



CITY OF GROVELAND
188 S. LAKE AVENUE
GROVELAND, FL 34736

PHONE 352-429-2141
FAX 352-429-3852

"The City with a future, watch us grow!"

Groveland City Council
City Manager's Report

September 6, 2016

Pending Action Items:

- The South Lake Chamber of Commerce has requested the use of the Puryear building in order to conduct a Candidates' Forum. The forum would invite all of the Groveland Mayor and City Council Candidates to introduce themselves and to respond to questions. It is intended to be held Tuesday, October 11th, or Tuesday, October 25th. If the event is supported by waving any rental expense of the Puryear building, it was also requested if the City would use its water billing notification process to inform the public of the forum. **The City Manager is requesting direction from the City Council regarding waving rental expense and using any city public notification resources.**
- Florida Representative Larry Metz has requested to renew his lease with the City of Groveland for his district office at the Cherry Lake Public Safety Annex. Due to term limits, Representative Metz will be leaving office at the end of his fourth term in November 2018, and he would like to avoid the disruption that would come from having to relocate his district office before the end of his term. **The City Manager is requesting direction from the City Council regarding moving forward with negotiating a renewed leased with Florida House Representative Larry Metz.**
- The City of Groveland have been asked to participate in a docu-journalism project that is anticipated to conduct a series of on camera interviews throughout several city departments and divisions. See "**Attachment 1**" for more information. **Since the position of City Manager also includes serving as the city's Public Information Officer, the City Manager would like feedback from the City Council regarding this project.**

Report from the Desk of the City Manager:

- It has been verified that Indian Hills owners are interested in a potential land purchase of the portions of the property known as the "Tractor Supply Property". We have reached a conceptual agreement on a lay-out that works with all of the interested stake holders. However, we still need to agree on a per acre sale price. Staff has identified that the city owes \$1,839,500 on the property that is expected to be paid off in 2019. Using the calculations of dividing what is owed by the total acreage available (18.43 acres); **we can ascertain a per acre cost/price of \$99,810.** If the City Council would like to accept or present a per acre price that is below our owed amount, we can consider the comparables of other recent land sales. They are as follows: **Villa City \$61,842; Timber Village \$57,471; West Villas LLC \$26,889; Christopher C. Ford \$24,191.** For more information see **Attachment 2** entitled, "Property Valuation Overview and Comparable Review Report", previously developed for the Sampey Field public property sale. **The City Manager would like feedback from the City Council regarding moving forward negotiations of this land purchase.**

- The Budget vs. Actual report for the period ending 7/16 for all city departments. See "Attachment 3" for more information.
- As you may recall, the South Lake Regional Water Initiative (SLRWI) asked the City of Groveland to serve as its fiscal agent responsible for managing the \$30,000 contract for oversight consultant services related to a state funding appropriation project of \$300,000. The oversight consultant hired to consult and coordinate Phase I and Phase II of this project was Alan R. Oylar; \$19,687 was paid on this contract leaving a balance of \$10,312.50; Now, that the project is complete the balance will be presented to the SLRWI board to determine the best use of the balance. Please see "Attachment 4" for more information.
- The Department of Homeland Security has selected the Groveland Fire Department to be a recipient of a grant through the Assistance to Firefighters program. This award is in the amount of \$147,400 and is intended for the purchase of 22 Self Contained Breathing Apparatus (SCBA) to replace the obsolete 14 year old SCBA that we currently use. Please see "Attachment 5" for more information
- The City logo has been added to the new water storage tank



Follow up / Reminder Items:

- As you may recall the City of Groveland purchased advertisement in the August copy of Quality Cities Magazine (the Florida League of Cities Conference Magazine). Please find a digital copy at <http://publications.flcities.com/qc/201607/>. Please notice page 50 for the conference summary schedule, and page 88 for the City of Groveland's advertisement.

Events:

- Movie Nights @ Lake David Park; September 23 – The Jungle Book; October 28 – Hocus Pocus; November 18 – The BFG or Finding Dory; December 10 – The Secret Life of Pets or Finding

Attachment 1

From: Justiceapent Prise <justiceapentprise@gmail.com>
To: Redmond Jones <redmondjonesii@netscape.net>
Subject: Fwd: Japcc Community Life Magazine (coverage proposal)
Date: Wed, Aug 24, 2016 6:22 pm

----- Forwarded message -----

From: Justiceapent Prise <justiceapentprise@gmail.com>
Date: Mon, Aug 1, 2016 at 9:22 AM
Subject: Japcc Community Life Magazine (coverage proposal)
To: redmondjonesii@netscape.net

Japcc Community Life Magazine

Working with your local government and first responders to provide the best knowledge of its inner workings .Connecting government to the community in which they serve. Below is a list on the departments we will be covering.

1. City manager job workings
2. Economic and development
3. Parks and recreation
4. City council members interviews
5. City council meeting decisions and why they voted this way.
6. City contractor's interviews. Ex (city lawyer. Hired contractors for work)
7. Code enforcement job and lawsuits
8. City and state projects
9. City partnering up with businesses
10. Projects

Our mission is to provide the best coverage and transparency for its community. With a weekly section to cover and promote government and the inner working along with creating a way for small business to promote themselves. JAPEC is dedicated to provide the best service as we all grow to improve. We are also working on cold cases to assist the police throughout Florida and other states. Thank you for your time.

1. Dir. AC justice - justice ap enterprise corp handles all marketing for media for Japcc community life magazine and ads that reach a 181 country's We are so proud to be working with just from the heart a non-profit that fights for small business success . contact [352-321-0142](tel:352-321-0142) thank you

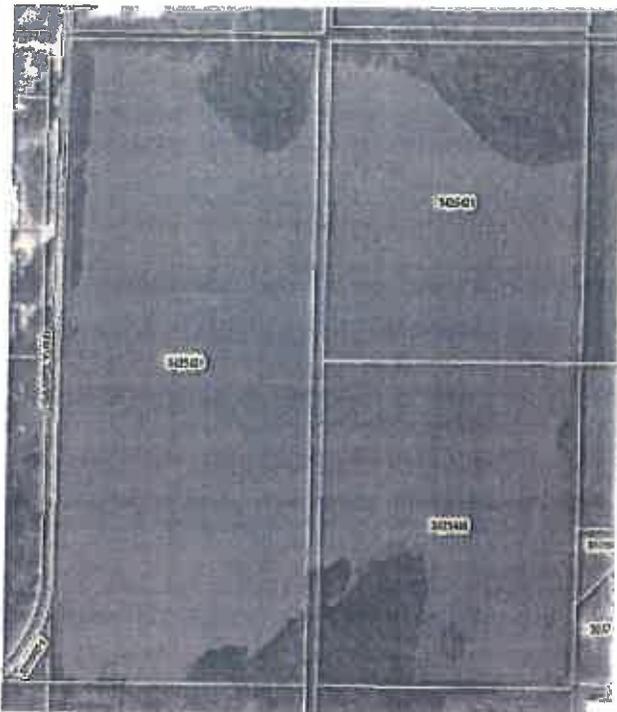
Property Valuation Overview and Comparable Review Report



Background:

The CRA board directed staff to complete research on other industrial real estate comparable sales to gauge the potential value of the Groveland Commerce Park (AKA Sampey Field). The Groveland Commerce Park is a 40 acre plot of land in the heart of Groveland near the SR 50 corridor.

The Groveland Commerce Park



Site Attributes

- Undeveloped Land
- Industrial Park
- Off of SR 50

Estimated Value

The estimated value of the Groveland Commerce Park range from \$967,640 - \$1,475,480. This represent the most probable sale price of an equivalent property in the area, sold in average condition and in an open market.

Probable Value Range

Research show that a generally acceptable range for property valuations are typically correlated with recent sales, considerations of population trends, assessed property values, market data, and market trends. Based on this approach staff has provided an estimated range relying comparable sales averages to establish a range with a top, median, and bottom mark.

Comparable Sales (per acre):

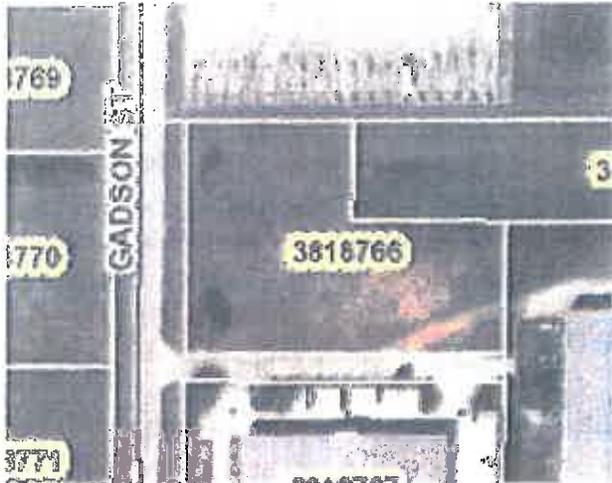
Seneca	\$39,000
Timber Village	\$57,471
Christopher C. Ford	\$24,191
West Villas LLC	\$26,889
Villa City	\$61,842

*Villa City was removed as an outlier

Property Comparable(s)

Seneca Commerce Park

Similar Attributes



Undeveloped Land

Industrial Park

Off of SR 50 (similar)

Recent Sale Date - 4/1/15

Approx. - \$39,000 an Acre

AltKey: 3818766

[Google Maps](#) | [Street View](#) | [Link, Bird's Eye](#) | [Property Appraiser](#)

Parcel Type: Land Base

Parcel Status: Valid

Parcel Number: 192225160000000200

Section: 19

Township: 22

Range: 25

Subdivision: 1600

Owner Name: ABSOLUTE FLOOR COVERING LLC

Owner Address: 647 GADSON ST

Owner City: GROVELAND

Owner State: FL

Owner Zip: 34736

Owner Province:

Owner Country:

Property Address: 647 GADSON ST GROVELAND FL 34736

GIS Sub Number: 3687

Subdivision Name: SENECA COMMERCE PARK, GROVELAND

Vacant: Yes

Year Built:

Con/Res Status:

Land Value: 32614

Building Value: 1606

Misc Value: Null

Last Sale Price: 39000

Last Sale Date: 4/1/2015

Exemptions:

Millage: 00GR

Land Use Code: 1000

Land Use Description: VACANT COMMERCIAL

Property Class Code: 10

Property Class Description: VACANT COMMERCIAL

Acres: 2.94

Total Just Value: 32614

Property Name: Null

Last Tax Amount: 583

Property Comparable(s)

Timber Village Industrial Park

Similar Attributes



Undeveloped Land (when purchased now developed site of Riffle Air)

Industrial Park

Off of SR 50

Recent Sale Date ~ 2/26/15

Approx. - \$57,471 an Acre

AltKey: 3847475

Parcel Type: Land Base
Parcel Status: Valid
Parcel Number: 20222520000000200
Section: 20
Township: 22
Range: 25
Subdivision: 2000
Owner Name: VIR ENTERPRISES LLC
Owner Address: 6315 METZ RD
Owner City: GROVELAND
Owner State: FL
Owner Zip: 34736
Owner Province:
Owner Country:
Property Address: 112 SOURWOOD LN GROVELAND FL 34736
GIS Sub Number: 3941
Subdivision Name: TIMBER VILLAGE INDUSTRIAL PARK, GROVELAND
Vacant: Yes
Year Built:
Comries Status:
Land Value: 41254
Building Value: Null
Misc Value: Null
Last Sale Price: 50000
Last Sale Date: 2/26/2015
Exemptions:
Mortgage: OGR1
Land Use Code: 4000
Land Use Description: VACANT INDUSTRIAL
Property Class Code: 40
Property Class Description: VACANT INDUSTRIAL
Acres: 0.87
Total Ass Value: 41254
Property Name: null
Last Tax Amount: 766

Property Comparable(s)

Christopher C. Ford Industrial Park

Similar Attributes



Industrial Park

Sale Date - 12/13/2005

Approx. - \$24,391 an Acre

AltKey: 3781708

Parcel Type: Land Base
Parcel Status: Valid
Parcel Number: 20212512060002700
Section: 20
Township: 21
Range: 25
Subdivision: 1206
Owner Name: CB GROUP LLC
Owner Address: 301 W PALM ST # 144
Owner City: TAMPA
Owner State: FL
Owner Zip: 33606
Owner Province:
Owner Country:
Property Address: INDEPENDENCE BLVD GROVELAND FL 34786
GIS Sub Number: 4097
Subdivision Name: LARE COUNTY CENTRAL PARK PHASE 2, GROVELAND
Vacant: Yes
Yes/No:
ComResStatus:
Land Value: 323000
Building Value: Nil
Misc Value: Nil
Last Sale Price: 650000
Last Sale Date: 12/13/2005
Exemptions:
Mileage: 0.88
Land Use Code: 4000
Land Use Description: VACANT INDUSTRIAL
Property Class Code: 43
Property Class Description: VACANT INDUSTRIAL
Acres: 13.16
Total Just Value: 320000
Property Name: Nil
Last Tax Amount: 6670

Property Comparable(s)

Recent Municipal Property Sale



Undeveloped Land

Commercial

Recent Sale Date – 4/1/15

Approx. - \$26,889 an Acre

AltKey: 3881163

Parcel Type: Land Base
Parcel Status: Valid
Parcel Number: 342125000400004300
Section: 34
Township: 21
Range: 25
Subdivision: 0004
Owner Name: CITY OF GROVELAND
Owner Address: 156 S LAKE AVE
Owner City: GROVELAND
Owner State: FL
Owner Zip: 34736
Owner Province:
Owner Country:
Property Address: WILSON LAKE PKWY GROVELAND FL 34736
GIS Sub Number: 0000
Subdivision Name:
Vacant: Yes
Year Built:
Com Res Status:
Land Value: 252756
Building Value: Null
Misc Value: Null
Last Sale Price: 980000
Last Sale Date: 2/26/2011
Exemptions: 15
Millage: 00GR
Land Use Code: 8089
Land Use Description: Null
Property Class Code: 80
Property Class Description: Null
Acres: 36.16
Total Just Value: 252756
Property Name: Null
Last Tax Amount: 0

Property Comparable(s)

Villa City

Similar Attributes



Undeveloped Land

Mixed Use

HWY 27

Recent Sale Date - 02/14/2002

Approx. - \$51,842 an Acre

AltKey: 1024587

Parcel Type: Land Base
Parcel Status: Valid
Parcel Number: 202125000200000902
Section: 20
Township: 21
Range: 25
Subdivision: 0002
Owner Name: BLR-VILLA CITY C COMMERCIAL LLC
Owner Address: PO BOX 617198
Owner City: ORLANDO
Owner State: FL
Owner Zip: 32851
Owner Province:
Owner Country:
Property Address:
GIS Sub Number: 0000
Subdivision Name:
Vacant: Yes
Year Built:
Com Res Status:
Land Value: 30706
Building Value: Null
Misc Value: Null
Last Sale Price: 2000000
Last Sale Date: 2/14/2002
Exemptions: 08
Millage: 0803
Land Use Code: 6300
Land Use Description: PASTURE IMPROVED HAY AVERAGE
Property Class Code: 63
Property Class Description: PASTURE IMPROVED HAY A
Acres: 32.34
Total Just Value: 30706
Property Name: Null
Last Tax Amount: 133

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CITY OF GROVELAND
Budget vs. Actual for Org's Report
For the Accounting Period: 7 / 16

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1 GENERAL FUND
11 MAYOR & COUNCIL

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
511000	Mayor & Council Administration							
511000	Mayor & Council Administration							
	110	Executive Salaries	3,825.00	38,632.50	45,900.00	45,900.00	7,267.50	84 %
	210	F.I.C.A. Contributions	292.60	2,955.29	3,512.00	3,512.00	556.71	84 %
	240	Workman's Comp Insurance	30.00	447.75	450.00	450.00	2.25	100 %
	340	Professional Services	0.00	700.00	700.00	700.00	0.00	100 %
	400	Travel/Per Diem	0.00	2,765.77	3,200.00	3,200.00	434.23	86 %
	410	Communication Service	89.28	898.30	1,080.00	1,080.00	181.70	83 %
	450	Insurance - Liability	0.00	5,700.00	5,700.00	5,700.00	0.00	100 %
	481	4th of July Event	11,571.50	34,375.63	31,900.00	31,900.00	-2,475.63	108 %
	491	Discretionary Fund	13.00	14,254.91	7,500.00	7,500.00	-6,754.91	190 %
	493	Election Expenditures	0.00	1,380.64	7,500.00	7,500.00	6,119.36	18 %
	523	Operating Supplies - Miscellaneous	75.00	5,202.99	4,000.00	4,000.00	-1,202.99	130 %
	524	Uniforms	0.00	301.10	875.00	875.00	573.90	34 %
	540	Subscriptions/Memberships	0.00	2,631.92	5,500.00	5,500.00	2,868.08	48 %
	541	Education	0.00	2,775.00	4,000.00	4,000.00	1,225.00	69 %
	542	Meetings	0.00	21.49	1,000.00	1,000.00	978.51	2 %
		Account Total:	15,896.38	113,043.29	122,817.00	122,817.00	9,773.71	92 %
		Account Group Total:	15,896.38	113,043.29	122,817.00	122,817.00	9,773.71	92 %
		Organization Total:	15,896.38	113,043.29	122,817.00	122,817.00	9,773.71	92 %

CITY OF GROVELAND
Budget vs. Actual for Org's Report
For the Accounting Period: 7 / 16

1 GENERAL FUND
12 City Administration

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
512000	City Administration							
512000	City Administration							
	110	Executive Salaries	5,784.78	70,944.82	72,000.00	72,000.00	1,055.18	99 %
	120	Regular Salaries	1,686.66	16,013.60	18,900.00	18,900.00	2,886.40	85 %
	140	Overtime	333.77	3,712.91	4,000.00	4,000.00	287.09	93 %
	210	F.I.C.A. Contributions	546.76	6,624.33	7,300.00	7,300.00	675.67	91 %
	220	Retirement Fund Contributions	427.27	4,788.99	6,700.00	6,700.00	1,911.01	71 %
	225	Employee Assistance Program	0.00	173.61	90.00	90.00	-83.61	193 %
	230	Health Insurance Contributions	635.93	6,020.55	6,100.00	6,100.00	79.45	99 %
	231	Dental Insurance Contributions	37.27	372.35	400.00	400.00	27.65	93 %
	232	Life Insurance Contributions	7.48	76.72	100.00	100.00	23.28	77 %
	234	Vision Insurance Contributions	5.01	57.50	100.00	100.00	42.50	58 %
	240	Workman's Comp Insurance	0.00	205.00	250.00	250.00	45.00	82 %
	320	Auditing	0.00	1,000.00	1,000.00	1,000.00	0.00	100 %
	340	Professional Services	7,056.86	22,230.78	41,306.00	41,306.00	19,075.22	54 %
	400	Travel/Per Diem	13.00	3,379.82	12,000.00	12,000.00	8,620.18	28 %
	410	Communication Service	189.27	4,181.52	4,000.00	4,000.00	-181.52	105 %
	420	Shipping/Postage	0.00	14.31	1,200.00	1,200.00	1,185.69	1 %
	450	Insurance - Liability	0.00	2,600.00	2,600.00	2,600.00	0.00	100 %
	463	Repairs & Maint. - Equipment	0.00	1,485.99	1,500.00	1,500.00	14.01	99 %
	465	Repairs & Maint. - Vehicles	0.00	7.00	1,000.00	1,000.00	993.00	1 %
	466	Maintenance Contracts	0.00	0.00	1,275.00	1,275.00	1,275.00	0 %
	470	Printing & Binding	0.00	1,181.24	1,000.00	1,000.00	-181.24	118 %
	491	Discretionary Fund	180.00	3,085.53	5,000.00	5,000.00	1,914.47	62 %
	499	Contingency	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	510	Office Supplies	0.00	700.06	3,000.00	3,000.00	2,299.94	23 %
	521	Gasoline	0.00	906.23	2,500.00	2,500.00	1,593.77	36 %
	522	Small Tools & Equipment	0.00	0.00	500.00	500.00	500.00	0 %
	523	Operating Supplies - Miscellaneous	0.00	2,261.45	4,500.00	4,500.00	2,238.55	50 %
	524	Uniforms	0.00	0.00	300.00	300.00	300.00	0 %
	540	Subscriptions/Memberships	0.00	2,477.19	4,500.00	4,500.00	2,022.81	55 %
	541	Education	0.00	3,875.74	8,500.00	8,500.00	4,624.26	46 %
	542	Meetings	0.00	1,741.95	3,000.00	3,000.00	1,258.05	58 %
	630	Other Improvements	0.00	0.00	600.00	600.00	600.00	0 %
	635	Capital - Rental/Leases	0.00	450.00	0.00	0.00	-450.00	*** %
	640	Machinery & Equipment	0.00	0.00	15,000.00	15,000.00	15,000.00	0 %
		Account Total:	16,904.06	160,569.19	232,221.00	232,221.00	71,651.81	69 %
		Account Group Total:	16,904.06	160,569.19	232,221.00	232,221.00	71,651.81	69 %
		Organization Total:	16,904.06	160,569.19	232,221.00	232,221.00	71,651.81	69 %

1 GENERAL FUND
13 FINANCE DIRECTOR

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
513000 Finance Director Administration								
513000 Finance Director Administration								
	110	Executive Salaries	4,481.33	50,609.46	59,400.00	59,400.00	8,790.54	85 %
	120	Regular Salaries	4,669.19	48,418.69	61,200.00	61,200.00	12,781.31	79 %
	140	Overtime	615.45	7,829.56	5,000.00	5,000.00	-2,829.56	157 %
	210	F.I.C.A. Contributions	741.09	8,114.05	9,300.00	9,300.00	1,185.95	87 %
	220	Retirement Fund Contributions	587.89	9,383.78	7,700.00	7,700.00	-1,683.78	122 %
	225	Employee Assistance Program	0.00	278.24	150.00	150.00	-128.24	185 %
	230	Health Insurance Contributions	848.03	7,260.29	9,000.00	9,000.00	1,739.71	81 %
	231	Dental Insurance Contributions	49.66	447.57	600.00	600.00	152.43	75 %
	232	Life Insurance Contributions	11.82	109.89	150.00	150.00	40.11	73 %
	234	Vision Insurance Contributions	6.69	68.84	100.00	100.00	31.16	69 %
	240	Workman's Comp Insurance	20.00	345.00	350.00	350.00	5.00	99 %
	320	Auditing	2,500.00	6,500.00	6,000.00	6,000.00	-500.00	108 %
	340	Professional Services	0.00	3,674.58	13,500.00	13,500.00	9,825.42	27 %
	342	Exterminating	50.00	250.00	500.00	500.00	250.00	50 %
	348	Water Bill	0.00	1,052.92	2,000.00	2,000.00	947.08	53 %
	400	Travel/Per Diem	0.00	398.50	3,500.00	3,500.00	3,101.50	11 %
	410	Communication Service	1,572.35	10,177.68	14,100.00	14,100.00	3,922.32	72 %
	420	Shipping/Postage	250.00	2,397.75	4,000.00	4,000.00	1,602.25	60 %
	430	Utility Service	863.93	6,976.17	12,000.00	12,000.00	5,023.83	58 %
	440	Rental - Leases	0.00	13,270.78	15,500.00	15,500.00	2,229.22	86 %
	450	Insurance - Liability	0.00	9,019.00	7,700.00	7,700.00	-1,319.00	117 %
	462	Repairs & Maint. - Buildings	0.00	5.99	1,000.00	1,000.00	994.01	1 %
	463	Repairs & Maint. - Equipment	525.00	739.06	2,000.00	2,000.00	1,260.94	37 %
	465	Repairs & Maint. - Vehicles	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	466	Maintenance Contracts	0.00	5,898.00	15,000.00	15,000.00	9,102.00	39 %
	470	Printing & Binding	0.00	139.69	2,000.00	2,000.00	1,860.31	7 %
	492	Advertising	0.00	687.80	0.00	0.00	-687.80	*** %
	499	Contingency	0.00	150.00	1,500.00	1,500.00	1,350.00	10 %
	510	Office Supplies	0.00	2,082.54	5,000.00	5,000.00	2,917.46	42 %
	520	Janitorial Supplies	0.00	541.64	0.00	0.00	-541.64	*** %
	521	Gasoline	0.00	132.94	750.00	750.00	617.06	18 %
	522	Small Tools & Equipment	0.00	11.97	500.00	500.00	488.03	2 %
	523	Operating Supplies - Miscellaneous	20.00	14,643.70	10,800.00	10,800.00	-3,843.70	136 %
	524	Uniforms	0.00	0.00	500.00	500.00	500.00	0 %
	540	Subscriptions/Memberships	0.00	461.00	500.00	500.00	39.00	92 %
	541	Education	0.00	1,714.38	4,000.00	4,000.00	2,285.62	43 %
	630	Other Improvements	0.00	0.00	21,000.00	21,000.00	21,000.00	0 %
	635	Capital - Rental/Leases	0.00	16,666.48	17,040.00	17,040.00	373.52	98 %
		Account Total:	17,812.43	230,457.94	314,340.00	314,340.00	83,882.06	73 %
		Account Group Total:	17,812.43	230,457.94	314,340.00	314,340.00	83,882.06	73 %
		Organization Total:	17,812.43	230,457.94	314,340.00	314,340.00	83,882.06	73 %

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CITY OF GROVELAND
Budget vs. Actual for Org's Report
For the Accounting Period: 7 / 16

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1 GENERAL FUND
14 LEGAL COUNSEL

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
514000	Legal Administration							
514000	Legal Administration							
	311	City Attorney Fees	8,760.40	124,433.83	200,000.00	200,000.00	75,566.17	62 %
		Account Total:	8,760.40	124,433.83	200,000.00	200,000.00	75,566.17	62 %
		Account Group Total:	8,760.40	124,433.83	200,000.00	200,000.00	75,566.17	62 %
		Organization Total:	8,760.40	124,433.83	200,000.00	200,000.00	75,566.17	62 %

08/11/16
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CITY OF GROVELAND
Budget vs. Actual for Org's Report
For the Accounting Period: 7 / 16

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1 GENERAL FUND
15 COMMUNITY DEVELOPMENT

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
515000	Community Development							
515000	Community Development							
	110	Executive Salaries	3,850.46	50,452.92	63,500.00	63,500.00	13,047.08	79 %
	120	Regular Salaries	0.00	29,160.51	55,200.00	55,200.00	26,039.49	53 %
	140	Overtime	0.00	1,790.69	0.00	0.00	-1,790.69	*** %
	210	F.I.C.A. Contributions	266.85	6,123.26	9,100.00	9,100.00	2,976.74	67 %
	220	Retirement Fund Contributions	231.04	2,846.46	6,800.00	6,800.00	3,953.54	42 %
	225	Employee Assistance Program	0.00	160.75	200.00	200.00	39.25	80 %
	230	Health Insurance Contributions	317.99	6,707.03	9,400.00	9,400.00	2,692.97	71 %
	231	Dental Insurance Contributions	18.62	419.50	700.00	700.00	280.50	60 %
	232	Life Insurance Contributions	3.75	86.87	150.00	150.00	63.13	58 %
	234	Vision Insurance Contributions	2.50	65.34	100.00	100.00	34.66	65 %
	240	Workman's Comp Insurance	17.00	299.00	300.00	300.00	1.00	100 %
	320	Auditing	1,000.00	1,000.00	1,000.00	1,000.00	0.00	100 %
	340	Professional Services	0.00	15,494.17	35,000.00	35,000.00	19,505.83	44 %
	400	Travel/Per Diem	0.00	609.89	2,500.00	2,500.00	1,890.11	24 %
	410	Communication Service	159.37	1,246.77	1,300.00	1,300.00	53.23	96 %
	420	Shipping/Postage	0.00	195.75	800.00	800.00	604.25	24 %
	440	Rental - Leases	0.00	1,690.73	2,000.00	2,000.00	309.27	85 %
	450	Insurance - Liability	0.00	2,100.00	2,100.00	2,100.00	0.00	100 %
	463	Repairs & Maint. - Equipment	0.00	159.99	1,000.00	1,000.00	840.01	16 %
	466	Maintenance Contracts	0.00	800.00	2,900.00	2,900.00	2,100.00	28 %
	470	Printing & Binding	0.00	45.00	750.00	750.00	705.00	6 %
	485	Economic Incentives	0.00	0.00	75,000.00	75,000.00	75,000.00	0 %
	490	Other Charges - Credit Card Service	0.00	249,169.10	20,000.00	20,000.00	-229,169.10	*** %
	492	Advertising	0.00	7,857.95	4,500.00	4,500.00	-3,357.95	175 %
	495	Recording Fees	0.00	1,481.50	2,000.00	2,000.00	518.50	74 %
	499	Contingency	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	510	Office Supplies	0.00	1,302.86	2,000.00	2,000.00	697.14	65 %
	523	Operating Supplies - Miscellaneous	0.00	1,896.22	2,000.00	2,000.00	103.78	95 %
	524	Uniforms	0.00	79.28	350.00	350.00	270.72	23 %
	540	Subscriptions/Memberships	0.00	341.00	800.00	800.00	459.00	43 %
	541	Education	0.00	870.00	2,000.00	2,000.00	1,130.00	44 %
	630	Other Improvements	0.00	180.00	0.00	0.00	-180.00	*** %
	635	Capital - Rental/Leases	0.00	6,807.62	7,410.00	7,410.00	602.38	92 %
		Account Total:	5,867.58	391,440.16	311,860.00	311,860.00	-79,580.16	126 %
		Account Group Total:	5,867.58	391,440.16	311,860.00	311,860.00	-79,580.16	126 %
		Organization Total:	5,867.58	391,440.16	311,860.00	311,860.00	-79,580.16	126 %

1 GENERAL FUND
21 POLICE DEPARTMENT

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
521000	Police Department Administration							
521000	Police Department Administration							
	110	Executive Salaries	19,636.44	263,821.47	267,700.00	267,700.00	3,878.53	99 %
	120	Regular Salaries	90,271.60	975,992.69	1,181,000.00	1,181,000.00	205,007.31	83 %
	132	Part-time Pay	0.00	4,595.00	9,300.00	9,300.00	4,705.00	49 %
	140	Overtime	3,813.67	15,027.80	25,000.00	25,000.00	9,972.20	60 %
	210	F.I.C.A. Contributions	8,471.27	93,572.83	119,900.00	119,900.00	26,327.17	78 %
	220	Retirement Fund Contributions	6,644.38	66,545.17	97,400.00	97,400.00	30,854.83	68 %
	225	Employee Assistance Program	0.00	1,554.91	1,800.00	1,800.00	245.09	86 %
	230	Health Insurance Contributions	11,003.48	101,407.09	124,700.00	124,700.00	23,292.91	81 %
	231	Dental Insurance Contributions	645.32	6,609.76	8,100.00	8,100.00	1,490.24	82 %
	232	Life Insurance Contributions	140.00	1,415.00	1,700.00	1,700.00	285.00	83 %
	234	Vision Insurance Contributions	86.84	1,017.10	1,400.00	1,400.00	382.90	73 %
	240	Workman's Comp Insurance	3,500.00	44,529.00	61,100.00	61,100.00	16,571.00	73 %
	320	Auditing	1,000.00	2,000.00	2,000.00	2,000.00	0.00	100 %
	340	Professional Services	89.16	932.72	10,000.00	10,000.00	9,067.28	9 %
	342	Exterminating	55.00	275.00	600.00	600.00	325.00	46 %
	346	Contract Services	0.00	4,868.50	13,000.00	13,000.00	8,131.50	37 %
	348	Water Bill	0.00	1,479.95	3,700.00	3,700.00	2,220.05	40 %
	355	Ammunition	0.00	2,355.37	10,000.00	10,000.00	7,644.63	24 %
	400	Travel/Per Diem	0.00	7,576.41	7,000.00	7,000.00	-576.41	108 %
	410	Communication Service	3,255.42	33,884.81	38,300.00	38,300.00	4,415.19	88 %
	420	Shipping/Postage	0.00	741.55	2,000.00	2,000.00	1,258.45	37 %
	430	Utility Service	820.44	10,745.26	20,000.00	20,000.00	9,254.74	54 %
	440	Rental - Leases	0.00	5,190.24	7,500.00	7,500.00	2,309.76	69 %
	450	Insurance - Liability	0.00	50,500.00	48,000.00	48,000.00	-2,500.00	105 %
	462	Repairs & Maint. - Buildings	0.00	297.02	4,500.00	4,500.00	4,202.98	7 %
	463	Repairs & Maint. - Equipment	0.00	16,597.67	15,000.00	15,000.00	-1,597.67	111 %
	465	Repairs & Maint. - Vehicles	362.30	12,953.94	15,000.00	15,000.00	2,046.06	86 %
	466	Maintenance Contracts	0.00	14,127.00	19,200.00	19,200.00	5,073.00	74 %
	470	Printing & Binding	35.00	846.60	1,200.00	1,200.00	353.40	71 %
	490	Other Charges - Credit Card Service	0.00	160.50	0.00	0.00	-160.50	*** %
	499	Contingency	0.00	31.25	2,000.00	2,000.00	1,968.75	2 %
	510	Office Supplies	0.00	4,353.61	6,500.00	6,500.00	2,146.39	67 %
	520	Janitorial Supplies	25.91	97.40	900.00	900.00	802.60	11 %
	521	Gasoline	0.00	50,308.97	105,000.00	105,000.00	54,691.03	48 %
	522	Small Tools & Equipment	0.00	2,887.53	17,000.00	17,000.00	14,112.47	17 %
	523	Operating Supplies - Miscellaneous	86.00	6,221.25	20,000.00	20,000.00	13,778.75	31 %
	524	Uniforms	1,619.32	6,852.92	40,000.00	40,000.00	33,147.08	17 %
	540	Subscriptions/Memberships	0.00	677.00	1,500.00	1,500.00	823.00	45 %
	541	Education	0.00	11,659.57	49,000.00	49,000.00	37,340.43	24 %
	630	Other Improvements	0.00	0.00	75,000.00	75,000.00	75,000.00	0 %
	635	Capital - Rental/Leases	0.00	247,009.44	249,260.00	249,260.00	2,250.56	99 %
	640	Machinery & Equipment	0.00	0.00	13,500.00	13,500.00	13,500.00	0 %
	732	Public Safety Complex - Interest	0.00	6,029.24	12,950.00	12,950.00	6,920.76	47 %
	742	Public Safety Complex - Principal	0.00	43,250.00	184,255.00	184,255.00	141,005.00	23 %
		Account Total:	151,561.55	2,120,998.54	2,892,965.00	2,892,965.00	771,966.46	73 %
		Account Group Total:	151,561.55	2,120,998.54	2,892,965.00	2,892,965.00	771,966.46	73 %

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CITY OF GROVELAND
Budget vs. Actual for Org's Report
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1 GENERAL FUND
21 POLICE DEPARTMENT

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
		Organisation Total:	151,561.55	2,120,998.54	2,892,965.00	2,892,965.00	771,966.46	73 %

CITY OF GROVELAND
Budget vs. Actual for Org's Report
For the Accounting Period: 7 / 16

1 GENERAL FUND
22 FIRE DEPARTMENT

Org Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
522000 Fire Department Administration						
522000 Fire Department Administration						
110 Executive Salaries	12,607.04	146,358.99	166,100.00	166,100.00	19,741.01	88 %
120 Regular Salaries	63,154.41	717,911.54	842,600.00	842,600.00	124,688.46	85 %
140 Overtime	12,364.94	145,704.91	144,900.00	144,900.00	-804.91	101 %
210 F.I.C.A. Contributions	6,607.05	76,226.99	88,300.00	88,300.00	12,073.01	86 %
220 Retirement Fund Contributions	5,664.04	64,339.96	69,300.00	69,300.00	4,960.04	93 %
225 Employee Assistance Program	0.00	1,124.07	1,200.00	1,200.00	75.93	94 %
230 Health Insurance Contributions	8,459.60	77,821.90	89,100.00	89,100.00	11,278.10	87 %
231 Dental Insurance Contributions	470.64	4,569.06	5,800.00	5,800.00	1,230.94	79 %
232 Life Insurance Contributions	100.00	992.50	1,200.00	1,200.00	207.50	83 %
234 Vision Insurance Contributions	66.80	740.50	1,000.00	1,000.00	259.50	74 %
240 Workman's Comp Insurance	3,500.00	44,414.00	60,500.00	60,500.00	16,086.00	73 %
320 Auditing	0.00	1,000.00	1,000.00	1,000.00	0.00	100 %
340 Professional Services	0.00	89.16	9,000.00	9,000.00	8,910.84	1 %
342 Exterminating	86.00	700.04	1,200.00	1,200.00	499.96	58 %
348 Water Bill	0.00	2,215.32	4,500.00	4,500.00	2,284.68	49 %
400 Travel/Per Diem	0.00	0.00	500.00	500.00	500.00	0 %
410 Communication Service	687.24	8,124.85	14,300.00	14,300.00	6,175.15	57 %
420 Shipping/Postage	0.00	346.00	700.00	700.00	354.00	49 %
430 Utility Service	637.26	9,120.35	13,200.00	13,200.00	4,079.65	69 %
440 Rental - Leases	0.00	4,647.90	6,200.00	6,200.00	1,552.10	75 %
450 Insurance - Liability	0.00	10,500.00	10,500.00	10,500.00	0.00	100 %
462 Repairs & Maint. - Buildings	0.00	4,503.76	5,000.00	5,000.00	496.24	90 %
463 Repairs & Maint. - Equipment	1,171.50	7,047.91	5,000.00	5,000.00	-2,047.91	141 %
465 Repairs & Maint. - Vehicles	520.02	20,167.78	20,000.00	20,000.00	-167.78	101 %
466 Maintenance Contracts	0.00	9,278.07	10,000.00	10,000.00	721.93	93 %
470 Printing & Binding	0.00	260.00	0.00	0.00	-260.00	*** %
481 4th of July Event	72.92	72.92	300.00	300.00	227.08	24 %
490 Other Charges - Credit Card Service	0.00	9.25	0.00	0.00	-9.25	*** %
492 Advertising	0.00	0.00	500.00	500.00	500.00	0 %
510 Office Supplies	0.00	35.94	1,000.00	1,000.00	964.06	4 %
520 Janitorial Supplies	0.00	43.13	1,500.00	1,500.00	1,456.87	3 %
521 Gasoline	0.00	8,707.56	16,000.00	16,000.00	7,292.44	54 %
522 Small Tools & Equipment	2,462.50	8,439.43	15,500.00	15,500.00	7,060.57	54 %
523 Operating Supplies - Miscellaneous	792.67	6,731.14	10,000.00	10,000.00	3,268.86	67 %
524 Uniforms	0.00	2,106.62	6,100.00	6,100.00	3,993.38	35 %
540 Subscriptions/Memberships	43.47	1,134.37	1,000.00	1,000.00	-134.37	113 %
541 Education	0.00	5,464.95	10,000.00	10,000.00	4,535.05	55 %
630 Other Improvements	0.00	557.25	75,000.00	75,000.00	74,442.75	1 %
635 Capital - Rental/Leases	0.00	4,350.42	4,650.00	4,650.00	299.58	94 %
640 Machinery & Equipment	8,360.00	179,961.26	183,000.00	183,000.00	3,038.74	98 %
732 Public Safety Complex - Interest	0.00	6,029.24	12,950.00	12,950.00	6,920.76	47 %
742 Public Safety Complex - Principal	0.00	43,250.00	184,255.00	184,255.00	141,005.00	23 %
Account Total:	127,828.10	1,625,099.04	2,092,855.00	2,092,855.00	467,755.96	78 %
Account Group Total:	127,828.10	1,625,099.04	2,092,855.00	2,092,855.00	467,755.96	78 %

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1 GENERAL FUND
22 FIRE DEPARTMENT

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
		Organization Total:	127,828.10	1,625,099.04	2,092,855.00	2,092,855.00	467,755.96	78 %

CITY OF GROVELAND
Budget vs. Actual for Org's Report
For the Accounting Period: 7 / 16

1 GENERAL FUND
23 DETENTION & DISPATCHING

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
523000 Detention & Dispatching Administration								
523000 Detention & Dispatching Administration								
	120	Regular Salaries	15,223.43	178,291.21	207,700.00	207,700.00	29,408.79	86 %
	140	Overtime	2,719.26	15,809.72	8,000.00	8,000.00	-7,809.72	198 %
	210	F.I.C.A. Contributions	1,293.01	14,343.34	16,600.00	16,600.00	2,256.66	86 %
	220	Retirement Fund Contributions	574.35	7,644.41	15,100.00	15,100.00	7,455.59	51 %
	225	Employee Assistance Program	0.00	485.18	360.00	360.00	-125.18	135 %
	230	Health Insurance Contributions	2,119.90	21,079.63	26,800.00	26,800.00	5,720.37	79 %
	231	Dental Insurance Contributions	124.10	1,318.85	1,800.00	1,800.00	481.15	73 %
	232	Life Insurance Contributions	25.00	275.00	360.00	360.00	85.00	76 %
	234	Vision Insurance Contributions	16.70	206.24	300.00	300.00	93.76	69 %
	240	Workman's Comp Insurance	55.00	598.48	600.00	600.00	1.52	100 %
	523	Operating Supplies - Miscellaneous	0.00	0.00	500.00	500.00	500.00	0 %
	635	Capital - Rental/Leases	0.00	14,683.00	14,683.00	14,683.00	0.00	100 %
		Account Total:	22,150.75	254,735.06	292,803.00	292,803.00	38,067.94	87 %
		Account Group Total:	22,150.75	254,735.06	292,803.00	292,803.00	38,067.94	87 %
		Organization Total:	22,150.75	254,735.06	292,803.00	292,803.00	38,067.94	87 %

CITY OF GROVELAND
Budget vs. Actual for Org's Report
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1 GENERAL FUND
24 Building Department

Org Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
524000 Building Department						
524000 Building Department						
110 Executive Salaries	1,753.84	22,188.85	24,400.00	24,400.00	2,211.15	91 %
120 Regular Salaries	5,372.54	69,785.32	78,600.00	78,600.00	8,814.68	89 %
140 Overtime	658.04	5,722.90	7,000.00	7,000.00	1,277.10	82 %
210 F.I.C.A. Contributions	587.48	7,441.34	8,500.00	8,500.00	1,058.66	88 %
220 Retirement Fund Contributions	385.47	5,898.21	7,700.00	7,700.00	1,801.79	77 %
225 Employee Assistance Program	0.00	52.62	150.00	150.00	97.38	35 %
230 Health Insurance Contributions	551.18	8,086.50	9,200.00	9,200.00	1,113.50	88 %
231 Dental Insurance Contributions	32.25	502.45	600.00	600.00	97.55	84 %
232 Life Insurance Contributions	7.26	111.24	150.00	150.00	38.76	74 %
234 Vision Insurance Contributions	4.36	77.96	100.00	100.00	22.04	78 %
240 Workman's Comp Insurance	0.00	215.00	250.00	250.00	35.00	86 %
320 Auditing	2,500.00	2,500.00	2,500.00	2,500.00	0.00	100 %
340 Professional Services	44.58	31,837.54	25,000.00	25,000.00	-6,837.54	127 %
410 Communication Service	152.48	1,303.43	1,450.00	1,450.00	146.57	90 %
420 Shipping/Postage	0.00	0.00	500.00	500.00	500.00	0 %
440 Rental - Leases	0.00	1,710.49	2,000.00	2,000.00	289.51	86 %
442 Building Rent	0.00	0.00	25,000.00	25,000.00	25,000.00	0 %
450 Insurance - Liability	0.00	3,000.00	3,000.00	3,000.00	0.00	100 %
463 Repairs & Maint. - Equipment	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
466 Maintenance Contracts	3,116.26	33,731.26	27,200.00	27,200.00	-6,531.26	124 %
470 Printing & Binding	0.00	690.00	1,000.00	1,000.00	310.00	69 %
485 Economic Incentives	0.00	0.00	50,000.00	50,000.00	50,000.00	0 %
492 Advertising	0.00	0.00	200.00	200.00	200.00	0 %
510 Office Supplies	0.00	656.76	1,000.00	1,000.00	343.24	66 %
523 Operating Supplies - Miscellaneous	0.00	1,716.87	2,500.00	2,500.00	783.13	69 %
524 Uniforms	0.00	0.00	250.00	250.00	250.00	0 %
540 Subscriptions/Memberships	0.00	45.00	100.00	100.00	55.00	45 %
541 Education	0.00	290.00	500.00	500.00	210.00	58 %
630 Other Improvements	0.00	0.00	72,450.00	72,450.00	72,450.00	0 %
635 Capital - Rental/Leases	0.00	4,350.42	4,700.00	4,700.00	349.58	93 %
Account Total:	15,165.74	201,914.16	357,000.00	357,000.00	155,085.84	57 %
Account Group Total:	15,165.74	201,914.16	357,000.00	357,000.00	155,085.84	57 %
Organization Total:	15,165.74	201,914.16	357,000.00	357,000.00	155,085.84	57 %

1 GENERAL FUND
29 Code Enforcement

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
529000	Code Enforcement							
529000	Code Enforcement							
	120	Regular Salaries	2,697.36	29,291.74	36,400.00	36,400.00	7,108.26	80 %
	140	Overtime	66.55	352.95	250.00	250.00	-102.95	141 %
	210	F.I.C.A. Contributions	210.08	2,254.70	2,800.00	2,800.00	545.30	81 %
	220	Retirement Fund Contributions	193.47	2,054.44	2,600.00	2,600.00	545.56	79 %
	225	Employee Assistance Program	0.00	89.45	54.00	54.00	-35.45	166 %
	230	Health Insurance Contributions	381.59	3,399.89	4,100.00	4,100.00	700.11	83 %
	231	Dental Insurance Contributions	22.35	209.97	260.00	260.00	50.03	81 %
	232	Life Insurance Contributions	4.49	43.24	54.00	54.00	10.76	80 %
	234	Vision Insurance Contributions	3.00	32.28	42.00	42.00	9.72	77 %
	240	Workman's Comp Insurance	0.00	100.00	100.00	100.00	0.00	100 %
	311	City Attorney Fees	285.00	4,013.67	7,500.00	7,500.00	3,486.33	54 %
	320	Auditing	700.00	700.00	1,000.00	1,000.00	300.00	70 %
	340	Professional Services	0.00	250.00	500.00	500.00	250.00	50 %
	410	Communication Service	80.50	513.17	1,200.00	1,200.00	686.83	43 %
	420	Shipping/Postage	15.70	48.40	600.00	600.00	551.60	8 %
	450	Insurance - Liability	0.00	2,100.00	2,100.00	2,100.00	0.00	100 %
	463	Repairs & Maint. - Equipment	0.00	0.00	500.00	500.00	500.00	0 %
	465	Repairs & Maint. - Vehicles	0.00	103.36	1,500.00	1,500.00	1,396.64	7 %
	470	Printing & Binding	0.00	55.00	0.00	0.00	-55.00	*** %
	495	Recording Fees	0.00	18.50	500.00	500.00	481.50	4 %
	499	Contingency	0.00	0.00	500.00	500.00	500.00	0 %
	510	Office Supplies	0.00	0.00	100.00	100.00	100.00	0 %
	521	Gasoline	0.00	590.02	2,000.00	2,000.00	1,409.98	30 %
	523	Operating Supplies - Miscellaneous	28.34	401.05	500.00	500.00	98.95	80 %
	524	Uniforms	0.00	0.00	120.00	120.00	120.00	0 %
	540	Subscriptions/Memberships	0.00	35.00	0.00	0.00	-35.00	*** %
	541	Education	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	635	Capital - Rental/Leases	0.00	3,450.42	3,451.00	3,451.00	0.58	100 %
		Account Total:	4,688.43	50,107.25	70,731.00	70,731.00	20,623.75	71 %
		Account Group Total:	4,688.43	50,107.25	70,731.00	70,731.00	20,623.75	71 %
		Organization Total:	4,688.43	50,107.25	70,731.00	70,731.00	20,623.75	71 %

CITY OF GROVELAND
Budget vs. Actual for Org's Report
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1 GENERAL FUND
41 STREET DEPARTMENT

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
541000	Street Department Administration							
541000	Street Department Administration							
	110	Executive Salaries	1,601.35	17,763.50	21,700.00	21,700.00	3,936.50	82 %
	120	Regular Salaries	11,418.71	128,224.10	150,100.00	150,100.00	21,875.90	85 %
	140	Overtime	1,021.61	3,117.72	4,000.00	4,000.00	882.28	78 %
	200	Unemployment Compensation	0.00	1,925.00	0.00	0.00	-1,925.00	*** %
	210	F.I.C.A. Contributions	1,058.70	11,140.94	13,500.00	13,500.00	2,359.06	83 %
	220	Retirement Fund Contributions	841.84	8,019.80	12,400.00	12,400.00	4,380.20	65 %
	225	Employee Assistance Program	0.00	336.11	400.00	400.00	63.89	84 %
	230	Health Insurance Contributions	1,908.02	19,810.67	21,200.00	21,200.00	1,389.33	93 %
	231	Dental Insurance Contributions	111.72	1,225.26	1,400.00	1,400.00	174.74	88 %
	232	Life Insurance Contributions	22.49	252.49	300.00	300.00	47.51	84 %
	234	Vision Insurance Contributions	15.06	188.66	300.00	300.00	111.34	63 %
	240	Workman's Comp Insurance	1,457.00	17,199.00	17,200.00	17,200.00	1.00	100 %
	320	Auditing	1,000.00	1,000.00	2,000.00	2,000.00	1,000.00	50 %
	340	Professional Services	0.00	0.00	750.00	750.00	750.00	0 %
	346	Contract Services	616.00	6,477.18	12,100.00	12,100.00	5,622.82	54 %
	348	Water Bill	0.00	84.00	150.00	150.00	66.00	56 %
	400	Travel/Per Diem	0.00	0.00	750.00	750.00	750.00	0 %
	410	Communication Service	113.64	1,197.48	2,000.00	2,000.00	802.52	60 %
	420	Shipping/Postage	0.00	302.69	100.00	100.00	-202.69	303 %
	430	Utility Service	10,551.38	150,490.48	210,000.00	210,000.00	59,509.52	72 %
	440	Rental - Leases	0.00	1,234.54	0.00	0.00	-1,234.54	*** %
	450	Insurance - Liability	0.00	2,100.00	2,100.00	2,100.00	0.00	100 %
	460	Repairs & Maintenance Streets/Sidewalks	574.21	17,543.52	32,000.00	32,000.00	14,456.48	55 %
	462	Repairs & Maint. - Buildings	0.00	1,476.98	1,000.00	1,000.00	-476.98	148 %
	463	Repairs & Maint. - Equipment	433.36	14,988.31	8,000.00	8,000.00	-6,988.31	187 %
	465	Repairs & Maint. - Vehicles	22.86	4,198.91	5,000.00	5,000.00	801.09	84 %
	470	Printing & Binding	0.00	45.00	500.00	500.00	455.00	9 %
	499	Contingency	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	510	Office Supplies	0.00	59.84	100.00	100.00	40.16	60 %
	520	Janitorial Supplies	0.00	150.40	250.00	250.00	99.60	60 %
	521	Gasoline	476.67	3,802.02	6,000.00	6,000.00	2,197.98	63 %
	522	Small Tools & Equipment	166.51	4,110.23	6,000.00	6,000.00	1,889.77	69 %
	523	Operating Supplies - Miscellaneous	4.47	3,347.87	4,000.00	4,000.00	652.13	84 %
	524	Uniforms	255.55	3,367.80	4,500.00	4,500.00	1,132.20	75 %
	530	Road Materials/Supplies	0.00	5,130.61	12,000.00	12,000.00	6,869.39	43 %
	540	Subscriptions/Memberships	0.00	440.60	500.00	500.00	59.40	88 %
	541	Education	0.00	207.95	1,000.00	1,000.00	792.05	21 %
	630	Other Improvements	213.20	135,173.20	0.00	0.00	-135,173.20	*** %
	635	Capital - Rental/Leases	0.00	9,021.00	600.00	600.00	-8,421.00	*** %
	640	Machinery & Equipment	0.00	0.00	20,246.00	20,246.00	20,246.00	0 %
		Account Total:	33,884.35	575,153.86	575,146.00	575,146.00	-7.86	100 %
		Account Group Total:	33,884.35	575,153.86	575,146.00	575,146.00	-7.86	100 %
		Organization Total:	33,884.35	575,153.86	575,146.00	575,146.00	-7.86	100 %

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Budget vs. Actual for Org's Report
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1 GENERAL FUND
72 PARKS & RECREATION

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
572000	Parks & Recreation Administration							
572000	Parks & Recreation Administration							
	110	Executive Salaries	3,646.91	33,541.60	39,700.00	39,700.00	6,158.40	84 %
	120	Regular Salaries	11,417.16	128,199.72	175,400.00	175,400.00	47,200.28	73 %
	140	Overtime	1,021.07	3,108.46	3,000.00	3,000.00	-108.46	104 %
	200	Unemployment Compensation	0.00	1,925.00	0.00	0.00	-1,925.00	*** %
	210	F.I.C.A. Contributions	1,197.91	12,256.78	16,700.00	16,700.00	4,443.22	73 %
	220	Retirement Fund Contributions	984.98	8,686.77	15,300.00	15,300.00	6,613.23	57 %
	225	Employee Assistance Program	0.00	241.98	400.00	400.00	158.02	60 %
	230	Health Insurance Contributions	2,162.18	21,459.55	23,500.00	23,500.00	2,040.45	91 %
	231	Dental Insurance Contributions	126.57	1,326.83	1,600.00	1,600.00	273.17	83 %
	232	Life Insurance Contributions	25.51	273.47	400.00	400.00	126.53	68 %
	234	Vision Insurance Contributions	17.02	204.14	300.00	300.00	95.86	68 %
	240	Workman's Comp Insurance	560.00	9,070.00	9,100.00	9,100.00	30.00	100 %
	320	Auditing	1,000.00	1,000.00	2,000.00	2,000.00	1,000.00	50 %
	340	Professional Services	44.58	205.74	5,000.00	5,000.00	4,794.26	4 %
	342	Exterminating	150.00	750.00	1,050.00	1,050.00	300.00	71 %
	346	Contract Services	0.00	1,290.17	4,000.00	4,000.00	2,709.83	32 %
	348	Water Bill	0.00	5,522.98	15,000.00	15,000.00	9,477.02	37 %
	410	Communication Service	558.14	5,352.49	7,000.00	7,000.00	1,647.51	76 %
	420	Shipping/Postage	58.90	441.74	500.00	500.00	58.26	88 %
	430	Utility Service	1,294.19	18,674.00	27,000.00	27,000.00	8,326.00	69 %
	440	Rental - Leases	0.00	1,179.39	1,500.00	1,500.00	320.61	79 %
	450	Insurance - Liability	0.00	2,100.00	2,100.00	2,100.00	0.00	100 %
	462	Repairs & Maint. - Buildings	0.00	21,357.66	34,000.00	34,000.00	12,642.34	63 %
	463	Repairs & Maint. - Equipment	856.68	43,392.28	22,300.00	22,300.00	-21,092.28	195 %
	465	Repairs & Maint. - Vehicles	575.35	2,922.59	4,000.00	4,000.00	1,077.41	73 %
	470	Printing & Binding	0.00	524.00	100.00	100.00	-424.00	524 %
	510	Office Supplies	0.00	643.21	0.00	0.00	-643.21	*** %
	520	Janitorial Supplies	1,130.34	13,231.72	5,500.00	5,500.00	-7,731.72	241 %
	521	Gasoline	689.52	7,215.54	14,000.00	14,000.00	6,784.46	52 %
	522	Small Tools & Equipment	0.00	21,750.33	25,268.00	25,268.00	3,517.67	86 %
	523	Operating Supplies - Miscellaneous	2,375.45	11,450.13	15,000.00	15,000.00	3,549.87	76 %
	524	Uniforms	0.00	473.40	400.00	400.00	-73.40	118 %
	526	Chemicals	0.00	494.83	1,000.00	1,000.00	505.17	49 %
	540	Subscriptions/Memberships	0.00	198.00	455.00	455.00	257.00	44 %
	541	Education	0.00	1,052.92	1,000.00	1,000.00	-52.92	105 %
	630	Other Improvements	1,719.45	20,302.25	600,000.00	600,000.00	579,697.75	3 %
	635	Capital - Rental/Leases	0.00	13,292.42	22,551.00	22,551.00	9,258.58	59 %
		Account Total:	31,611.91	415,112.09	1,096,124.00	1,096,124.00	681,011.91	38 %
		Account Group Total:	31,611.91	415,112.09	1,096,124.00	1,096,124.00	681,011.91	38 %
		Organization Total:	31,611.91	415,112.09	1,096,124.00	1,096,124.00	681,011.91	38 %

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1 GENERAL FUND
81 INTERFUND TRANSFER DEPARTMENT

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
581000 Interfund Transfer Department								
581000 Interfund Transfer Department								
	900	Transfer to Enterprise Fund	0.00	0.00	1,400,000.00	1,400,000.00	1,400,000.00	0 %
	920	Transfer to CRA Fund	0.00	188,156.00	189,191.00	189,191.00	1,035.00	99 %
		Account Total:	0.00	188,156.00	1,589,191.00	1,589,191.00	1,401,035.00	12 %
		Account Group Total:	0.00	188,156.00	1,589,191.00	1,589,191.00	1,401,035.00	12 %
		Organization Total:	0.00	188,156.00	1,589,191.00	1,589,191.00	1,401,035.00	12 %
		Fund Total:	452,131.68	6,451,220.41	10,148,053.00	10,148,053.00	3,696,832.59	64 %

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10 COMMUNITY REDEVELOPMENT AGENCY FUND
52 COMMUNITY REDEVELOPMENT AGENCY

Org Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
552000 Community Redevelopment Agency						
552000 Community Redevelopment Agency						
110 Executive Salaries	2,453.54	53,663.32	65,370.00	65,370.00	11,706.68	82 %
120 Regular Salaries	0.00	1,914.41	44,100.00	44,100.00	42,185.59	4 %
140 Overtime	0.00	462.28	2,100.00	2,100.00	1,637.72	22 %
210 F.I.C.A. Contributions	166.95	3,959.29	8,600.00	8,600.00	4,640.71	46 %
220 Retirement Fund Contributions	123.80	3,014.02	6,200.00	6,200.00	3,185.98	49 %
225 Employee Assistance Program	0.00	64.05	180.00	180.00	115.95	36 %
230 Health Insurance Contributions	169.59	3,548.31	8,700.00	8,700.00	5,151.69	41 %
231 Dental Insurance Contributions	9.92	220.40	600.00	600.00	379.60	37 %
232 Life Insurance Contributions	1.99	45.45	120.00	120.00	74.55	38 %
234 Vision Insurance Contributions	1.34	34.18	100.00	100.00	65.82	34 %
240 Workman's Comp Insurance	200.00	2,050.00	2,000.00	2,000.00	-50.00	103 %
311 City Attorney Fees	0.00	4,650.00	10,000.00	10,000.00	5,350.00	47 %
316 Surveying/Appraisals	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
320 Auditing	2,000.00	2,000.00	3,000.00	3,000.00	1,000.00	67 %
340 Professional Services	0.00	844.00	10,000.00	10,000.00	9,156.00	8 %
346 Contract Services	0.00	5,400.81	7,300.00	7,300.00	1,899.19	74 %
348 Water Bill	0.00	559.25	2,100.00	2,100.00	1,540.75	27 %
349 Landscape Maintenance	477.12	2,067.12	5,000.00	5,000.00	2,932.88	41 %
400 Travel/Per Diem	0.00	928.60	5,000.00	5,000.00	4,071.40	19 %
410 Communication Service	194.29	1,846.74	2,500.00	2,500.00	653.26	74 %
420 Shipping/Postage	0.00	0.00	300.00	300.00	300.00	0 %
430 Utility Service	0.00	117.10	200.00	200.00	82.90	59 %
440 Rental - Leases	0.00	1,770.07	0.00	0.00	-1,770.07	*** %
450 Insurance - Liability	0.00	1,000.00	1,000.00	1,000.00	0.00	100 %
463 Repairs & Maint. - Equipment	0.00	0.00	500.00	500.00	500.00	0 %
470 Printing & Binding	0.00	0.00	1,500.00	1,500.00	1,500.00	0 %
480 Promotions	0.00	4,727.93	8,000.00	8,000.00	3,272.07	59 %
485 Economic Incentives	0.00	13,432.03	40,000.00	40,000.00	26,567.97	34 %
490 Other Charges - Credit Card Service	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
492 Advertising	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
496 Facade Grant Expenditure	0.00	12,497.50	0.00	0.00	-12,497.50	*** %
510 Office Supplies	0.00	504.31	500.00	500.00	-4.31	101 %
523 Operating Supplies - Miscellaneous	0.00	1,068.60	2,000.00	2,000.00	931.40	53 %
524 Uniforms	0.00	0.00	200.00	200.00	200.00	0 %
540 Subscriptions/Memberships	0.00	175.00	1,500.00	1,500.00	1,325.00	12 %
541 Education	0.00	1,900.00	1,000.00	1,000.00	-900.00	190 %
630 Other Improvements	0.00	7,541.38	283,384.00	283,384.00	275,842.62	3 %
635 Capital - Rental/Leases	0.00	3,450.42	3,500.00	3,500.00	49.58	99 %
718 Loan - CRA Principal	0.00	121,729.29	140,000.00	140,000.00	18,270.71	87 %
728 Loan - CRA Interest	0.00	3,948.31	14,000.00	14,000.00	10,051.69	28 %
Account Total:	5,798.54	261,134.17	684,554.00	684,554.00	423,419.83	38 %
Account Group Total:	5,798.54	261,134.17	684,554.00	684,554.00	423,419.83	38 %
Organization Total:	5,798.54	261,134.17	684,554.00	684,554.00	423,419.83	38 %

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10 COMMUNITY REDEVELOPMENT AGENCY FUND
52 COMMUNITY REDEVELOPMENT AGENCY

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
		Fund Total:	5,798.54	261,134.17	684,554.00	684,554.00	423,419.83	38 %

CITY OF GROVELAND
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40 WATER & SANITATION FUND
33 WATER DEPARTMENT

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
533000	Water Department Administration							
533000	Water Department Administration							
	110	Executive Salaries	9,321.21	119,381.31	171,800.00	171,800.00	52,418.69	69 %
	120	Regular Salaries	33,583.06	325,151.50	389,400.00	389,400.00	64,248.50	84 %
	140	Overtime	3,171.18	17,992.38	25,000.00	25,000.00	7,007.62	72 %
	210	F.I.C.A. Contributions	3,426.46	34,563.57	44,900.00	44,900.00	10,336.43	77 %
	220	Retirement Fund Contributions	2,384.54	22,925.04	41,100.00	41,100.00	18,174.96	56 %
	225	Employee Assistance Program	0.00	336.15	800.00	800.00	463.85	42 %
	230	Health Insurance Contributions	5,238.69	44,077.23	58,400.00	58,400.00	14,322.77	75 %
	231	Dental Insurance Contributions	306.67	2,728.40	3,700.00	3,700.00	971.60	74 %
	232	Life Insurance Contributions	65.10	602.28	800.00	800.00	197.72	75 %
	234	Vision Insurance Contributions	42.98	437.71	600.00	600.00	162.29	73 %
	240	Workman's Comp Insurance	2,721.92	27,486.85	27,500.00	27,500.00	13.15	100 %
	311	City Attorney Fees	0.00	0.00	2,500.00	2,500.00	2,500.00	0 %
	320	Auditing	2,500.00	4,500.00	8,900.00	8,900.00	4,400.00	51 %
	340	Professional Services	36,723.54	97,060.29	71,750.00	71,750.00	-25,310.29	135 %
	342	Exterminating	45.00	225.00	300.00	300.00	75.00	75 %
	343	Laboratory Analysis	210.00	14,571.00	12,000.00	12,000.00	-2,571.00	121 %
	345	CONSUMPTIVE USE PERMIT RENEWAL	6,000.00	31,893.75	206,000.00	206,000.00	174,106.25	15 %
	346	Contract Services	0.00	901.70	5,000.00	5,000.00	4,098.30	18 %
	348	Water Bill	0.00	5,818.69	7,500.00	7,500.00	1,681.31	78 %
	400	Travel/Per Diem	0.00	131.15	2,000.00	2,000.00	1,868.85	7 %
	410	Communication Service	1,935.84	15,427.35	18,000.00	18,000.00	2,572.65	86 %
	420	Shipping/Postage	0.00	18,604.82	24,000.00	24,000.00	5,395.18	78 %
	430	Utility Service	2,126.72	104,290.40	130,000.00	130,000.00	25,709.60	80 %
	440	Rental - Leases	0.00	4,697.21	5,000.00	5,000.00	302.79	94 %
	450	Insurance - Liability	0.00	94,609.00	89,000.00	89,000.00	-5,609.00	106 %
	460	Repairs & Maintenance Streets/Sidewalks	0.00	531.00	0.00	0.00	-531.00	*** %
	462	Repairs & Maint. - Buildings	0.00	1,812.95	6,000.00	6,000.00	4,187.05	30 %
	463	Repairs & Maint. - Equipment	1,485.07	17,733.26	45,000.00	45,000.00	27,266.74	39 %
	465	Repairs & Maint. - Vehicles	74.73	5,166.59	18,000.00	18,000.00	12,833.41	29 %
	466	Maintenance Contracts	0.00	12.50	2,500.00	2,500.00	2,487.50	1 %
	467	Repairs & Maint. - Water Tank	0.00	13,501.53	18,000.00	18,000.00	4,498.47	75 %
	470	Printing & Binding	0.00	1,386.16	2,000.00	2,000.00	613.84	69 %
	490	Other Charges - Credit Card Service	0.00	25,717.98	32,000.00	32,000.00	6,282.02	80 %
	492	Advertising	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	499	Contingency	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	510	Office Supplies	0.00	1,409.73	2,200.00	2,200.00	790.27	64 %
	520	Janitorial Supplies	0.00	2,195.78	2,100.00	2,100.00	-95.78	105 %
	521	Gasoline	0.00	12,018.55	25,000.00	25,000.00	12,981.45	48 %
	522	Small Tools & Equipment	0.00	4,471.71	5,000.00	5,000.00	528.29	89 %
	523	Operating Supplies - Miscellaneous	59.71	23,331.43	25,000.00	25,000.00	1,668.57	93 %
	524	Uniforms	166.32	4,355.08	4,000.00	4,000.00	-355.08	109 %
	526	Chemicals	2,370.04	23,631.09	35,000.00	35,000.00	11,368.91	68 %
	540	Subscriptions/Memberships	0.00	528.00	1,000.00	1,000.00	472.00	53 %
	541	Education	0.00	905.50	2,500.00	2,500.00	1,594.50	36 %
	543	Licenses and Renewals	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	621	Renewals and Replacement Fund	1,171.00	6,273.00	160,000.00	160,000.00	153,727.00	4 %
	630	Other Improvements	38,132.52	1,558,173.74	1,800,000.00	1,800,000.00	241,826.26	87 %
	632	Alternative Water Supply Development	8,333.00	83,330.00	100,000.00	100,000.00	16,670.00	83 %

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40 WATER & SANITATION FUND
33 WATER DEPARTMENT

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
	635	Capital - Rental/Leases	0.00	31,422.34	39,500.00	39,500.00	8,077.66	80 %
	640	Machinery & Equipment	0.00	6,671.47	7,200.00	7,200.00	528.53	93 %
	642	Meters & Pipes	2,978.89	166,777.39	125,000.00	125,000.00	-41,777.39	133 %
	710	FMHA Loan (USDA) - Principal	0.00	44,608.52	36,000.00	36,000.00	-8,608.52	124 %
	720	Interest - Debt Service (USDA)	0.00	0.00	40,000.00	40,000.00	40,000.00	0 %
		Account Total:	164,574.19	3,024,378.08	3,883,950.00	3,883,950.00	859,571.92	78 %
		Account Group Total:	164,574.19	3,024,378.08	3,883,950.00	3,883,950.00	859,571.92	78 %
		Organization Total:	164,574.19	3,024,378.08	3,883,950.00	3,883,950.00	859,571.92	78 %

Attachment 3, pg 19

08/11/16
10:11:38

CITY OF GROVELAND
Budget vs. Actual for Org's Report
For the Accounting Period: 7 / 16

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40 WATER & SANITATION FUND
34 SANITATION DEPARTMENT

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
534000	Sanitation Department Administration							
534000	Sanitation Department Administration							
	346	Contract Services	0.00	433,038.40	673,115.00	673,115.00	240,076.60	64 %
		Account Total:	0.00	433,038.40	673,115.00	673,115.00	240,076.60	64 %
		Account Group Total:	0.00	433,038.40	673,115.00	673,115.00	240,076.60	64 %
		Organization Total:	0.00	433,038.40	673,115.00	673,115.00	240,076.60	64 %

Attachment 3, pg 21

40 WATER & SANITATION FUND
35 SEWER DEPARTMENT

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
535000	Sewer Department Administration							
535000	Sewer Department Administration							
	110	Executive Salaries	5,768.71	85,773.59	103,100.00	103,100.00	17,326.41	83 %
	120	Regular Salaries	19,447.00	200,911.19	233,700.00	233,700.00	32,788.81	86 %
	140	Overtime	2,013.34	12,289.25	15,000.00	15,000.00	2,710.75	82 %
	210	F.I.C.A. Contributions	2,026.23	22,316.96	27,000.00	27,000.00	4,683.04	83 %
	220	Retirement Fund Contributions	1,364.39	14,744.28	24,700.00	24,700.00	9,955.72	60 %
	225	Employee Assistance Program	0.00	742.34	500.00	500.00	-242.34	148 %
	230	Health Insurance Contributions	2,983.02	27,637.44	35,100.00	35,100.00	7,462.56	79 %
	231	Dental Insurance Contributions	174.57	1,711.33	2,300.00	2,300.00	588.67	74 %
	232	Life Insurance Contributions	37.47	379.92	500.00	500.00	120.08	76 %
	234	Vision Insurance Contributions	24.51	274.21	400.00	400.00	125.79	69 %
	240	Workman's Comp Insurance	1,633.32	17,099.92	17,400.00	17,400.00	300.08	98 %
	320	Auditing	2,500.00	3,500.00	5,500.00	5,500.00	2,000.00	64 %
	340	Professional Services	1,942.00	44,603.82	33,000.00	33,000.00	-11,603.82	135 %
	342	Exterminating	45.00	225.00	300.00	300.00	75.00	75 %
	343	Laboratory Analysis	5,705.00	28,024.00	44,700.00	44,700.00	16,676.00	63 %
	344	Sludge Removal	0.00	75,797.80	110,000.00	110,000.00	34,202.20	69 %
	345	CONSUMPTIVE USE PERMIT RENEWAL	0.00	1,755.00	0.00	0.00	-1,755.00	*** %
	346	Contract Services	0.00	7,601.00	12,000.00	12,000.00	4,399.00	63 %
	348	Water Bill	0.00	11,278.43	17,000.00	17,000.00	5,721.57	66 %
	400	Travel/Per Diem	0.00	31.30	2,000.00	2,000.00	1,968.70	2 %
	410	Communication Service	770.38	7,174.51	8,500.00	8,500.00	1,325.49	84 %
	420	Shipping/Postage	0.00	491.37	2,000.00	2,000.00	1,508.63	25 %
	430	Utility Service	2,530.40	116,750.46	152,000.00	152,000.00	35,249.54	77 %
	440	Rental - Leases	0.00	1,437.76	2,600.00	2,600.00	1,162.24	55 %
	450	Insurance - Liability	0.00	73,077.50	65,000.00	65,000.00	-8,077.50	112 %
	462	Repairs & Maint. - Buildings	0.00	1,550.44	2,000.00	2,000.00	449.56	78 %
	463	Repairs & Maint. - Equipment	332.57	52,923.90	100,000.00	100,000.00	47,076.10	53 %
	465	Repairs & Maint. - Vehicles	281.38	3,438.88	10,000.00	10,000.00	6,561.12	34 %
	466	Maintenance Contracts	0.00	12.50	100.00	100.00	87.50	13 %
	470	Printing & Binding	0.00	-439.94	100.00	100.00	539.94	*** %
	492	Advertising	0.00	500.00	2,500.00	2,500.00	2,000.00	20 %
	510	Office Supplies	0.00	476.26	700.00	700.00	223.74	68 %
	520	Janitorial Supplies	78.22	1,461.16	1,500.00	1,500.00	38.84	97 %
	521	Gasoline	0.00	9,591.13	30,000.00	30,000.00	20,408.87	32 %
	522	Small Tools & Equipment	131.31	5,146.34	10,500.00	10,500.00	5,353.66	49 %
	523	Operating Supplies - Miscellaneous	7.54	29,054.22	17,500.00	17,500.00	-11,554.22	166 %
	524	Uniforms	136.05	3,760.10	3,500.00	3,500.00	-260.10	107 %
	526	Chemicals	1,706.19	32,283.71	36,000.00	36,000.00	3,716.29	90 %
	540	Subscriptions/Memberships	0.00	280.00	500.00	500.00	220.00	56 %
	541	Education	0.00	352.50	3,000.00	3,000.00	2,647.50	12 %
	543	Licenses and Renewals	0.00	190.00	2,000.00	2,000.00	1,810.00	10 %
	621	Renewals and Replacement Fund	0.00	49,724.76	200,000.00	200,000.00	150,275.24	25 %
	630	Other Improvements	0.00	240,728.64	400,000.00	400,000.00	159,271.36	60 %
	635	Capital - Rental/Leases	0.00	19,557.94	28,100.00	28,100.00	8,542.06	70 %
	640	Machinery & Equipment	0.00	82,107.57	85,000.00	85,000.00	2,892.43	97 %
	642	Meters & Pipes	200.66	3,228.62	15,000.00	15,000.00	11,771.38	22 %
	711	FMHA (USDA) Loan - Principal (Sewer)	0.00	0.00	125,000.00	125,000.00	125,000.00	0 %
	713	SRF Loan - Principal	0.00	0.00	69,000.00	69,000.00	69,000.00	0 %

08/11/16
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CITY OF GROVELAND
Budget vs. Actual for Org's Report
For the Accounting Period: 7 / 16

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40 WATER & SANITATION FUND
35 SEWER DEPARTMENT

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
	720	Interest - Debt Service (USDA)	0.00	0.00	320,000.00	320,000.00	320,000.00	0 %
	723	SRF Loan - Interest	0.00	0.00	22,000.00	22,000.00	22,000.00	0 %
	750	Bond Reserve	2,750.00	27,500.00	35,000.00	35,000.00	7,500.00	79 %
		Account Total:	54,589.26	1,319,057.11	2,433,300.00	2,433,300.00	1,114,242.89	54 %
		Account Group Total:	54,589.26	1,319,057.11	2,433,300.00	2,433,300.00	1,114,242.89	54 %
		Organization Total:	54,589.26	1,319,057.11	2,433,300.00	2,433,300.00	1,114,242.89	54 %

40 WATER & SANITATION FUND
39 RECLAIMED WATER DEPARTMENT

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
539000 RECLAIMED WATER DEPARTMENT								
539000 RECLAIMED WATER DEPARTMENT								
	110	Executive Salaries	4,474.69	57,076.02	68,800.00	68,800.00	11,723.98	83 %
	120	Regular Salaries	14,291.93	139,448.23	155,800.00	155,800.00	16,351.77	90 %
	140	Overtime	1,432.48	9,186.00	10,000.00	10,000.00	814.00	92 %
	210	F.I.C.A. Contributions	1,503.11	15,369.98	18,000.00	18,000.00	2,630.02	85 %
	220	Retirement Fund Contributions	1,027.59	10,249.17	16,500.00	16,500.00	6,250.83	62 %
	225	Employee Assistance Program	0.00	212.76	400.00	400.00	187.24	53 %
	230	Health Insurance Contributions	2,186.96	18,474.67	23,400.00	23,400.00	4,925.33	79 %
	231	Dental Insurance Contributions	128.02	1,143.33	1,500.00	1,500.00	356.67	76 %
	232	Life Insurance Contributions	27.64	255.93	400.00	400.00	144.07	64 %
	234	Vision Insurance Contributions	17.81	182.97	300.00	300.00	117.03	61 %
	240	Workman's Comp Insurance	300.00	4,500.00	11,500.00	11,500.00	7,000.00	39 %
	320	Auditing	2,500.00	2,500.00	3,500.00	3,500.00	1,000.00	71 %
	340	Professional Services	1,942.00	109,064.25	89,700.00	89,700.00	-19,364.25	122 %
	343	Laboratory Analysis	0.00	0.00	1,300.00	1,300.00	1,300.00	0 %
	345	CONSUMPTIVE USE PERMIT RENEWAL	0.00	2,205.00	0.00	0.00	-2,205.00	*** %
	346	Contract Services	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	400	Travel/Per Diem	0.00	0.00	500.00	500.00	500.00	0 %
	410	Communication Service	0.00	50.00	1,000.00	1,000.00	950.00	5 %
	420	Shipping/Postage	0.00	111.60	500.00	500.00	388.40	22 %
	430	Utility Service	0.00	67,256.11	100,000.00	100,000.00	32,743.89	67 %
	440	Rental - Leases	0.00	108.41	1,000.00	1,000.00	891.59	11 %
	450	Insurance - Liability	0.00	31,077.50	25,000.00	25,000.00	-6,077.50	124 %
	463	Repairs & Maint. - Equipment	0.00	2,255.11	10,000.00	10,000.00	7,744.89	23 %
	465	Repairs & Maint. - Vehicles	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
	522	Small Tools & Equipment	0.00	101.25	500.00	500.00	398.75	20 %
	523	Operating Supplies - Miscellaneous	0.00	25,823.87	5,000.00	5,000.00	-20,823.87	516 %
	541	Education	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	621	Renewals and Replacement Fund	0.00	0.00	30,000.00	30,000.00	30,000.00	0 %
	630	Other Improvements	60,326.28	247,260.48	1,400,000.00	1,400,000.00	1,152,739.52	18 %
	635	Capital - Rental/Leases	0.00	1,466.72	16,100.00	16,100.00	14,633.28	9 %
	640	Machinery & Equipment	0.00	4,946.27	6,000.00	6,000.00	1,053.73	82 %
	642	Meters & Pipes	0.00	152,966.12	120,000.00	120,000.00	-32,966.12	127 %
		Account Total:	90,158.51	903,291.75	2,123,700.00	2,123,700.00	1,220,408.25	43 %
		Account Group Total:	90,158.51	903,291.75	2,123,700.00	2,123,700.00	1,220,408.25	43 %
		Organization Total:	90,158.51	903,291.75	2,123,700.00	2,123,700.00	1,220,408.25	43 %
		Fund Total:	309,321.96	5,679,765.34	9,114,065.00	9,114,065.00	3,434,299.66	62 %
		Grand Total:	767,252.18	12,392,119.92	19,946,672.00	19,946,672.00	7,554,552.08	62 %

CITY OF GROVELAND

Bank Reconciliation - Master Account

July - Unaudited

Closing Date: 7/31/2016

RESTRICTED FUND BALANCE	G/L Account #	Master Account Amount	Centerstate Bank Amount	Florida Safe	SBA (A) Amount	SBA (B) Amount	Grand Total
Building Department Revenue	1-101100	745,777.24					745,777.24
Infrastructure Sinking Fund	1-101201	1,670,755.74					1,670,755.74
LLE Trust Fund	1-101301	26,313.57					26,313.57
P.A.T. Fund	1- 101302	27,092.68					27,092.68
COMMITTED FUND BALANCE							
General Fund Sinking Fund	1-101105	392,171.93	1,000,000.00		217,828.07		1,610,000.00
Parking Trust Fund Cash Account	1-101501	20,077.96					20,077.96
Administrative Facilities Impact Fee Acct.	1-101901	178,903.37					178,903.37
Fire Impact Fee Account	1-101902	455,247.82					455,247.82
Recreation Services Impact Fee Account	1-101903	813,701.66		1,000,000.00			1,813,701.66
Police Impact Fee Account	1-101904	626,441.35					626,441.35
UNASSIGNED FUND BALANCE							
General Fund Master Account	1-101000	2,174,623.41			2,589.25	18,310.44	2,195,523.10
CRA Fund (RESTRICTED)	10-101000	383,273.50					383,273.50
RESTRICTED - Enterprise Fund							
Enterprise Fund Sinking Fund	40-101410	543,700.00					543,700.00
Water Impact Fees	40-101601	2,029,746.43		1,500,000.00			3,529,746.43
Sewer Impact Fees	40-101602	913,933.67					913,933.67
W&S Bond Reserve	40-101402	239,295.24	346,873.70				586,168.94
W&S Sinking Fund	40-101405	644,129.06					644,129.06
Water Sinking Fund (Alternative Water Supply)	40-101401	351,068.75					351,068.75
UNRESTRICTED - Enterprise Fund							
W&S Fund	40-101000	1,332,590.43	1,000,000.00				2,332,590.43
TOTAL		13,568,843.81	2,346,873.70	2,500,000.00	220,417.32	18,310.44	18,654,445.27

CITY OF GROVELAND
Vendor Detail Query
For claims processed from: 10/14 to 8/16

08/31/16
08:21:47

Doc #	Invoice #/Description	Claim Date	Check Date	Amount	Inv Date	Period	Fund	Org Acct	Object Proj
Vendor #/Name: 3511 ALAN R. OYLER									
CL 44357	1 01 SLRWI Oversight Consulta	05/15/15	816 05/15/15	1,950.00	05/07/15	5/15	40	33 533000	340
CL 44358	1 02 SLRWI Oversight Consulta	05/15/15	816 05/15/15	1,125.00	05/07/15	5/15	40	33 533000	340
CL 44359	1 03 SLRWI Oversight Consulta	05/15/15	816 05/15/15	1,837.50	05/07/15	5/15	40	33 533000	340
CL 44523	1 4 SLRWI Oversight Consultan	06/04/15	972 06/04/15	1,537.50	06/01/15	6/15	40	33 533000	340
CL 44524	1 5 SLRWI Oversight Consultan	06/04/15	972 06/04/15	1,275.00	06/01/15	6/15	40	33 533000	340
CL 44525	1 6 SLRWI Oversight Consultan	06/04/15	972 06/04/15	2,212.50	06/01/15	6/15	40	33 533000	340
CL 44989	1 7 SLRWI Oversight Consultin	07/24/15	1146 07/24/15	975.00	07/07/15	7/15	40	33 533000	340
CL 44990	1 8 SLRWI Oversight Consultin	07/24/15	1146 07/24/15	825.00	07/07/15	7/15	40	33 533000	340
CL 44991	1 9 SLRWI Oversight Consultin	07/24/15	1146 07/24/15	862.50	07/07/15	7/15	40	33 533000	340
CL 45264	1 10 SLRWI Oversight Consulta	08/21/15	1322 08/21/15	712.50	08/03/15	8/15	40	33 533000	340
CL 45409	1 11 SLRWI Oversight Consulta	09/02/15	1409 09/02/15	862.50	09/01/15	9/15	40	33 533000	340
CL 45766	1 12 SLRWI Oversight Consulta	10/08/15	1572 10/08/15	1,800.00	10/01/15	9/15	40	33 533000	340
CL 46038	1 13 SLRWI Oversight Consulta	11/05/15	1665 11/06/15	750.00	11/01/15	10/15	40	33 533000	340
CL 46312	1 14 SLRWI Oversight Consulta	12/04/15	1780 12/04/15	862.50	12/01/14	12/15	40	33 533000	340
CL 46664	1 15 SLRWI Oversight Consulta	01/08/16	2000 01/08/16	300.00	01/04/16	1/16	40	33 533000	340
CL 46955	1 16 SLRWI Oversight Consulta	02/05/16	2178 02/05/16	1,125.00	02/02/15	2/16	40	33 533000	340
CL 47369	1 17 SLRWI Oversight Consulta	03/11/16	2393 03/11/16	675.00	03/01/16	3/16	40	33 533000	340
				Total:				19,687.50	
				Grand Total:				19,687.50	

Attachment 4

Page: 1 of 1
Report ID: AP206A

CITY OF GROVELAND
Vendor Detail Query
For claims processed from: 10/14 to 6/16

08/31/16
08:21:47

Doc #	Invoice #/Description	Claim Date	Check Date	Amount	Inv Date	Period	F0 #	Fund	Org	Acct	Object	Proj	
Vendor #/Name: 3511 ALAN R. OYLER													
CL 43357	1 01 SURMI Oversight Consulta	05/15/15	916 05/15/15	1,950.00	05/07/15	5/15	40	33	533000	340			
CL 43358	1 02 SURMI Oversight Consulta	05/15/15	916 05/15/15	1,125.00	05/07/15	5/15	40	33	533000	340			
CL 43359	1 03 SURMI Oversight Consulta	05/15/15	816 05/15/15	1,837.50	05/07/15	5/15	40	33	533000	340			
CL 44523	1 4 SURMI Oversight Consultan	06/04/15	972 06/04/15	1,537.50	06/01/15	6/15	40	33	533000	340			
CL 44524	1 5 SURMI Oversight Consultan	06/04/15	972 06/04/15	1,275.00	06/01/15	6/15	40	33	533000	340			
CL 44525	1 6 SURMI Oversight Consultan	06/04/15	972 06/04/15	2,212.50	06/01/15	6/15	40	33	533000	340			
CL 44989	1 7 SURMI Oversight Consultin	07/24/15	1146 07/24/15	975.00	07/07/15	7/15	40	33	533000	340			
CL 44990	1 8 SURMI Oversight Consultin	07/24/15	1146 07/24/15	825.00	07/07/15	7/15	40	33	533000	340			
CL 44991	1 9 SURMI Oversight Consultin	07/24/15	1146 07/24/15	862.50	07/07/15	7/15	40	33	533000	340			
CL 45264	1 10 SURMI Oversight Consulta	08/21/15	1322 08/21/15	712.50	08/03/15	8/15	40	33	533000	340			
CL 45409	1 11 SURMI Oversight Consulta	09/02/15	1409 09/02/15	862.50	09/01/15	9/15	40	33	533000	340			
CL 45766	1 12 SURMI Oversight Consulta	10/08/15	1572 10/08/15	1,800.00	10/01/15	9/15	40	33	533000	340			
CL 46038	1 13 SURMI Oversight Consulta	11/05/15	1665 11/05/15	750.00	11/01/15	10/15	40	33	533000	340			
CL 46312	1 14 SURMI Oversight Consulta	12/04/15	1780 12/04/15	862.50	12/01/15	12/15	40	33	533000	340			
CL 46664	1 15 SURMI Oversight Consulta	01/08/16	2000 01/08/16	300.00	01/04/16	1/16	40	33	533000	340			
CL 48955	1 16 SURMI Oversight Consulta	02/05/16	2178 02/05/16	1,125.00	02/02/15	2/16	40	33	533000	340			
CL 47369	1 17 SURMI Oversight Consulta	03/11/16	2393 03/11/16	675.00	03/01/16	3/16	40	33	533000	340			
Total:											19,687.50		
Grand Total:											19,687.50		

Manager's Report

Lisa Cortese

From: Chief Willie Morgan
Sent: Friday, September 02, 2016 9:20 AM
To: Redmond Jones; Lisa Cortese
Subject: Grant
Attachments: Award Package.pdf

The Department of Homeland Security has selected the Groveland Fire Department to be a recipient of a grant through the Assistance to Firefighters program. This program was established in 2001 and is funded on a year-to-year basis by Congress. The grants are highly competitive and are intended to assist fire departments obtain equipment (and personnel through the SAFER program) that will enhance the effectiveness and safety of the Nation's firefighters. Our department, along with most of the departments in the Country, apply annually for funding through this program, but because of the relatively low funding while considering the large number of applicants, awards are scarce. We have been fortunate as this will be our third award, having been funded in 2003 for approximately \$100,000 in equipment and again in 2008 for \$645,000 in order to hire personnel.

This award is in the amount of \$147,400 and is intended for the purchase of 22 Self Contained Breathing Apparatus (SCBA) to replace the obsolete 14-year-old SCBA that we now use. \$7,019 of the \$147,400 will be our responsibility to provide as part of the cost-share provision. These air packs are the air tanks that firefighters wear on their backs to enable them to breathe through face masks when in toxic atmospheres. While our present SBA are serviceable, they are beginning to be unreliable and are in constant need of repair, impairing the safety of our firefighters. The new SCBA units are the latest generation and are fully compliant with current NFPA guidelines, and while they cannot guarantee to keep our personnel safe, they will provide the highest level of safety available in terms of breathing air.

Included with the SCBA are 22 spare air cylinders and spare air masks. In addition, we were able to obtain special pricing that enable us to include two Rapid Intervention (RIT) Kits valued at \$3800 each. You may have heard the term "2-in, 2-out" that refers to a State Statute mandating that interior structural firefighting cannot be initiated until enough personnel are on scene to provide two firefighters that can stand by outside while a minimum of two firefighters enter the structure. The reasoning is that the outside team can rapidly enter the building to rescue the firefighters inside in the case of an emergency. Tools and emergency breathing air are included in these RIT Kits. We presently use kits that we have thrown together, but are not optimal. In addition, six of the SCBA, will have integrated thermal image cameras that will assist the wearer to pinpoint heat signatures in smoke filled environments. This will free up a hand that would otherwise be holding the larger imager. These TICs are not meant to replace the higher resolution handheld ones that we now have, but are to supplement them.

This grant will provide a greater level of safety to our men and women that operate in conditions that would not be survivable without proper and reliable equipment, resulting in the reduction of property destruction, and the saving of lives.

Willie Morgan, Chief
 Groveland Fire Department
 450 W Orange Street
 Groveland, Florida 34736
 352-267-3691

This message contains legally privileged and confidential information intended only for the individual or entity named above. If the reader of this message is not the intended recipient, you are hereby notified that any review, dissemination, distribution or copying of this communication is prohibited. If this communication was received in error, please immediately notify the sender and promptly delete this message from your computer. Thank you.

Please note:

Summary Award Memo

**SUMMARY OF ASSISTANCE ACTION
ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM
Application**

INSTRUMENT: GRANT
AGREEMENT NUMBER: EMW-2015-FO-03646
GRANTEE: Groveland Fire Department
DUNS NUMBER: 064918746
AMOUNT: \$147,400.00, Operations and Safety

Project Description

The purpose of the Assistance to Firefighters Program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards.

After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application, and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant program's purpose and worthy of award. The projects approved for funding are indicated by the budget or negotiation comments below. The recipient shall perform the work described in the grant application for the recipient's approved project or projects as itemized in the request details section of the application and further described in the grant application narrative. The content of the approved portions of the application - along with any documents submitted with the recipient's application - are incorporated by reference into the terms of the recipient's award. The recipient may not change or make any material deviations from the approved scope of work outlined in the above referenced sections of the application without prior written approval, via amendment request, from FEMA.

Period of Performance

20-AUG-16 to 19-AUG-17

Amount Awarded

The amount of the award is detailed in the attached Obligating Document for Award. The following are the budgeted estimates for object classes for this grant (including Federal share plus recipient match):

Personnel:	\$0.00
Fringe Benefits	\$0.00
Travel	\$0.00
Equipment	\$147,400.00
Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Indirect Charges	\$0.00
State Taxes	\$0.00

Total \$147,400.00

NEGOTIATION COMMENTS IF APPLICABLE (max 8000 characters)

The Program Office has made the following reductions to your grant:

Equipment Activity did not score in fundable range. The Equipment Activity is not approved for this award. The number of SCBA requested is excessive at 30 units. Based on seated riding positions, AFG will fund 22 SCBAs.

Therefore, they have recommended the award at this level:

Total budget \$147,400

Federal share \$140,381

Applicant share \$7,019

Any questions pertaining to your award package, please contact your GPD Grants Management Specialist: Chancee Williams at chancee.williams@fema.dhs.gov.

FEMA Officials

Program Officer: The Program Specialist is responsible for the technical monitoring of the stages of work and technical performance of the activities described in the approved grant application. If you have any programmatic questions regarding your grant, please call the AFG Help Desk at 866-274-0960 to be directed to a program specialist.

Grants Assistance Officer: The Assistance Officer is the Federal official responsible for negotiating, administering, and executing all grant business matters. The Officer conducts the final business review of all grant awards and permits the obligation of federal funds. If you have any questions regarding your grant please call ASK-GMD at 866-927-5646 to be directed to a Grants Management Specialist.

Grants Operations POC: The Grants Management Specialist shall be contacted to address all financial and administrative grant business matters for this grant award. If you have any questions regarding your grant please call ASK-GMD at 866-927-5646 to be directed to a specialist.

ADDITIONAL REQUIREMENTS (IF APPLICABLE) (max 8000 characters)

The Program Office has made the following reductions to your grant:

Equipment Activity did not score in fundable range. The Equipment Activity is not approved for this award. The number of SCBA requested is excessive at 30 units. Based on seated riding positions, AFG will fund 22 SCBAs.

Therefore, they have recommended the award at this level:

Total budget \$147,400

Federal share \$140,381

Applicant share \$7,019

Any questions pertaining to your award package, please contact your GPD Grants Management Specialist: Chancee Williams at chancee.williams@fema.dhs.gov.



Agreement Articles



FEMA

U.S. Department of Homeland Security
Washington, D.C. 20472

AGREEMENT ARTICLES

ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM - Operations and Safety

GRANTEE: Groveland Fire Department

PROGRAM: Operations and Safety

AGREEMENT NUMBER: EMW-2015-FO-03646

AMENDMENT NUMBER:

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I. Assurances, Administrative Requirements and Cost Principles

Recipients of DHS federal financial assistance must complete OMB Standard Form [424B Assurances - Non-Construction Programs](#). Certain assurances in this document may not be applicable to your program, and the awarding agency may require applicants to certify additional assurances. Please contact the program awarding office if you have any questions.

The administrative requirements and cost principles that apply to DHS award recipients originate from:

[2 C.F.R. Part 200](#), *Uniform Administrative Requirement, Cost Principles, and Audit Requirements for Federal Awards*, as adopted by DHS at 2 C.F.R. Part 3002.

II. Acknowledgement of Federal Funding from DHS

All recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with Federal funds.

III. Activities Conducted Abroad

All recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

IV. **Age Discrimination Act of 1975**

All recipients must comply with the requirements of the *Age Discrimination Act of 1975* ([42 U.S.C. § 6101 et seq.](#)), which prohibits discrimination on the basis of age in any program or activity receiving Federal financial assistance.

V. **Americans with Disabilities Act of 1990**

All recipients must comply with the requirements of Titles I, II, and III of the *Americans with Disabilities Act*, which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities ([42 U.S.C. §§ 12101-12213](#)).

VI. **Best Practices for Collection and Use of Personally Identifiable Information (PII)**

All recipients who collect PII are required to have a publically-available privacy policy that describes what PII they collect, how they use the PII, whether they share PII with third parties, and how individuals may have their PII corrected where appropriate.

Award recipients may also find as a useful resource the DHS Privacy Impact Assessments: [Privacy Guidance](#) and [Privacy template](#) respectively.

VII. **Title VI of the Civil Rights Act of 1964**

All recipients must comply with the requirements of Title VI of the *Civil Rights Act of 1964* ([42 U.S.C. § 2000d et seq.](#)), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. Implementing regulations for the Act are found at [6 C.F.R. Part 21](#) and [44 C.F.R. Part 7](#).

VIII. **Civil Rights Act of 1968**

All recipients must comply with [Title VIII of the Civil Rights Act of 1968](#), which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex ([42 U.S.C. § 3601 et seq.](#)), as implemented by the Department of Housing and Urban Development at [24 C.F.R. Part 100](#). The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units-i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)-be designed and constructed with certain accessible features (see [24 C.F.R. § 100.201](#)).

IX. **Copyright**

All recipients must affix the applicable copyright notices of [17 U.S.C. §§ 401 or 402](#) and an acknowledgement of Government sponsorship (including award number) to any work first produced under Federal financial assistance awards, unless the work includes any information that is otherwise controlled by the Government (e.g., classified information or other information subject to national security or export control laws or regulations).

X. **Debarment and Suspension**

All recipients must comply with Executive Orders [12549](#) and [12689](#), which provide protection against waste, fraud and abuse by debarring or suspending those persons deemed irresponsible in their dealings with the Federal government.

XI. Drug-Free Workplace Regulations

All recipients must comply with the *Drug-Free Workplace Act of 1988* ([41 U.S.C. § 701 et seq.](#)), which requires that all organizations receiving grants from any Federal agency agree to maintain a drug-free workplace. DHS has adopted the Act's implementing regulations at [2 C.F.R. Part 3001](#).

XII. Duplication of Benefits

Any cost allocable to a particular Federal award provided for in [2 C.F.R. Part 200, Subpart E](#) may not be charged to other Federal awards to overcome fund deficiencies, to avoid restrictions imposed by Federal statutes, regulations, or terms and conditions of the Federal awards, or for other reasons. However, this prohibition would not preclude the non-Federal entity from shifting costs that are allowable under two or more Federal awards in accordance with existing Federal statutes, regulations, or the terms and conditions of the Federal awards.

XIII. Energy Policy and Conservation Act

All recipients must comply with the requirements of [42 U.S.C. § 6201](#) which contain policies relating to energy efficiency that are defined in the state energy conservation plan issues in compliance with this Act.

XIV. Reporting Subawards and Executive Compensation

a. Reporting of first-tier subawards.

1. *Applicability.* Unless you are exempt as provided in paragraph d. of this award term, you must report each action that obligates \$25,000 or more in Federal funds that does not include Recovery funds (as defined in section 1512(a)(2) of the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5) for a subaward to an entity (see definitions in paragraph e. of this award term).

2. *Where and when to report.*

i. You must report each obligating action described in paragraph a.1. of this award term to <http://www.fsrs.gov>.

ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)

3. *What to report.* You must report the information about each obligating action that the submission instructions posted at <http://www.fsrs.gov> specify.

b. Reporting Total Compensation of Recipient Executives.

1. *Applicability and what to report.* You must report total compensation for each

of your five most highly compensated executives for the preceding completed fiscal year, if-

i. the total Federal funding authorized to date under this award is \$25,000 or more;

ii. in the preceding fiscal year, you received-

(A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

2. *Where and when to report.* You must report executive total compensation described in paragraph b.1. of this award term:

i. As part of your registration profile at <https://www.sam.gov>.

ii. By the end of the month following the month in which this award is made, and annually thereafter.

c. Reporting of Total Compensation of Subrecipient Executives.

1. *Applicability and what to report.* Unless you are exempt as provided in paragraph d. of this award term, for each first-tier subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if-

i. in the subrecipient's preceding fiscal year, the subrecipient received-

(A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and

ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

2. *Where and when to report.* You must report subrecipient executive total compensation described in paragraph c.1. of this award term:

i. To the recipient.

ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (*i.e.*, between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.

d. Exemptions

If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:

i. Subawards,

and

ii. The total compensation of the five most highly compensated executives of any subrecipient.

e. Definitions. For purposes of this award term:

1. *Entity* means all of the following, as defined in 2 CFR part 25:

i. A Governmental organization, which is a State, local government, or Indian tribe;

ii. A foreign public entity;

iii. A domestic or foreign nonprofit organization;

iv. A domestic or foreign for-profit organization;

v. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.

2. *Executive* means officers, managing partners, or any other employees in management positions.

3. *Subaward*:

i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for

which you received this award and that you as the recipient award to an eligible subrecipient.

ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see Sec. __ 210 of the attachment to OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations").

iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

4. Subrecipient means an entity that:

i. Receives a subaward from you (the recipient) under this award; and

ii. Is accountable to you for the use of the Federal funds provided by the subaward.

5. Total compensation means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):

i. *Salary and bonus.*

ii. *Awards of stock, stock options, and stock appreciation rights.* Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.

iii. *Earnings for services under non-equity incentive plans.* This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.

iv. *Change in pension value.* This is the change in present value of defined benefit and actuarial pension plans.

v. *Above-market earnings on deferred compensation which is not tax-qualified.*

vi. *Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.*

XV. False Claims Act and Program Fraud Civil Remedies

All recipients must comply with the requirements of [31 U.S.C. §3729](#) which set forth that no recipient of federal payments shall submit a false claim for payment. See also [38 U.S.C. § 3801-3812](#) which details the administrative remedies for false claims and statements made.

XVI. Federal Debt Status

All recipients are required to be non-delinquent in their repayment of any Federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See [OMB Circular A-129](#) and form SF-424B, item number 17 for additional information and guidance.

XVII. Fly America Act of 1974

All recipients must comply with Preference for U.S. Flag Air Carriers: (air carriers holding certificates under [49 U.S.C. § 41102](#)) for international air transportation of people and property to the extent that such service is available, in accordance with the *International Air Transportation Fair Competitive Practices Act of 1974* ([49 U.S.C. § 40118](#)) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, [amendment](#) to Comptroller General Decision B-138942.

XVIII. Hotel and Motel Fire Safety Act of 1990

In accordance with Section 6 of the *Hotel and Motel Fire Safety Act of 1990*, [15 U.S.C. §2225a](#), all recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with Federal funds complies with the fire prevention and control guidelines of the *Federal Fire Prevention and Control Act of 1974*, as amended, 15 U.S.C. §2225.

XIX. Limited English Proficiency (Civil Rights Act of 1964, Title VI)

All recipients must comply with the *Title VI of the Civil Rights Act of 1964* (Title VI) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. Providing meaningful access for persons with LEP may entail providing language assistance services, including oral interpretation and written translation. In order to facilitate compliance with Title VI, recipients are encouraged to consider the need for language services for LEP persons served or encountered in developing program budgets. Executive Order 13166, *Improving Access to Services for Persons with Limited English Proficiency* (August 11, 2000), requires federal agencies to issue guidance to recipients, assisting such organizations and entities in understanding their language access obligations. DHS published the required recipient guidance in April 2011, *DHS Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons*, 76 Fed. Reg. 21755-21768, (April 18, 2011). The Guidance provides helpful information such as how a recipient can determine the extent of its obligation to provide language services; selecting language services; and elements of an effective plan on language assistance for LEP persons. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

XX. Lobbying Prohibitions

All recipients must comply with [31 U.S.C. §1352](#), which provides that none of the funds provided under an award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any Federal action concerning the award or renewal.

XXI. Non-supplanting Requirement

All recipients who receive awards made under programs that prohibit supplanting by law

must ensure that Federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-Federal sources. Where federal statutes for a particular program prohibits supplanting, applicants or recipients may be required to demonstrate and document that a reduction in non-Federal resources occurred for reasons other than the receipt of expected receipt of Federal funds.

XXII. Patents and Intellectual Property Rights

Unless otherwise provided by law, recipients are subject to the Bayh-Doole Act, Pub. L. No. 96-517, as amended, and codified in 35 U.S.C. § 200 et seq. All recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from financial assistance awards are in 37 C.F.R. Part 401 and the standard patent rights clause in 37 C.F.R. § 401.14.

XXIII. Procurement of Recovered Materials

All recipients must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired by the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

XXIV. Contract Provisions for Non-federal Entity Contracts under Federal Awards

a. Contracts for more than the simplified acquisition threshold set at \$150,000.

All recipients who have contracts exceeding the acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by Civilian Agency Acquisition Council and the Defense Acquisition Regulation Council as authorized by 41 U.S.C. §1908, must address administrative, contractual, or legal remedies in instance where contractors violate or breach contract terms and provide for such sanctions and penalties as appropriate.

b. Contracts in excess of \$10,000.

All recipients that have contracts exceeding \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

XXV. SAFECOM

All recipients who receive awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

XXVI. Terrorist Financing E.O. 13224

All recipients must comply with [U.S. Executive Order 13224](#) and U.S. law that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of recipients to ensure compliance with the E.O. and laws.

XXVII. Title IX of the Education Amendments of 1972 (Equal Opportunity in Education Act)

All recipients must comply with the requirements of Title IX of the Education Amendments of 1972 ([20 U.S.C. § 1681 et seq.](#)), which provides that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving Federal financial assistance. Implementing regulations are codified at [6 C.F.R. Part 17](#) and [44 C.F.R. Part 19](#)

XXVIII. Trafficking Victims Protection Act of 2000

All recipients must comply with the requirements of the government-wide award term which implements Section 106(g) of the *Trafficking Victims Protection Act (TVPA) of 2000*, as amended ([22 U.S.C. § 7104](#)). This is implemented in accordance with OMB Interim Final Guidance, *Federal Register*, Volume 72, No. 218, November 13, 2007. Full text of the award term is located at [2 CFR § 175.15](#).

XXIX. Rehabilitation Act of 1973

All recipients must comply with the requirements of Section 504 of the *Rehabilitation Act of 1973*, [29 U.S.C. § 794](#), as amended, which provides that no otherwise qualified handicapped individual in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. These requirements pertain to the provision of benefits or services as well as to employment.

XXX. USA Patriot Act of 2001

All recipients must comply with requirements of the *Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (USA PATRIOT Act)*, which amends [18 U.S.C. §§ 175-175c](#). Among other things, the USA PATRIOT Act prescribes criminal penalties for possession of any biological agent, toxin, or delivery system of a type or in a quantity that is not reasonably justified by a prophylactic, protective, bona fide research, or other peaceful purpose.

XXXI. Use of DHS Seal, Logo and Flags

All recipients must obtain DHS's approval prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

XXXII. Whistleblower Protection Act

All recipients must comply with the statutory requirements for whistleblower protections (if applicable) at [10 U.S.C. § 2409](#), [41 U.S.C. § 4712](#), and [10 U.S.C. § 2324](#), [41 U.S.C. §§ 4304](#) and [4310](#).

XXXIII. DHS Specific Acknowledgements and Assurances

All recipients must acknowledge and agree and require any sub-recipients, contractors, successors, transferees, and assignees acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.

1. Recipients must cooperate with any compliance review or complaint investigation conducted by DHS.
2. Recipients must give DHS access to and the right to examine and copy records, accounts, and other documents and sources of information related to the grant and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance.
3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.
4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
5. If, during the past three years, the recipient has been accused of discrimination on the grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status, the recipient must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements to the DHS awarding office and the DHS Office of Civil Rights and Civil Liberties.
6. In the event any court or administrative agency makes a finding of discrimination on grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status against the recipient, or the recipient settles a case or matter alleging such discrimination, recipients must forward a copy of the complaint and findings to the DHS Component and/or awarding office.

The United States has the right to seek judicial enforcement of these obligations.

XXXIV. System of Award Management and Universal Identifier Requirements

A. Requirement for System of Award Management

Unless exempted from this requirement under 2 CFR 25.110, you as the recipient must maintain the currency of your information in the SAM until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more

frequently if required by changes in your information or another award term.

B. Requirement for unique entity identifier

If authorized to make subawards under this award, you:

1. Must notify potential subrecipients that no entity (see definition in paragraph C of this award term) may receive a subaward from you unless the entity has provided its unique entity identifier to you.
2. May not make a subaward to an entity unless the entity has provided its unique entity identifier to you.

C. Definitions

For purposes of this award term:

1. *System of Award Management (SAM)* means the Federal repository into which an entity must provide information required for the conduct of business as a recipient. Additional information about registration procedures may be found at the SAM Internet site (currently at <http://www.sam.gov>).

2. *Unique entity identifier* means the identifier required for SAM registration to uniquely identify business entities.

3. *Entity*, as it is used in this award term, means all of the following, as defined at 2 CFR part 25, subpart C:

- a. A Governmental organization, which is a State, local government, or Indian Tribe;
- b. A foreign public entity;
- c. A domestic or foreign nonprofit organization;
- d. A domestic or foreign for-profit organization; and
- e. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.

4. *Subaward*:

- a. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
- b. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see 2 CFR 200.330).
- c. A subaward may be provided through any legal agreement, including an agreement that you consider a contract.

5. *Subrecipient* means an entity that:

- a. Receives a subaward from you under this award; and
- b. Is accountable to you for the use of the Federal funds provided by the subaward.

XXXV. Animal Welfare Act of 1966

All recipients of financial assistance will comply with the requirements of the Animal Welfare Act, as amended (7 U.S.C. §2131 et seq.), which requires that minimum standards of care and treatment be provided for vertebrate animals bred for commercial sale, used in research, transported commercially, or exhibited to the public. Recipients must establish appropriate policies and procedures for the humane care and use of animals based on the Guide for the Care and Use of Laboratory Animals and comply with the Public Health Service Policy and Government Principles Regarding the Care and Use of Animals.

XXXVI. Protection of Human Subjects

All recipients of financial assistance will comply with the requirements of the Federal regulations at 45 CFR Part 46, which requires that recipients comply with applicable provisions/law for the protection of human subjects for purposes of research. Recipients must also comply with the requirements in DHS Management Directive 026-04, Protection of Human Subjects, prior to implementing any work with human subjects. For purposes of 45 CFR Part 46, research means a systematic investigation, including research, development, testing, and evaluation, designed to develop or contribute to general knowledge. Activities that meet this definition constitute research for purposes of this policy, whether or not they are conducted or supported under a program that is considered research for other purposes. The regulations specify additional protections for research involving human fetuses, pregnant women, and neonates (Subpart B); prisoners (Subpart C); and children (Subpart D). The use of autopsy materials is governed by applicable State and local law and is not directly regulated by 45 CFR Part 46.

XXXVII. Incorporation by Reference of Notice of Funding Opportunity

The Notice of Funding Opportunity for this program is hereby incorporated into your award agreement by reference. By accepting this award, the recipient agrees that all allocations and use of funds under this grant will be in accordance with the requirements contained in the Notice of Funding Opportunity.

XXXVIII. Acceptance of Post Award Changes

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. If you have questions about these procedures, please contact the AFG Help Desk at 1-866-274-0960, or send an email to firegrants@dhs.gov.

XXXIX. Prior Approval for Modification of Approved Budget

Before making any change to the DHS/FEMA approved budget for this

award, you must request prior written approval from DHS/FEMA where required by 2 C.F.R. § 200.308. For awards with an approved budget greater than \$150,000, you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from DHS/FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget DHS/FEMA last approved. You must report any deviations from your DHS/FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

XL. Disposition of Equipment Acquired Under the Federal Award

When original or replacement equipment acquired under this award by the recipient or its sub-recipients is no longer needed for the original project or program or for other activities currently or previously supported by DHS/FEMA, you must request instructions from DHS/FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. § 200.313.

XLI. Environmental Planning and Historic Preservation Screening

AFG funded activities (Modification to Facility or Equipment) that may require an EHP review, involving the installation or requiring renovations to facilities, including but not limited to air compressor/fill station/cascade system (Fixed) for filling SCBA, air improvement systems, alarm systems, antennas, gear dryer, generators (fixed), permanently mounted signs, renovations to facilities, sprinklers, vehicle exhaust systems (fixed) or washer/extractors are subject to FEMA's Environmental Planning and Historic Preservation (EHP) review process.

FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by FEMA grant funds, through its EHP Review process, as mandated by the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and, any other applicable laws and Executive Orders.

To access the FEMA's Environmental and Historic Preservation (EHP) screening form and instructions go to our Department of Homeland Security/Federal Emergency Management Agency- website at:
<https://www.fema.gov/library/viewRecord.do?id=6906>

In order to initiate EHP review of your project(s), you must complete all relevant sections of this form and submit it to the Grant Programs Directorate (GPD) along with all other pertinent project information. Failure to provide requisite information could result in delays in the release of grant funds.

