

PUBLIC NOTICE AND AGENDA OF THE GROVELAND RECREATION ADVISORY COMMITTEE MEETING SCHEDULED TO CONVENE AT **6:30 P.M. TUESDAY, NOVEMBER 9, 2021** IN THE LAKE DAVID COMMUNITY CENTER LOCATED AT 450 S. LAKE AVENUE, GROVELAND, FLORIDA 34736

CHAIRPERSON	AMANDA TRAYWICK	<a href="mailto:amanda.traywick@groveland-fl.gov">amanda.traywick@groveland-fl.gov</a>
VICE-CHAIRPERSON	PAULA HALL	<a href="mailto:paula.hall@groveland-fl.gov">paula.hall@groveland-fl.gov</a>
COMMITTEE MEMBER	DAVID BADILLO	<a href="mailto:david.badillo@groveland-fl.gov">david.badillo@groveland-fl.gov</a>
COMMITTEE MEMBER	JOSCELYN CAMPBELL	<a href="mailto:joscelyn.campbell@groveland-fl.gov">joscelyn.campbell@groveland-fl.gov</a>
COMMITTEE MEMBER	LINDA COWELS	<a href="mailto:linda.cowels@groveland-fl.gov">linda.cowels@groveland-fl.gov</a>
COMMITTEE MEMBER	CHUCK KENZIG	<a href="mailto:charles.kenzig@groveland-fl.gov">charles.kenzig@groveland-fl.gov</a>
COMMITTEE MEMBER	SHANA MARTIN	<a href="mailto:shana.martin@groveland-fl.gov">shana.martin@groveland-fl.gov</a>
PARKS/RECREATION DIRECTOR	MIKE WALKER	<a href="mailto:mike.walker@groveland-fl.gov">mike.walker@groveland-fl.gov</a>
RECORDING SECRETARY	DODIE BARGER	<a href="mailto:leota.barger@groveland-fl.gov">leota.barger@groveland-fl.gov</a>

**Please note:** Most written communication to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

## **CALL TO ORDER**

### **PLEDGE OF CONDUCT**

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.
- Audience members wishing to speak must be recognized by the Chairperson.
- Speaking without being recognized will be considered “Out of Order.”

## **OPENING CEREMONIES**

- a. Pledge of Allegiance

## **ROLL CALL**

## **CONSENT AGENDA**

Consideration of Approval:

- October 19, 2021 RAC Meeting Minutes

## **PRESENTATIONS**

1. Sarah Pond, Events Coordinator - Recap of Past and November Upcoming Events

## **OLD BUSINESS**

1. Capital Improvement Plan (For Review Only)

## **NEW BUSINESS**

1. December Holiday Event Discussions – Mike Walker

## **REPORTS**

- a. Committee Member Reports

## **PUBLIC COMMENT**

## **ADJOURNMENT**

*Groveland Code of Ordinances Sec. 2-58 (f). Any person desiring to address the Council shall first secure the permission of the presiding officer and shall give his name and address for the record. All remarks shall be addressed to the Council as a body and not to any member thereof unless permission to do so is first granted by the presiding officer. Unless further time is granted by the presiding officer or the council, member of the public shall limit their discussion or address to no more than five minutes. No question shall be asked a council member or city official except through the presiding officer.*

*If your address is exempt from public record you are not required to state it. In addition, do not give out your Social Security Number, phone number, email address or any other information you do not want others to have access to as the meetings are recorded and those recordings are considered public record.*

*Pursuant to the provisions of Chap. 286, F.S., Sec. 286.0105, if a person decides to appeal any decision made by this body with respect to any matter considered at this meeting, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based and is advised to make such arrangements at his or her own expense.*

*\*In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statute, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office no later than 5:00 p.m. the day of the meeting.*

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**City of Groveland  
E.L. Puryear Building**

**Recreation Advisory Committee (RAC)  
Minutes**

**October 19, 2021**

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The Recreation Advisory Committee (RAC) held a regularly scheduled meeting on Tuesday, August 10, 2021 at the E.L. Puryear Building located at 243 S. Lake Avenue, Groveland, FL 34736. Chairperson Amanda Traywick called the meeting to order at 6:30 p.m. with the following committee members present: Vice-Chair Paula Hall, David Badillo, Chuck Kenzig and Shana Martin. Absent were Joscelyn Campbell, Linda Cowels. City officials present were Parks and Community Services Director Mike Walker and Recording Secretary Leota “Dodie” Barger.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

No public comments were submitted to the Recording Secretary to be read into the record by the start time of this meeting.

**ROLL CALL**

Recording Secretary Barger called the roll and five of seven members were present. Quorum was met.

**CONSENT AGENDA**

**Approval of the September 14, 2021 RAC Meeting Minutes:**

**Motion:** Vice Chair Hall moved for approval of the September 14, 2021 minutes and the motion was seconded by Committee Member Badillo. The motion passed unanimously.

**PRESENTATIONS**

**1. Sarah Pond – Events Coordinator  
Recap of Past and Future Events**

Sarah provided the RAC with an overview of the events held since the last RAC meeting and an overview of the upcoming events.

Chairperson Traywick noted she had received feedback on the October recent Farmer's Market to include:

- Wanting more produce
- Wanting more plants and herbs
- Wanting carnival rides
- Wanting more vendors
- Wanting more food trucks
- Suggested saving money by using recorded music or a DJ vs. paying for live bands

Chairperson Traywick noted she had invited those with comments to attend a City Council meeting or a Recreation Advisory Committee meeting to share their concerns but she has not seen anyone at either meeting.

Vice Chair Hall suggested it would be helpful to have a business card to hand out to people/vendors they meet at other events to encourage more participation in Groveland's Farmer's Market.

Event Coordinator Sarah Pond agreed the business cards could be helpful and she will look into it.

## **OLD BUSINESS**

### **1. Capital Improvement Plan (For Review Only)**

#### **Mike Walker – Parks and Community Services Director**

Director Walker noted the Capital Improvement Plan was included in the committee member's packet for their review. He noted that due to the new fiscal year starting on October 1<sup>st</sup> there were two spreadsheets to review. The first was the final Capital Improvement Plan for FY 20-21 and the second was for the new fiscal year FY 21-22.

He highlighted the items that were completed in FY 20-21 and noted those that had to be carried forward to FY 21-22.

Discussion took place regarding Cherry Lake Park Phase II timeline, amenities and cost approved by City Council.

### **2. RAC Community Outreach Discussion**

#### **Paula Hall – Vice-Chair**

Vice-Chair Hall questioned if they needed approval to move forward with her idea and Director Walker noted the issue was brought back to this meeting, which is the first step in the process. It needs to be presented to the committee and a consensus reached

Vice-Chair Hall explained she wants to reach out to the different organizations within the community to get everyone involved to create cards to be given to our police and fire departments to show our appreciation.

Director Walker noted they could create Christmas Cards out of plywood to post in front of the Public Safety Complex and Firehouses.

Vice-Chair Hall agreed this would be a great idea but also wants to do individual cards as well.

Director Walker suggested we could use the next few events to have drop off locations for the cards, etc.

Vice-Chair Hall asked if the committee could have a booth at the Farmers Market with paper and crayons, colored pencils, etc. to allow people to make cards.

Director Walker suggested that if the committee agrees to move forward he would like to meet with the Vice-Chair to coordinate the next steps.

The committee members present agreed to move forward with the project unanimously.

## **NEW BUSINESS**

### **1. Park Rules “Draft” – Articles 8 thru 17**

Director Walker reviewed the draft rules. Discussion took place. On Article 9, regarding dogs in parks, Committee Member Chuck Kenzig suggested that it be required that dogs be on leash in the areas where they are allowed. The Committee gave their approval of the draft rules presented with the amendment to the dog rules.

Director Walker noted Article 8 regarding “Swimming, Fishing and Boating” would be brought back for review at a future meeting.

### **Approval of Parks Rules “Draft” – Articles 9 – 17**

**Motion:** Committee Member Martin moved for approval of the draft rules, articles 9 thru 17 and the motion was seconded by Vice-Chair Hall. The motion passed unanimously.

## **2. Ronald Sefton Gaffney Memorial Park Assessment**

### **Mike Walker – Parks and Community Services Director**

Director Walker noted we are continuing the park assessments the committee has been doing for the last three or four meetings and it has helped us, obviously, we have identified in the Master Plan that we would like to fund improvements at some of our parks and these assessments help us identify the needs.

Committee Member Kenzig provided his observations, which suggested the need for development of the dog park to include playgrounds, picnic facilities, trails, etc., and he suggested it needs better signage.

Director Walker noted they plan to redo all signage next year

Committee Member Martin noted she did not review the park but does take her dog there, and thinks it is a great dog park that serves the community well. She also noted that it is her understanding that the HOA's provide their own park facilities for their residents so there would be no need for us to create an additional park for playgrounds, picnicking and trails.

Committee Member David Badillo noted the dog park was created specifically to honor Ronald Sefton Gaffney and it would disturb him to change it.

## **3. FRDAP Grant Update**

### **Mike Walker – Parks and Community Services Director**

Director Walker noted the Florida Recreation Development Assistance Program (FRDAP) submission period was October 1<sup>st</sup> through the 15<sup>th</sup> and we submitted the grant request, which received a score of 111 out of a possible 114. This grant allows for projects up to \$400,000 and the state will provide a 50% match of \$200,000. We identified Cherry Lake Park Phase II as the grant project, which will include a large pavilion, two smaller pavilions, lighting and paved parking.

Vice-Chair Hall asked to make sure the cameras are installed at the same time as the lighting to ensure everything is protected from day one and Director Walker agreed.

Chairperson Traywick asked if there was an estimate of when we will find out if our submission was approved.

Director Walker explained it would depend on the State of Florida's budget process in July so we will not hear anything before July.

## **REPORTS**

### **a. Committee Member Reports**

#### **Committee Member Shana Martin**

Committee Member Martin noted she attended the Farmer's Market and thought it was great. She also attended the International World Water Ski Championship opening ceremonies and was very impressed with the event being held here in Groveland.

**Committee Member Chuck Kenzig** – no report

**Committee Member David Badillo** - no report

#### **Vice-Chair Paula Hall**

Vice-Chair Hall noted she attended the City Council meeting.

#### **Chairperson Amanda Traywick**

Chairperson Traywick noted she attended the 9/20 and 10/04 City Council meetings. On 10/09, she attended the disaster relief event for Louisiana at Cherry Lake Park.

## **PUBLIC COMMENTS**

None

## **NEXT MEETING:**

Chairperson Traywick noted the next RAC meeting would be on November 9<sup>th</sup>.

## **Adjournment**

Chairperson Amanda Traywick adjourned the meeting at 7:50 pm.

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Chairperson Amanda Traywick

Attest:

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Leota "Dodie" Barger, Recording Secretary