professional Consultants to provide services to the Groveland CRA. The RFQ would seek to identify a range of Professional Service Consultants (i.e, Accounting, Architecture, Engineering, Environmental, Geotechnical, Landscape Architecture, Planning, Transportation Planning, and Surveying) and enter into a Continuing Services Agreement (CSA) with each selected service provider on the CSA. The CRA issue requests for specific services and the CRA would evaluate the Scope of Service submittals provided a select the preferred provider.

DISCUSSION

This action is sought so as to standardize the professional consultant/service provider selection process, facilitate a more timely activation of specific providers when needed, and ensure the service provider selection process continues to be transparent and in accordance with the latest regulations and best practices.

The proposed RFQ for Professional Consultant Services Continuing Services Agreement is attached (Attachment #1) for your review.

STAFF RECOMMENDATION: Staff recommends the Groveland CRA Governing Board approve issuance of the RFQ and authorize the City's Purchasing Manager and CRA Manager to implement the issuance of the RFQ.

Attachments: Attachment #1 RFQ for Professional Consultant Services Continuing Services Agreement

REVIEWED BY CITY MANAGER:
COUNCIL ACTION:
MOTION BY:
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