

PUBLIC NOTICE AND AGENDA OF THE GROVELAND RECREATION ADVISORY COMMITTEE MEETING SCHEDULED TO CONVENE AT 6:30 P.M., TUESDAY, JANUARY 12, 2016 IN THE LAKE DAVID CENTER LOCATED AT 450 S. LAKE AVENUE, GROVELAND, FLORIDA

CHAIR	DAVID BADILLO	david.badillo@groveland-fl.gov
VICE-CHAIR	KERINA JONES	kerina.jones@groveland-fl.gov
SECRETARY	BRIGGETT BRANNON	briggett.brannon@groveland-fl.gov
COMMITTEE MEMBER	MARGIE JONES	margie.jones@groveland-fl.gov
COMMITTEE MEMBER	GEORGE ROSARIO	george.rosario@groveland-fl.gov
COMMITTEE MEMBER	EDMUND MEYER	edmund.meyer@groveland-fl.gov
COMMITTEE MEMBER/ SLHS REPRESENTATIVE	DEMETRIUS ISOM	demetrius.isom@groveland-fl.gov
ALTERNATE MEMBER	ASHLEY CAIN	ashley.cain@groveland-fl.gov
ALTERNATE MEMBER	WILLIAM SZEMCSAK	william.szemcsak@groveland-fl.gov
STAFF LIAISON	REBEKAH MORGAN	rebekah.morgan@groveland-fl.gov
SERGEANT AT ARMS	STEPHANIE CREWS	stephanie.crews@groveland-fl.gov

Please note: Most written communication to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

AGENDA

Call to Order

- a. Pledge of Allegiance
- b. Roll Call

Consent Agenda

- Approval December RAC minutes

Reports

- a. Board Membership Update
- b. Liaison Report
- c. Board Member Reports

New Business

1. Term Expiration Intent
2. Chairman and Vice-Chairman Elections
3. Discussion RE: Yearly Written Report to Council
4. Determine Goals/Priorities for 2016
5. Meeting Responsibilities Going Forward

Public Comments*

Adjournment

*Groveland Code of Ordinances Sec. 2-58 (f). Any person desiring to address the council shall first secure the permission of the presiding officer and shall give his name and address for the record. All remarks shall be addressed to the council as a body and not to any member thereof unless permission to do so is first granted by the presiding officer. Unless further time is granted by the presiding officer or the council, members of the public shall limit their discussion or address to no more than five minutes. No question shall be asked a councilmember or city official except through the presiding officer. If your address is exempt from public record you are not required to state it. In addition do not give out your Social Security Number, phone number, email address or any other information you do not want others to have access to as the meetings are recorded and those recordings are considered public record.

Pursuant to the provisions of Chap. 286, F.S., Sec. 286.0105, if a person decides to appeal any decision made by this body with respect to any matter considered at this meeting, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based and is advised to make such arrangements at his or her own expense.

City of Groveland
Meeting Minutes
Recreation Advisory Committee

The Recreation Advisory Committee met at Lake David Center on December 08, 2015. Chairman David Badillo called the meeting to order at 6:31 p.m. with the following members present: Vice Chairperson Kerina Jones, Committee members Briggett Brannon, Margie Jones, Glen Wilson, George Rosario, Alternate member William Szemcsak, Ashley Cain and Staff Liaison Rebekah Morgan. Excused absence: Edmund Meyer.

Approval of October RAC Minutes

Kerina Jones made motion to approve, seconded by Margie Jones. The motion was approved with all members present voting aye.

Approval of November RAC Minutes

George Wilson made motion to approve, seconded by Kerina Jones. The motion was approved with all members present voting aye.

Guest Speakers and Presentation

Presentation for Highway 50 Realignment/Water Feature Vision was presented by Redmond Jones, City Manager. Discussion and questions included Public Private Partnership with top priorities of the Coast to Coast Trail, Hwy 50 realignment, municipal complex, securing property in the CRA, lease to own, water and lighting features, cost, private financing and grants. Mr. Jones was thanked for his presentation.

New Business.

1. Gaffney Park 90% Plan

Ms. Morgan updated the members on the changes that were made to the plan: a bathroom was added that would be like the bathroom at Beverly Park and the trees were not able to be kept in the parking area. Pavilions would be built in phases.

2. Liaison Report

Ms. Morgan reminded the members that the Christmas parade is this Saturday at 4:00 p.m. and reminded the judges to be there.

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3. **Board Members Report**

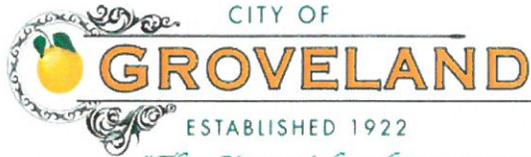
None

Public Comments:

Sgt. Stephanie Crews handed out “Shop with a Cop” flyers and discussed the need for donations.

Adjournment

Meeting adjourned at 8:15 p.m.



CITY OF GROVELAND
156 S. LAKE AVENUE
GROVELAND, FL 34736

PHONE 352-429-2141
FAX 352-429-3852

"The City with a future, watch us grow!"

Groveland Recreation and Activities Committee
City Manager Letter of Notice
January 4, 2016

Dear Committee:

This letter is to inform the Groveland Recreation and Activities Committee (RAC) that the City Council exercised its authority provided them by the City of Groveland Code of Ordinances under section 2-303, entitled: "Appointment and removal", to immediately remove Mr. Glenn Wilson from service as member of the RAC. Although a reason was not given in the official vote to remove Mr. Wilson; the recorded deliberation which can be found as a part of the audio recording for City Council Meeting dated December 21st 2015 provides the council's perspectives, concerns and reasoning.

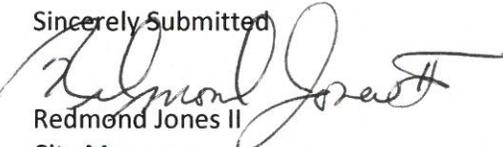
As prescribed in section 2-303, the recreation advisory committee shall not constitute a property right in the meaning of the Constitution of the United States or the State of Florida and the members of the committee shall be appointed to and removed from the committee in the manner as deemed appropriate by the city council, **in its sole discretion**. The members of the committee shall serve at the pleasure of the city council.

Despite the reasoning behind the decision of Council to exercise its right to remove Mr. Wilson from this post; Mr. Wilson has dedicated numerous hours of his time for the cause of better recreational activities and park facilities in the City of Groveland, and for this I would like to thank him for his service. As a citizen, I am sure Mr. Wilson will still be an advocate for these causes and I am sure his voice will continue to be noticed in these endeavors.

As a point of interest, I have attached Division 2 of Article VI of the City of Groveland's code of ordinances, entitled "Recreation Advisory Committee". For those who may not be familiar with the rights, responsibilities, and expectations of the positions you fill as committee members. This information is forwarded for the purpose of assistance. It is my goal to be in attendance at your next RAC meeting; should have any questions, comments and/or concerns about this matter or others I will be available to answer questions at that time.

I would like to take this opportunity to thank RAC for all of the time and work you have dedicated to this critically important endeavor for our growing community.

Sincerely Submitted


Redmond Jones II
City Manager

cc: Rebekah Morgan, Parks and Recreation Manager

- **DIVISION 2. - RECREATION ADVISORY COMMITTEE**

- **Sec. 2-295. - Committee established.**

The city council hereby establishes a citizens' committee to assist the city council as is hereinafter set forth. This citizens' committee shall be named the Groveland Recreation Advisory Committee. The committee, once established, shall continue in existence until further resolution of the city council.

(Code 2006, § 68-61; Res. No. 2004-05-13A, § 1, 10-3-2004)

- **Sec. 2-296. - Committee duties.**

(a)

The recreation advisory committee shall be advisory to the city council and to the city manager and his staff. The primary duties of the committee shall include the following:

(1)

To serve in an advisory capacity to the council and city manager on matters pertaining to public recreation, parklands and related facilities.

(2)

To serve in an advisory capacity to the council and city manager on matters pertaining to art, literature, music, theatre, and other related activities.

(3)

To serve in an advisory capacity to the council and city staff with respect to the establishment of user/rental fee schedules for parks, sports fields and public facilities.

(4)

To recommend solutions to scheduling and use conflicts of city recreational facilities.

(5)

To establish rules and regulations for use and improvement of public parklands, recreation areas, squares, and grounds, including playgrounds, concessions and recreational and related facilities and programs installed and maintained therein.

(6)

To serve in an advisory capacity to the council and city staff with respect to policies for the acquisition, development and improvement of parklands and recreational areas.

(7)

To recommend to the council a comprehensive recreation and parkland use program based on the needs and interests of the community to assure and stimulate public interest, and to solicit to the fullest extent the cooperation of schools, local youth and public and private agencies.

(8)

To give input on park and recreation grant requests and assist city council and city staff with lobbying granting agencies or organizations for funding.

(b)

The committee may initiate such efforts and investigations as it deems appropriate in order to properly inform itself and to provide the greatest degree of assistance to the city council, the city manager and his staff and the public.

(Code 2006, § 68-62; Res. No. 2004-05-13A, § 2 10-3-2004)

- **Sec. 2-297. - Membership; terms.**

(a)

The recreation advisory committee shall consist of seven members, who serve for terms of three years. One member must be a representative from South Lake High. The remaining six members of the committee shall be residents of the city. No person shall be eligible for appointment who currently serves on two or more city boards or committees unless such person resigns from a board or committee prior to or coincident to commencing service to the

committee. The initial appointments shall be three members for two years and two members for one year. All subsequent appointments shall be for three-year terms.

(b)

The city council may, in its discretion, from time to time, name ex officio members to the committee as it deems appropriate. Ex officio members may participate in all meetings, but shall not vote.

(c)

The city council may name two members as alternate members to serve in the absence of a regular member for the purpose of establishing a quorum. The choice of alternate members to serve in the absence of a regular member shall be done on an alternating basis. Appointment of an alternate member shall be for a three-year term.

(Code 2006, § 68-63; Res. No. 2004-05-13A, § 3, 10-3-2004)

- **Sec. 2-298. - Organization; quorum.**

The members of the recreation advisory committee shall select from their own membership a chairperson, a vice-chairperson and secretary for a one-year term and the committee shall organize itself as it deems proper in order to appropriately carry out the duties assigned to it, including the enactment of rules of procedure. Robert's Rules of Order, Newly Revised, shall be used for procedural rules in the absence of the adoption of alternative procedures. A majority of regular members of the committee shall constitute a quorum necessary for the conduct of business of the committee and meetings shall be held at the call of the chairperson, or in his absence the vice-chairperson or at the call of a majority of regular members of the committee or the city manager. The committee shall meet as often as necessary to achieve its goals and perform its duties but shall meet not less often than quarterly.

(Code 2006, § 68-71; Res. No. 2004-05-13A, § 4, 10-3-2004)

- **Sec. 2-299. - Records; meetings.**

All records and minutes of the recreation advisory committee shall be filed with the city manager's office and shall be subject to the Public Records Law, F.S. ch. 119. The committee will receive such support from the city manager's staff as is available. All meetings shall be open to the public and shall be conducted in a manner that is consistent with F.S. ch. 286. The meetings shall be held at such times and places as will make them accessible to members of the public. It shall be the obligation of the chairperson to inform the city manager of the time and place of meetings so that notices of such meetings can be properly posted or otherwise disseminated.

(Code 2006, § 68-72; Res. No. 2004-05-13A, § 5, 10-3-2004)

- **Sec. 2-300. - Reimbursement of expenses.**

Members of the recreation advisory committee shall serve without compensation but shall be reimbursed for any necessary and reasonable expenses incurred in the conduct of the business of the committee, if such expenses have received approval by the city council prior to their expenditure.

(Code 2006, § 68-73; Res. No. 2004-05-13A, § 6, 10-3-2004)

- **Sec. 2-301. - Reports.**

(a)

The recreation advisory committee shall, not less often than once a year, make a written report to the city council. The written report shall detail the accomplishments of the committee for the preceding year and the committee's current and future projects and goals. This report shall be submitted by March 31 of each year.

(b)

At the committee's option, the chairperson of the committee or such other person as the committee shall designate may make a personal report to the city council; in such event the city manager shall advise the chairperson of the committee when such report has been placed on the agenda of the city council. The chairperson shall report to the

council on the work of the committee, on any problems or concerns that the committee is experiencing and on the current and future projects that the committee desires to undertake.

(Code 2006, § 68-74; Res. No. 2004-05-13A, § 7, 10-3-2004)

- **Sec. 2-302. - Compliance with ordinances.**

The recreation advisory committee shall comply with and abide by all ordinances or resolutions of the council that are generally applicable to the boards and committees of the city. The city manager and the chairperson shall coordinate to ensure that the chairperson is aware of all such generally applicable ordinances or resolutions and the chairperson shall make these matters known to the members of the committee at the earliest available opportunity. Such matters shall include but not be limited to attendance requirements, voting procedures, abstention from voting, filing of notices of conflict, the requirements of laws regarding ethics in the conduct of the public business, removal from office of members and similar matters of general concern. All existing or future ordinances or resolutions generally applicable to the committee shall be deemed to be incorporated herein and by reference made a part of this division.

(Code 2006, § 68-75; Res. No. 2004-05-13A, § 8, 10-3-2004)

- **Sec. 2-303. - Appointment and removal.**

Appointment to the recreation advisory committee shall not constitute a property right in the meaning of the Constitution of the United States or the State of Florida and the members of the committee shall be appointed to and removed from the committee in the manner as deemed appropriate by the city council, in its sole discretion. The members of the committee shall serve at the pleasure of the city council.

(Code 2006, § 68-76; Res. No. 2004-05-13A, § 9, 10-3-2004)

- **Sec. 2-304. - Continuance of committee.**

No later than three years from the establishment of the recreation advisory committee and every third year thereafter, the city council shall place on its agenda and shall discuss whether or not the committee should continue in existence, whether or not its functions and duties are appropriate because of change in circumstances and all other matters relevant to the continuing existence of the committee.

(Code 2006, § 68-77; Res. No. 2004-05-13A, § 10, 10-3-2004)

RAC Terms - 3 Year

Upon term expiration, member will indicate intent to remain on committee or resign seat. If member wishes to remain, regular members will vote to recommend or disapprove request to City Council. The majority vote will be recommended to Council. If member is Chairman, Vice-Chairman will act as Chairman during the voting process. If member does not wish to remain, the 1st Alternate will move up to replace vacant seat, the 2nd alternate will move up to 1st Alternate, and applications will be taken to replace 2nd Alternate vacancy.

Member	Appointment	Expiration
David Badillo	Dec-05	Dec-08
Margie Jones	Aug-12	Aug-15
George Rosario	Mar-13	Mar-16
Kerina Jones	Sep-14	Sep-17
Briggett Brannon	Dec-14	Dec-17
Edmund Meyer	Jul-15	Jul-18
Demetrius Isom	Jul-15	Jul-18
Ashley Cain	Jul-15	Jul-18
William Szemcsak	Jul-15	Jul-18

Organization Terms - 1 Year

Seat	Member	Appointment
Chairman	David Badillo	No record found
Vice-Chairman	Kerina Jones	Dec-14
Secretary	Briggett Brannon	Jun-15

RESOLUTION 2004-05-13 A

A RESOLUTION ESTABLISHING THE GROVELAND RECREATION ADVISORY COMMITTEE; PROVIDING FOR MEMBERSHIP; PROVIDING FOR TERMS OF OFFICE; PROVIDING FOR ORGANIZATIONAL STRUCTURE; PROVIDING FOR DUTIES; PROVIDING FOR REPORTING RESPONSIBILITY; PROVIDING FOR RECORD KEEPING; PROVIDING FOR THE INCORPORATION OF CITY ORDINANCES OR RESOLUTIONS AS AMENDATORY HERETO; PROVIDING THAT THERE IS NO PROPERTY RIGHT IN SUCH OFFICE; PROVIDING FOR A REVIEW BY THE CITY COUNCIL TO CONTINUE THE COMMITTEE'S EXISTENCE; PROVIDING FOR AN EFFECTIVE DATE HEREOF.

WHEREAS, the City Council deems it desirable that a citizens committee be created to assist in providing input into the parks and recreation services provided by the City of Groveland and for the purpose of making recommendations to the City Council regarding issues relative to the provision of parks and recreation services within the City of Groveland; now therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GROVELAND, FLORIDA, IN SESSION DULY AND REGULARLY ASSEMBLED:

SPECIAL PROVISIONS

Section 1. Committee Established. That the City Council of the City of Groveland, Florida, hereby establishes a citizens committee to assist the City Council as is hereinafter set forth. This citizens committee shall be named the Groveland Recreation Advisory Committee. The Committee, once established, shall continue in existence until further resolution of the City Council.

Section 2. Committee Duties. The Committee shall be advisory to the City Council and to the City Manager and his staff. The primary duties of the Committee shall include the following:

- A. To serve in an advisory capacity to the Council and City Manager on matters pertaining to public recreation, parklands and related facilities.
- B. To serve in an advisory capacity to the Council and City Manager on matters pertaining to art, literature, music, theatre, and other related activities.
- C. To serve in an advisory capacity to the Council and City staff with respect to the establishment of user/rental fee schedules for parks, sports fields and public facilities.
- D. To recommend solutions to scheduling and use conflicts of City recreational facilities.

E. To establish rules and regulations for use and improvement of public parklands, recreation areas, squares, and grounds, including playgrounds, concessions and recreational and related facilities and programs installed and maintained therein.

F. To serve in an advisory capacity to the Council and City staff with respect to policies for the acquisition, development and improvement of parklands and recreational areas.

G. To recommend to the Council a comprehensive recreation and parkland use program based on the needs and interest of the community to assure and stimulate public interest, and to solicit to the fullest extent the cooperation of schools, local youth and public and private agencies.

H. To give input on park and recreation grant requests and assist City Council and City Staff with lobbying granting agencies or organizations for funding.

The Committee may initiate such efforts and investigations as it deems appropriate in order to properly inform itself and to provide the greatest degree of assistance to the City Council, the City Manager and his staff and the public.

Section 2. Membership; Terms. The Committee shall consist of seven (7) members, who serve for terms of three (3) years. One member ~~Two of the members~~ must be a representative ~~include representatives~~ from South Lake High and Groveland Regional Recreation Entertainment Arts Team (GRREAT). The remaining six five members of the Committee shall be residents of the City of Groveland. No person shall be eligible for appointment who currently serves on two or more City boards or committees unless such person resigns from a board or committee prior to or coincident to commencing service to the Committee. The initial appointments shall be three (3) members for two years and two (2) members for one year. All subsequent appointments shall be for three (3) year terms. The City Council may in its discretion from time to time, name ex officio members to the Committee as it deems appropriate. Ex officio members may participate in all meetings, but shall not vote. The City Council may name two (2) members as alternate members to serve in the absence of a regular member for the purpose of establishing a quorum. The choice of alternate members to serve in the absence of a regular member shall be done on an alternating basis. Appointment of an alternate member shall be for a three year term.

GENERAL PROVISIONS

Section 1. Organization; Quorum. The members of the Committee shall select from their own membership a Chairman, a Vice Chairman and Secretary for a one year term and the Committee shall organize itself as it deems proper in order to appropriately carry out the duties assigned to it, including the enactment of rules of procedure. Roberts Rules of Procedure, newly revised shall be used for procedural rules in the absence of the adoption of alternative procedures. A majority of regular members of the Committee shall constitute a quorum necessary for the conduct of business of the Committee and meetings

shall be held at the call of the Chairman, or in his/her absence the Vice Chairman or at the call of a majority of regular members of the Committee or the City Manager. The Committee shall meet as often as necessary to achieve its goals and perform its duties but shall meet not less often than quarterly.

Section 2. Records; Meetings. All records and minutes of the Committee shall be filed with the City Manager's Office and shall be subject to the Public Records Law, Chapter 119 F.S. The Committee will receive such support from the City Manager's staff as is available. All meetings shall be open to the public and shall be conducted in a manner that is consistent with Chapter 286 F.S. The meetings shall be held at such times and places as will make them accessible to members of the public. It shall be the obligation of the chairman to inform the City Manager of the time and place of meetings so that notices of such meetings can be properly posted or otherwise disseminated.

Section 3. Reimbursement of Expenses. Members of the Committee shall serve without compensation but shall be reimbursed for any necessary and reasonable expenses incurred in the conduct of the business of the Committee, if such expenses have received approval by the City Council prior to their expenditure.

Section 4. Reports. The Committee shall, not less often than once a year, make a written report to the City Council. The written report shall detail the accomplishments of the Committee for the preceding year and the Committee's current and future projects and goals. This report shall be submitted by March 31st of each year.

At the Committee's option, the Chairman of the Committee or such other person as the Committee shall designate may make a personal report to the City Council; in such event the City Manager shall advise the Chairman of the Committee when such report has been placed on the agenda of the City Council. The Chairman shall report to the Council on the work of the Committee, on any problems or concerns that the Committee is experiencing and on the current and future projects that the Committee desires to undertake.

Section 5. Compliance with Ordinances. The Committee shall comply with and abide by all ordinances or resolutions of the Council that are generally applicable to the Boards and Committees of the City of Groveland. The City Manager and the chairman shall coordinate to insure that the Chairman is aware of all such generally applicable ordinances or resolutions and the Chairman shall make these matters known to the members of the Committee at the earliest available opportunity. Such matters shall include but not be limited to attendance requirements, voting procedures, abstention from voting, filing of notices of conflict, the requirements of laws regarding ethics in the conduct of the public business, removal from office of members and similar matters of general concern. All existing or future ordinances or resolutions generally

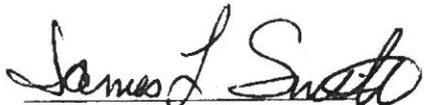
applicable to the Committee shall be deemed to be incorporated herein and by reference made a part of this resolution.

Section 6. Appointment and Removal. Appointment to the Committee shall not constitute a property right in the meaning of the Constitution of the United States or the State of Florida and the members of the Committee shall be appointed to and removed from the Committee in the manner as deemed appropriate by the City Council, in its sole discretion. The members of the Committee shall serve at the pleasure of the City Council.

Section 7. Continuance of Committee. No later than three years from the establishment of the Committee and every third year thereafter, the City Council shall place on its agenda and shall discuss whether or not the Committee should continue in existence, whether or not its functions and duties are appropriate because of change in circumstances and all other matters relevant to the continuing existence of the Committee.

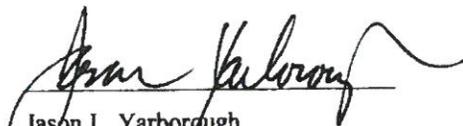
Section 8. Effective Date. This resolution shall become effective immediately upon final passage and adoption.

Passed and adopted by the City COUNCIL of the City of GROVELAND, Florida this 3rd Day of October 2004.



HONORABLE JAMES SMITH, MAYOR
City of Groveland Florida

ATTEST:



Jason L. Yarborough
City Manager

(SEAL)

Approved as to Form:

Anita Geraci

Anita Geraci

City Attorney

Passed First Reading

2-7-05