



CITY OF GROVELAND
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Groveland City Council
City Manager Report
March 3, 2014

Pending Action Items:

- Action item regarding city entry Groveland Signage anticipated next cycle.
- Action item regarding gas tax options with staff recommendation next cycle.

Report from the Desk of the City Manager:

- I would like to thank the Iowan Legislature and Governor Branstad of Iowa for their acknowledgment of my contributions in the field of Business during the year 2013. This acknowledgement reads: **"Whereas, Redmond Jones has made outstanding contributions in the field of business, He is hereby awarded the Vision Award for Business, This Eighteenth Day of February, 2014; Black History Month Celebration, Iowa State Capitol"**. The award was delivered from Governor Branstad to my wife who received the honor in my absence.
- My "First 100 day Organizational Review and Evaluation" continues... as I have completed 79 employee interviews thus far (which is approximately 88% of our total employee workforce). Leaving only 11 remaining interviews; primarily to be conducted in the Fire Department.
- The Public Services Director and I have embarked on a mission to seek for Bio-solid solutions that have the following goals. Reduce operating cost, reduce capital costs, Enhance regulatory compliance, eliminate odor issues and increase our capacity to transform sewage into marketable resources. I recently complete a trip to Jacksonville to site visit first hand small scale technologies deployed by the U.S. Navy.
- It was a pleasure to be a part of the Automatic Aid Agreement between Lake County and City of Groveland this week, it is an agreement that was the cultivation of hours of work and will be an asset to the citizens of both Lake County and the City of Groveland.
- The City of Groveland has been approached with a proposal regarding annexation of the Villa City parcel (approx. 2500 acres) into the City of Groveland. The owner assembled a project team involving lead professionals from Littlejohn Engineering Associates. It is anticipated that the timeline to obtain the necessary regulatory approvals (local and state) will be an 18 month process. A pre-application workshop will be set for April 11, 2014 in the Puryear Building pending council approval which will presented at a future date. Additionally, the City Manager's Office as well as the Community Development Department will be working to set-up a 15 minute presentation to the City Council on or around April 7th.
- To help implement the new ideas of our premier city goals, and to be accommodating to our growing community. I have come to the conclusion that we need to change the operating hours of City Hall. The new business hours will change as of Monday, March 3, 2014. The new business

hours will be Monday through Friday 8:00 a.m. to 5:00 p.m., standard business hours. This will allow us to better situate ourselves for our future growth.

- The City Manager’s Office is continuing to aggressively move forward with its “Premier City Campaign”. Management Team, City Council, Frontline Employees, and now the Groveland citizenry has been challenged to review the following “Most Livable Cities” for at least one program, policy, event, or initiative that they will advocate in their prospective department and/or recommend to the City Manager’s Office. Citizens and City Council Members are recommended to do the same (it is recommended to do so in advance of the March 21 Strategic Planning Council Retreat).

1. Sharon, Massachusetts – (781) 784-1500
2. Louisville, Colorado – (303) 666-6565
3. Vienna, Virginia – (703) 255-6300
4. Chanhassen, Minnesota – (952) 227-1100
5. Sherwood, Oregon – (503) 625-5522
6. Berkeley Heights, New Jersey – (908) 464-8150
7. Mason, Ohio – (513) 229-8500
8. Papillion, Nebraska – (402) 597-2000
9. Apex, North Carolina – (919) 249-3400
10. West Goshen Township, Pennsylvania – (610) 696-0900

Staff and Directors will advocate these items before the Management Team and/or to the City Council under the City Manager’s report section. Citizens and City Council are asked to bring their items to the City Manager Office via e-mail, phone call, or visit with the city manager. This benchmark process will compare our services against 10 of the Top Small Communities in the Country. These communities are not only thriving economically, they are also maximize family friendly amities, well ran government and strong community involvement.

- The” Kiddie Land Academy” daycare is having a local version of television show “Extreme Home Makeover”. The applicant mentioned the WESH TV and other media personalities will be covering this story. City staff will be keep you informed as to when construction will begin.
- I have instructed Department Heads and Management Team Members to welcome inquiries from City Council Members; however, City Council Members should remember that these interactions should be fact finding in nature. Please direct action taking request to the City Manager’s Office. Please note; that interactions with employees outside of the Manage Team and Department Directors should be kept to a minimum not to add to the perception sunshine law complications or perceived micro-management confusion.

Item of Note:

Follow up / Reminder Items:

- Acronym Definition Page on the Website

Events:

- City Council Retreat – March 21, Location Lake David

Redmond Jones
City Manager
City of Groveland