

PUBLIC NOTICE AND AGENDA OF THE GROVELAND RECREATION ADVISORY COMMITTEE MEETING SCHEDULED TO CONVENE AT 6:30 P.M., TUESDAY, JUNE 14, 2016 IN THE LAKE DAVID CENTER LOCATED AT 450 S. LAKE AVENUE, GROVELAND, FLORIDA

CHAIR	GEORGE ROSARIO	george.rosario@groveland-fl.gov
VICE-CHAIR	KERINA JONES	kerina.jones@groveland-fl.gov
SECRETARY	BRIGGETT BRANNON	bridgett.brannon@groveland-fl.gov
COMMITTEE MEMBER	MARGIE JONES	margie.jones@groveland-fl.gov
COMMITTEE MEMBER	DAVID BADILLO	david.badillo@groveland-fl.gov
COMMITTEE MEMBER	ASHLEY CAIN	ashley.cain@groveland-fl.gov
COMMITTEE MEMBER/ SLHS REPRESENTATIVE	VACANT	
ALTERNATE MEMBER	VACANT	
ALTERNATE MEMBER	VACANT	
STAFF LIAISON	REBEKAH MORGAN	rebekah.morgan@groveland-fl.gov
SERGEANT AT ARMS	STEPHANIE CREWS	stephanie.crews@groveland-fl.gov

Please note: Most written communication to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

AGENDA

Call to Order

- a. Pledge of Allegiance
- b. Roll Call

Consent Agenda

- Approval May RAC minutes

Reports

- a. Liaison Report
- b. Board Member Reports

Guest Speakers/Presentations

- 1) **Presentation: Boys and Girls Club Program – presented by Freddy Williams, Boys and Girls Club of Lake and Sumter Counties**

Old Business

1. Amending RAC Membership Eligibility
2. Discussion Regarding Recommending to Council the Implementation of Athletic Field Activity/Rental Fees

New Business

1. Discussion: Offering Zumba Fitness Class in Partnership with Parks & Rec
2. Griffin Park Playground Community Build

Public Comments*

Adjournment

**Groveland Code of Ordinances Sec. 2-58 (f).* Any person desiring to address the council shall first secure the permission of the presiding officer and shall give his name and address for the record. All remarks shall be addressed to the council as a body and not to any member thereof unless permission to do so is first granted by the presiding officer. Unless further time is granted by the presiding officer or the council, members of the public shall limit their discussion or address to no more than five minutes. No question shall be asked a councilmember or city official except through the presiding officer. If your address is exempt from public record you are not required to state it. In addition, do not give out your Social Security Number, phone number, email address of any other information you do not want others to have access to as the meetings are recorded and those recordings are considered public record.

Pursuant to the provisions of Chap. 286, F.S., Sec. 286.0105, if a person decides to appeal any decision made by this body with respect to any matter considered at this meeting, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based and is advised to make such arrangements at his or her own expense.

City of Groveland

Meeting Minutes

Recreation Advisory Committee

The Recreation Advisory Committee met at Lake David Center on May 10, 2016. Chairman George Rosario called the meeting to order at 6:32 p.m. with the following members present: Vice Chairperson Kerina Jones, committee members Briggett Brannon, Margie Jones, David Badillo, Ashley Cain and Staff Liaison Rebekah Morgan. Absent: Alternate member William Szemcsak and Sergeant at Arms Stephanie Crews.

Consent Agenda

- Approval April RAC minutes

Motion made by Margie Jones, second by Kerina Jones. The motion was approved with all members present voting aye.

Reports

a. Liaison Report

- Ms. Morgan informed the committee that Mr. Meyer submitted his resignation and Ashley Cain has now moved to his spot.
- As of April 21st Mr. Isom has been removed from the committee as the Lake County Schools representative as he is no longer employed by Lake County Schools and does not reside within City limits.
- Sand skink test has been completed at Gaffney Park and there are no skinks.
- Benches should be completed this Friday at Veterans Memorial Park; this includes painting, straightening benches and replacing boards.
- The American flag and a light has been placed on the flag pole at Lake David Park. POW flag will be put up as well.
- There are four proposals for Griffin Park's playground which will be given to Groveland Elementary to decide on the playground choice.
- Flyers for the upcoming Memorial Day Remembrance and 4th of July celebration was distributed.

Consensus to accept Mr. Meyer's resignation for city council approval.

b. Board Member Reports

- Member Badillo stated the baseball fields at JT Memorial Park needs some maintenance.

- Chairman Rosario mentioned the metal roof and shingles on the concession stand at JT Memorial Park needs attention.
- Discussion about Roy Pike and his services to the nation and the city and having a park in his name such as Robert A. Davis Park.
- Discussion about the name of JT Memorial Park.
 - Requested to Ms. Morgan to find out who the park was named after.
 - Public Comment from Mrs. Wilson who stated she would also try to get information from the Historical Society.
- Issues with the electrical in the concession stand at JT Memorial Park needs to be addressed.
- Chairman Rosario discussed the importance of being at the meetings on time and if members needed to leave early to let him know.
- Chairman Rosario recommended that members visit the different parks.

New Business

1. Overview of Absence Policy and Applicability to Current Members

Motion made by Chairman Rosario to remove William Szemcsak from committee based on Resolution with absences, second by Margie Jones with all members voting aye.

2. SLHS/Lake County School Chapter 180 District Representative Status

- Mr. Isom motioned before the committee to have the rules revised to allow him to serve on the committee. He is currently a coach and board member for South Lake Pop Warner Eagles and is involved with the kids in the community.
 - Discussion included the resolution and having a representative from the school on the committee and the concerns of the resolution wording as well as asking to have the resolution added to the city council agenda for review.
 - *Consensus for recommendation to city council for their direction on the Resolution.*

3. Discussion of Proposed Splash Park Location at Lake David Park

- Discussion about the water pressure issues and the lines are in the Master Plan to be updated within 1 to 2 years.
 - *Consensus to recommend the Lake David Park area for a Splash Park.*

4. Determine Park Upgrade Priority Rating for Future Years

- Discussion about approving the big items for the parks. Griffin and Gaffney Park will be in 2016. JT Memorial Park is used a lot and the focus should be on that park.
 - *Consensus to prioritize JT Memorial Park for 2017.*
- 5. Discussion Regarding Recommending to Council the Implementation of Athletic Field Activity/Rental Fees
 - Discussion included reviewing the listing of what other places charge for athletic field activity and rental fees and the city's expense to maintain the fields.
 - *Consensus to have member Cain get with South Lake Dixie Youth on their suggestions to help with the costs before the RAC can recommend implementing any fees and to gather more information.*
- 6. Group Photos
 - Group photo was taken of current members.

Public Comments

- Mr. Wilson updated the committee on the decisions made at the last CRA meeting concerning the Groveland Commerce Park.

Announcements

- Reminder of Memorial Day Remembrance.
- Next meeting June 14, 2016.

Adjournment

Meeting adjourned at 8:08 p.m.

EXCITING VOLUNTEER OPPORTUNITY!



Build date: June 25, 2016
Location: John Wesley Griffin Park

Join us as we team up to build a playground for the children at **John Wesley Griffin Park**, located behind Tractor Supply at Beverly Drive and First Avenue. We are seeking volunteers who do not have to be skilled, trained or have any special tools; they just have to be enthusiastic, energetic, a team player, willing to work, and have fun, fun, fun!

Join us as an individual or come with an entire team. We are looking for volunteers for this project, and everyone must be pre-registered.

Arrive at **8am** for breakfast and stay until project completion time at **3pm**. We'll provide lunch, beverages, music and prizes, along with an opening and special closing ceremony at **3pm**. The build will happen **rain or shine**.

Contact **Rebekah Morgan**, Parks & Recreation Manager, at **352-429-0227, ext 16**, rebekah.morgan@groveland-fl.gov, or fill out the registration below or online at: <http://www.volunteermatch.org/search/opp2378171.jsp>

KaBOOM! - City of Groveland
Playground Project Registration Form

Please sign me up:

Name _____

Street address _____ City _____

State _____ Zip Code _____ E-mail _____

Home Phone # _____ Business Phone # _____

Can we borrow your tools? Check if you will be bringing: ___shovel ___rake ___wheel barrow
___hoe ___drill ___step ladder

Will you be bringing your kids? If so, please check the age range: ___0-5 ___5-12 ___12+



City of Groveland Playground Build Timetable

Build Site: Griffin Park

Build Date: June 23/25 2016

Planning committee Chairperson:
Rebekah Morgan

Project Manager: Rebekah Morgan
352-584-5293

Playground Equipment Delivery
Delivery Date: June 22/23 2016
Vendor Contact: Patrick Miller

Surfacing Delivery
Delivery Date: June 25, 2016
Surfacing Contact: Patrick Miller

Equipment Vendor:
Representative / Installer: Miller
Recreation, Patrick Miller

SITE PREP SCHEDULE Thursday - Site Prep Day 1

Time	What	Who	Tools
8 AM	Parks & Rec/Installer arrives on site	Parks & Rec, Installer	
8:30 AM	Layout and dig holes (layout, drill, depth, diameter, and transit)	Parks & Rec, Installer	Site plans, footing diagram, Bobcat, shovels, post-hole diggers, tape measure, marking paint, stakes, string line
TBD	Volunteers arrive	Site prep volunteers	
TBD	Equipment delivery, unloading and inventory	Parks & Rec, site prep volunteers	Snips, utility knives, markers, equipment specs, storage container
12 – 1 PM	Lunch/build captain meeting	Parks & Rec, build captains	Lunch!!
Afternoon	Sort/label playground equipment and hardware	Parks & Rec, site prep volunteers	Markers, playground specs, utility knife, buckets, stapler
Afternoon	Assemble tools from "necessary tools list" and store in container	Parks & Rec, site prep volunteers, build captains	Tools, storage container

Friday - Site Prep Day 2

Time	What	Who	Tools
7 AM	Parks & Rec and others	Project manager / chairs	coffee
7:15 AM	Equipment moving and sorting	Parks & Rec, build captains	Equipment, hardware, tools,
7:30 AM	Planning team set-up: Construction area Safety area	Parks & Rec, build captains, Planning committee members	<i>Construction</i> – table, tools & materials <i>Safety</i> – table, chairs
7:45 AM	Prep meeting	Parks & Rec, build captains	
8:15 AM	Deployment of build captains and playground construction begins	Parks & Rec, build captains, planning committee members	Team posters, specs, hardware, tools, playground equipment,
8:30 AM	Decks and posts, component team deployed	Parks & Rec, installer, volunteers	Specs, hardware, tools,
12:30 PM	Cement mixing	Parks & Rec, build captains	Cement, water, hose, spray nozzle, wheelbarrows, hoes,
Afternoon	Errands to party store, hardware store, etc	Parks & Rec	
All Day	Complete anything necessary	Parks & Rec and volunteers if necessary	TBD

BUILD DAY SCHEDULE Saturday – Build Day!

Time	What	Who	Tools
6 AM	Parks & Rec and others arrive on site	Project manager / chairs	coffee
6:30 AM	Equipment moving and sorting	Parks & Rec, build captains	Equipment, hardware, tools, team lists
7 AM	Planning team set-up: Food area Registration area PR/media Construction area Safety area Children activities area	Parks & Rec, build captains, food and registration volunteers, Planning committee members	<i>Food</i> – food, tables, chairs <i>Registration</i> – 2 tables, 3 chairs, Parks & Rec balloons <i>PR</i> – materials, press kits <i>Construction</i> – table, tools & materials <i>Safety</i> – table, chairs <i>Children</i> – tables, materials
7:45 AM	Prep meeting	Parks & Rec, build captains	
8 AM	Volunteers arrive, register and eat breakfast	Registration volunteers and food team	Volunteer waivers, nametags, pens, food
8:30 AM	Welcome briefing, warm-up	Parks & Rec	Agenda, PA system, camera
8:45 AM	Deployment of volunteers and playground construction begins	Parks & Rec, build captains, volunteers	Team posters, specs, hardware, tools, playground equipment, music
8:45 AM	Spreading felt and safety surfacing	Volunteers	Felt, scissors, shovels, rakes
8:45 AM	Enhancement projects begin	Volunteers	Lumber, nails, paint, hammers, plants, shovels
9 AM	Safety surfacing push	Volunteers	wheelbarrows, hoes, shovels
11 – 12 PM	LUNCH (in shifts)	Food team, all volunteers	Appetites, food

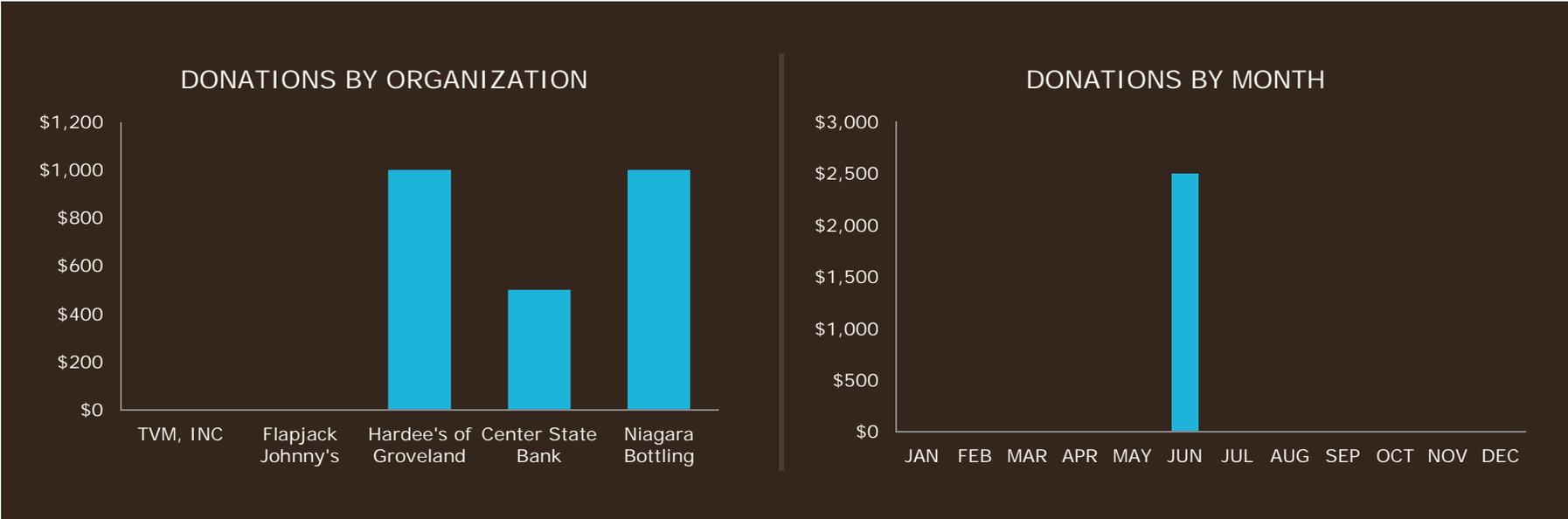
2:30 PM	Complete playground <i>(Collect tools & clean up)</i>	Parks & Rec and volunteers	Specs, hardware, team tool kits
3 PM	Playground ribbon cutting ceremony	Parks & Rec, representatives, VIPs	Agenda, ribbon, golden scissors, camera, PA system

* Times are estimated. Will need to coordinate with vendor for final timeline

2016

YEARLY TOTAL

GRIFFIN PLAYGROUND DONATIONS \$2,500



DATE	VALUE	RECEIPT	APPRAISED	ORGANIZATION	ITEM	
6/1/2016	In-Kind	NO	\$300	TVM, INC	Dumpster	!
6/1/2016	In-Kind	NO		Flapjack Johnny's	Breakfast/Lunch/Snacks	!
6/3/2016	\$1,000	NO		Hardee's of Groveland	Check	!
6/6/2016	\$500	NO		Center State Bank	Check	!
6/8/2016	\$1,000	NO		Niagara Bottling	Check	!
06/08/2016	In-Kind	NO	\$500	Niagara Bottling	Pallet of Water	!

Asphalt Games

- Prep Materials:
 - 9" Roller, pad, and tray
 - Concrete or asphalt primer
 - Roller extensions
 - Tools Needed:
 - Pressure washer/hose
 - Push broom
- Prep Steps:
 1. Sort all materials into piles by like items to ensure you have materials needed to complete project.
 2. Wash the entire area with a pressure washer or hose with a high powered nozzle. Then sweep the area and let it dry completely.
 3. Prime the entire area using a clear concrete or asphalt primer and rollers with extension.
 4. Additional notes about working with Concrete Primer:
 - Wear appropriate eye, skin and apparel protection when applying primer.
 - Take care when applying primer because some surfaces may appear slightly darker after the application.
 - Completely strip all coatings prior to use.
 - Do not over apply or allow product to puddle. Remove any puddles by spreading product to drier areas or by wiping up excess with a clean cloth.
 - On vertical surfaces apply using an airless sprayer or brush.
 - Initial foaming may be observed but will disappear upon drying.
 - For touch-ups where surface coatings have failed, completely remove any loose or peeling paint by scraping, wire brushing or grinding.
 - New concrete must cure for a minimum of 30 days prior to priming.
 - Primer dries to the touch in 2 to 4 hours at 77°F and 50% humidity.
 - Additional drying time is needed in cooler temperatures and higher humidity.
- Paint Materials:
 - Porch and floor paint
 - Duct tape
 - 1 ½" painter's tape
 - Paint cups
 - Latex gloves
 - Paint can opener
 - Stirring sticks
 - 4" roller, pad, and tray
 - Assorted brushes
 - Caution tape
 - Non-skid additive (optional)
 - Tools Needed:

- Measuring tape
 - Pencil/chalk
- Paint Steps:
 1. Sort all materials into piles by like items to ensure you have materials needed to complete project.
 2. Begin by brainstorming which Asphalt Game(s) you would like to do. Draw your ideas on scrap paper before you start.
 3. If you have not yet done so, prime the area with either asphalt or concrete primer.
 4. Outline your game with measuring tape, chalk, pencils, and/or tape.
 5. You may want to add a no-skid additive to keep the paint to prevent the painted area from being slippery when wet.
 6. Fill in colors first, and then go back after it's dry to add outlines and touch up any edges.
 7. Place caution tape around the painted area so no one walks through your masterpiece!

Table-top Game Boards

- Prep Materials:
 - ¾"x4x8ft sanded plywood board
 - Paint supplies
 - Sandpaper sheets
 - Primer
 - Tools Needed
 - Chalk line
 - Pencil
 - Tape measure
 - Circular saw
- Prep Steps:
 1. Sort all materials into piles by like items to ensure you have materials needed to complete project.
 2. Measure the surface that the table-top game board will be attached to.
 3. Using the measuring tape and chalk line, measure a rectangle on the plywood board with matching dimensions to your table-top surface.
 4. Using the circular saw, cut the plywood down to match your table-top measurements.
 5. Sand all edges until smooth.
 6. Prime both sides and all edges.
- Build Materials:
 - Plywood piece that was cut, sanded, and primed during Prep.
 - 1/2lb 1 5/8" deck screws
 - Exterior paint
 - Yard stick (optional)
 - Paint supplies
 - Painter's tape
 - Tools Needed:
 - Pencils
 - Drill
 - Screwdriver bit to match the head of the screws
- Build Steps:
 1. Sort all materials into piles by like items to ensure you have materials needed to complete project.
 2. Decide what time of game boards you would like to make. Popular choices are chess/checkerboards, Chutes and Ladders, tic-tac-toe, or Dots.
 - If you are making a board for a game that requires players to write or draw (ex. Tic-tac-toe), use chalk paint on the game board and provide chalk for players!
 3. Use the yard stick, painter's tape, and pencils to create the outline for your game.
 4. Fill in your game using exterior paint and painting supplies.

5. When the piece is dry, attach it to the table top surface using the 1 5/8" deck screws.

City of Groveland Community-Build Playground

Community Project Manager: Rebekah Morgan

Cell: 352-584-5293 Office: 352-429-0227 x 16

Email: Rebekah.morgan@groveland-fl.gov

Build Site Address: John Wesley Griffin Park, Beverly Dr and First Ave

Weekly/bi-weekly/Monthly Planning info:

Meeting location:

Participants:

Week 1:

Week 2:

Week 3:

Week 4:

Week 5:

Week 6:

Week 7:

KaBOOM! Project Schedule:

Prep Day (tentative) 06/23

Installers arrive: TBD

All prep work completed:

Prep Day 2 (tentative) 06/24

Volunteers:

Build Day 06/25

Team Captains arrive: 7 am

Volunteers arrive & register: 8 am

Kick-Off ceremony: 8:30

Lunch: 11-12

Ribbon-cutting ceremony: 3 pm

Ribbon Cutting Ceremony: 06/25

John Wesley Griffin Park, 3 pm

Committee	Responsibility	Action Items + Next Steps
<p>Community Project Manager</p>	<p>Ensure that the Grant project paper work is turned in on time and complete!</p> <p>Pre Build Documents Submitted 4 weeks (minimum) before the Build Day:</p> <ul style="list-style-type: none"> ▪ Build Day Plan of Action ▪ Maintenance Plan ▪ Programming Plan ▪ Itemized Purchase order for your Playground <p>Post Build Documents no later than 2 weeks (maximum) after Build:</p> <ul style="list-style-type: none"> ▪ Final invoice from Vendor ▪ Grantee Completion Report (Grants Manager will send after build is complete) <ul style="list-style-type: none"> ▫ Order the playground and set the build date (shipping/manufacturing can take between 5 and 10 weeks) <ul style="list-style-type: none"> ▫ Plan and design activities during the planning process to engage and bring members of the community together before the Build Day ▫ Celebrate Committee Success and encourage community participation! ▫ Track and document accomplishments (Volunteers recruited, Food donated, Tools secured, Hours volunteered etc.) ▫ Notify KaBOOM! grant manager Immediately if a change of staff or project leadership occurs and provide contact info 	<p style="text-align: center;">May 27</p> <p style="text-align: center;">Due July 8</p> <p style="text-align: center;">May 25</p> <p style="text-align: center;">Refurbish & paint pavilion Landscaping Install or paint benches – dependent upon bench delivery Paint “board” games Install playground borders Mulch</p>

Committee	Responsibilities	Action Items + Next Steps
<p>Food:</p> <p>TEAM:</p> <p>Build Day Breakfast + Lunch Serving Schedule:</p>	<ul style="list-style-type: none"> ▫ Secure breakfast, lunch & drinks for Build Day volunteers on Build Day (**Include vegetarian options and don't forget the coffee!) ▫ Be sure to include children volunteers in food numbers (if present) ▫ Secure water for all volunteers during Build Week <ul style="list-style-type: none"> ○ Estimate roughly (5) 12-ounce bottles of water per person ○ Consider developing a plan to avoid extreme plastic bottle waste (example: secure reusable water bottles or have additional water containers on site. Example: 5 gal water cooler(s) or water stations) ▫ Identify an appropriate space to set up food for Build Day <ul style="list-style-type: none"> ○ An open grassy field (don't forget the tents if outside) are or an indoor space close to your site ▫ Develop plan for serving food and water throughout the day <ul style="list-style-type: none"> ○ Don't forget to account for the time needed to pick up/deliver the food you will be serving and the time it takes to cook it if you will be making it on site! ▫ Secure supplies needed for serving food <ul style="list-style-type: none"> ○ Paper goods and utensils (cups, plates, forks, spoons, etc.) ○ Remember that you might also need heating units, refrigeration/coolers, ice, access to power, etc! ▫ Recruit volunteers (separate from "Build Day volunteers") to help cook, serve and distribute food & water ▫ Secure tables and chairs for Build Day lunch/breakfast area <p><u>Confirmed:</u> Water: Niagara Bottling Coffee: Flapjack Johnny's Build Day Breakfast: Flapjack Johnny's Build Day Lunch: Flapjack Johnny's</p> <p>Food serving/set up Team: Flapjack Johnny's</p>	<p>Provided by Flapjack Johnny's</p> <p>Provided by Niagara Bottling</p> <p>Flapjack Johnny's should be serving</p> <p>Flapjack Johnny's or Hardee's will provide</p>

Committee	Responsibilities	Action Items
<p><u>Recruitment & Registration:</u></p> <p>TEAM:</p>	<ul style="list-style-type: none"> ▫ Secure volunteers (at least 18 years old) for general construction on Build Day ▫ Secure Team Captains for leadership on Build Day <ul style="list-style-type: none"> ○ Determine a time for orientation and role-assignment ○ Who will lead what—mulching, concrete, gardening, painting, etc. ▫ Secure volunteers for Registration Table <ul style="list-style-type: none"> ○ Determine a time for orientation for Registration training ▫ Registration team can set up decorations on build day (Thank you banners, Balloons, directional signs) ▫ Registration volunteers will ensure everyone signs in and receives a nametag (optional) <p><i>Confirmed:</i></p> <p><i>Prep Day volunteers:</i></p> <p><i>Build Captains:</i></p> <p><i>Build Day volunteers:</i></p> <p><u>Registration Team:</u></p>	<p>Playground will be constructed earlier in week by playground installers</p>

Committee	Responsibilities	Action Items
<p><u>Construction:</u></p> <p>TEAM:</p>	<p>Work with vendor and community to secure the necessary tools needed for Build Day</p> <ul style="list-style-type: none"> ○ See tool list below for a running inventory of tools collected ▫ Secure (4) 10X10 pop-up tents (2 for registration, 1 for the DJ, and 1 for a safety station) <i>Optional</i> ▫ <i>Please note: The tool list below is meant as a example. Please adjust the quantities and types of tools based on the projects you will be working on and number of volunteers you plan to recruit. Your vendor will work with you to understand the quality of tools needed!</i> 	<p>Meeting with Vendor on 6/15 to ensure site is prepped and to make a list of tools needed</p>

Tools:	Total Quantity Needed	Total Supplied by xxxx	Total Supplied by xxxx	Total Supplied by xxxx	Total Supplied by xxxx	TOTAL
Skid steer with 12" and 18" Auger Bits	1					0
100 ft. garden hose	2					0
Spray nozzle	2					0
Garden hoe	10					0
Wheelbarrow	5					0
Digging/pointed shovel	10					0
Metal garden rake	10					0
6 lb. sledge hammer	1					0
4 lb. (or less) sledge hammer	3					0
Post hole digger	3					0
Corded drills	1					0
100 ft. Extensions Cords	2					0
Push brooms	2					0
8 ft Ladder	2					0
6 ft Ladder	2					0
Heavy Digging Bar	2					0
Tamps	2					0

<p><u>Youth Involvement:</u></p> <p>TEAM:</p>	<ul style="list-style-type: none"> ▫ Plan volunteer activities for children who will be on site for Build Day (Face painting, crafts, painting, games, gardening, ribbon for ribbon cutting, thank you cards, etc.) ▫ Secure space and volunteers for youth activities (away from the playground construction) ▫ Ensure the youth have adequate supplies for the activities 	<p>Making paper chain ribbon Making Thank You cards Making Build Day Banner Bounce House? Helping with enhancement projects</p>
<p><u>Safety:</u></p> <p>TEAM:</p>	<ul style="list-style-type: none"> ▫ Secure 1-2 certified First-Aid provider(s) & First-Aid kit to be at the Build Day ▫ Develop/identify evacuation plan and shelter for Build Day volunteers (if adverse conditions or an emergency arise) ▫ Create an emergency map that clearly shows: <ul style="list-style-type: none"> -Evacuation Route -Local emergency service #'s (hospital, fire dept. urgent care center, etc.) ▫ Set up Safety Station for Build Day <ul style="list-style-type: none"> ○ 1 Table, 2 chairs and 1 tent ○ Items can include: sunscreen, dusk masks, gloves, and goggles, and first aid kit <p>Confirmed: Maintenance Plan: Safety Plan: First Aid providers:</p>	

<p>Public Relations:</p> <p>TEAM:</p>	<ul style="list-style-type: none"> ▫ Submit press release to KaBOOM! grants manager and then send at least 1 local media outlet ▫ Secure music and microphone for Build Day <ul style="list-style-type: none"> ○ Family friendly music all day (radio station remote, DJ or stereo system) ○ Microphone & speakers that will amplify sound throughout site ▫ Share your project on social media and other media outlets (facebook, instagram, twitter) Use the hashtag #playmatters and tag @letsplay ▫ Identify a photographer to take photos of before, during, and after the build and to share them with partners <p>Confirmed: DJ: PA System:</p>	<p>Complete</p> <p>Radio</p> <p>Facebook</p> <p>SL Tablet?</p>
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How To Make A Backyard Race Car Track

There will be endless hours of fun to come for the kids. We have some serious love for this Backyard Tire Race Car Track and you will too! It's a piece of cake to make!



The kids will love this Tire Race Car Track and there'll be hours of fun to be had. It's also a great way to get them out in the yard and away from the computers. This will provide endless entertainment and as you can see from the photos it's very easy to make.

Our member Marie Louise even gave us some photos of her completed project. Now, let's have a look at what you are going to need for your very own Backyard Race Car Tire Track – the good news is that it couldn't be easier!



The first thing you will need to do is mark out your track. This can be done by using rope for best results. Excavate inside lines to a depth of 100mm and roughly level ground. Next you want to place Tire in desired position, then excavate so half of the Tire sits below the ground level. Put 2 bags of Sand & **Cement Mix** and a capful of **Black Oxide Powder** in a wheelbarrow and blend thoroughly. Slowly add water until mixture is stiff. Now you want to line trench with **Bricktor** which is a mesh used by brickies to prevent concrete cracking.



Now you will need to shovel cement mixture into trench, level with a float and smooth with a trowel. If the mixture isn't as dark as you would like, sprinkle [black oxide powder](#) onto the surface. You will then need to spread with wooden float and smooth with trowel. Now you are ready to remove turf from inside of track and backfill with garden soil. Plant up, mulch and gently water. It should really be looking good about now!

Put flags near finish line and you are done! As you can see from the pics above our Member Marie made this awesome version and her little one couldn't be happier. This is a fun DIY that the whole family will love.



basic steps 1

Jennifer Montes

OFFICIAL ZUMBA® INSTRUCTOR
BASIC STEPS LEVEL 1

February 27, 2015

DATE

“BETO” PEREZ
CREATIVE DIRECTOR

Zumba Fitness, LLC www.zumba.com



This document certifies that the above named person has successfully participated in an official Zumba® Instructor Training and is authorized to offer Zumba® classes for up to one year from the date hereof, subject to the terms and conditions set forth on the reverse side of this certificate or for so long as instructor is a ZIN™ member in good standing. Go to zumba.com/Find an Instructor to verify that Instructor's license is current and valid. The Instructor's name and licensed class formats will appear on Instructor's personal profile.



ONE-YEAR LIMITED TRADEMARK LICENSE AGREEMENT

This TRADEMARK LICENSE AGREEMENT ("Agreement") is made and entered into as of the date shown on the front of this Certificate by and between Zumba Fitness, LLC ("Zumba"), and the instructor named thereon ("Instructor").

WHEREAS, Zumba is the owner of the one-word trademark ZUMBA® (the "ZUMBA® Mark") used on or in connection with educational services, namely, providing ZUMBA® dance fitness classes ("Services"); and

WHEREAS, Instructor wants to use the ZUMBA® Mark to provide Services;

NOW, THEREFORE, in consideration of the foregoing, the mutual promises hereinafter set forth, and Instructor having completed an official Zumba® Instructor Training ("Training"), the parties agree as follows:

1. Grant of License. Zumba hereby grants to Instructor a nonexclusive, nontransferable, limited license ("License"), without warranty, to use the ZUMBA® Mark, to promote the Services, and Instructor accepts the License subject to the terms and conditions stated herein. This license is not valid in China or any country in which it would violate local or US laws or trade regulations.

2. Form of Use. Instructor agrees to use the ZUMBA® Mark only in the form and manner as prescribed from time to time by Zumba, and not to use any other trademark or service mark in combination with the ZUMBA® Mark. The only permitted trademark use of the ZUMBA® Mark under this License is in verbal communications and on class schedules. Instructor shall not incorporate the ZUMBA® Mark, in whole or in part, in any corporate or trade name. Instructor shall have NO RIGHT to use any Zumba logos, the Zumba stylization or ZUMBA in connection with any clothing, music, videos, or domain names. Instructor agrees to use the ® symbol on the right hand shoulder of ZUMBA® in all print communications and to use the ZUMBA trademark in accordance with Zumba's trademark usage guide at www.zumba.com/trademark.

3. Ownership of Mark. Instructor acknowledges that Zumba owns the ZUMBA® Mark and agrees that it will take no actions inconsistent with such ownership and that all previous, present and future use of the ZUMBA® Mark by Instructor shall inure to the benefit of and be on behalf of Zumba. Instructor agrees that nothing in this License shall give Instructor any right, title or interest in the ZUMBA® Mark other than the right to use the ZUMBA® Mark in accordance with this License and Instructor agrees that it will not attack Zumba's title to the ZUMBA® Mark or attack the validity of this License.

4. Quality Standards. Instructor agrees that the nature and quality of all Services rendered by Instructor in connection with the ZUMBA® Mark shall conform to standards set by Zumba as explained in instructor training sessions, the training materials, and as otherwise instructed by Zumba from time to time including at www.zumba.com.

5. Quality Maintenance. Instructor agrees to cooperate with Zumba in facilitating Zumba's control of the quality of Services offered under the ZUMBA® Mark, permit observation of Instructor's classes, and supply Zumba with evidence confirming compliance with this Agreement upon request. Instructor shall comply with all applicable laws and regulations and obtain all appropriate government approvals pertaining to the Services and ZUMBA® Mark usage. Instructor agrees to comply with all instructions from Zumba's Legal Compliance department.

6. Infringement Proceedings. Instructor agrees to promptly notify Zumba if Instructor becomes aware of any unauthorized use of the ZUMBA® Mark. Zumba shall have the sole right and discretion to bring infringement, unfair competition or any other legal proceedings involving the ZUMBA® Mark.

7. Term. This Agreement shall continue in full force and effect for a period of one year from the date on the front of this Certificate, except that the License may be terminated as provided for in Section 8.

8. Termination For Cause. Zumba shall have the right to terminate this Agreement upon ten (10) days written notice to Instructor upon breach of any of the provisions hereof by Instructor or upon taking any illegal action or conduct deemed by Zumba to be detrimental to the Zumba® brand.

9. Effect of Termination. Upon termination of this Agreement, Instructor shall immediately discontinue all use of the ZUMBA® Mark as well as any and all confusingly similar names and marks. In the event Instructor created any unauthorized printed materials containing the ZUMBA® Mark, Instructor shall immediately destroy all such printed materials. All rights in the Mark and the goodwill connected therewith shall remain the property of Zumba.

10. Interpretation of Agreement; Enforcement. This Agreement shall be construed in accordance with the laws of the United States of America and the State of Florida. The parties agree that any legal action arising from or relating to this Agreement may be brought in a court of competent jurisdiction in Broward County, Florida, each party expressly waiving any challenge to personal jurisdiction and venue. The prevailing party in any such action shall be entitled to recover its reasonable attorney's fees and costs.

11. Acceptance of Terms. Instructor's participation in the Training and acceptance of this certificate shall constitute Instructor's acceptance of the terms hereof. Failure to accept and be able to produce this original document during the term shall render the License void.

City of Groveland

Meeting Minutes

Recreation Advisory Committee

The Recreation Advisory Committee met at Lake David Center on May 10, 2016. Chairman George Rosario called the meeting to order at 6:32 p.m. with the following members present: Vice Chairperson Kerina Jones, committee members Briggett Brannon, Margie Jones, David Badillo, Ashley Cain and Staff Liaison Rebekah Morgan. Absent: Alternate member William Szemcsak and Sergeant at Arms Stephanie Crews.

Consent Agenda

- Approval April RAC minutes

Motion made by Margie Jones, second by Kerina Jones. The motion was approved with all members present voting aye.

Reports

a. Liaison Report

- Ms. Morgan informed the committee that Mr. Meyer submitted his resignation and Ashley Cain has now moved to his spot.
- As of April 21st Mr. Isom has been removed from the committee as the Lake County Schools representative as he is no longer employed by Lake County Schools and does not reside within City limits.
- Sand skink test has been completed at Gaffney Park and there are no skinks.
- Benches should be completed this Friday at Veterans Memorial Park; this includes painting, straightening benches and replacing boards.
- The American flag and a light has been placed on the flag pole at Lake David Park. POW flag will be put up as well.
- There are four proposals for Griffin Park's playground which will be given to Groveland Elementary to decide on the playground choice.
- Flyers for the upcoming Memorial Day Remembrance and 4th of July celebration was distributed.

Consensus to accept Mr. Meyer's resignation for city council approval.

b. Board Member Reports

- Member Badillo stated the baseball fields at JT Memorial Park needs some maintenance.

- Chairman Rosario mentioned the metal roof and shingles on the concession stand at JT Memorial Park needs attention.
- Discussion about Roy Pike and his services to the nation and the city and having a park in his name such as Robert A. Davis Park.
- Discussion about the name of JT Memorial Park.
 - Requested to Ms. Morgan to find out who the park was named after.
 - Public Comment from Mrs. Wilson who stated she would also try to get information from the Historical Society.
- Issues with the electrical in the concession stand at JT Memorial Park needs to be addressed.
- Chairman Rosario discussed the importance of being at the meetings on time and if members needed to leave early to let him know.
- Chairman Rosario recommended that members visit the different parks.

New Business

1. Overview of Absence Policy and Applicability to Current Members

Motion made by Chairman Rosario to remove William Szemcsak from committee based on Resolution with absences, second by Margie Jones with all members voting aye.

2. SLHS/Lake County School Chapter 180 District Representative Status

- Mr. Isom motioned before the committee to have the rules revised to allow him to serve on the committee. He is currently a coach and board member for South Lake Pop Warner Eagles and is involved with the kids in the community.
 - Discussion included the resolution and having a representative from the school on the committee and the concerns of the resolution wording as well as asking to have the resolution added to the city council agenda for review.
 - *Consensus for recommendation to city council for their direction on the Resolution.*

3. Discussion of Proposed Splash Park Location at Lake David Park

- Discussion about the water pressure issues and the lines are in the Master Plan to be updated within 1 to 2 years.
 - *Consensus to recommend the Lake David Park area for a Splash Park.*

4. Determine Park Upgrade Priority Rating for Future Years

- Discussion about approving the big items for the parks. Griffin and Gaffney Park will be in 2016. JT Memorial Park is used a lot and the focus should be on that park.
 - *Consensus to prioritize JT Memorial Park for 2017.*
- 5. Discussion Regarding Recommending to Council the Implementation of Athletic Field Activity/Rental Fees
 - Discussion included reviewing the listing of what other places charge for athletic field activity and rental fees and the city's expense to maintain the fields.
 - *Consensus to have member Cain get with South Lake Dixie Youth on their suggestions to help with the costs before the RAC can recommend implementing any fees and to gather more information.*
- 6. Group Photos
 - Group photo was taken of current members.

Public Comments

- Mr. Wilson updated the committee on the decisions made at the last CRA meeting concerning the Groveland Commerce Park.

Announcements

- Reminder of Memorial Day Remembrance.
- Next meeting June 14, 2016.

Adjournment

Meeting adjourned at 8:08 p.m.

Rebekah Morgan

From: Jennifer Montes <JMontes@greeneryproductions.com>
Sent: Thursday, June 09, 2016 12:01 PM
To: Rebekah Morgan
Subject: Question for you!

Hi Rebekah! I am a Groveland native and would love the opportunity to hold Zumba classes in my community in a larger space than where I'm at now. I have been getting great response from the ladies in the area and it's growing every week. My group had 17 last night and I would probably only be able to handle about 25 at the most where I am at now. I heard from an attendee that at one time you guys were going to let someone hold classes once a week at the Women's Club Building at Lake David and wondered if that was still open for discussion? I charge \$5.00 per person and pass along \$2 of it to the person who owns the space I'm currently utilizing and I keep \$3. Would that be something you guys would be interested in helping out with for the community since there really is nothing like this for them in the area? If you would let me use the space for free I would lower my cost to \$3 pp so that we can keep it reasonable for them too! TIA for your consideration!

Jennifer Montes | Accounting Assistant | Greenery Productions Inc
1751 Directors Row, Orlando, FL 32809
Office: 407-363-9151 x 322 | Fax: 407-363-9501



*** Greenery Productions is the proud recipient of two international Interiorscape Awards. Our design and installation for the Hilton Orlando and our seasonal display at the JW Marriott Orlando Grande Lakes which is designed and installed in the iconic planter located in the hotel's center court. ***

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