



CITY OF GROVELAND
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"The City with a future, watch us grow!"

Groveland City Council
City Manager Report
January 21, 2015

Pending Action Items:

- SR 50 Realignment Update: With the support of City Council the city has started a Letter Writing Campaign to FDOT with the hope that our efforts will incentivize FDOT to include the SR 50 Realignment project in their tentative 5 year work plan. This plan is extremely important because it includes the department's funding priorities. If this project is over looked we could be looking at our Downtown Master Plans being placed on the back burner; which could place the completion of this project beyond the next 10 to 15 years. With safety issues related to the volume of traffic going through our downtown, and the continued development of the coast to coast trail, it is critical that the SR 50 realignment project continues to move forward. Attached please see the project schedule for the remainder of the "Design Phase" of this project. At this time, the City has received twelve letters and we hope to receive more as Lake County Days Lobbying trip nears (February 17th - 18th). If you are interested, please submit a letter on our website at www.groveland-fl.gov; or an email at Redmond.jones@groveland-fl.gov .
- The Villa City DRI Application – Friday February 6th the Villa City DRI process is anticipated to begin. Applicant representatives have requested the opportunity to meet with the members of City Council individually along with the City Manager. These meetings are intended to be an introduction only and they are willing to work around schedules of City Council.

Report from the Desk of the City Manager:

- Hunt Industrial Park Update: Staff will have a recommendation for sewer delivery regarding this project at our February 2nd City Council Meeting. Staff will propose a purchase price of \$40,848.44 for a lift station asset valued at \$153,006.44; acquiring this privately owned lift station will require City Council approval. In the event this recommendation is approved, staff believes this expense could be covered by savings in the existing fiscal year. In the case it is not, a budget amendment may be required in August / September. Overall investment is expected to be covered through the expansion of new sewer customers. Continuing with the "all the above approach to this project" Ms. Walker is currently working on developing a Tax Relief policy that can be brought to City Council, and if approved can be applied to this project. Mr. Lucas and Mr. Berger are working on applying an existing amortization policy / finance policy that would allow for a five year amortized zero based interest rate. Both policy strategies will require City Council approval. Again our overall incentive package / development agreement is targeted to equate to a value of \$187,000 - \$247,912.
- The City Manager's Office continues to accept new ideas from citizens, city staff, and community stakeholders, as the City moves forward with establishing itself as a "Premier City". The city will continue to benchmark programs, initiatives, and services against the top 10 small communities

that have been identified by CNN Money “America’s Best Places to Live”. These communities are not only thriving economically, they are also maximizing family friendly amenities, well ran government, and strong community involvement. Anyone interested in learning more are encouraged to contact the City Manager’s Office at (352) 429-2141 x250.

1. Sharon, Massachusetts -	(781) 784-1500	www.sharonma.org
2. Louisville, Colorado -	(303) 666-6565	www.louisvilleco.gov
3. Vienna, Virginia -	(703) 255-6300	www.viennava.gov
4. Chanhassen, Minnesota -	(952) 227-1100	www.ci.chanhassen.mn.us
5. Sherwood, Oregon -	(503) 625-5522	www.sherwoodoregon.gov
6. Berkeley Heights, NJ -	(908) 464-8150	www.berkeleyheightstwp.com
7. Mason, Ohio -	(513) 229-8500	www.imagemason.org
8. Papillion, Nebraska -	(402) 597-2000	www.papillion.org
9. Apex, North Carolina -	(919) 249-3400	www.apexnc.org
10. West Goshen Township, PA -	(610) 696-0900	www.wgoshen.org

- Recreation Advisory Committee (RAC) Update – The (exciting) citizen driven idea / proposal to develop a Permaculture Community Garden Park was well received by the RAC at its last meeting. Staff has identified a 1-3 acre portion of Sampey Field that can be proposed to the CRA board for this project. A presentation will be given to the CRA at the January 26th meeting. RAC is expected to consider adopting a formal RAC recommendation regarding this matter at its next meeting. This could be brought to City Council and/or CRA in late February or early March.
- Palisades Phase 3 - The City was approached by CanAm Palisades to rescind a Covenant to Annex into the City of Groveland that was agreed to in December 4, 2008. CanAm Palisades, Ltd., ultimately gave the City of Groveland the following rational for rescinding its rights to annex.
 1. Groveland should supply potable water to Palisades Phase III; same as it supplies potable water for Palisades Phases I and II; and thereby not create an inconsistency in the cost of service in the same sub division.
 2. Since this type of Covenant to Annex is rare CanAm Palisades would seek legal actions and legal proceedings that would cost time, money, and impede development.
 3. Groveland's requirements would require Palisades Phase III to install and use the City's sewer system as a condition of providing potable water. Therefore requiring smaller lots and more expensive homes, which would not coordinate phase I or phase II.

Based on advice of the City Attorney the City Manager has the authority to forward a letter to the developer in this case to opt out of the annexation provisions of this agreement, unless there is opposition expressed by City Council.

- The South Lake Regional Water Initiative (SLRWI) has asked the City of Groveland to consider serving as its fiscal agent responsible for managing the payment for its oversight consultant services. As addressed in the City of Groveland's Interlocal Agreement with SLRWI the \$300,000 state funding appropriation is to be managed between the County and Clermont for Phase I;

however, other agreements have been made between the SLRWI group and LUISI to allow LUISI to hire an Oversight Consultant to consult and coordinate parts of Phase I and Phase II. Due to potential conflicts the SLRWI group would like the City of Groveland to assume this role and manage SLRWI funds that have already been set aside.

The City Manager would like direction from City Council to pursue this relationship with SLRWI. City Council provided consensus to have the City Manager pursue the aforementioned arrangement.

- As we prepare to revisit the Water Rate Study - Staff is considering using part-time, temporary, or contract employee for pulling together the baseline data and research needed to commence any type of verifiable water Rate Study. Staff is looking into the impact on the budget; if any.

Projects in the Funnel / Staff Work Room

(written only)

These are projects, tasks, ideas, or concepts that are under some level of staff research / project development / task implementation. Descriptions will be limited, this section is just to give the council and the public a glimpse some of the running activities, projects, task, and/or research that staff are engaged in (that may not typically rise to being reported on in the City Manager's Report).

- Neighborhood Grant
- Permaculture Community Garden
- Fishing Pier
- Operation Letter Writing Campaign
- City Bi-Annual Newsletter
- Hwy 27 Welcome Sign (basic)
- ~~Lights at Wilson Lake Pkwy~~
- ~~Capital Budget to the RAC~~
- Water Rate Study -(preparation)
- ~~Capital Budget to the RAC~~
- ~~AMEC Running Ledger~~
- Osprey Cove Property Maintenance Inquiry
- Paint ??? / Refurbish Gazebo / Lake David Center
- Light Receptacles / Ryan's Electric
- Presentation from Jim Stivender
 - Sampey Road
 - Libby #3
 - Trailer Pad (Turnpike)
 - Hart (drainage issue)
@ Baldwin / SR 50

Follow up / Reminder Items:

- None

Events:

- Box Car Racing --- **January 31st, 2015...** Staff has had a very productive meeting with C/M Box Car Racing, and we are comfortable that our new safety precautions will be incorporated and implemented for future racing events. The concerns of all parties were discussed and successfully handled. On other news: the Box Car Racing Partnership Agreement (between the City and C/M Box Car) is in its final stages of negotiation and is expected to be brought before City Council at our next meeting.

Redmond Jones II
City Manager

Attachment (50 Realignment)

Activity ID	Activity Name	Dur	Start	Finish
238010	PHASE I EVALUATION OF CONSULTANT	211	31-Mar-14 A	19-Jan-15
315120	60% CONTROL MAP	79	04-Apr-14 A	23-Jul-14 A
197010	PAVEMENT DESIGN	104	08-Apr-14 A	29-Aug-14 A
298030	R/W ESTIMATE - LINE & GRADE COMPLETION	13	14-Apr-14 A	30-Apr-14 A
221010	REVIEW ACCESS MANAGEMENT RPT	143	30-Apr-14 A	14-Nov-14 A
925010	POND NOTIFICATION LETTER- INITIAL	1	02-May-14 A	02-May-14 A
372010	SUBMIT PAVE TYPE RPT 30% (PH1)	1	02-Jun-14 A	02-Jun-14 A
113020	INITIAL ROADWAY PLANS (PHASE II)	180	02-Jun-14 A	09-Feb-15
367020	APPROVED EXCEPTIONS/VARIATIONS (INCD U	1	20-Jun-14 A	20-Jun-14 A
315030	60% CONTROL MAP REVIEW - Not Approved	30	24-Jul-14 A	03-Sep-14 A
925020	POND NOTIFICATION LETTER - SECOND	1	31-Jul-14 A	31-Jul-14 A
271020	FINAL POND SITE REPORT	23	01-Aug-14 A	02-Sep-14 A
197020	PAVEMENT CONSTRUCTABILITY REV MTG	1	26-Aug-14 A	26-Aug-14 A
925030	POND NOTIFICATION LETTER - FINAL	1	01-Sep-14 A	01-Sep-14 A
271120	REVIEW FINAL POND SITE REPORT	20	03-Sep-14 A	30-Sep-14 A
109010	DRAINAGE DESIGN	90	03-Sep-14 A	06-Jan-15
146010	TITLE SEARCH WORK	97	25-Sep-14 A	09-Feb-15
315220	2nd 60% CONTROL MAP	74	30-Sep-14 A	09-Jan-15
260010	TYPICAL SECTION APPROVED	1	04-Nov-14 A	04-Nov-14 A
271030	SIGNED & SEALED POND SITE REPORT	1	14-Nov-14 A	14-Nov-14 A
233050	ENCUMBER PH 32 LF (LOCKDOWN JAN 2015)	1	12-Jan-15*	12-Jan-15
315230	2nd 60% CONTROL MAP REVIEW	20	12-Jan-15	06-Feb-15
106020	UPDATED DESIGN SURVEY DB SUBMITTAL	1	09-Feb-15	09-Feb-15
424010	R/W DESIGN SUPPORT FIELD REVIEW	1	09-Feb-15	09-Feb-15
302010	INITIAL PLANS REVIEW (PHASE II)	20	09-Feb-15	06-Mar-15
315140	90% CONTROL MAP	40	09-Feb-15	03-Apr-15
900090	PRE-PARCEL REVIEW MTG	1	09-Mar-15	09-Mar-15
265010	INITIAL UTILITY DESIGN CONF.	1	09-Mar-15	09-Mar-15
373010	SUBMIT PAVE TYPE RPT 60% (PH2)	1	09-Mar-15	09-Mar-15
302030	RESPOND TO COMMENTS - PH II PLANS	10	09-Mar-15	20-Mar-15
238020	PHASE II EVALUATION OF CONSULTANT	45	09-Mar-15	08-May-15
264030	UTILITY CONTACT (RGB)	70	10-Mar-15	15-Jun-15
138030	R/W IMPACT REVISIONS	10	23-Mar-15	03-Apr-15
145010	PERMITS PACKAGE	30	23-Mar-15	01-May-15
131020	PHASE III SOILS REPORT	80	23-Mar-15	10-Jul-15
359010	CONFIRM LOCAL SUPPORT FOR INITIAL PLANS	1	30-Mar-15	30-Mar-15
322020	FINAL R/W REQUIRE & LOC TO S & M	1	03-Apr-15	03-Apr-15
315040	90% CONTROL MAP REVIEW	20	06-Apr-15	01-May-15

Activity ID	Activity Name	Dur	Start	Finish
113030	FINAL ROADWAY PLANS (PHASE III)	120	06-Apr-15	18-Sep-15
138010	30% R/W MAP (INCLUDES TOPO)	30	04-May-15	12-Jun-15
272010	PERMIT PROCESS	190	04-May-15	22-Jan-16
140010	30% R/W MAP REVIEW	20	15-Jun-15	10-Jul-15
139010	60% R/W MAP	50	13-Jul-15	18-Sep-15
900050	60% MAPPING TEAM MEETING (PARCEL BY PA	1	03-Aug-15	03-Aug-15
298060	R/W ESTIMATE - INITIAL PLANS COMPLETION	10	11-Aug-15	24-Aug-15
264040	DISTRICT UTILITY REVIEW (RGB)	1	18-Sep-15	18-Sep-15
303010	FINAL PLANS REVIEW (PHASE III)	20	21-Sep-15	16-Oct-15
140020	60% R/W MAP REVIEW	20	21-Sep-15	16-Oct-15
315050	R/W CONTROL MAP COMP.	1	16-Oct-15	16-Oct-15
303030	RESPOND TO COMMENTS - FINAL PLANS (PH III	10	19-Oct-15	30-Oct-15
146110	TITLE SEARCH UPDATE	30	19-Oct-15	27-Nov-15
139020	90% R/W MAP	35	19-Oct-15	04-Dec-15
238030	PHASE III EVALUATION OF CONSULTANT	45	19-Oct-15	18-Dec-15
325010	PREPARE TIITF PACKAGE	105	19-Oct-15	11-Mar-16
113040	100% ROADWAY PLANS	20	02-Nov-15	27-Nov-15
359020	CONFIRM LOCAL SUPPORT FOR FINAL PLANS	1	09-Nov-15	09-Nov-15
504480	APP LATEST ADV APPROVAL FOR ROW SVCS	0	19-Nov-15	
504410	APP LATEST ADV APPROVAL FOR ROW IN-HOI	0	19-Nov-15	
504430	APP LATEST ADV APPROVAL FOR ROW PURCH	0	19-Nov-15	
504450	APP LATEST ADV APPROVAL FOR ROW RELOC	0	19-Nov-15	
310010	100% PLANS COORDINATION	10	30-Nov-15	11-Dec-15
140030	90% R/W MAP REVIEW	20	07-Dec-15	01-Jan-16
131030	SIGNED & SEALED SOILS REPORT	1	14-Dec-15	14-Dec-15
201010	PLANS COMPLETED	1	15-Dec-15	15-Dec-15
106040	CERTIFIED DESIGN SURVEY DELIVERABLES	1	16-Dec-15	16-Dec-15
139030	100% R/W MAP	15	05-Jan-16	25-Jan-16
222010	ALL PERMITS CLEAR	1	25-Jan-16	25-Jan-16
140040	100% R/W MAP REVIEW	15	26-Jan-16	15-Feb-16
604480	POTENTIAL ADV PROD ROW SVCS	0	11-Feb-16	
604410	POTENTIAL ADV PROD ROW IN-HOUSE	0	11-Feb-16*	
157010	R/W MAP COMPLETE	1	23-Feb-16	23-Feb-16
298090	R/W ESTIMATE - FINAL PLANS COMPLETION	10	24-Feb-16	08-Mar-16
144010	INSTRUMENT PREP	15	24-Feb-16	15-Mar-16
604430	POTENTIAL ADV PROD ROW PURCHASE	0	11-Aug-16*	
604450	POTENTIAL ADV PROD ROW RELOCATE	0	11-Aug-16	
359050	INITIAL ANNUAL LOCAL AGENCY CONTACT	1	14-Dec-16	14-Dec-16