



## CONSENT AGENDA

### MEMORANDUM

TO: HONORABLE MAYOR & CITY COUNCIL MEMBERS

VIA: MIKE HEIN, CITY MANAGER

FROM: JO-ANNE DRURY, FINANCE DIRECTOR

SUBJECT: ORDINANCE 2021-44: FY2020-2021 COMMUNITY  
REDEVELOPMENT AGENCY (CRA) BUDGET AMENDMENT  
SECOND READING

DATE: October 4, 2021

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#### **GENERAL SUMMARY/BACKGROUND:**

Under Florida Statute 163.387(7), on the last day of the fiscal year, any money which remains in a Community Redevelopment Agency (CRA) Trust Fund after the payment of expenses shall be returned to the taxing authority, used to reduce indebtedness, deposited into an escrow account to later reduce any indebtedness to which increment revenues are pledged, or be appropriated to a specific redevelopment project pursuant to an approved community redevelopment plan.

At the end of Fiscal Year 2020, funds allocated for future capital projects in the CRA Trust Fund were \$396,962. Budgeted Funds carried over in the Fiscal Year 2021 budget were \$167,028. Therefore, a budget amendment is needed to recognize and appropriate an additional \$229,934 in the CRA Trust Fund for on-going projects or future capital projects to be identified in this year's (FY 21-22) Annual Work Plan.

The CRA Board approved the Budget Amendment at a special meeting on Tuesday, September 7, 2021 via Resolution 2021-51.

#### **BUDGET IMPACT:**

The Groveland Tax Increment Trust Fund will recognize \$229,934 of previously budgeted funds to be allocated for future capital projects.

#### **LEGAL NOTE:**

None.

#### **STAFF RECOMMENDATION:**

Staff recommends the approval and adoption by the City Council of the attached budget amendment via Ordinance 2021-44.

**ATTACHMENTS:**

Attachment 1 – Ordinance 2021-44

Exhibit 1 Budget Amendment Detail

# ATTACHMENT 1

**ORDINANCE NO. 2021-44**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GROVELAND, FLORIDA, PURSUANT TO SECTION 6.03 OF THE CITY CHARTER AMENDING THE BUDGET FOR THE 2020-2021 FISCAL YEAR TO INCLUDE CARRY FORWARD BUDGET FROM FY 2019-2020 AND REFLECT INCREASES IN EXPENDITURES IN THE 2020-2021 FISCAL YEAR IN THE COMMUNITY REDEVELOPMENT AGENCY FUND, AFTER THE ORIGINAL BUDGET WAS APPROVED; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Fiscal Year 2020-2021 budget of the City of Groveland was adopted on September 21, 2020; and

**WHEREAS**, it is necessary to process a 2020-2021 Budget Amendment; and

**WHEREAS**, the City of Groveland Community Redevelopment Agency approved the Budget Amendment via Resolution 2021-51 at a special meeting on September 7, 2021; and

**WHEREAS**, the City Council is authorized pursuant to s. 166.241, Florida Statutes, to amend the budget; and

**WHEREAS**, the City Council desires to amend the 2020-2021 Fiscal Year budget as set forth herein.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GROVELAND, FLORIDA, AS FOLLOWS:**

**SECTION 1. Approval of a Budget Amendment.**

The Fiscal Year 2020-2021 budget adopted on September 21, 2020, is amended as set forth in attachment "A".

**SECTION 2. Effective Date.**

This ordinance shall become effective immediately upon passage by the City Council of Groveland, Florida as provided by law.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Groveland, Lake County, Florida this 4th day of October, 2021.

Evelyn Wilson

Evelyn Wilson, Mayor  
City of Groveland, Florida

ATTEST:

Virginia Wright  
Virginia Wright, City Clerk



**Groveland**

FLORIDA

City with Natural Charm

Approved as to Form:

Anita Geraci-Carver

Anita Geraci-Carver  
City Attorney

Passed First Reading 9-20-2021

Passed Second Reading 10-4-2021

Vice Mayor

Council Member

Smith

\_\_\_\_\_ moved the passage and adoption of the above and foregoing Ordinance. Motion was seconded by Council Member Waite and upon roll call on the motion the vote was as follows:

	YEA	NAY
Mike Radzik		
Mike Smith	✓	
Barbara Gaines	✓	
Randolph Waite	✓	
Evelyn Wilson	✓	

Community Redevelopment Agency (CRA) Budget Amendment  
Fiscal Year 2021

Fund	Department	Account	Actual	Original	Budget	Revised
				Appropriation	Amendment	Appropriation
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	City Incremental Tax	319,238.00	319,238.00	-	319,238.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	County Incremental Tax	305,044.00	304,782.00	-	304,782.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	Ambulance Fund Incremental Tax	28,057.00	28,352.00	-	28,352.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	Lake County Water Authority Incremental Tax	20,646.21	21,786.00	-	21,786.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	Interest Earned	82.24	-	-	-
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	Contributions - Developers	42,501.00	48,086.00	-	48,086.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	Funds Carried Over	-	167,028.00	229,934.00	396,962.00
		Total Revenues	715,568.45	889,272.00	229,934.00	1,119,206.00
Fund	Account	Object	Actual	Original	Budget	Revised
				Appropriation	Amendment	Appropriation
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	110 Executive Salaries	26,169.53	32,142.00	-	32,142.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	120 Regular Salaries	555.00	3,426.00	-	3,426.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	200 Unemployment Compensation	-	165.00	-	165.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	210 F.I.C.A. Contributions	2,039.82	2,721.00	-	2,721.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	220 Retirement Fund Contributions	2,236.58	4,247.00	-	4,247.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	225 Employee Assistance Program	14.24	34.00	-	34.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	230 Health Insurance Contributions	2,161.92	2,767.00	-	2,767.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	231 Dental Insurance Contributions	135.76	174.00	-	174.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	232 Life Insurance Contributions	18.52	54.00	-	54.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	234 Vision Insurance Contributions	20.18	26.00	-	26.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	240 Workman's Comp Insurance	141.35	239.00	-	239.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	311 City Attorney Fees	3,510.00	4,500.00	-	4,500.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	316 Surveying/Appraisals	2,400.00	1,000.00	-	1,000.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	320 Auditing	-	2,250.00	-	2,250.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	340 Professional Services	174,255.08	150,000.00	50,000.00	200,000.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	346 Contract Services	490.08	7,000.00	-	7,000.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	348 Water Bill	934.31	2,500.00	-	2,500.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	400 Travel/Per Diem	-	3,000.00	-	3,000.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	420 Shipping/Postage	-	500.00	-	500.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	440 Rental - Leases	1,680.00	2,500.00	-	2,500.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	442 Building Rent	50,000.00	62,760.00	-	62,760.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	450 Insurance - Liability	1,845.41	1,850.00	-	1,850.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	460 Repairs & Maintenance Steets/Sidewalks	1,500.00	-	-	-
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	470 Printing & Binding	-	500.00	-	500.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	485 Economic Incentives	-	40,000.00	-	40,000.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	488 Business Assistance Programming	50,000.00	50,000.00	-	50,000.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	496 Facade Grant Expenditure	123,806.33	60,000.00	84,000.00	144,000.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	510 Office Supplies	-	1,500.00	-	1,500.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	523 Operating Supplies - Miscellaneous	70.65	2,000.00	-	2,000.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	524 Uniforms	-	200.00	-	200.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	540 Subscriptions/Memberships	190.00	5,000.00	-	5,000.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	541 Education	620.00	1,000.00	-	1,000.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	542 Meetings	-	3,500.00	-	3,500.00
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	600 Non-Capitalized Projects	41,078.55	-	-	-
10 Community Redevelopment Agency Fund	552000 Community Redevelopment Agency	630 Other Improvements	81,600.79	429,753.00	95,934.00	525,687.00
10 Community Redevelopment Agency Fund	581000 Interfund Transfer Department	950 Transfer to IT Fund	8,436.04	7,819.00	-	7,819.00
10 Community Redevelopment Agency Fund	581000 Interfund Transfer Department	951 Transfer to Facilities & Fleet Fund	4,555.85	4,146.00	-	4,146.00
		Total Expenditures	580,465.99	889,273.00	229,934.00	1,119,207.00
		Revenues Less Expenditures	135,102.46	(1.00)	-	(1.00)