How to.....

View Permit History On-Line With eTRAKiT

Groveland
FLORIDA
City with Natural Charm

Getting Started

- There are 2 ways to get to the eTRAKiT website.
  - From the web address bar type the following: https://gvld-trk.aspgov.com/etrakit
 - Go to the Building Department Services webpage on http://groveland-fl.gov
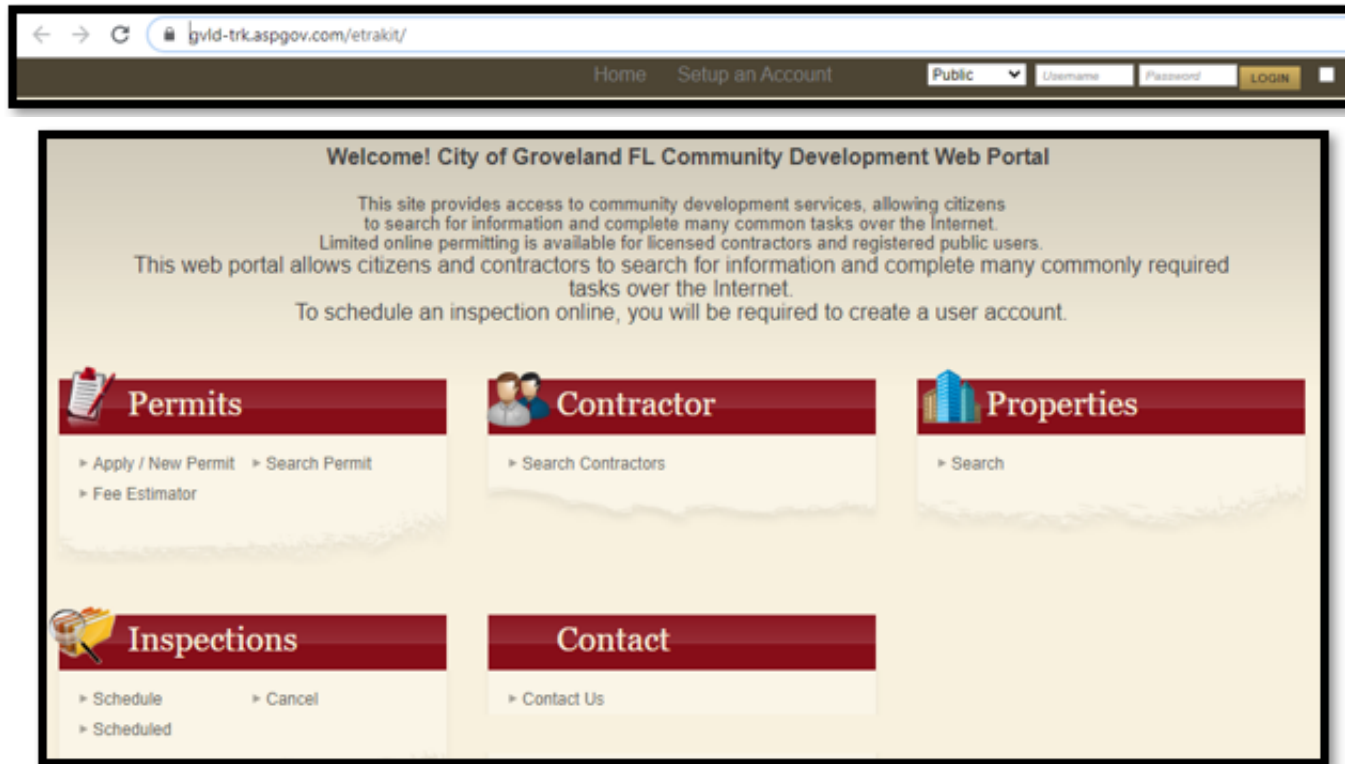
eTRAKIT Website

▸ The eTRAKIT website allows you to access multiple items

◦ **PERMITS**: Apply for a new permit or serach existing permits with the City and the Fee Estimator.

◦ **CONTRACTORS:** Information on Contractors

◦ **PROPERTIES**: Information about parcels, including permit history

◦ **INSPECTIONS:** Schedule, View and Cancel Inspections

View Permit History Online

Permits
► Apply / New Permit   ► Search Permit
► Fee Estimator

Go to eTRAKIT

☐ Select Search under the Permits section:
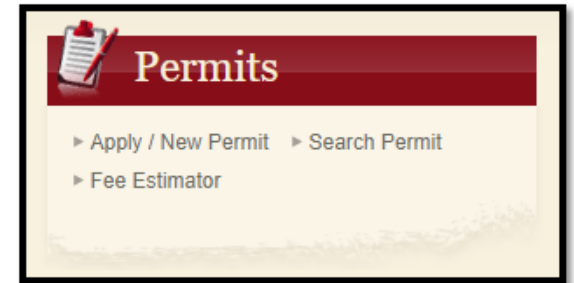
☐ The next screen is where you will search for permits.
   ◦ The search field should be set to "PERMIT NUMBER" or "ADDRESS" the next field should be set to "BEGINS WITH" or "CONTAINS"
   ◦ Now enter your permit number or address. EX. 001-01-17 or 18540 Wild Wings Dr.
   ◦ Click Search and clik on the row that has the information you searched.

View Permit History Online

- This is the permit information screen, here you can find various information about the permit selected.

- Examples of information available.
  - Permit Number
  - Type of Permit
  - Status
  - Fees
  - Inspections
  - Reviews

- You can also view another permit.