

Groveland City Council  
City Manager's Report  
March 21, 2016

**Pending Action Items:**

- Status Report - Regarding the Green Valley West Drainage Issue, as requested by the CRA Board the city has been working with McCoy & Associates to solicit survey quotes in order to present the CRA with a drainage project that resolves the drainage issues. We have two quotes that will be presented to the CRA: 1) A quote by Allen and Company shown in **attachment 1** for \$12,000; and, 2) A quote by Blackburn Surveying shown in **attachment 2** for \$6,200; these proposals will be presented to the CRA at the next meeting for authority to move forward with releasing grant funds for survey services.
- Please see "**Attachment 3**" for the project timeline for the Groveland 4th of July Celebration.
- City Council directed staff to look into a debunk rumors page, and we have found examples in Charlotte County FL, the City of Glendale CA, and the City of Fountain Valley CA (Just to name a few examples). Please see "**Attachment 4**" for illustrated examples.

**Report from the Desk of the City Manager:**



- You are invited to witness the City of Groveland Fire Department Wash down Ceremony. The historic ceremony dates back to the days when fire wagons were pulled by horses. Unable to walk backwards, the horses were unhitched to allow firefighters to manually push the water pump /wagon inside the firehouse. Our Push In Ceremony is planned for Friday, April 1st at Station 95 (Cherry Lake) the program will start at 10:00 am. Please see "**Attachment 5**" for more information.
- The Budget vs. Actual report for the period ending 2/29/16 for all city departments. Please see "**Attachment 6**". Should you have any questions or concerns, Finance Director Gwen Walker is available to provide a detail report for any given line item should it be requested.
- Please see "**Attachment 7**" for proposals for sound solutions for the Puryear Building. Staff is currently in the process of accepting proposals regarding the sound system in the Puryear. Staff is also seeking budget strategies for funding these solutions in the current fiscal year. I expect to have options ready for the City Council's agenda item consideration next City Council cycle.

**Follow up / Reminder items:**

- Goal Setting Consultant - Just as a reminder there has been some minor changes to the goal setting schedule, as shown below:
  - April
  - April 5<sup>th</sup> 8am – 12pm with Management Team + ½ day to write up their information in order to present the next day to City Council
  - April 6<sup>th</sup> 1pm – 9pm with City Council (*open to the public*).

- FYI - Contact Information for the SR 50 Milling & Resurfacing Project (project to end this spring).  
Brittany Bonner (352) 427-4054 Brittany.Bonner@dot.state.fl.us
- Employee Kudos - To Ms. Trudy Lovejoy, our Conservation and Irrigation Inspector for a job well done.

**From:** Pagan, Kathleen [<mailto:KPagan@lakecountyfl.gov>]  
**Sent:** Friday, March 11, 2016 10:14 AM  
**To:** Trudy Lovejoy <[trudy.lovejoy@groveland-fl.gov](mailto:trudy.lovejoy@groveland-fl.gov)>  
**Cc:** Lisa Cortese <[lisa.cortese@groveland-fl.gov](mailto:lisa.cortese@groveland-fl.gov)>  
**Subject:** RE: Notices Received

Dear Ms Lovejoy,

*Thank you so much* for your valuable assistance! I am very grateful that you returned my call so promptly, offered such expert advice, and offered a timely solution until I can arrange for the irrigation repairs.

I am thankful that my city has such caring professionals, and I truly appreciate that you are going above and beyond to assist me with my troublesome water meter issues.

Thanks again for all your help. I am copying the Executive Assistant to City Manager on this email in the hopes that you are duly recognized for your dedication to our city and citizens.

Kathy Pagan  
526 Lake Sumner Drive  
Groveland

**From:** Pagan, Kathleen  
**Sent:** Friday, March 11, 2016 8:31 AM  
**To:** 'trudy.lovejoy@groveland-fl.gov'  
**Subject:** Notices Received

Good morning Ms. Lovejoy,

Thank you very much for the notices I received yesterday. I am very sorry about the irrigation problems, the times were supposed to be set for the evening.

I also noticed that one of my sprinkler heads is streaming water even though I had turned the programming device off and also turned every zone to the off position. I really don't know what to do or how to do it!

Thank you so much for offering to help with the timer – it has always been a challenge. I will call an irrigation specialist now and I will try to reach you by phone as well.

I'm very sorry for violating the rules, it was not my intention.

My address is 526 Lake Sumner Drive, in the Westwood subdivision. My cell is [REDACTED] if you need to reach me for anything.

Thanks again,

Kathy

Kathy Pagan, Program Analyst  
Economic Development and Tourism  
315 West Main Street, Suite 520  
Tavares, FL 32778  
Direct line: 352 343 9642  
Main Office: 352 742 3918  
government web site: [www.lakecountyfl.gov](http://www.lakecountyfl.gov)

#### **Events:**

- April marks Water Conservation Month. Please see the City web site for more information.

**Attachment 1**



March 4, 2016

McCoy & Associates  
Attn.: Rick McCoy  
732 4<sup>th</sup> Street  
Clermont, FL 34711

**RE: Green Valley West Drainage Easement Topo – REVISED Letter of Agreement – Exhibit B (20160096)**

Dear Mr. McCoy:

We appreciate your consideration of ALLEN & COMPANY, INC. to provide professional land surveying services for the above referenced project. These services will include items listed on Exhibit "B" to be billed Lump Sum as shown on Exhibit "B", attached, plus out-of-pocket expenses incurred on the clients behalf. Also, included in this contract are the attached "Standard Provisions of Agreement for Professional Services".

The survey will be prepared in accordance with the minimum technical standards for surveys as set forth in Chapter 5J-17 Florida Administrative Code, pursuant to Section 472.02, Florida Statutes.

The following additional provisions are included in this contract:

1. The terms of this agreement shall be valid for client acceptance for a period of sixty (60) days from the date of execution by Allen & Company, Inc. after which time this contract offer becomes null and void if not accepted formally (evidenced by receipt of an executed copy of this document).
2. This agreement may be terminated by either party within fifteen (15) days written notice. In the event of termination, Allen & Company, Inc. shall be compensated to the date of termination, including direct expenses then due.

3. All rates and fees quoted in this document shall be effective for a period of twelve (12) months, after which time they may be renegotiated with the client.
4. All original documents shall be retained by Allen & Company, Inc. and will remain their property. This information is proprietary and will not be shared with others without prior written consent. The client will be provided with reproducible copies of all original documents upon request, and at client expense.
5. The client will pay invoices upon receipt and understands interest charges of 1.5% per month will be applied to any unpaid balance. Allen & Company, Inc. may elect to stop work until payment is received. If work is stopped for thirty (30) days or more, Allen & Company, Inc. may be compensated for start-up costs when work resumes.
6. Upon client request, we will contract and/or coordinate with applicable transportation, environmental, geotechnical, and engineering consultants, and will rely upon their work; however, Allen & Company, Inc. assumes no liability for the accuracy of their work.

Thank you for this opportunity and we look forward to working with you on this exciting new project. Please sign, date and return a copy of this agreement as your authorization to proceed with these professional services. Should you have any questions, please do not hesitate to call.

Sincerely,

ALLEN & COMPANY, INC.

  
Gerald M. Johnston, P.S.M.  
Director of Surveying & Mapping

BY \_\_\_\_\_

DATE: \_\_\_\_\_

**EXHIBIT B**

**Green Valley West Drainage Easement Topo**

**Project Understanding:**

Perform topographic survey to facilitate site drainage analysis and design to resolve drainage problems

**Service Specifics:**

Perform topographic survey along rear lot lines for lots highlighted in attached aerial. Ground shots will be taken along the rear lot lines at intersections of side lot lines, grade breaks, approximately 20' up the property side line and other features. All permanent improvements falling within 10' of the rear property line including but not limited to fences, retaining walls and pool decks will be located. Also visible evidence of underground utilities and trees 12" and larger will be located.

**Service Total.....\$12,000.00**

\*The Green Valley West HOA will notify all residence 14 days in advance of our commencing work. Also a notification will be sent 48 hours in advance of commencing work.

\*\*Daily work schedule will be from 7:30am to 4:30pm.

\*\*\*A detailed designation and location of buried underground installations on and adjacent to the work area is not included in this fee. However, it's recommended such be performed prior to commencement of engineering. A fee for this will be provided at the client's request.

\*\*\*\*A detailed survey of offsite right of ways for access and utility installation is not included in this fee.



## STANDARD PROVISIONS OF AGREEMENT FOR PROFESSIONAL SERVICES

The Client and Surveyor agree that the following Provisions shall be a part of their agreement:

1. Neither the Client nor Surveyor shall assign its interest in this agreement without the written consent of the other.
2. All agreements on Surveyor's part are contingent upon, and Surveyor shall not be responsible for damages or be in default or be deemed to be in default by reason of: delays in performance by reason of strikes, lock-outs, accidents, acts of God and other delays unavoidable or beyond Surveyor's reasonable control, or due to shortages or unavailability of labor at established area wage rate or delays caused by failure of Client or Client's agents to furnish information or to approve or disapprove Surveyor's work promptly, or due to late or slow, or faulty performance by Client, other contractors or governmental agencies, the performance of whose work is precedent to or concurrent with the performance of Surveyor's work, in the case of the happening of any such cause of delay, the time of completion shall be extended accordingly.
3. In the event that any changes are made in the plans and specifications by the Client or persons other than Surveyor which affect Surveyor's work, any and all liability arising out of such changes is waived as against Surveyor and the Client assumes full responsibility for such changes unless Client has given Surveyor prior notice and has received from Surveyor written consent for such changes.
4. Surveyor is not responsible, and liability is waived by client as against Surveyor, for use by Client or any other person of any plans or drawings not signed by Surveyor.
5. All tracings, survey notes, and other original documents are instruments of service and shall be the property of Surveyor, except where by law or precedent these documents become public property.
6. Surveyor's liability to the Client for injury or damage to persons or property arising out of work performed for the Client and for which legal liability may be found to rest upon Surveyor, other than for professional errors and omissions, will be limited to Surveyor's general liability insurance coverage. For any damage on account of any error, omission or other professional negligence, Surveyor's liability will be limited to a sum not-to-exceed Surveyor's fee.
7. Invoice will be paid upon the closing of transaction. If closing does not occur, Surveyor will be notified and Client will pay any outstanding invoices within 30 days following receipt of invoice.
8. Interest 1-1/2% per month (but not exceeding the maximum rate allowable by law) will be payable on any amounts not paid within 30 days of the billing date, payment thereafter to be applied first to accrued interest and then to the principal unpaid amount. Any attorney's fees or other costs incurred in collecting any delinquent amount shall be paid by the Client.
9. The Client shall pay the costs of checking inspection fees, zoning and annexation application fees, assessment fees, soils Surveying fees, soils testing fees, aerial topography fees, and all other fees, permits, bond premiums, title company charges, blueprints and reproductions, and all other charges not specifically covered by the terms of this agreement.
10. In the event all or any portion of the work prepared or partially prepared by Surveyor is suspended, abandoned, or terminated, the Client shall pay Surveyor for the work performed on an hourly basis, not to exceed any maximum contract amount specified herein.

\_\_\_\_\_ (Initials)

16 E Plant Street ■ Winter Garden, Florida 34787 ■ 407/654/5355 ■ FAX 407/654/5356

## STANDARD PROVISIONS OF AGREEMENT FOR PROFESSIONAL SERVICES

11. Any Opinion of the Construction Cost prepared by Surveyor represents his Judgment as a design professional and is supplied for the general guidance of the Client. Since Surveyor has no control over the cost of labor and material, or over competitive bidding or market conditions, Surveyor does not guarantee the accuracy of such opinions as compared to contractor bids or actual cost to the Client.
12. The Client agrees that in accordance with generally accepted construction practices, the construction contractor will be required to assume sole and complete responsibility for Job site conditions during the course of construction of the project, including safety of all persons and property and that this requirement shall be made to apply continuously and not be limited to normal working hours.
13. In the performance of its professional services, Surveyor will use that degree of care and skill ordinarily exercised under similar conditions in similar localities and no other warranties express or implied are made or intended in any of Surveyor's proposals, contracts or reports. The Client agrees to defend, indemnify and hold harmless from any and all liability, real or alleged, in connection with the performance of work on this project, excepting liability proximately arising from the sole negligence of Surveyor.
14. In the event the Client fails to pay Surveyor within sixty (60) days after invoices are rendered, then Client agrees that Surveyor shall have the right to consider said default a total breach of this agreement and the duties of Surveyor under this agreement terminated upon five (5) days written notice. This agreement may be terminated by either Client or Surveyor upon thirty (30) days written notice. In the event of substantial failure of the other party to perform in accordance with the terms of this agreement, Client expressly agrees to hold Surveyor harmless from any liability arising out of Surveyor's termination of its services hereunder due to Client's failure to perform and/or pay in accordance with the provisions of this agreement. In the event of termination of this agreement, Client shall then promptly pay Surveyor for all of the fees, charges and services performed by Surveyor in accordance with the compensation arrangements under this agreement or on an agreed hourly basis.
15. The Client agrees not to solicit or be solicited by any employee, former employee or sub-consultant of Allen & Company, Inc. for employment for this project or any other Client's project for one year after completion and/or termination of Allen & Company services without written consent. In event Client fails to adhere by said agreement, then Client will be billed for one year at the employee's billable rate.
16. Should litigation be necessary to enforce any term or provision of this agreement, or to collect any portion of the amount payable under this agreement, then all litigation and collection expenses, witness fees and court costs, and attorney's fees shall be paid to the prevailing party.
17. Should any provision herein be found or deemed to be invalid, this agreement shall be construed as not containing such provisions and all other provisions which are otherwise lawful shall remain in full force and effect, and to this end the provisions of this agreement are declared to be severable.
18. Services provided within this agreement are for the exclusive use of the Client.
19. There are no understandings or agreements except as herein expressly stated.
20. All "Standard Hourly Rates" will be maintained for 60 days from the date the contract is signed.

\_\_\_\_\_ (Initials)

## Re: Green Valley West - Request for Proposal - Drainage Easements

**Rick McCoy** [rmccoype@att.net]

Sent: Wed 3/16/2016 9:45 AM  
To: pmk4423@aol.com  
Cc: Teresa Studdard; Lisa Cortese; Redmond Jones; Dina Sweatt; Anita Geraci; James Huish; David Littiken; Ryan Berger; mikelbruno@aol.com

On Wednesday, March 16, 2016 6:42 AM, "[pmk4423@aol.com](mailto:pmk4423@aol.com)" <[pmk4423@aol.com](mailto:pmk4423@aol.com)> wrote:

Morning **Rick**

Been meaning to get back with you on this one. The cost of providing the requested topo would be a not to exceed price of \$6,200.00.

Thanks  
Pat

-----Original Message-----

From: **Rick McCoy** <[rmccoype@att.net](mailto:rmccoype@att.net)>  
To: pmk4423 <[pmk4423@aol.com](mailto:pmk4423@aol.com)>  
Sent: Tue, Mar 15, 2016 4:16 pm  
Subject: Re: Green Valley West - Request for Proposal - Drainage Easements

Hi Pat,

Any proposal yet for this one?

Thanks,  
**Rick**

**McCoy & Associates**  
732 4th Street  
Clermont, Florida 34711

### Scope of Work / Project Description

Pat,

Green Valley West is having drainage issues in the rear yards because they didn't grade the rear yard swale in accordance with the engineer's design. And then they built swimming pools, patios and fences and planted trees in the drainage easement. They want me to design a solution, but I don't know what's in the drainage easement that needs to be relocated. That's where you come in. I need a topo down the two (2) rear lot drainage easements between the three internal streets. There are some issues on the eastern rear yard swale adjacent to the golf course and on the western side adjacent to the Publix too, but we probably won't have to survey those easements. You can provide a proposal for surveying them too, but I doubt if they will spend the extra money for them.

What I really need is a proposal for surveying two (2) topo swaths each about 1,000' long down the back yards. The easement is 15' wide, (7.5' from each lot), and we should pick-up at least 10' on each side of the easement to understand the adjacent grades and slopes. This is only for the lots that back-up to each other.

Please contact me with any questions.

Thank you,  
**Rick**

**McCoy & Associates**  
732 4th Street  
Clermont, Florida 34711

(352) 394-5756 Office  
(352) 360-8753 Cell

### Attachment 3

#### Groveland 4<sup>th</sup> of July Celebration Timeline

Name of Event: Festival of Fun, Family, and Fireworks

Date of Event: July 4, 2016

Location of Event: Downtown Groveland, FL

#### Pre-event meeting with SRT Communications

- Planning Meeting, April 7
- Planning Meeting, May 5
- Planning Meeting, June 2
- Walkthrough, June 30

#### Planning milestones

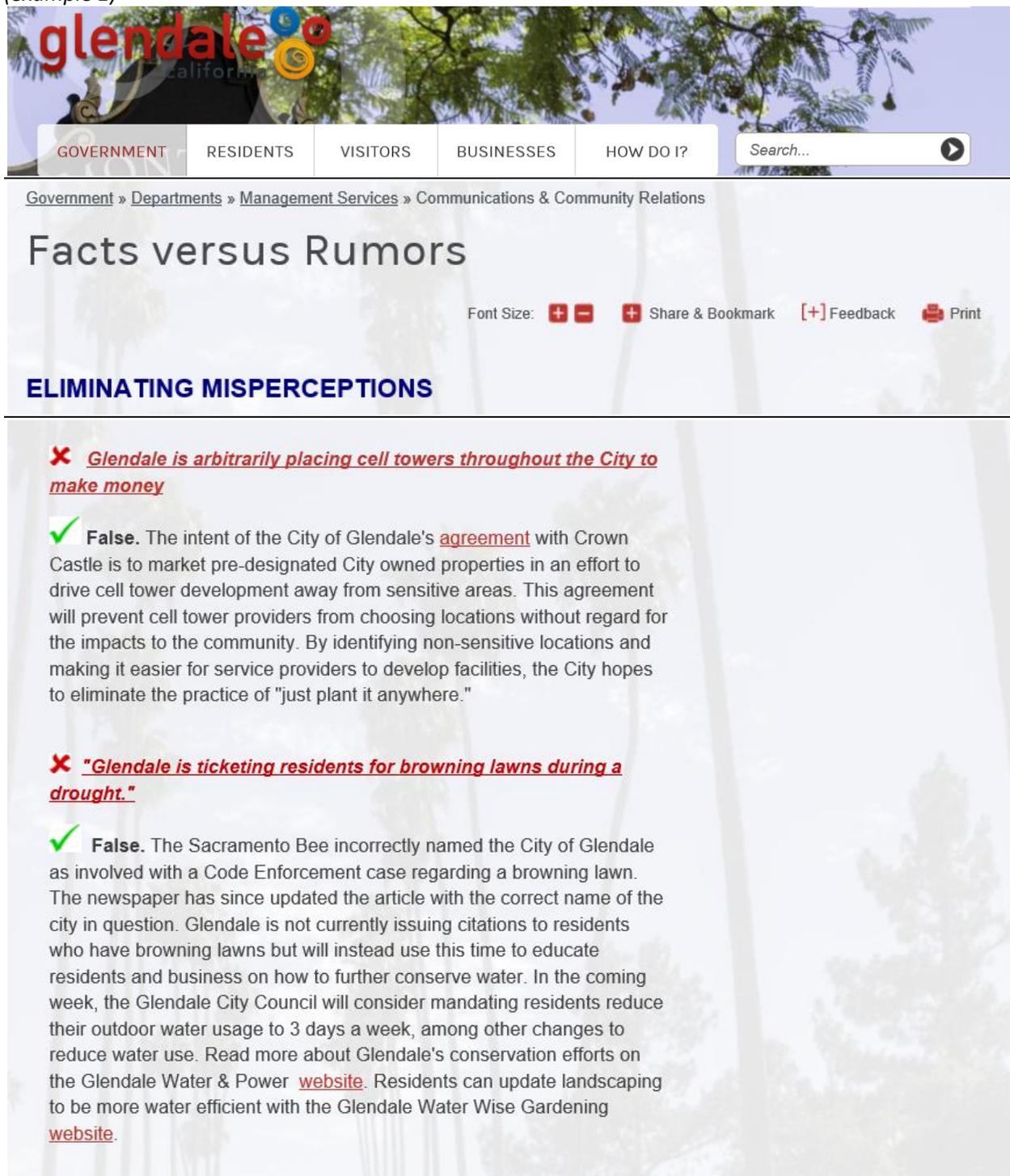
- Major Planning Milestones
  - 19 Jan – Request direction for event from Council
  - 1 Feb – 4<sup>th</sup> of July Workshop
  - 17 Feb – 4<sup>th</sup> of July Workshop
  - 1 Mar – Submit initial timeline to City Manager
  - 7 Mar – Present contract to Council
  - 7 Mar – Have contract signed
  - 7 Mar – Initial payment of \$9,995 at signing
  - 24 Mar – Planning meeting with SRT & key City staff
  - 4 Apr – Provide initial event overview to Council
  - 28 Apr – Planning meeting with SRT & key staff
  - 6 May – Second payment of \$4,997.50 due
  - 11 May – Provide update to City Manager
  - 26 May – Planning meeting with SRT & key City staff
  - 1 June – Provide update to City Manager
  - 9 June - Planning meeting with SRT & key staff
  - 20 June – Provide update to Council (if needed)
  - 30 June – Walkthrough with SRT and key City Staff
  - 1 July – City staff will complete any outstanding work identified on 30 June
  - 4 July – Event

#### Post Event Meeting with Event Professional

- July 7
  - 7 July – Debriefing meeting
  - 7 July - Final payment of \$4,997.50 due

## Attachment 4

(example 1)



glendale  
California

GOVERNMENT RESIDENTS VISITORS BUSINESSES HOW DO I? Search...

Government » Departments » Management Services » Communications & Community Relations

# Facts versus Rumors

Font Size: + - + Share & Bookmark [+ Feedback Print

## ELIMINATING MISPERCEPTIONS

**X** *Glendale is arbitrarily placing cell towers throughout the City to make money*

**✓** **False.** The intent of the City of Glendale's [agreement](#) with Crown Castle is to market pre-designated City owned properties in an effort to drive cell tower development away from sensitive areas. This agreement will prevent cell tower providers from choosing locations without regard for the impacts to the community. By identifying non-sensitive locations and making it easier for service providers to develop facilities, the City hopes to eliminate the practice of "just plant it anywhere."

**X** *"Glendale is ticketing residents for browning lawns during a drought."*

**✓** **False.** The Sacramento Bee incorrectly named the City of Glendale as involved with a Code Enforcement case regarding a browning lawn. The newspaper has since updated the article with the correct name of the city in question. Glendale is not currently issuing citations to residents who have browning lawns but will instead use this time to educate residents and business on how to further conserve water. In the coming week, the Glendale City Council will consider mandating residents reduce their outdoor water usage to 3 days a week, among other changes to reduce water use. Read more about Glendale's conservation efforts on the Glendale Water & Power [website](#). Residents can update landscaping to be more water efficient with the Glendale Water Wise Gardening [website](#).

(example 2)

The screenshot shows the City of Fountain Valley website. The header includes the city logo, name, and a search bar. A navigation bar contains links for Government, Services, Business, Community, and How Do I... A left sidebar menu lists various services like Alert Orange County, Be a Sponsor, Community Calendar, News & Announcements, Rumors Page, Sign up for Notifications, and Watch FV Television. The main content area displays a breadcrumb trail: Home > Community > Media & News > Rumors Page. The article title is 'For the Record'. The text states: 'This page contains the City's official information and response to rumors in the community, particularly on social media.' It then addresses a rumor: 'Rumor: Every business in town is required to have a conditional use permit in order to operate.' A fact follows: 'Fact: Not every business in Fountain Valley is required to have a conditional use permit. For example, a retail business does not need a conditional use permit to operate in a commercial center. A retail business that would like to operate in an industrial building would need a conditional use permit though. Another example of a business that needs a conditional use permit to operate would be a restaurant that wants to open in a former bank building. Conditional use permits are generally necessary when a business is not consistent with the city's zoning. The conditional use permit allows Planning Division staff the opportunity to analyze the business and help find ways to minimize any impacts (noise, parking, outdoor lighting, etc.) it would have on surrounding properties.' Another rumor is mentioned: 'Rumor: An article in the Orange County Register that appeared in the Dec. 18 Local section, included the headline, "Fountain Valley delays vote on LED billboard."' The fact provided is: 'Fact: The city did not delay the vote. The sign applicant, Clear Channel Outdoor, notified the city that it was pulling the issue off the City Council agenda.'

This screenshot shows a different view of the website, focusing on the sidebar and the article content. The sidebar menu includes 'Notifications', 'Watch FV Television', 'Online Bill Pay', 'Employment Opportunities', 'Let Us Know...', and 'Business and Resource Directory'. The article content continues from the previous screenshot, addressing the rumor about the LED billboard: 'Rumor: An article in the Orange County Register that appeared in the Dec. 18 Local section, included the headline, "Fountain Valley delays vote on LED billboard."' The fact provided is: 'Fact: The city did not delay the vote. The sign applicant, Clear Channel Outdoor, notified the city that it was pulling the issue off the City Council agenda.' Another rumor is mentioned: 'Rumor: In the same article, it is stated: "In October, then-mayor Nagel announced that he would cast a no vote due to concerns that the billboard could jeopardize the nearby Crossings development the city hopes to build."' The fact provided is: 'Fact: The city is not developing or building anything.' The text then explains the 'Crossings' area: 'The "Crossings" is the nickname given to the aging industrial area at the south end of town (around Fry's, Mike Thompson and the former Staples). The city wants to help encourage the landowners in this 155-acre industrial area to someday think about using their properties for other purposes, such as retail, restaurants, the arts, offices and housing. But the area is not currently zoned for all that, so the city is looking at the entire industrial park and is suggesting adding zoning categories (shopping, retail, etc.), and then setting some specific guidelines in place to regulate building heights and setbacks. That way, if a current or future landowner would like to build, say, an office building, the landowner would have both the permission and guidelines already in place to do so. The end result: The land becomes more valuable for resale because it's now more usable, and there will be specific guidelines already in place so any future development is done in an orderly manner.'

**Rumor**

Existing Businesses will be pushed out of the proposed Fountain Valley Crossings Specific Plan area if the new zoning is adopted.

**Fact:** Existing Businesses in the proposed Fountain Valley Crossings Specific Plan area will be allowed to operate in the Specific Plan Area for as long as they, and their landlord, wish.

**Rumor**

The proposed Fountain Valley Crossings Specific Plan is being pushed on the city by a San Francisco developer and the Southern California Association of Governments (SCAG).

**Fact:** The City initiated the proposed Fountain Valley Crossings Specific Plan Project to create a new vision, new standards for development and allowed land uses for the future of the Specific Plan Area. To create the new zoning document, the City issued a request for proposals to 10 professional land use planning consultants. Three planning consultants formed teams with environmental, traffic and economist-specialized consultants and submitted proposals to the city. After a thorough review of the proposals submitted and interviews with the teams, the San Francisco-based firm of Freedman Tung and Sasaki (FTS) was selected to help the City to create the proposed Specific Plan. In order to save the City money toward the cost of creating the proposed Specific Plan the City applied for, and obtained, a \$200,000 grant from SCAG. For more information about the Fountain Valley Crossings Specific Plan project, please visit this [LINK](#).



## Groveland Fire Department

450 West Orange Street  
Groveland, FL. 34736  
(352) 429-1209 Phone  
(352) 429-0059 Fax

**Willie Morgan, Fire Chief**



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## *For Immediate Release*

March 18,2016

PRESS RELEASE #PR03182016

### **New Fire Engine 95 Dedication Ceremony**

**(GROVELAND, Fla.)** Groveland Fire Department would like to invite the community to join us in dedicating the newest City of Groveland fire engine, with a special dedication ceremony at 10 a.m. on April 1<sup>st</sup>, 2016 at Fire Station 95, located at 450 West Orange Street in downtown Groveland. This ceremony will give residents an opportunity to participate with the firefighters in preparing the new Fire Engine for service, by washing it down and pushing it into the station.

The dedication ceremony is a traditional event in the fire service known as a “Wash down”, that dates back to the era when fire pumpers were horse-driven and powered by hand. Following a fire, the horses would be separated from the pumper and both the horses and pumper would be washed by the firefighters. The pumper would then be pushed back into the station ready for the next call. The horses could not properly back into the station with the pumper attached, so the firefighters disconnected the horses and pushed the pumper back inside the station.

We will be recreating this event signifying placing our new apparatus into service, ready to serve and protect the citizens and visitors of Groveland



## Groveland Fire Department

450 West Orange Street  
Groveland, FL. 34736  
(352) 429-1209 Phone  
(352) 429-0059 Fax

**Willie Morgan, Fire Chief**



March 18, 2016

**RE:** New E95 Dedication Ceremony

Groveland Fire Department would like to invite the community to join us in dedicating the newest City of Groveland fire engine, with a special dedication ceremony at 10 a.m. on April 1<sup>st</sup>, 2016 at Fire Station 95 located at 450 West Orange Street in downtown Groveland. This ceremony will give residents an opportunity to participate with the firefighters in preparing the new Fire Engine for service, by washing it down and pushing it into the station.

The dedication ceremony is a traditional event in the fire service known as a "Wash down", that dates back to the era when fire pumpers were horse-driven and powered by hand. Following a fire, the horses would be separated from the pumper and both the horses and pumper would be washed by the firefighters. The pumper would then be pushed back into the station ready for the next call. The horses could not properly back into the station with the pumper attached, so the firefighters disconnected the horses and pushed the pumper back inside the station.

We will be recreating this event signifying placing our new apparatus into service. First, we will transfer the water from the old Engine 95 to the New Engine 95. This is the act of transferring the old to the new. It is important not to forget the past, the water from old Engine 95 was ready to protect the life and property of the citizens and visitors of the City of Groveland, and now we are moving it to the new Engine 95. Secondly, we will "wash down" and dry the new Engine 95. Then we will "push" it back into the station, ready to serve and protect the citizens and visitors of Groveland.

The new Engine 95 is a 2015 Rosenbauer Commander custom built for our department. This new engine will enhance our capabilities with a more efficient and technology advanced Engine for our firefighters. One of the new features on this new engine is the capability of "pump and roll". Unlike on our other engines, when the engine was in the pump mode, pumping water, you could not move the engine without disengaging the pump and rolling up the hose. With our new engine, we have the capability of pumping and moving the engine if needed, without disengaging the pump, or rolling up the hose.

Old Engine 95 is a 2003 American La France Metropolitan Pumper. She was put into service on February 26, 2004 just a little over 12 years ago. During that time, she has traveled over 102,000 miles and responded to over 12,000 calls. Old Engine 95 has served us well, and will continue to do so as a reserve engine.

cc: file

**Please come out and join the Groveland Firefighters in dedicating their new Fire Engine with a “Wash down” ceremony.**

**OLD E95**



**NEW E95**



Friday April 1, 2016 @ 10:00 am  
Fire Station 95, located at  
450 W. Orange Street  
(across the street from McDonald's)

**Attachment 6**

**CITY OF GROVELAND  
Bank Reconciliation  
MASTER ACCOUNT**

February - Unaudited

Closing Date: 2/28/2016

RESTRICTED FUND BALANCE	G/L Account #	Master Account Amount	Centersate Bank Amount	Florida Safe	SBA (A) Amount	SBA (B) Amount	Grand Total
Building Department Revenue	1-101100	745,777.24					745,777.24
Infrastructure Sinking Fund	1-101201	1,275,063.06					1,275,063.06
LLE Trust Fund	1-101301	26,247.08					26,247.08
P.A.T. Fund	1-101302	27,092.68					27,092.68
<b>COMMITTED FUND BALANCE</b>							
General Fund Sinking Fund	1-101105	367,171.93	1,000,000.00		217,628.07		1,585,000.00
Parking Trust Fund Cash Account	1-101501	20,077.96					20,077.96
Administrative Facilities Impact Fee Acct.	1-101901	154,990.37					154,990.37
Fire Impact Fee Account	1-101902	365,946.32					365,946.32
Recreation Services Impact Fee Account	1-101903	649,145.07		1,000,000.00			1,649,145.07
Police Impact Fee Account	1-101904	514,475.35					514,475.35
<b>UNASSIGNED FUND BALANCE</b>							
General Fund Master Account	1-101000	1,617,828.36			2,589.25	18,310.44	1,638,728.05
CRA Fund (RESTRICTED)	10-101000	480,116.32					480,116.32
<b>RESTRICTED - Enterprise Fund</b>							
Enterprise Fund Sinking Fund	40-101410	513,700.00					513,700.00
Water Impact Fees	40-101601	1,853,944.59		1,500,000.00			3,353,944.59
Sewer Impact Fees	40-101602	514,133.14					514,133.14
W&S Bond Reserve	40-101402	239,295.24	346,873.70				586,168.94
W&S Sinking Fund	40-101405	443,329.06					443,329.06
Water Sinking Fund (Alternative Water Supply)	40-101401	351,068.75					351,068.75
<b>UNRESTRICTED - Enterprise Fund</b>							
W&S Fund	40-101000	1,409,501.98	1,000,000.00				2,409,501.98
<b>TOTAL</b>		<b>11,568,904.50</b>	<b>2,346,873.70</b>		<b>220,417.32</b>	<b>18,310.44</b>	<b>16,654,505.96</b>

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CITY OF GROVELAND  
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1 GENERAL FUND  
11 MAYOR & COUNCIL

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
511000	Mayor & Council Administration							
511000	Mayor & Council Administration							
	110	Executive Salaries	3,825.00	19,507.50	45,900.00	45,900.00	26,392.50	43 %
	210	P.L.C.A. Contributions	292.60	1,492.29	3,512.00	3,512.00	2,019.71	42 %
	240	Workman's Comp Insurance	30.00	327.75	450.00	450.00	122.25	73 %
	340	Professional Services	0.00	700.00	700.00	700.00	0.00	100 %
	400	Travel/Per Diem	1,157.17	2,722.71	3,200.00	3,200.00	477.23	85 %
	410	Communication Service	69.28	451.90	1,080.00	1,080.00	628.10	42 %
	450	Insurance - Liability	1,425.00	5,700.00	5,700.00	5,700.00	0.00	100 %
	481	4th of July Event	578.96	6,591.27	31,900.00	31,900.00	25,308.73	21 %
	491	Discretionary Fund	5,860.00	12,870.98	7,500.00	7,500.00	-5,370.98	172 %
	493	Election Expenditures	0.00	0.00	7,500.00	7,500.00	7,500.00	0 %
	523	Operating Supplies - Miscellaneous	1,453.44	1,759.44	4,000.00	4,000.00	2,240.56	44 %
	524	Uniforms	170.88	301.10	875.00	875.00	573.90	34 %
	540	Subscriptions/Memberships	0.00	2,631.92	5,500.00	5,500.00	2,868.08	48 %
	541	Education	200.00	600.00	4,000.00	4,000.00	3,400.00	15 %
	542	Meetings	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
		<b>Account Total:</b>	<b>15,082.33</b>	<b>55,656.92</b>	<b>122,817.00</b>	<b>122,817.00</b>	<b>67,160.08</b>	<b>45 %</b>
		<b>Account Group Total:</b>	<b>15,082.33</b>	<b>55,656.92</b>	<b>122,817.00</b>	<b>122,817.00</b>	<b>67,160.08</b>	<b>45 %</b>
		<b>Organization Total:</b>	<b>15,082.33</b>	<b>55,656.92</b>	<b>122,817.00</b>	<b>122,817.00</b>	<b>67,160.08</b>	<b>45 %</b>

1 GENERAL FUND  
12 City Administration

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
512000	City Administration							
512000	City Administration							
	110	Executive Salaries	6,119.01	37,946.80	72,000.00	72,000.00	34,053.20	53 %
	120	Regular Salaries	1,501.50	7,776.80	18,900.00	18,900.00	11,123.20	41 %
	140	Overtime	535.89	1,994.52	4,000.00	4,000.00	2,005.48	50 %
	210	P.I.C.A. Contributions	595.60	3,508.98	7,300.00	7,300.00	3,791.02	48 %
	220	Retirement Fund Contributions	427.95	2,507.91	6,700.00	6,700.00	4,192.09	37 %
	225	Employee Assistance Program	29.79	77.16	90.00	90.00	12.84	86 %
	230	Health Insurance Contributions	575.03	2,838.07	6,100.00	6,100.00	3,261.93	47 %
	231	Dental Insurance Contributions	37.02	182.66	400.00	400.00	217.34	46 %
	232	Life Insurance Contributions	7.71	38.20	100.00	100.00	61.80	38 %
	234	Vision Insurance Contributions	5.92	29.17	100.00	100.00	70.83	29 %
	240	Workman's Comp Insurance	0.00	205.00	250.00	250.00	45.00	82 %
	320	Auditing	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	340	Professional Services	10.00	11,315.92	41,300.00	41,300.00	29,980.08	27 %
	400	Travel/Per Diem	394.64	1,764.15	12,000.00	12,000.00	10,235.85	15 %
	410	Communication Service	191.86	2,248.61	4,000.00	4,000.00	1,751.39	56 %
	420	Shipping/Postage	0.00	6.96	1,200.00	1,200.00	1,193.04	1 %
	450	Insurance - Liability	650.00	2,600.00	2,600.00	2,600.00	0.00	100 %
	463	Repairs & Maint. - Equipment	0.00	75.00	1,500.00	1,500.00	1,425.00	5 %
	465	Repairs & Maint. - Vehicles	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	466	Maintenance Contracts	0.00	0.00	1,275.00	1,275.00	1,275.00	0 %
	470	Printing & Binding	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	491	Discretionary Fund	160.00	1,360.53	5,000.00	5,000.00	3,639.47	27 %
	499	Contingency	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	510	Office Supplies	134.13	504.99	3,000.00	3,000.00	2,495.01	17 %
	521	Gasoline	112.00	496.12	2,500.00	2,500.00	2,003.88	20 %
	522	Small Tools & Equipment	0.00	0.00	500.00	500.00	500.00	0 %
	523	Operating Supplies - Miscellaneous	148.49	1,402.12	4,500.00	4,500.00	3,097.88	31 %
	524	Uniforms	0.00	0.00	300.00	300.00	300.00	0 %
	540	Subscriptions/Memberships	40.00	1,763.29	4,500.00	4,500.00	2,736.71	39 %
	541	Education	0.00	2,900.00	8,500.00	8,500.00	5,600.00	34 %
	542	Meetings	0.00	1,074.74	3,000.00	3,000.00	1,925.26	36 %
	630	Other Improvements	0.00	0.00	600.00	600.00	600.00	0 %
	635	Capital - Rental/Leases	50.00	250.00	0.00	0.00	-250.00	*** %
	640	Machinery & Equipment	0.00	0.00	15,000.00	15,000.00	15,000.00	0 %
		<b>Account Total:</b>	<b>11,726.54</b>	<b>84,867.70</b>	<b>232,221.00</b>	<b>232,221.00</b>	<b>147,353.30</b>	<b>37 %</b>
		<b>Account Group Total:</b>	<b>11,726.54</b>	<b>84,867.70</b>	<b>232,221.00</b>	<b>232,221.00</b>	<b>147,353.30</b>	<b>37 %</b>
		<b>Organization Total:</b>	<b>11,726.54</b>	<b>84,867.70</b>	<b>232,221.00</b>	<b>232,221.00</b>	<b>147,353.30</b>	<b>37 %</b>

1 GENERAL FUND  
13 FINANCE DIRECTOR

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
513000	Finance Director Administration							
513000	Finance Director Administration							
	110	Executive Salaries	4,481.34	25,962.16	59,400.00	59,400.00	33,437.84	44 %
	120	Regular Salaries	4,806.81	22,845.93	61,200.00	61,200.00	38,354.07	37 %
	140	Overtime	814.30	3,197.44	5,000.00	5,000.00	1,802.56	64 %
	210	F.I.C.A. Contributions	766.84	3,948.32	9,300.00	9,300.00	5,351.68	42 %
	220	Retirement Fund Contributions	541.63	2,988.91	7,700.00	7,700.00	4,711.09	39 %
	225	Employee Assistance Program	49.65	117.49	150.00	150.00	32.51	76 %
	230	Health Insurance Contributions	742.10	3,126.05	5,000.00	5,000.00	5,873.95	35 %
	231	Dental Insurance Contributions	47.73	201.16	600.00	600.00	398.84	34 %
	232	Life Insurance Contributions	11.82	50.99	150.00	150.00	99.01	34 %
	234	Vision Insurance Contributions	7.65	32.13	100.00	100.00	67.87	32 %
	240	Workman's Comp Insurance	20.00	269.00	350.00	350.00	85.00	76 %
	320	Auditing	0.00	0.00	6,000.00	6,000.00	6,000.00	0 %
	340	Professional Services	10.00	2,638.58	13,500.00	13,500.00	10,861.42	20 %
	342	Exterminating	50.00	150.00	500.00	500.00	350.00	30 %
	348	Water Bill	128.73	561.08	2,000.00	2,000.00	1,438.92	28 %
	400	Travel/Per Diem	0.00	0.00	3,500.00	3,500.00	3,500.00	0 %
	410	Communication Service	1,084.70	4,461.63	14,100.00	14,100.00	9,658.37	32 %
	420	Shipping/Postage	283.51	1,847.75	4,000.00	4,000.00	2,352.25	41 %
	430	Utility Service	709.51	3,270.13	12,000.00	12,000.00	8,729.87	27 %
	440	Rental - Leases	867.28	5,375.75	15,500.00	15,500.00	10,124.25	35 %
	450	Insurance - Liability	1,925.00	9,019.00	7,700.00	7,700.00	-1,319.00	117 %
	462	Repairs & Maint. - Buildings	0.00	5.99	1,000.00	1,000.00	994.01	1 %
	463	Repairs & Maint. - Equipment	0.00	45.00	2,000.00	2,000.00	1,955.00	2 %
	465	Repairs & Maint. - Vehicles	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	466	Maintenance Contracts	0.00	2,293.00	15,000.00	15,000.00	12,707.00	15 %
	470	Printing & Binding	24.88	139.69	2,000.00	2,000.00	1,860.31	7 %
	492	Advertising	0.00	687.80	0.00	0.00	-687.80	*** %
	499	Contingency	0.00	0.00	1,500.00	1,500.00	1,500.00	0 %
	510	Office Supplies	1,038.08	1,551.70	5,000.00	5,000.00	3,448.30	31 %
	521	Gasoline	30.89	61.16	750.00	750.00	688.84	8 %
	522	Small Tools & Equipment	0.00	11.91	900.00	900.00	888.03	2 %
	523	Operating Supplies - Miscellaneous	3,517.13	11,585.98	10,800.00	10,800.00	-785.98	107 %
	524	Uniforms	0.00	0.00	500.00	500.00	500.00	0 %
	540	Subscriptions/Memberships	0.00	461.00	500.00	500.00	39.00	92 %
	541	Education	0.00	1,080.00	4,000.00	4,000.00	2,920.00	27 %
	630	Other Improvements	0.00	0.00	21,000.00	21,000.00	21,000.00	0 %
	635	Capital - Rental/Leases	1,620.35	10,185.08	17,040.00	17,040.00	6,854.92	60 %
		<b>Account Total:</b>	<b>23,579.93</b>	<b>117,947.87</b>	<b>314,340.00</b>	<b>314,340.00</b>	<b>196,392.13</b>	<b>38 %</b>
		<b>Account Group Total:</b>	<b>23,579.93</b>	<b>117,947.87</b>	<b>314,340.00</b>	<b>314,340.00</b>	<b>196,392.13</b>	<b>38 %</b>
		<b>Organization Total:</b>	<b>23,579.93</b>	<b>117,947.87</b>	<b>314,340.00</b>	<b>314,340.00</b>	<b>196,392.13</b>	<b>38 %</b>

1 GENERAL FUND  
14 LEGAL COUNSEL

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
514000	Legal Administration							
514000	Legal Administration							
	311	City Attorney Fees	14,884.55	54,011.20	200,000.00	200,000.00	145,988.80	27 %
		<b>Account Total:</b>	<b>14,884.55</b>	<b>54,011.20</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>145,988.80</b>	<b>27 %</b>
		<b>Account Group Total:</b>	<b>14,884.55</b>	<b>54,011.20</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>145,988.80</b>	<b>27 %</b>
		<b>Organization Total:</b>	<b>14,884.55</b>	<b>54,011.20</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>145,988.80</b>	<b>27 %</b>

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CITY OF GROVELAND  
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1 GENERAL FUND  
15 COMMUNITY DEVELOPMENT

Org Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
515000 Community Development						
515000 Community Development						
110 Executive Salaries	5,825.86	32,878.60	63,500.00	63,500.00	30,621.40	52 %
120 Regular Salaries	2,818.17	19,800.11	55,200.00	55,200.00	39,399.89	29 %
140 Overtime	26.24	249.24	0.00	0.00	-249.24	*** %
210 F.I.C.A. Contributions	694.56	3,702.99	9,100.00	9,100.00	5,397.01	41 %
220 Retirement Fund Contributions	257.20	1,435.97	6,800.00	6,800.00	5,364.03	21 %
225 Employee Assistance Program	29.79	77.16	200.00	200.00	122.84	39 %
230 Health Insurance Contributions	179.10	3,839.82	9,400.00	9,400.00	5,560.18	41 %
231 Dental Insurance Contributions	50.14	247.12	700.00	700.00	-452.88	35 %
232 Life Insurance Contributions	10.50	51.74	150.00	150.00	98.26	34 %
234 Vision Insurance Contributions	7.98	39.31	100.00	100.00	60.69	39 %
240 Workman's Comp Insurance	17.00	231.00	300.00	300.00	69.00	71 %
320 Auditing	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
340 Professional Services	10.00	8,810.00	35,000.00	35,000.00	26,190.00	25 %
400 Travel/Per Diem	0.00	271.24	2,500.00	2,500.00	2,228.74	11 %
410 Communication Service	117.85	532.30	1,300.00	1,300.00	767.70	41 %
420 Shipping/Postage	7.95	67.94	800.00	800.00	732.04	8 %
440 Rental - Leases	72.28	531.67	2,000.00	2,000.00	1,468.33	27 %
450 Insurance - Liability	525.00	2,100.00	2,100.00	2,100.00	0.00	100 %
463 Repairs & Maint. - Equipment	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
466 Maintenance Contracts	0.00	0.00	2,900.00	2,900.00	2,900.00	0 %
470 Printing & Binding	0.00	45.00	750.00	750.00	705.00	4 %
485 Economic Incentives	0.00	0.00	75,000.00	75,000.00	75,000.00	0 %
490 Other Charges - Credit Card Service	17,431.25	285,353.25	20,000.00	20,000.00	-245,353.25	*** %
492 Advertising	1,626.32	4,337.65	4,500.00	4,500.00	162.35	96 %
495 Recording Fees	0.00	1,481.50	2,000.00	2,000.00	518.50	74 %
499 Contingency	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
510 Office Supplies	134.13	436.97	2,000.00	2,000.00	1,563.03	22 %
523 Operating Supplies - Miscellaneous	81.49	1,394.20	2,000.00	2,000.00	605.80	70 %
524 Uniforms	0.00	0.00	350.00	350.00	350.00	0 %
540 Subscriptions/Memberships	110.00	110.00	800.00	800.00	690.00	14 %
541 Education	0.00	199.00	2,000.00	2,000.00	1,845.00	8 %
635 Capital - Rental/Leases	584.27	5,337.52	7,410.00	7,410.00	2,072.48	72 %
<b>Account Total:</b>	<b>31,177.08</b>	<b>349,517.34</b>	<b>311,060.00</b>	<b>311,060.00</b>	<b>-37,657.34</b>	<b>112 %</b>
<b>Account Group Total:</b>	<b>31,177.08</b>	<b>349,517.34</b>	<b>311,060.00</b>	<b>311,060.00</b>	<b>-37,657.34</b>	<b>112 %</b>
<b>Organization Total:</b>	<b>31,177.08</b>	<b>349,517.34</b>	<b>311,060.00</b>	<b>311,060.00</b>	<b>-37,657.34</b>	<b>112 %</b>

1 GENERAL FUND  
21 POLICE DEPARTMENT

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
521000	Police Department Administration							
521000	Police Department Administration							
	110	Executive Salaries	24,678.80	141,936.73	267,700.00	267,700.00	125,763.27	53 %
	120	Regular Salaries	88,191.80	508,881.96	1,181,000.00	1,181,000.00	672,118.04	43 %
	132	Part-time Pay	288.00	1,841.00	9,300.00	9,300.00	7,459.00	20 %
	140	Overtime	205.35	4,582.80	25,000.00	25,000.00	20,417.20	18 %
	210	F.I.C.A. Contributions	8,393.29	48,741.87	119,900.00	119,900.00	71,158.13	41 %
	220	Retirement Fund Contributions	6,166.53	33,651.17	97,400.00	97,400.00	63,748.83	35 %
	225	Employee Assistance Program	278.04	719.01	1,800.00	1,800.00	1,060.99	40 %
	230	Health Insurance Contributions	9,395.51	45,305.27	124,700.00	124,700.00	79,394.73	36 %
	231	Dental Insurance Contributions	668.64	3,235.74	8,100.00	8,100.00	4,864.26	40 %
	232	Life Insurance Contributions	145.00	700.00	1,700.00	1,700.00	1,000.00	41 %
	234	Vision Insurance Contributions	106.40	514.90	1,400.00	1,400.00	885.10	37 %
	240	Workman's Comp Insurance	3,500.00	30,529.00	61,100.00	61,100.00	30,571.00	50 %
	320	Auditing	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	340	Professional Services	120.00	359.66	10,000.00	10,000.00	9,640.34	4 %
	342	Exterminating	55.00	165.00	600.00	600.00	435.00	28 %
	346	Contract Services	30.00	4,748.50	13,000.00	13,000.00	8,251.50	37 %
	348	Water Bill	175.80	744.83	3,700.00	3,700.00	2,955.17	20 %
	355	Ammunition	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
	400	Travel/Per Diem	891.97	3,200.80	7,000.00	7,000.00	3,799.20	46 %
	410	Communication Service	3,465.12	17,105.23	38,300.00	38,300.00	21,194.77	45 %
	420	Shipping/Postage	0.00	126.01	2,000.00	2,000.00	1,873.99	6 %
	430	Utility Service	1,220.30	5,463.52	20,000.00	20,000.00	14,536.48	27 %
	440	Rental - Leases	433.64	2,786.36	7,500.00	7,500.00	4,713.64	37 %
	450	Insurance - Liability	12,000.00	50,500.00	48,000.00	48,000.00	-2,500.00	105 %
	462	Repairs & Maint. - Buildings	0.00	9.49	4,500.00	4,500.00	4,490.51	0 %
	463	Repairs & Maint. - Equipment	150.00	5,598.65	15,000.00	15,000.00	9,401.35	37 %
	465	Repairs & Maint. - Vehicles	99.41	3,448.19	15,000.00	15,000.00	11,551.81	23 %
	466	Maintenance Contracts	2,679.00	14,127.00	19,200.00	19,200.00	5,073.00	34 %
	470	Printing & Binding	0.00	216.75	1,200.00	1,200.00	983.25	18 %
	499	Contingency	31.25	31.25	2,000.00	2,000.00	1,968.75	2 %
	510	Office Supplies	0.00	1,669.27	6,500.00	6,500.00	4,830.73	26 %
	520	Janitorial Supplies	34.56	34.56	900.00	900.00	865.44	4 %
	521	Gasoline	5,943.83	26,039.20	105,000.00	105,000.00	78,960.80	25 %
	522	Small Tools & Equipment	0.00	250.67	17,000.00	17,000.00	16,749.33	1 %
	523	Operating Supplies - Miscellaneous	1,101.08	3,940.95	20,000.00	20,000.00	16,059.05	20 %
	524	Uniforms	1,442.64	2,350.66	40,000.00	40,000.00	37,649.34	6 %
	540	Subscriptions/Memberships	0.00	392.00	1,500.00	1,500.00	1,108.00	26 %
	541	Education	1,786.00	7,932.57	49,000.00	49,000.00	41,067.43	16 %
	630	Other Improvements	0.00	0.00	75,000.00	75,000.00	75,000.00	0 %
	635	Capital - Rental/Leases	225.00	230,324.28	249,260.00	249,260.00	18,935.72	92 %
	640	Machinery & Equipment	0.00	0.00	13,500.00	13,500.00	13,500.00	0 %
	732	Public Safety Complex - Interest	0.00	6,029.24	12,950.00	12,950.00	6,920.76	47 %
	742	Public Safety Complex - Principal	0.00	43,250.00	184,255.00	184,255.00	141,005.00	23 %
		<b>Account Total:</b>	<b>173,905.96</b>	<b>1,251,484.09</b>	<b>2,892,965.00</b>	<b>2,892,965.00</b>	<b>1,641,480.91</b>	<b>43 %</b>
		<b>Account Group Total:</b>	<b>173,905.96</b>	<b>1,251,484.09</b>	<b>2,892,965.00</b>	<b>2,892,965.00</b>	<b>1,641,480.91</b>	<b>43 %</b>

1 GENERAL FUND  
21 POLICE DEPARTMENT

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
		<b>Organization Total:</b>	<b>173,905.96</b>	<b>1,251,484.09</b>	<b>2,892,965.00</b>	<b>2,892,965.00</b>	<b>1,641,480.91</b>	<b>43 %</b>

1 GENERAL FUND  
22 FIRE DEPARTMENT

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
522000	Fire Department Administration							
522000	Fire Department Administration							
	110	Executive Salaries	12,607.04	77,100.27	166,100.00	166,100.00	88,999.73	46 %
	120	Regular Salaries	62,371.30	378,411.87	842,600.00	842,600.00	464,188.13	45 %
	140	Overtime	15,136.00	73,078.75	144,900.00	144,900.00	71,821.25	50 %
	210	F.I.C.A. Contributions	6,776.29	39,647.18	88,300.00	88,300.00	48,452.82	45 %
	220	Retirement Fund Contributions	5,988.66	33,261.06	69,300.00	69,300.00	36,038.94	48 %
	225	Employee Assistance Program	198.60	481.07	1,200.00	1,200.00	718.93	40 %
	230	Health Insurance Contributions	7,234.50	36,914.50	89,100.00	89,100.00	52,185.50	41 %
	231	Dental Insurance Contributions	441.78	2,256.66	5,800.00	5,800.00	3,543.34	39 %
	232	Life Insurance Contributions	97.50	497.50	1,200.00	1,200.00	702.50	41 %
	234	Vision Insurance Contributions	74.10	378.10	1,000.00	1,000.00	621.90	38 %
	240	Workman's Comp Insurance	3,500.00	30,414.00	60,500.00	60,500.00	30,086.00	50 %
	320	Auditing	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	340	Professional Services	0.00	44.58	9,000.00	9,000.00	8,955.42	0 %
	342	Exterminating	0.00	184.04	1,200.00	1,200.00	1,015.96	15 %
	348	Water Bill	264.65	1,119.59	4,500.00	4,500.00	3,380.41	25 %
	400	Travel/Per Diem	0.00	0.00	500.00	500.00	500.00	0 %
	410	Communication Service	873.17	3,648.69	14,300.00	14,300.00	10,651.31	26 %
	420	Shipping/Postage	16.82	311.11	700.00	700.00	388.89	44 %
	430	Utility Service	824.55	4,199.88	13,200.00	13,200.00	9,000.12	32 %
	440	Rental - Leases	433.64	2,555.01	6,200.00	6,200.00	3,644.99	41 %
	450	Insurance - Liability	2,625.00	10,500.00	10,500.00	10,500.00	0.00	100 %
	462	Repairs & Maint. - Buildings	1,017.28	2,511.42	5,000.00	5,000.00	2,488.58	50 %
	463	Repairs & Maint. - Equipment	181.63	4,307.98	5,000.00	5,000.00	692.02	86 %
	465	Repairs & Maint. - Vehicles	1,503.88	10,068.84	20,000.00	20,000.00	9,931.16	50 %
	466	Maintenance Contracts	578.28	8,843.07	10,000.00	10,000.00	1,156.93	88 %
	481	4th of July Event	0.00	0.00	300.00	300.00	300.00	0 %
	492	Advertising	0.00	0.00	500.00	500.00	500.00	0 %
	510	Office Supplies	35.34	35.94	1,000.00	1,000.00	964.06	4 %
	520	Janitorial Supplies	0.00	43.13	1,500.00	1,500.00	1,456.87	3 %
	521	Gasoline	959.35	4,210.18	16,000.00	16,000.00	11,689.82	27 %
	522	Small Tools & Equipment	368.81	2,088.99	15,500.00	15,500.00	13,411.01	13 %
	523	Operating Supplies - Miscellaneous	307.71	3,030.82	10,000.00	10,000.00	6,969.18	30 %
	524	Uniforms	618.92	1,994.28	6,100.00	6,100.00	4,105.72	33 %
	540	Subscriptions/Memberships	45.36	359.24	1,000.00	1,000.00	640.76	36 %
	541	Education	4,143.56	5,223.56	10,000.00	10,000.00	4,776.44	92 %
	630	Other Improvements	0.00	0.00	75,000.00	75,000.00	75,000.00	0 %
	635	Capital - Rental/Leases	100.00	3,950.42	4,650.00	4,650.00	499.58	85 %
	640	Machinery & Equipment	51,703.37	141,566.26	183,000.00	183,000.00	41,433.74	77 %
	732	Public Safety Complex - Interest	0.00	6,029.24	12,950.00	12,950.00	6,920.76	47 %
	742	Public Safety Complex - Principal	0.00	43,250.00	184,255.00	184,255.00	141,005.00	23 %
		<b>Account Total:</b>	<b>221,027.69</b>	<b>932,817.23</b>	<b>2,092,855.00</b>	<b>2,092,855.00</b>	<b>1,160,037.77</b>	<b>45 %</b>
		<b>Account Group Total:</b>	<b>221,027.69</b>	<b>932,817.23</b>	<b>2,092,855.00</b>	<b>2,092,855.00</b>	<b>1,160,037.77</b>	<b>45 %</b>
		<b>Organization Total:</b>	<b>221,027.69</b>	<b>932,817.23</b>	<b>2,092,855.00</b>	<b>2,092,855.00</b>	<b>1,160,037.77</b>	<b>45 %</b>

1 GENERAL FUND  
23 DETENTION & DISPATCHING

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
523000	Detention & Dispatching Administration							
523000	Detention & Dispatching Administration							
	120	Regular Salaries	15,287.68	94,625.65	207,700.00	207,700.00	113,074.35	46 %
	140	Overtime	821.22	2,162.89	8,000.00	8,000.00	5,837.20	27 %
	210	F.I.C.A. Contributions	1,182.97	7,145.23	16,600.00	16,600.00	9,454.77	43 %
	220	Retirement Fund Contributions	606.90	3,835.35	15,100.00	15,100.00	11,264.65	25 %
	225	Employee Assistance Program	79.44	227.98	360.00	360.00	132.02	63 %
	230	Health Insurance Contributions	2,206.00	11,030.00	26,800.00	26,800.00	15,770.00	41 %
	231	Dental Insurance Contributions	143.78	716.49	1,800.00	1,800.00	1,083.50	40 %
	232	Life Insurance Contributions	30.00	152.50	360.00	360.00	207.50	42 %
	234	Vision Insurance Contributions	22.40	115.90	300.00	300.00	184.10	39 %
	240	Workman's Comp Insurance	55.00	378.48	600.00	600.00	221.52	63 %
	523	Operating Supplies - Miscellaneous	0.00	0.00	500.00	500.00	500.00	0 %
	635	Capital - Rental/Leases	0.00	14,683.00	14,683.00	14,683.00	0.00	100 %
		<b>Account Total:</b>	<b>20,435.29</b>	<b>135,073.29</b>	<b>292,803.00</b>	<b>292,803.00</b>	<b>157,729.71</b>	<b>46 %</b>
		<b>Account Group Total:</b>	<b>20,435.29</b>	<b>135,073.29</b>	<b>292,803.00</b>	<b>292,803.00</b>	<b>157,729.71</b>	<b>46 %</b>
		<b>Organization Total:</b>	<b>20,435.29</b>	<b>135,073.29</b>	<b>292,803.00</b>	<b>292,803.00</b>	<b>157,729.71</b>	<b>46 %</b>

1 GENERAL FUND  
24 Building Department

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
524000	Building Department							
524000	Building Department							
	110	Executive Salaries	2,183.08	13,244.77	24,400.00	24,400.00	11,155.23	54 %
	120	Regular Salaries	5,832.00	35,903.94	78,600.00	78,600.00	42,696.06	46 %
	140	Overtime	320.12	1,496.17	7,000.00	7,000.00	5,503.83	21 %
	210	F.I.C.A. Contributions	635.42	3,857.74	8,500.00	8,500.00	4,642.26	45 %
	220	Retirement Fund Contributions	524.82	3,119.67	7,700.00	7,700.00	4,580.33	41 %
	225	Employee Assistance Program	4.68	20.47	150.00	150.00	129.53	14 %
	230	Health Insurance Contributions	797.74	4,183.10	9,200.00	9,200.00	5,016.90	45 %
	231	Dental Insurance Contributions	51.36	269.30	600.00	600.00	330.70	45 %
	232	Life Insurance Contributions	11.50	60.10	150.00	150.00	89.90	40 %
	234	Vision Insurance Contributions	8.19	42.89	100.00	100.00	57.11	43 %
	240	Workman's Comp Insurance	0.00	215.00	250.00	250.00	35.00	86 %
	320	Auditing	0.00	0.00	2,500.00	2,500.00	2,500.00	0 %
	340	Professional Services	3,249.16	13,445.15	25,000.00	25,000.00	11,554.81	54 %
	410	Communication Service	144.84	560.63	1,450.00	1,450.00	889.37	39 %
	420	Shipping/Postage	0.00	0.00	500.00	500.00	500.00	0 %
	440	Rental - Leases	72.28	531.67	2,000.00	2,000.00	1,468.33	27 %
	442	Building Rent	0.00	0.00	25,000.00	25,000.00	25,000.00	0 %
	450	Insurance - Liability	750.00	3,000.00	3,000.00	3,000.00	0.00	100 %
	463	Repairs & Maint. - Equipment	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	466	Maintenance Contracts	0.00	0.00	27,200.00	27,200.00	27,200.00	0 %
	470	Printing & Binding	690.00	690.00	1,000.00	1,000.00	310.00	69 %
	485	Economic Incentives	0.00	0.00	50,000.00	50,000.00	50,000.00	0 %
	492	Advertising	0.00	0.00	200.00	200.00	200.00	0 %
	510	Office Supplies	198.09	489.66	1,000.00	1,000.00	500.34	50 %
	523	Operating Supplies - Miscellaneous	88.30	1,082.88	2,500.00	2,500.00	1,417.12	43 %
	524	Uniforms	0.00	0.00	250.00	250.00	250.00	0 %
	540	Subscriptions/Memberships	0.00	0.00	100.00	100.00	100.00	0 %
	541	Education	0.00	0.00	500.00	500.00	500.00	0 %
	630	Other Improvements	0.00	0.00	72,450.00	72,450.00	72,450.00	0 %
	635	Capital - Rental/Leases	100.00	3,950.42	4,700.00	4,700.00	749.58	84 %
		<b>Account Total:</b>	<b>15,661.58</b>	<b>86,173.60</b>	<b>357,000.00</b>	<b>357,000.00</b>	<b>270,826.40</b>	<b>24 %</b>
		<b>Account Group Total:</b>	<b>15,661.58</b>	<b>86,173.60</b>	<b>357,000.00</b>	<b>357,000.00</b>	<b>270,826.40</b>	<b>24 %</b>
		<b>Organization Total:</b>	<b>15,661.58</b>	<b>86,173.60</b>	<b>357,000.00</b>	<b>357,000.00</b>	<b>270,826.40</b>	<b>24 %</b>

1 GENERAL FUND  
29 Code Enforcement

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
529000	Code Enforcement							
529000	Code Enforcement							
	120	Regular Salaries	2,675.66	14,430.09	36,400.00	36,400.00	21,969.91	40 %
	140	Overtime	19.37	176.34	250.00	250.00	73.66	71 %
	210	F.I.C.A. Contributions	204.81	1,111.09	2,800.00	2,800.00	1,688.91	40 %
	220	Retirement Fund Contributions	188.64	1,001.81	2,600.00	2,600.00	1,598.19	39 %
	225	Employee Assistance Program	4.68	31.58	54.00	54.00	22.42	58 %
	230	Health Insurance Contributions	333.88	1,519.68	4,100.00	4,100.00	2,560.32	38 %
	231	Dental Insurance Contributions	21.49	99.11	260.00	260.00	160.89	38 %
	232	Life Insurance Contributions	4.49	20.75	54.00	54.00	33.25	38 %
	234	Vision Insurance Contributions	3.42	15.79	42.00	42.00	26.21	38 %
	240	Workman's Comp Insurance	0.00	100.00	100.00	100.00	0.00	100 %
	311	City Attorney Fees	195.00	855.00	7,500.00	7,500.00	6,645.00	11 %
	320	Auditing	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	340	Professional Services	125.00	250.00	500.00	500.00	250.00	50 %
	410	Communication Service	43.81	173.37	1,200.00	1,200.00	1,026.63	14 %
	420	Shipping/Postage	0.00	32.70	600.00	600.00	567.30	5 %
	450	Insurance - Liability	525.00	2,100.00	2,100.00	2,100.00	0.00	100 %
	463	Repairs & Maint. - Equipment	0.00	0.00	500.00	500.00	500.00	0 %
	465	Repairs & Maint. - Vehicles	0.00	103.36	1,500.00	1,500.00	1,396.64	7 %
	470	Printing & Binding	0.00	55.00	0.00	0.00	-55.00	*** %
	495	Recording Fees	0.00	18.50	500.00	500.00	481.50	4 %
	499	Contingency	0.00	0.00	500.00	500.00	500.00	0 %
	510	Office Supplies	0.00	0.00	100.00	100.00	100.00	0 %
	521	Gasoline	57.86	256.69	2,000.00	2,000.00	1,743.31	13 %
	523	Operating Supplies - Miscellaneous	0.00	357.73	500.00	500.00	142.27	72 %
	524	Uniforms	0.00	0.00	120.00	120.00	120.00	0 %
	540	Subscriptions/Memberships	0.00	35.00	0.00	0.00	-35.00	*** %
	541	Education	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	635	Capital - Rental/Leases	0.00	3,450.42	3,451.00	3,451.00	0.58	100 %
		<b>Account Total:</b>	<b>4,403.11</b>	<b>26,214.01</b>	<b>70,731.00</b>	<b>70,731.00</b>	<b>44,516.99</b>	<b>37 %</b>
		<b>Account Group Total:</b>	<b>4,403.11</b>	<b>26,214.01</b>	<b>70,731.00</b>	<b>70,731.00</b>	<b>44,516.99</b>	<b>37 %</b>
		<b>Organization Total:</b>	<b>4,403.11</b>	<b>26,214.01</b>	<b>70,731.00</b>	<b>70,731.00</b>	<b>44,516.99</b>	<b>37 %</b>

1 GENERAL FUND  
41 STREET DEPARTMENT

Org Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
541000 Street Department Administration						
541000 Street Department Administration						
110 Executive Salaries	1,601.37	8,956.02	21,700.00	21,700.00	12,743.98	41 %
120 Regular Salaries	11,674.79	64,928.44	150,100.00	150,100.00	85,171.56	43 %
140 Overtime	46.14	800.27	4,000.00	4,000.00	3,199.73	20 %
200 Unemployment Compensation	0.00	1,925.00	0.00	0.00	-1,925.00	*** %
210 F.T.C.A. Contributions	390.20	5,568.94	13,500.00	13,500.00	7,931.46	41 %
220 Retirement Fund Contributions	663.28	3,741.65	12,400.00	12,400.00	8,658.35	30 %
225 Employee Assistance Program	59.58	143.21	400.00	400.00	256.79	36 %
230 Health Insurance Contributions	1,947.96	9,216.02	21,200.00	21,200.00	11,923.98	44 %
231 Dental Insurance Contributions	125.35	597.06	1,400.00	1,400.00	802.94	43 %
232 Life Insurance Contributions	26.25	125.04	300.00	300.00	174.94	42 %
234 Vision Insurance Contributions	19.96	94.95	300.00	300.00	205.05	32 %
240 Workman's Comp Insurance	1,457.00	11,371.00	17,200.00	17,200.00	5,829.00	66 %
320 Auditing	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
340 Professional Services	0.00	0.00	750.00	750.00	750.00	0 %
346 Contract Services	700.05	3,164.03	12,100.00	12,100.00	8,935.95	26 %
348 Water Bill	10.50	42.00	150.00	150.00	108.00	28 %
400 Travel/Per Diem	0.00	0.00	750.00	750.00	750.00	0 %
410 Communication Service	123.64	587.76	2,000.00	2,000.00	1,412.24	29 %
420 Shipping/Postage	124.60	302.69	100.00	100.00	-202.69	303 %
430 Utility Service	19,176.70	74,079.32	210,000.00	210,000.00	135,920.68	35 %
440 Rental - Leases	108.41	800.90	0.00	0.00	-800.90	*** %
450 Insurance - Liability	525.00	2,100.00	2,100.00	2,100.00	0.00	100 %
460 Repairs & Maintenance Streets/Sidewalks	1,353.99	8,620.72	32,000.00	32,000.00	23,379.28	27 %
462 Repairs & Maint. - Buildings	337.81	922.18	1,000.00	1,000.00	77.82	92 %
463 Repairs & Maint. - Equipment	1,735.14	8,168.96	8,000.00	8,000.00	-168.96	102 %
465 Repairs & Maint. - Vehicles	305.04	1,448.15	5,000.00	5,000.00	3,551.85	29 %
470 Printing & Binding	0.00	45.00	500.00	500.00	455.00	9 %
499 Contingency	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
510 Office Supplies	0.00	10.36	100.00	100.00	89.64	10 %
520 Janitorial Supplies	0.00	0.00	250.00	250.00	250.00	0 %
521 Gasoline	360.99	1,288.97	6,000.00	6,000.00	4,711.03	21 %
522 Small Tools & Equipment	387.90	1,492.22	6,000.00	6,000.00	4,507.78	25 %
523 Operating Supplies - Miscellaneous	341.27	1,806.98	4,000.00	4,000.00	2,193.02	45 %
524 Uniforms	426.09	1,567.18	4,500.00	4,500.00	2,932.82	35 %
530 Road Materials/Supplies	224.90	2,951.18	12,000.00	12,000.00	9,048.82	35 %
540 Subscriptions/Memberships	0.00	440.60	500.00	500.00	59.40	88 %
541 Education	0.00	207.95	1,000.00	1,000.00	792.05	21 %
630 Other Improvements	0.00	97,200.00	0.00	0.00	-97,200.00	*** %
635 Capital - Rental/Leases	50.00	8,821.00	600.00	600.00	-8,221.00	*** %
640 Machinery & Equipment	0.00	0.00	20,246.00	20,246.00	20,246.00	0 %
<b>Account Total:</b>	<b>44,903.91</b>	<b>323,595.37</b>	<b>575,146.00</b>	<b>575,146.00</b>	<b>251,550.63</b>	<b>56 %</b>
<b>Account Group Total:</b>	<b>44,903.91</b>	<b>323,595.37</b>	<b>575,146.00</b>	<b>575,146.00</b>	<b>251,550.63</b>	<b>56 %</b>
<b>Organization Total:</b>	<b>44,903.91</b>	<b>323,595.37</b>	<b>575,146.00</b>	<b>575,146.00</b>	<b>251,550.63</b>	<b>56 %</b>

1 GENERAL FUND  
72 PARKS & RECREATION

Org Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
572000 Parks & Recreation Administration						
572000 Parks & Recreation Administration						
110 Executive Salaries	2,961.68	16,551.96	39,700.00	39,700.00	23,148.04	42 %
120 Regular Salaries	11,672.69	64,916.41	175,400.00	175,400.00	110,483.59	37 %
140 Overtime	45.23	795.71	3,000.00	3,000.00	2,204.29	27 %
200 Unemployment Compensation	0.00	1,925.00	0.00	0.00	-1,925.00	*** %
210 F.I.C.A. Contributions	1,084.60	6,122.20	16,700.00	16,700.00	10,577.80	37 %
220 Retirement Fund Contributions	758.60	3,836.34	15,300.00	15,300.00	11,463.66	25 %
225 Employee Assistance Program	49.65	87.66	400.00	400.00	312.34	22 %
230 Health Insurance Contributions	2,095.94	10,015.97	23,500.00	23,500.00	13,484.03	43 %
231 Dental Insurance Contributions	134.96	644.74	1,600.00	1,600.00	955.24	40 %
232 Life Insurance Contributions	28.25	134.96	400.00	400.00	265.05	34 %
234 Vision Insurance Contributions	21.45	102.59	300.00	300.00	197.41	34 %
240 Workman's Comp Insurance	560.00	6,830.00	9,100.00	9,100.00	2,270.00	75 %
320 Auditing	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
340 Professional Services	0.00	137.16	5,000.00	5,000.00	4,862.84	3 %
342 Exterminating	250.00	450.00	1,050.00	1,050.00	600.00	43 %
346 Contract Services	146.05	332.05	4,000.00	4,000.00	3,667.95	8 %
348 Water Bill	383.37	2,419.65	15,000.00	15,000.00	12,580.35	16 %
410 Communication Service	498.32	2,681.85	7,000.00	7,000.00	4,318.15	38 %
420 Shipping/Postage	162.70	311.17	500.00	500.00	188.83	62 %
430 Utility Service	2,514.21	9,537.90	27,000.00	27,000.00	17,462.10	35 %
440 Rental - Leases	108.41	584.08	1,500.00	1,500.00	915.92	39 %
450 Insurance - Liability	525.00	2,100.00	2,100.00	2,100.00	0.00	100 %
462 Repairs & Maint. - Buildings	1,881.37	2,993.07	34,000.00	34,000.00	31,006.93	9 %
463 Repairs & Maint. - Equipment	1,984.71	4,559.11	22,300.00	22,300.00	17,740.89	20 %
465 Repairs & Maint. - Vehicles	304.88	1,104.94	4,000.00	4,000.00	2,895.04	28 %
470 Printing & Binding	28.00	74.00	100.00	100.00	26.00	74 %
510 Office Supplies	326.80	593.74	0.00	0.00	-593.74	*** %
520 Janitorial Supplies	2,414.76	7,220.12	5,500.00	5,500.00	-1,720.12	131 %
521 Gasoline	1,114.42	4,064.04	14,000.00	14,000.00	9,935.96	29 %
522 Small Tools & Equipment	78.73	20,076.40	25,268.00	25,268.00	5,191.60	79 %
523 Operating Supplies - Miscellaneous	1,768.85	5,287.57	15,000.00	15,000.00	9,712.43	35 %
524 Uniforms	0.00	225.99	400.00	400.00	174.01	56 %
526 Chemicals	0.00	494.83	1,000.00	1,000.00	505.17	49 %
540 Subscriptions/Memberships	99.00	198.00	455.00	455.00	257.00	44 %
541 Education	300.00	895.00	1,000.00	1,000.00	145.00	86 %
630 Other Improvements	0.00	3,107.69	600,000.00	600,000.00	596,892.31	1 %
635 Capital - Rental/Leases	100.00	12,892.42	22,551.00	22,551.00	9,658.58	57 %
<b>Account Total:</b>	<b>34,504.23</b>	<b>194,264.35</b>	<b>1,096,124.00</b>	<b>1,096,124.00</b>	<b>901,859.65</b>	<b>18 %</b>
<b>Account Group Total:</b>	<b>34,504.23</b>	<b>194,264.35</b>	<b>1,096,124.00</b>	<b>1,096,124.00</b>	<b>901,859.65</b>	<b>18 %</b>
<b>Organization Total:</b>	<b>34,504.23</b>	<b>194,264.35</b>	<b>1,096,124.00</b>	<b>1,096,124.00</b>	<b>901,859.65</b>	<b>18 %</b>

1 GENERAL FUND  
81 INTERFUND TRANSFER DEPARTMENT

Org Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
581000 Interfund Transfer Department						
581000 Interfund Transfer Department						
900 Transfer to Enterprise Fund	0.00	0.00	1,400,000.00	1,400,000.00	1,400,000.00	0 %
920 Transfer to CRA Fund	0.00	188,156.00	1,589,191.00	1,589,191.00	1,401,035.00	69 %
<b>Account Total:</b>	<b>0.00</b>	<b>188,156.00</b>	<b>1,589,191.00</b>	<b>1,589,191.00</b>	<b>1,401,035.00</b>	<b>12 %</b>
<b>Account Group Total:</b>	<b>0.00</b>	<b>188,156.00</b>	<b>1,589,191.00</b>	<b>1,589,191.00</b>	<b>1,401,035.00</b>	<b>12 %</b>
<b>Organization Total:</b>	<b>0.00</b>	<b>188,156.00</b>	<b>1,589,191.00</b>	<b>1,589,191.00</b>	<b>1,401,035.00</b>	<b>12 %</b>
<b>Fund Total:</b>	<b>611,292.20</b>	<b>3,799,778.97</b>	<b>10,148,053.00</b>	<b>10,148,053.00</b>	<b>6,348,274.03</b>	<b>37 %</b>

10 COMMUNITY REDEVELOPMENT AGENCY FUND  
52 COMMUNITY REDEVELOPMENT AGENCY

Org Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
552000 Community Redevelopment Agency						
552000 Community Redevelopment Agency						
110 Executive Salaries	4,797.96	29,090.35	65,370.00	65,370.00	36,279.64	45 %
120 Regular Salaries	166.93	1,186.63	44,100.00	44,100.00	42,913.37	3 %
140 Overtime	59.78	308.07	2,100.00	2,100.00	1,791.13	15 %
210 F.I.C.A. Contributions	352.61	2,181.95	8,600.00	8,600.00	6,418.05	25 %
220 Retirement Fund Contributions	273.55	1,634.60	6,200.00	6,200.00	4,565.40	26 %
225 Employee Assistance Program	4.68	31.90	180.00	180.00	148.10	18 %
230 Health Insurance Contributions	352.46	1,817.93	8,700.00	8,700.00	6,882.07	21 %
231 Dental Insurance Contributions	22.69	137.03	600.00	600.00	482.97	20 %
232 Life Insurance Contributions	4.76	24.52	120.00	120.00	95.48	20 %
234 Vision Insurance Contributions	3.62	18.44	100.00	100.00	81.36	19 %
240 Workman's Comp Insurance	200.00	1,250.00	2,000.00	2,000.00	750.00	63 %
311 City Attorney Fees	0.00	2,850.00	10,000.00	10,000.00	7,150.00	29 %
316 Surveying/Appraisals	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
320 Auditing	0.00	0.00	3,000.00	3,000.00	3,000.00	0 %
340 Professional Services	10.00	838.00	10,000.00	10,000.00	9,162.00	8 %
346 Contract Services	600.09	3,000.45	7,300.00	7,300.00	4,299.55	41 %
348 Water Bill	78.50	259.00	2,100.00	2,100.00	1,841.00	12 %
349 Landscapc Maintenance	150.00	750.00	5,000.00	5,000.00	4,250.00	15 %
400 Travel/Per Diem	154.33	928.60	5,000.00	5,000.00	4,071.40	19 %
410 Communication Service	216.37	850.78	2,500.00	2,500.00	1,649.22	34 %
420 Shipping/Postage	0.00	0.00	300.00	300.00	300.00	0 %
430 Utility Service	12.98	65.05	200.00	200.00	134.95	33 %
440 Rental - Leases	72.28	610.99	0.00	0.00	-610.99	*** %
450 Insurance - Liability	250.00	1,000.00	1,000.00	1,000.00	0.00	100 %
463 Repairs & Maint. - Equipment	0.00	0.00	500.00	500.00	500.00	0 %
470 Printing & Binding	0.00	0.00	1,500.00	1,500.00	1,500.00	0 %
480 Promotions	0.00	0.00	8,000.00	8,000.00	8,000.00	0 %
485 Economic Incentives	3,432.03	3,432.03	40,000.00	40,000.00	36,567.97	9 %
490 Other Charges - Credit Card Service	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
492 Advertising	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
496 Facade Grant Expenditure	0.00	12,497.50	0.00	0.00	-12,497.50	*** %
510 Office Supplies	134.09	393.92	500.00	500.00	106.08	79 %
523 Operating Supplies - Miscellaneous	55.49	894.00	2,000.00	2,000.00	1,106.00	45 %
524 Uniforms	0.00	0.00	200.00	200.00	200.00	0 %
540 Subscriptions/Memberships	0.00	175.00	1,500.00	1,500.00	1,325.00	12 %
541 Education	490.00	1,900.00	1,000.00	1,000.00	-900.00	190 %
630 Other Improvements	7,541.38	7,541.38	283,384.00	283,384.00	275,842.62	3 %
635 Capital - Rental/Leases	0.00	3,450.42	3,500.00	3,500.00	49.58	99 %
718 Loan - CRA Principal	0.00	60,595.14	140,000.00	140,000.00	79,404.86	43 %
728 Loan - CRA Interest	0.00	2,243.66	14,000.00	14,000.00	11,756.34	16 %
Account Total:	19,441.48	141,938.35	684,554.00	684,554.00	542,615.65	21 %
Account Group Total:	19,441.48	141,938.35	684,554.00	684,554.00	542,615.65	21 %
Organization Total:	19,441.48	141,938.35	684,554.00	684,554.00	542,615.65	21 %

10 COMMUNITY REDEVELOPMENT AGENCY FUND  
52 COMMUNITY REDEVELOPMENT AGENCY

Org Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
Fund Total:	19,441.48	141,938.35	684,554.00	684,554.00	542,615.65	21 %

40 WATER & SANITATION FUND  
33 WATER DEPARTMENT

Org Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
533000 Water Department Administration						
533000 Water Department Administration						
110 Executive Salaries	16,676.58	63,839.30	171,800.00	171,800.00	107,960.70	37 %
120 Regular Salaries	29,131.51	162,528.80	389,400.00	389,400.00	226,871.20	42 %
140 Overtime	1,281.30	8,376.59	25,000.00	25,000.00	16,623.41	34 %
210 F.I.C.A. Contributions	3,057.32	17,541.40	44,900.00	44,900.00	27,358.60	39 %
220 Retirement Fund Contributions	2,053.21	13,431.70	41,100.00	41,100.00	29,668.30	28 %
225 Employee Assistance Program	29.79	143.25	800.00	800.00	656.75	18 %
230 Health Insurance Contributions	4,210.44	20,375.62	58,400.00	58,400.00	38,024.38	31 %
231 Dental Insurance Contributions	371.69	1,314.74	3,700.00	3,700.00	2,385.26	34 %
232 Life Insurance Contributions	60.24	298.58	800.00	800.00	501.42	37 %
234 Vision Insurance Contributions	45.05	218.55	600.00	600.00	381.45	36 %
240 Workman's Comp Insurance	2,721.92	16,165.74	27,500.00	27,500.00	11,334.24	59 %
311 City Attorney Fees	0.00	0.00	2,500.00	2,500.00	2,500.00	0 %
320 Auditing	0.00	0.00	8,900.00	8,900.00	8,900.00	0 %
340 Professional Services	4,902.36	21,086.37	71,750.00	71,750.00	50,663.63	29 %
342 Exterminating	45.00	135.00	300.00	300.00	165.00	45 %
343 Laboratory Analysis	3,945.00	5,316.00	12,000.00	12,000.00	6,684.00	44 %
345 CONSUMPTIVE USE PERMIT RENEWAL	2,645.00	10,570.00	206,000.00	206,000.00	195,430.00	5 %
346 Contract Services	174.90	538.30	5,000.00	5,000.00	4,461.70	11 %
348 Water Bill	724.94	3,070.06	7,500.00	7,500.00	4,425.94	41 %
400 Travel/Per Diem	0.00	131.15	2,000.00	2,000.00	1,868.85	7 %
410 Communication Service	1,560.45	7,339.95	18,000.00	18,000.00	10,660.05	41 %
420 Shipping/Postage	37.22	6,437.40	24,000.00	24,000.00	17,562.60	27 %
430 Utility Service	7,041.95	44,306.08	130,000.00	130,000.00	85,693.92	34 %
440 Rental - Leases	325.23	2,125.48	5,000.00	5,000.00	2,874.52	43 %
450 Insurance - Liability	21,882.75	94,609.00	89,000.00	89,000.00	-5,609.00	106 %
462 Repairs & Maint. - Buildings	61.98	994.04	6,000.00	6,000.00	5,005.96	17 %
463 Repairs & Maint. - Equipment	2,877.20	9,339.66	45,000.00	45,000.00	35,660.34	21 %
465 Repairs & Maint. - Vehicles	957.29	3,142.63	18,000.00	18,000.00	14,857.37	17 %
466 Maintenance Contracts	0.00	12.50	2,500.00	2,500.00	2,487.50	7 %
467 Repairs & Maint. - Water Tank	4,500.51	4,500.51	18,000.00	18,000.00	13,499.49	25 %
470 Printing & Binding	510.00	1,386.16	2,000.00	2,000.00	613.84	69 %
490 Other Charges - Credit Card Service	0.00	21,152.93	32,000.00	32,000.00	10,847.07	66 %
492 Advertising	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
499 Contingency	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
510 Office Supplies	203.81	289.16	2,200.00	2,200.00	1,910.84	13 %
520 Janitorial Supplies	0.00	0.00	2,100.00	2,100.00	2,100.00	0 %
521 Gasoline	1,394.20	5,665.22	25,000.00	25,000.00	19,334.78	23 %
522 Small Tools & Equipment	937.62	3,379.98	5,000.00	5,000.00	1,620.02	68 %
523 Operating Supplies - Miscellaneous	6,704.39	19,566.34	25,000.00	25,000.00	5,433.46	78 %
524 Uniforms	578.22	2,441.81	4,000.00	4,000.00	1,558.19	61 %
526 Chemicals	1,824.89	3,495.58	35,000.00	35,000.00	25,504.42	27 %
540 Subscriptions/Memberships	30.00	528.00	1,000.00	1,000.00	472.00	53 %
541 Education	0.00	770.50	2,500.00	2,500.00	1,729.50	31 %
543 Licenses and Renewals	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
621 Renewals and Replacement Fund	0.00	0.00	160,000.00	160,000.00	160,000.00	0 %
630 Other Improvements	128,387.43	1,207,307.25	1,800,000.00	1,800,000.00	592,692.75	67 %
632 Alternative Water Supply Development	0.00	33,332.00	100,000.00	100,000.00	66,668.00	33 %
635 Capital - Rental/Leases	550.00	29,222.34	38,500.00	38,500.00	10,277.66	74 %

40 WATER & SANITATION FUND  
33 WATER DEPARTMENT

Org Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
640 Machinery & Equipment	0.00	6,671.47	7,200.00	7,200.00	528.53	93 %
642 Meters & Pipes	16,144.25	117,646.40	125,000.00	125,000.00	7,353.60	94 %
710 FHHA Loan (USDA) - Principal	0.00	0.00	36,000.00	36,000.00	36,000.00	0 %
720 Interest - Debt Service (USDA)	0.00	0.00	40,000.00	40,000.00	40,000.00	0 %
Account Total:	262,487.04	1,974,743.78	3,883,950.00	3,883,950.00	1,909,206.22	51 %
Account Group Total:	262,487.04	1,974,743.78	3,883,950.00	3,883,950.00	1,909,206.22	51 %
Organization Total:	262,487.04	1,974,743.78	3,883,950.00	3,883,950.00	1,909,206.22	51 %

40 WATER & SANITATION FUND  
34 SANITATION DEPARTMENT

Org Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
534000 Sanitation Department Administration						
534000 Sanitation Department Administration						
346 Contract Services	53,968.52	213,470.24	673,115.00	673,115.00	459,644.76	32 %
Account Total:	53,968.52	213,470.24	673,115.00	673,115.00	459,644.76	32 %
Account Group Total:	53,968.52	213,470.24	673,115.00	673,115.00	459,644.76	32 %
Organization Total:	53,968.52	213,470.24	673,115.00	673,115.00	459,644.76	32 %

40 WATER & SANITATION FUND  
35 SEWER DEPARTMENT

Org Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
535000 Sewer Department Administration						
535000 Sewer Department Administration						
110 Executive Salaries	7,808.52	45,958.53	103,100.00	103,100.00	57,141.41	45 %
120 Regular Salaries	18,261.43	100,887.73	233,700.00	233,700.00	132,812.27	43 %
140 Overtime	935.63	5,695.99	15,000.00	15,000.00	9,304.03	38 %
210 F.I.C.A. Contributions	2,008.02	11,389.13	27,000.00	27,000.00	15,610.87	42 %
220 Retirement Fund Contributions	1,358.77	7,376.94	24,700.00	24,700.00	17,323.06	30 %
225 Employee Assistance Program	146.02	330.82	500.00	500.00	169.18	66 %
230 Health Insurance Contributions	2,485.45	12,883.72	35,100.00	35,100.00	22,216.28	37 %
231 Dental Insurance Contributions	173.22	831.11	2,300.00	2,300.00	1,468.89	36 %
232 Life Insurance Contributions	38.61	189.39	500.00	500.00	310.61	38 %
234 Vision Insurance Contributions	28.69	137.84	400.00	400.00	262.16	34 %
240 Workman's Comp Insurance	1,433.32	10,399.96	17,400.00	17,400.00	7,000.04	60 %
320 Auditing	0.00	0.00	5,500.00	5,500.00	5,500.00	0 %
340 Professional Services	2,788.58	2,833.16	33,000.00	33,000.00	30,166.84	9 %
342 Exterminating	45.00	135.00	300.00	300.00	165.00	45 %
343 Laboratory Analysis	0.00	11,786.00	44,700.00	44,700.00	32,914.00	24 %
344 Sludge Removal	3,559.55	52,037.75	110,000.00	110,000.00	57,962.25	47 %
346 Contract Services	816.60	3,746.80	12,000.00	12,000.00	8,253.20	31 %
348 Water Bill	684.15	8,761.83	17,000.00	17,000.00	8,238.15	52 %
400 Travel/Per Diem	0.00	31.30	2,000.00	2,000.00	1,968.70	2 %
410 Communication Service	653.37	3,362.43	8,500.00	8,500.00	5,137.57	40 %
420 Shipping/Postage	0.00	417.57	2,000.00	2,000.00	1,582.43	21 %
430 Utility Service	12,170.93	56,388.69	152,000.00	152,000.00	95,611.31	37 %
440 Rental - Leases	108.41	584.10	2,600.00	2,600.00	2,015.90	22 %
450 Insurance - Liability	16,250.00	73,077.50	65,000.00	65,000.00	8,077.50	112 %
462 Repairs & Maint. - Buildings	85.28	817.47	2,000.00	2,000.00	1,182.53	41 %
463 Repairs & Maint. - Equipment	17,819.17	37,576.53	100,000.00	100,000.00	62,423.45	38 %
465 Repairs & Maint. - Vehicles	316.45	2,349.94	10,000.00	10,000.00	7,650.06	23 %
466 Maintenance Contracts	0.00	12.50	100.00	100.00	87.50	13 %
470 Printing & Binding	0.00	-439.94	100.00	100.00	539.94	*** %
492 Advertising	160.00	340.00	2,500.00	2,500.00	2,160.00	14 %
510 Office Supplies	403.48	403.48	700.00	700.00	296.52	58 %
520 Janitorial Supplies	44.91	44.91	1,500.00	1,500.00	1,455.09	3 %
521 Gasoline	1,005.13	5,097.53	30,000.00	30,000.00	24,902.47	17 %
522 Small Tools & Equipment	619.51	1,987.41	10,500.00	10,500.00	8,512.59	19 %
523 Operating Supplies - Miscellaneous	10,226.75	18,050.93	17,500.00	17,500.00	-550.93	103 %
524 Uniforms	466.61	2,235.06	3,500.00	3,500.00	1,264.94	64 %
526 Chemicals	3,072.16	14,884.42	36,000.00	36,000.00	21,115.58	41 %
540 Subscriptions/Memberships	0.00	280.00	500.00	500.00	220.00	56 %
541 Education	0.00	0.00	3,000.00	3,000.00	3,000.00	0 %
543 Licenses and Renewals	0.00	50.00	2,000.00	2,000.00	1,950.00	3 %
621 Renewals and Replacement Fund	0.00	47,901.61	200,000.00	200,000.00	152,098.39	24 %
630 Other Improvements	57,033.54	203,028.84	400,000.00	400,000.00	196,971.16	51 %
635 Capital - Rental/Leases	358.73	18,124.62	28,100.00	28,100.00	9,975.38	65 %
640 Machinery & Equipment	0.00	4,952.58	85,000.00	85,000.00	80,047.42	6 %
642 Meters & Pipes	938.48	2,320.41	15,000.00	15,000.00	12,679.59	15 %
711 FHMA (USDA) Loan - Principal (Sewer)	0.00	0.00	125,000.00	-125,000.00	125,000.00	0 %
713 SRF Loan - Principal	0.00	0.00	69,000.00	69,000.00	69,000.00	0 %
720 Interest - Debt Service (USDA)	0.00	0.00	320,000.00	320,000.00	320,000.00	0 %

03/15/16  
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CITY OF GROVELAND  
Budget vs. Actual for Org's Report  
For the Accounting Period: 2 / 16

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40 WATER & SANITATION FUND  
35 SEWER DEPARTMENT

Org	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
	723	SRP Loan - Interest	0.00	0.00	22,000.00	22,000.00	22,000.00	0 %
	750	Bond Reserve	0.00	11,000.00	35,000.00	35,000.00	24,000.00	31 %
		<b>Account Total:</b>	<b>164,724.27</b>	<b>780,260.73</b>	<b>2,433,300.00</b>	<b>2,433,300.00</b>	<b>1,653,039.27</b>	<b>32 %</b>
		<b>Account Group Total:</b>	<b>164,724.27</b>	<b>780,260.73</b>	<b>2,433,300.00</b>	<b>2,433,300.00</b>	<b>1,653,039.27</b>	<b>32 %</b>
		<b>Organization Total:</b>	<b>164,724.27</b>	<b>780,260.73</b>	<b>2,433,300.00</b>	<b>2,433,300.00</b>	<b>1,653,039.27</b>	<b>32 %</b>

**Attachment 7**

**Proposal 1**



**All Systems Tech LLC**  
 1746 East Silver Star Road  
 Suite # 272  
 Ocoee, FL. 34761

**Estimate**

Date	Estimate #
3/20/2016	37

Name / Address
Redmond Jones II 156 S. Lake Avenue Grovelando, FL 34736 United States

Project			
Sound System Repair			
Description	Qty	Rate	Total
This estimate is Good for 30days from the date of the estimate			
<b>MICROPHONE QUOTE</b>			
Shure Centraverse CVD is a sleek desktop base	1	73.75	73.75T
Shure CVG12-B/C Gooseneck Condenser Microphone, 12-Inch, Inline Pre-Amp	1	123.75	123.75T
Cost to install each microphone	0.5	85.00	42.50
Each Microphone needs both parts as intended in order to function. The total below is what it would cost for one microphone. Therefore if you need five microphone then the total is multiplied 5 times			
<b>**** TOTAL COST OF EACH MICROPHONE ****</b>			240.00
<b>SOUND PROCESSING QUOTE</b>			
DBX DriveRack PA2 Complete Loudspeaker Management System	1	458.85	458.85T
Required cables for integration	1	56.32	56.32
Installation of sound processor, Setup and programming and testing	3	85.00	255.00
Total cost to provide and install sound processing			770.17
<b>EXISTING CUSTOMER OWNED SPEAKER MOUNTING</b>			
Electro-Voice ZLX Wall Mount Bracket	2	158.125	316.25T
Labor to mount Customers existing speaker to the ceiling	2.5	85.00	212.50
Labor to install 2 electrical outlets. One by each speaker	4.5	85.00	382.50
Labor to Install 2 XLR plates. One by each speaker	4	85.00	340.00
Parts And Equipment Used In Installation XLR cable, XLR plates, Electrical cable and Receptacles XLR connectors etc	1	270.38	270.38
This estimate is only for the work that is describe therein and nothing else is assumed covered.		<b>Sales Tax (6.5%)</b>	
		<b>Total</b>	

Signature

4076901986

f.pusey@allsystemstech.com

Proposal 1 cont.



**All Systems Tech LLC**  
 1746 East Silver Star Road  
 Suite # 272  
 Ocoee, FL. 34761

## Estimate

Date	Estimate #
3/20/2016	37

Name / Address
Redmond Jones II 156 S. Lake Avenue Grovelando, FL. 34736 United States

Project
Sound System Repair

Description	Qty	Rate	Total
AST would like to include the detail that we are not changing mixing board so called the HEAD-END which is the heart of the system. Currently AST is only submitting an estimate to bring sound system in to proper working order and to mount the existing speakers in a fixed fashion. Any anomaly that is present from HEAD-END equipment is not covered in this estimate and may require further troubleshooting.			
This estimate is only for the work that is describe therein and nothing else is assumed covered.		<b>Sales Tax (6.5%)</b>	\$63.22
		<b>Total</b>	\$2,595.02

Signature \_\_\_\_\_

4076901986

f.pusey@allsystemstech.com

Proposal 2



**Corporate Office**  
 9419 Corporate Lake Dr.  
 Tampa, FL 33634  
 Phone (877) 616-2538  
 Fax (813) 249-1040  
**www.bcifl.net**

**Tampa**  
 Phone (813) 249-1020  
**Orlando**  
 Phone (407) 279-2759  
**Ft. Myers**  
 Phone (239) 245-9070

**Proposal**  
**Project Number: 43823**

**Date:** 3/1/2016

**To:** City of Groveland  
**Attn:** Andy Sapp  
**Phone:** 352-429-2141

**Project:** Multi-purpose Audio System  
**Location:** 156 S Lake Ave

**Contact:** Jeremy Thomas  
**Title:** Electronic System Designer  
**Email:** JThomas@bcifl.net  
**Phone:** (813) 249-1020

**BCI Integrated Solutions is pleased to propose the following Scope of Work:**

BCI proposes to provide and install the following products into the City of Groveland's Multi-Purpose Room. This system will be a complete overhaul of the existing out-dated system installed now. This system is designed to be easy to use, require no dedicated operator and sound great for all attendees. BCI will provide (13) thirteen wired microphones for council meetings and other events where a gooseneck microphone can be utilized. BCI will also provide (2) two wireless microphones in total; (1) one handheld and (1) one lapel system for any other occasions/events. All microphones will be connected directly to a digital signal processor which will allow BCI to program limiters, compressors and gain control for optimal audio performance. After the system is set-up, only authorized personnel with proper login credentials can access the system to make changes.

Also installed in the equipment rack is a new POE switch, CD/iPod Player, Microphone head end and antenna distribution. Once the system is turned on, the rack will not need to be accessed. All controls such as source selection, volume control and system operation will be done from a provided user interface which will can be installed on the proscenium wall with easy access. This user interface will be programmed by BCI to be simple and intuitive for any operator to control the system.

Finally, BCI will install (2) two new surface mount 12" two way speakers at the front of the room for optimal coverage and audio intelligibility. These speakers will be black in color to match the existing EV speakers.

Included in this price is equipment, wire, installation, training and a one year system warranty which covers all product and services provided by BCI.

Not included in this price is AC power, conduit, fire caulking or the installation of these items.

Qty	Mfr-Part No.	Description	Unit Price	Extended
1	Lowell Manufacturing	10 RU Wall Mount Rack with Locking Front Door		
1	Symetrix	Digital Signal Processor		
1	Symetrix	User Interface		
13	Audio Technica	Cat6 Gooseneck Base		
13	Audio Technica	6" Gooseneck Micro-Line Capsule		
1	Audio Technica	Wireless Handheld System		
1	Audio Technica	Wireless Lapel System		
1	Audio Technica	Joining Plate		
2	Audio Technica	Remote Mount Antennas		
1	Tascam	CD/iPod Player		
2	Bosch Communications	12" Powered Speaker		

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 Tampa - Orlando - Ft. Myers  
 Professional Audio - Video - Intercom - Fire Alarm - Security - Structured Cabling

Proposal 2 cont.

Qty	Mfr-Part No.	Description	Unit Price	Extended
2	Bosch Communications	Wall Mount Bracket		
1		POE Dante Switch		
0.5	West Penn Wire	Speaker Cable		
0.2	West Penn Wire	Microphone Cable		
1		Cat6 Cabling		
1		Installation, Programming & Setup		

This Proposal is Valid for 30 Days.  
Freight: 244.00

Shipping & Handling: \$ 244.00

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Project Total: \$ 19,975.00

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Tampa - Orlando - Ft. Myers  
Professional Audio - Video - Intercom - Fire Alarm - Security - Structured Cabling

Page 2 of 3

## Proposal 2 cont.

### BCI Sales Proposal General Terms and Conditions Including the following but not limited to:

#### Contact Person

BCI requires that the customer provide ONE representative that can be contacted before and during the installation to schedule times, make decisions for equipment placement, provide access to all areas necessary to complete the installation and has the authority to provide a final installation sign off.

#### Hours of Work Performance

Unless otherwise specified, all work will be performed during normal daily working hours of 7:00AM to 5:00PM, Monday through Friday. Work performed during other daily hours or on weekends or holidays will incur additional labor costs unless specified in the proposal.

#### Delays

Additional costs may be incurred if the BCI installation crew cannot work in the area during the scheduled time. If the BCI crew has to vacate the room or facility because of a meeting or other use of the room which will delay the completion of the installation within the scheduled time, additional labor costs will be charged for the cleanup of the room, down time of the installers and setting back up to continue the installation.

#### Cancelled Orders

All orders cancelled after equipment orders have been placed with the manufacturer are subject to cancellation and/or restock fees including freight charges if equipment has already shipped. Custom orders or changes are not eligible for credit.

#### Drawings

If CAD drawings of the facility exist, electronic AutoCad (.dwg) files will be provided to BCI at no charge for purposes of showing locations of equipment, racks, devices, conduit and electrical box requirements. These files will include all necessary backgrounds and layers. These drawings will be modified & resubmitted to the architect for inclusion into the master construction documents for dispersion to appropriate contractors. BCI will also include copies of these modified drawings as part of the close-out documents for future reference.

#### Conduit and Electrical Boxes

All conduit and associated electrical boxes for AC power or for the mounting of BCI provided A/V plates, control panels etc. are the responsibility of the customer and are not included in the attached proposal unless specifically noted in the proposal.

#### A/C Power

A/C power requirements at the equipment locations, ceiling projectors, closets for racks, etc. are the responsibility of the customer to provide unless included within the scope of work and contracted through BCI. It is assumed that the facility in which equipment or systems are installed have adequate consistent power. Power conditioning or uninterruptible power supplies are not included in this proposal unless specified. Equipment failure due to power issues are not covered by BCI or manufacturer warranties.

#### Discontinued Equipment

Because of the ever changing world of electronics, occasionally the model listed on the proposal may be unavailable at the actual time that the order is placed. BCI reserves the right to substitute a similar model that meets or exceeds the original unit specifications. Color cannot be guaranteed such as black face or silver face.

#### Issues regarding the mounting of flat panel TV's, plasma displays, LCD's:

It is the responsibility of the customer to provide an adequate support structure in the wall to which the flat panel will be mounted. Larger panels require more internal wall structure. This additional mounting is not included in the quoted price unless specified in the quote. Additional cost will be incurred if BCI is required to provide this support for time and materials.

#### Removal of Existing Equipment

When removing existing equipment, holes and/or unfinished surfaces may be exposed. BCI cannot be responsible for the patching, repairing or repainting of these areas.

#### I.T. Network Based Equipment

When I.T. Network based equipment orders are placed with BCI, it is assumed that the client has discussed, cleared and has approval and coordinated the installation with their company I.T. department. BCI will provide limited assistance in the form of product information to the I.T. department prior to the equipment order being processed. BCI will not be responsible for internal corporate conflicts with purchased equipment and the implementation by the corporate I.T. departments. Equipment that has been ordered and not yet delivered may be eligible for a credit less freight and restocking fees. Equipment that has been installed and is not in a new, resalable condition are not returnable for credit.

#### Woodwork/Trim

It is the responsibility of the customer to provide custom finished woodwork and trim for installed equipment unless specified within the BCI scope of work.

#### NEW Owner Furnished Equipment

New equipment that is being furnished by the owner must be available on site when the installation crew arrives. In the event the crew cannot perform the installation due to unavailable owner furnished parts, additional labor and travel charges will be incurred.

#### USED Owner Furnished Equipment

Existing equipment that is being furnished by the owner must be in good operational condition. BCI cannot be responsible for equipment that is not in working condition nor will this equipment be covered by any BCI warranty. Equipment that is found to not be in working condition and that repair is necessary for the operation of the system, additional charges will be incurred for the repair or replacement of the defective equipment.

#### Ceiling Grid Work

Modifications of drop tile ceiling grid work to accommodate the installation of projection screens, projector lifts or other equipment is not included in the attached proposal unless specified. These modifications are the responsibility of the customer.

#### Painting

Typically speakers may be available in black or white. Speakers, other types of equipment (must be suitable for painting) or mounts will be painted custom colors only if specified in the proposal. The customer is responsible to acquire and provide the custom color paint if painting is included in the proposal.

#### Lamps/Bulbs for Projectors or Stage Lighting

Lamps or bulbs are warranted for 90 days and are not included in the standard warranty. Special order lamps or bulbs are not returnable for credit or refund.

#### Alterations or Deviation

Any alteration or deviation from the above involving additional cost will only be performed following acceptance by BCI Integrated Solutions of Purchaser's written order and will become an additional cost to Purchaser. BCI reserves the right to withdraw from project(s) if submittals for any system are rejected or other unforeseen circumstances prevent a successful startup of the project with no liability assessed prior to receiving executed subcontract agreement.

#### Terms Of Sale

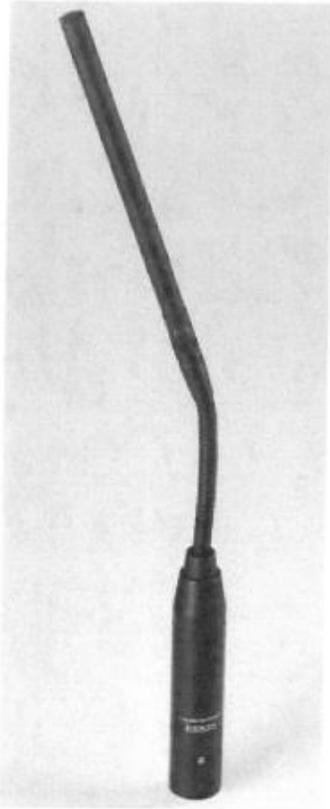
The prices quoted above will be honored for thirty (30) days at which time BCI reserves the right to increase prices based on increased costs to provide the services quoted. BCI may withdraw this proposal if not accepted within (30) days from the date on this proposal.

There is a 3% processing charge on all credit cards charges

Invoicing will be done on a monthly basis. This is based on the percentage of project completion and the progress of the work being performed, including material received or stored on or off-site. All payments are due Net 30 from date of Invoice. BCI reserves the right to add a 1.5% Service Charge per month for overdue balances.

**Acceptance of Proposal-**The prices and terms and conditions contained herein, including the attached page(s), are hereby accepted. BCI Integrated Solutions is authorized to do work as specified above.

*Prposal 2 cont.*



Proposal 3  
(option 1)

Durbin Audio Designs Sales  
123A S Woodland St.  
Winter Garden, FL 34787

## Estimate

Date	Estimate #
2/29/2016	100360

Name / Address
Andy Sapp City of Groveland 156 S. Lake Ave Groveland, FL. 34736

			Project
Description	Qty	Rate	Total
Bosch CCS 1000 D Control Unit	1	1,328.66	1,328.66T
Bosch CCS 1000 D Discussion Device Long Gooseneck Mic	13	487.04385	6,331.57T
Bosch CCS 1000 D Transport Case for 6 devices and 1 Control Unit	3	420.48	1,261.44T
60' Extension Cable to connect 1st mic to control unit.		153.60	153.60T
Rack ears to mount Control Unit	2	21.25	42.50T
Install program		150.00	150.00
		<b>Subtotal</b>	\$9,267.77
		<b>Sales Tax (6.5%)</b>	\$0.00
		<b>Total</b>	\$9,267.77

Proposal 3 cont.  
(option 2)

Durbin Audio Designs Sales  
123A S Woodland St.  
Winter Garden, FL 34787

## Estimate

Date	Estimate #
2/29/2016	100361

Name / Address
Andy Sapp City of Groveland 156 S. Lake Ave Groveland, FL 34736

			Project
Description	Qty	Rate	Total
Behringer XR 18 Digital Mixer		656.11	656.11T
Shure MX418/C Microphone	13	205.40	2,670.20T
XLR Extension Cables	5	20.00	100.00T
16x4 Chan Mic Snake 50'		194.35	194.35T
Installation/Programming		250.00	250.00
Attend 1st meeting after installation to fine tune each mic and system realtime		150.00	150.00
Dual Band Wireless Router (local store sales price)		50.00	50.00T
		<b>Subtotal</b>	\$4,070.66
		<b>Sales Tax (6.5%)</b>	\$0.00
		<b>Total</b>	\$4,070.66