

PUBLIC NOTICE AND AGENDA OF THE GROVELAND RECREATION ADVISORY COMMITTEE MEETING SCHEDULED TO CONVENE AT 6:30 P.M., TUESDAY, OCTOBER 11, 2016 IN THE LAKE DAVID CENTER LOCATED AT 450 S. LAKE AVENUE, GROVELAND, FLORIDA

CHAIR	GEORGE ROSARIO	george.rosario@groveland-fl.gov
VICE-CHAIR	KERINA JONES	kerina.jones@groveland-fl.gov
SECRETARY	BRIGGETT BRANNON	bridgett.brannon@groveland-fl.gov
COMMITTEE MEMBER	MARGIE JONES	margie.jones@groveland-fl.gov
COMMITTEE MEMBER	DAVID BADILLO	david.badillo@groveland-fl.gov
COMMITTEE MEMBER	VACANT	
COMMITTEE MEMBER/ SLHS REPRESENTATIVE	VACANT	
ALTERNATE MEMBER	VACANT	
ALTERNATE MEMBER	VACANT	
STAFF LIAISON	REBEKAH MORGAN	rebekah.morgan@groveland-fl.gov
SERGEANT AT ARMS	STEPHANIE CREWS	stephanie.crews@groveland-fl.gov

Please note: Most written communication to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

AGENDA

Call to Order

- a. Pledge of Allegiance
- b. Roll Call

Consent Agenda

- Approval September RAC minutes

Reports

- a. Board Member Reports
- b. Crime Stats Report
- c. Liaison Report

Old Business

New Business

1. RAC Application – Kayla Hernandez
2. July 4th Fundraising

Public Comments*

Adjournment

*Groveland Code of Ordinances Sec. 2-58 (f). Any person desiring to address the council shall first secure the permission of the presiding officer and shall give his name and address for the record. All remarks shall be addressed to the council as a body and not to any member thereof unless permission to do so is first granted by the presiding officer. Unless further time is granted by the presiding officer or the council, members of the public shall limit their discussion or address to no more than five minutes. No question shall be asked a councilmember or city official except through the presiding officer. If your address is exempt from public record you are not required to state it. In addition, do not give out your Social Security Number, phone number, email address of any other information you do not want others to have access to as the meetings are recorded and those recordings are considered public record.

Pursuant to the provisions of Chap. 286, F.S., Sec. 286.0105, if a person decides to appeal any decision made by this body with respect to any matter considered at this meeting, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based and is advised to make such arrangements at his or her own expense.

City of Groveland

Meeting Minutes

Recreation Advisory Committee

The Recreation Advisory Committee met at Lake David Center on September 13, 2016. Chair George Rosario called the meeting to order at 6:31 p.m. with the following members present: Vice-Chair Kerina Jones, Committee members Briggett Brannon, Margie Jones, David Badillo, Staff Liaison Rebekah Morgan. Absent: Sergeant at Arms Stephanie Crews and member Ashley Cain.

Consent Agenda

- Approval of July RAC Minutes

Vice-Chair Kerina Jones moved to approve; seconded by member Margie Jones. The motion was approved with all members present voting aye.

Reports

a. Liaison Report

- There will be a Senior Center yard sale this Saturday; time unknown.
- Goals/hoops at David Blanks Park were replaced.
- The lights at David Blanks Parks do not have timers; will check with power company and/or electrician to see if timers are able to be changed.

b. Board Member Reports

- Member Margie Jones visited Gaffney Park and Robert A. Davis Park and stated nothing has been done at either park.
- Chair Rosario mentioned the logo for the water tower and the missing shingles at JT Memorial Park.
 - Ms. Morgan stated the renovations for the ballfield will start with the new budget year.
- Member Badillo mentioned a lot of kids turned out for the upcoming ball season.
- Vice-Chair Kerina Jones requested an updated on the water ski company.
- Chair Rosario mentioned the lily pads in Lake David and preserving the lake as well as keeping it clean from plastic floating as well as the boats and jet skis.
 - Ms. Morgan stated property past the volleyball court is not part of the city and the homeowners would need to contact the state for any weed problems close to their home.
- Chair Rosario mentioned the CRA budget included having a modular placed on the lots at David Blanks Park and discussed the RAC's goals and objectives to include a bathroom at David Blanks Park.
 - Ms. Morgan stated the bathrooms were included in the budget that will be presented before council.

- Member Brannon asked for an update from July’s council meeting with the discussion of a Splash Park and the city staff’s recommendation of a water feature at city hall.
 - *Consensus to recommend to council to move forward with a Splash Park.*
- Member Brannon mentioned that Member Cain had emailed a letter of resignation from the RAC to members earlier in the day. Member Brannon forwarded the email to Ms. Morgan, as the email did not get sent to her.
- Chair Rosario requested certificates of appreciation for the volunteers to included kids and businesses for Griffin Park.
- Chair Rosario requested Ms. Morgan to look into renting the building at Lake David to use for a concession stand.
- Member Brannon stated she will not be at October’s meeting and needed someone to complete the minutes for that meeting.

Old Business

1. City Events Update

- Mr. Lucas updated the RAC on Vietnam Traveling Wall coming December 7th through 11th and is looking for volunteers from the RAC; the location will be on the city property on Crittenden Street behind Krispy’s Fried Chicken.
- All city events have been turned over to Parks and Recs and sponsors are needed for movie nights.
- Ms. Morgan distributed paperwork that included information on:
 - Upcoming Movie Nights and the Sponsorship Package.
 - Upcoming Juice Jog benefiting Groveland Elementary School Playground Project; sponsorship package included and a gift basket donated to raffle by Matts Organic.
- There will not be a car show on November 5th because of the Juice Jog. Mr. Rosario will reach out to them.
- Lake Apopka Natural Gas was the main donor for school supplies.
- The city will have a booth at the Hispanic Heritage Festival on September 24th.

2. Zumba Update

- Zumba will be at Lake David at 6:15; classes are only available if the building is not rented. City employee must be present and instructor is required to pay the rate of overtime for employee. Discussion about it being a recreational program through the city and the agreement and the requirements.
 - *Consensus that the Zumba agreement be reconsidered and reviewed by Council and allow the instructor to speak about her concerns.*

New Business.

1. Gaffney Park Project Update

- Bids were due by 2:00 last Thursday, amounts were \$344,683.97 and \$424,083.39; recommendation from staff to approve the lowest bid. Jamie will request approval at the city council meeting on Monday.

Public Comments:

Mr. Wilson suggested to continue to seek to have a Splash Park at Lake David and that 50k was set aside in the budget.

Adjournment

Meeting adjourned

Citizen Advisory Boards & Committees Application Form

Please check the boards / Recreation Advisory Committee
committees you are
interested in:

(Section Break)

Personal Information

First Name	Kayla
Last Name	Hernandez
Address	467 East Swanson Street
City	Groveland
State	FL
Zip	34736
Home Phone Number	352-585-8243
Work Phone Number	352-771-6530
Email Address	kgraciehernandez@gmail.com
Occupation	High school student

(Section Break)

Residency Information

Length of Residency in Groveland	12 Years
Are you a registered voter	No

(Section Break)

Education, Profession and Hobbies

High School	South Lake High School
College	<i>Field not completed.</i>

Trade or Business School *Field not completed.*

Present / Past Employment *Field not completed.*

Hobbies Jiu Jitsu

(Section Break)

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees? Yes

If yes, which: BSU (Black Student Union)

Have you served on a Board, Commission, or Committee before? No

If yes, which: *Field not completed.*

Community Involvement *Field not completed.*

Areas of Special Interest *Field not completed.*

Areas of Special Expertise *Field not completed.*

(Section Break)

Acknowledgment I have read and understand.

Electronic Signature Kayla Hernandez

Email not displaying correctly? [View it in your browser.](#)

Script for requesting July 4th Sponsorship

Hello, my name is [your name] with the City of Groveland Recreation Advisory Committee. May I please speak with the owner/manager?

If not available:

May I please leave a message? (Leave a message for the person you are trying to reach, asking them to return your call. Leave your phone number. Do not hang up the phone until you get the following information from the individual: 1. Name/Title and correct spelling for the person you are trying to reach 2. email 3. Full mailing address)

If available:

Hello, my name is [your name] with the City of Groveland Recreation Advisory Committee. Do you have a few minutes to speak with me regarding Groveland's 2017 July 4th event?

If no:

Ok, when would be a convenient time to call you back?

If yes:

Thanks for taking the time to speak with me. I am a member of the City of Groveland's Recreation Advisory Committee. We are currently in the process of planning the annual July 4th celebration, and we are approaching businesses and community leaders for help putting on this community event. Would it be possible for your organization to become a sponsor for this event? We have many affordable sponsorship levels available, and this would be a wonderful opportunity for you to promote your local business to the people who work, live, and play in the local community.

Here, they will most likely ask you for more information, or ask you to send them information. Answer their questions as thoroughly as possible, and direct them to the website <http://groveland-fl.gov/369/July-4th-Celebration>. If they request written info, follow up by sending them a copy of the sponsorship letter and brochure, and call again two business days after you think they have received your letter (approximately five business days from when you send it).

Closing

Always close on a positive note, knowing what your next, proactive step will be, alleviating as many of their objections as possible. If the person declines donating at this time, ask if you may send them information about the event and contact them later in the year for a donation. If they cannot give what you have requested, ask if there is some other amount or item they would be willing to give. If not, ask if they have any colleagues or belong to any business associations that might be willing to help. It is okay if someone is unable to help, but make the most of your phone call and try to get another lead.



Dear Prospective Sponsor,

The City of Groveland is planning their annual July 4th Celebration, celebrating 20+ years of fun and fireworks at Lake David Park. We would like to invite you to be a part of this fun, family event that provides enjoyment for the community. Our focus in 2017 is to present a true Community-driven event; for the Community, by the Community.

This is a wholesome, family event that Groveland has hosted for the community for the past 20+ years, and it has long been considered to have the BEST fireworks display in Lake County. Traditionally, thousands of Groveland and Central Florida residents and guests visit Groveland to experience a BIG celebration with a hometown feel. We kick the event off with a Classic Car show, followed by performances from local bands and artists, the Firecracker Pageant, fun and games, and fabulous food and vendors. The highlight of the event is the Fireworks Display in which the Groveland Fire Department mesmerizes the crowd with their ability to create a masterpiece in the night sky.

We are seeking the support of local businesses and encourage your organization's involvement. This would be a wonderful opportunity for you to promote your local businesses to the people who live, work, and play in the area where your business is located. We simply cannot bring this event to the community without the help of our local sponsors. We look forward to you and your businesses' participation in this local community event. Thank you in advance for making the 2017 July 4th Celebration a huge success!

City of Groveland

156 S. Lake Ave

Groveland, FL 34736

352-429-0227, ext. 16

Rebekah Morgan, Parks & Recreation Manager: rebekah.morgan@groveland-fl.gov

Website: <http://groveland-fl.gov/369/July-4th-Celebration>



2017 SPONSORSHIP LEVELS

Constitution (Presenting Sponsor) - \$10,000

- Sponsor Tent
- Name announced between acts
- Large logo on event signage
- Logo on Main Stage Banner
- Logo in printed advertisements
- Logo with link to your website on event website
- Logo on T-shirts

Presidential (Event Activities) - \$5,000

- Sponsor Tent
- Logo on event signage
- Logo on Main Stage Banner
- Logo in printed advertisements
- Logo on event flyer
- Logo with link to your website on event website
- Logo on T-shirts

Old Glory - \$3,000

- Logo on event signage
- Logo on Main Stage Banner
- Logo in printed advertisements
- Logo on event flyer
- Logo with link to your website on event website
- Logo on T-shirts
- Free booth space

Lady Liberty - \$2,000

- Logo on event signage
- Logo on Main Stage Banner
- Logo on event flyer
- Logo with link to your website on event website
- Logo on T-shirts
- Free booth space



2017 SPONSORSHIP LEVELS CONTINUED

Uncle Sam - \$1,000

- Logo on Main Stage Banner
- Logo on event flyer
- Logo with link to your website on event website
- Logo on T-shirts
- Free booth space

Firecracker - \$750

- Logo on event flyer
- Logo with link to your website on event website
- Logo on T-shirts
- Free booth space

Patriot - \$500

- Logo with link to your website on event website
- Logo on T-shirts
- Free booth space

Bottle Rocket - \$250

- Logo with link to your website on event website
- Logo on T-shirts

Sparkler - \$150

- Logo with link to your website on event website
- Logo on T-shirts

In-Kind Services - \$500 - \$1,000

Provide range in services equivalent to value specified. Examples: Advertising, Printed materials, Entertainment and Food and/or beverages (non-alcoholic).



2017 SPONSORSHIP AGREEMENT

Yes, we want to sponsor Groveland's July 4th Celebration

Please indicate Sponsor Level here: _____

Enclosed is our check in the amount of \$_____.

- We will email our company name or logo in jpg format to rebekah.morgan@groveland-fl.gov

PLEASE NOTE: Sponsorship payment is due in full upon receipt of contract. We are unable to refund sponsors in the event of a change due to inclement weather.

Company/Organization Name _____

Contact Person _____

Signature _____

Address _____ City _____ State _____

Zip Code _____ Phone _____ Fax _____

Email _____

Make Checks Payable to:

City of Groveland

Attn: Rebekah Morgan

156 S. Lake Ave

Groveland, FL 34736

<http://groveland-fl.gov/>

352-429-0227, ext 16 (Phone)

352-429-8246 (Fax)

THANK YOU FOR YOUR SUPPORT!



CITY OF GROVELAND
156 S. LAKE AVENUE
GROVELAND, FL 34736

PHONE 352-429-2141
FAX 352-429-3852

October 4, 2016

For immediate release

Food vendors and volunteers needed.

The City of Groveland is now accepting applications from non-profit groups wishing to be vendors at the July 4th Fireworks Celebration at Lake David Park in downtown Groveland. Vendor spaces will be assigned on a first come, first served basis by food type. Applications can be picked up at City Hall at 156 S. Lake Avenue in downtown Groveland or on the website at <http://groveland-fl.gov/369/July-4th-Celebration>. Vendor spaces will be opened up to for-profit individuals and groups in February 2017.

The July 4th Committee is also looking for volunteers, particularly chairpersons to head up the event activities. Interested parties should contact Rebekah Morgan, Parks & Recreation Manager, at 352-429-0227, x16, or rebekah.morgan@groveland-fl.gov.



at Lake David Park - Groveland
"Best Fireworks in South Lake County"

Tuesday, July 4th from 4pm to 10:00pm

Food & Booth Vendor's Application/Reservation

(Non-profit organizations only)

Vendors need to be set up by 3:00pm and take down cannot begin until *after* the fireworks display. Application fee is \$25.00.

Vendors need to contact Rebekah Morgan at 352-429-0227, x16 or Rebekah.morgan@groveland-fl.gov. Please keep in mind that space is limited.

Name of Group: _____

Address of Group: _____

Phone #: _____ Contact Person: _____

Items that will be served/sold _____

**** All food vendors with hot foods must have fire extinguishers and flame retardant tents.****

Request for Electrical:

____ Number of 110 Volt outlets needed or ____ Number of 220 Volt Outlets Needed

What will be plugged in to these outlets _____

Amount enclosed: \$ _____ Cash or Check Check # _____

Checks should be made payable to The City of Groveland, Attn: Rebekah Morgan, 156 S. Lake Avenue, Groveland, FL 34736.

The undersigned agrees to participate in the July 4th Celebration at Lake David Park. The undersigned agrees to be solely responsible for complying with local health department code regulations and permitting requirements. No refunds will be given as a result of inclement weather and/or in the event of the cancellation of the fireworks. The undersigned understands that electricity will be provided and that the vendor will be responsible for tables and any other equipment required for their booth. Participant will only be permitted to sell agreed upon food or related items.

Participant's Signature

Date